

# **HORLEY TOWN COUNCIL**

## **Minutes of a Meeting of the Planning and Development Committee held on 22 October 2024 at 7.30pm**

**Present**      Cllrs    Keith Barlow                      Mike George                      Tom Turner  
                         Michael Blacker                  Jerry Hudson                      Steve Wotton  
                         Victoria Chester                  Cec Hughes \*  
                         Lynnette Easterbrook          Martin Saunders

\* Absent

\*\*In Attendance

Remotely

**Also Present**                      Sophie Mandak (Administrative Officer)  
                         Joanna Stay (Administrator - Planning Support)

### **P 7770              Apologies and Reasons for Absence**

***RESOLVED: that the apologies received from Cec Hughes, be accepted.***

### **P 7771              Disclosable Pecuniary Interests and Non-Pecuniary Interests**

It was declared that as Cllr Blacker and Cllr Hudson are members of the Reigate and Banstead Borough Council Planning Committee, the views expressed by them at the meeting may change.

All members present declared a blanket Non-Pecuniary Interest in **Planning Application [24/01769/F](#) (Horley Town Council, The Albert Rooms, 92 Albert Road, Horley RH6 7HZ)** as the Town Council is the applicant.

***RESOLVED: noted.***

### **P 7772              Approval of Minutes**

Planning and Development Committee held on 24 September 2024.

***RESOLVED: That the minutes of the above meeting of the Planning and Development Committee, be approved.***

### **P 7773              Planning Updates**

#### **[P 7753 Reigate and Banstead Parking Review 2024-25](#)**

It was noted that SCC will be assessing on-street parking concerns they received during the initial consultation by carrying out site visits. The Parking Engineers will then submit their proposals with recommendations to councillors in each division and those accepted will be followed up by another public consultation.

***RESOLVED: noted.***

### **P 7774              Determined Planning Applications**

Members reviewed the list of Planning Applications determined for the period 20 September - 17 October 2024.

***RESOLVED: noted.***

**Members of the Planning and Development Committee:**

**Cllrs Barlow, Blacker, Chester, Easterbrook, George, Hughes, Hudson, Saunders, Turner, Wotton**

**P 7775 Registered Planning Applications**

Planning Applications received from Reigate & Banstead Borough Council for the period 20 September - 17 October 2024.

**RESOLVED: That the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be approved.**

**P 7776 Planning Appeals**

Planning appeals received and determined for this period were noted by the Committee.

**RESOLVED: noted.**

**P 7777 Ongoing Planning Matters**

**Povey Cross Farm Development**

It was noted that the initial application MO/2023/1419 had been lodged for appeal and the Town Council had already responded to the proposals along with the represented application.

**RESOLVED: that the Town Council's response to represented Planning Application: MO/2024/1264, Povey Cross Farm Development, be ratified.**

**Highways and Transport Matters**

**P 7778 Surrey Bus Partnership**

**RESOLVED: that the Town Council's response to the Surrey Enhanced Partnership Improvement Plan, requesting the Fastway 20 Metrobus Service be extended beyond 'The Acres', north to Orchard Drive (joining the A23/Salfords, East Surrey Hospital/Redhill and Fastway 100 Metrobus Service frequency is increased to late evening, be ratified.**

**P 7779 Metrobus, Fastway 100 Bus Service: Westvale Park Development**

**RESOLVED: that the Town Council's second letter to SCC Cllr Tim Oliver OBE, Council Leader, seeking assurance that the Spring 2025 deadline for a full Metrobus Fastway 100 Bus Service at Westvale Park development, be ratified.**

**P 7780 SCC Proposed Location of EV Charge Points at Court Lodge**

The Committee considered proposals by the County Council to install EVCPs at Court Lodge Road as part of an initial roll-out of on-street charging points. It was agreed to submit a response in support of the provision but there were concerns about this particular location which is already fully utilised by residents as a standard parking bay and could result in a poor investment with the new equipment, if not always accessible.

**RESOLVED: that the Council's response to the proposed SCC EV Charge Points installation at Court Lodge Road, Thornton Place, Horley RH6 8RW be submitted and ratified at the next meeting of this Committee.**

**P 7781      Communications Received**

<b>From</b>	<b>Subject</b>	<b>Date</b>	<b>Action</b>
A resident	Traffic calming measures request on Lee Street	7 October 2024	Cllrs George and Wotton contact resident
Restaurant owner	Pavement Licensing for alfresco dining	8 October 2024	Referred to RBBC as the licensing authority.
Mole Valley District Council	Mole Valley Local Plan 2020-2039 Adoption Statement	16 October 2024	Noted
Crawley Borough Council	Crawley Borough Local Plan Adoption	17 October 2024	Noted
Network Rail	Subway works during Christmas period	18 October 2024	Noted and shared for public information.
SCC	Closure of subway	21 October 2024	Clarification later received that the footbridge will remain open and shared for public information.

**RESOLVED: noted.**

**P 7782      Diary Dates**

- Full Council Meeting – 29 October, 7.30pm
- Horley Lions Bonfire & Fireworks Display – 2 November, 5.30pm, Horley Recreation Ground
- Royal British Legion, Rededication of the Garden of Remembrance – 6 November, 11.00am
- Royal British Legion, Remembrance Day Parade and Service – 10 November, from 10.20am at Consort Way West, 11.00am War Memorial Gardens
- National Two Minutes Silence – 11 November, 11.00am, Horley Town Shopping Precinct
- HTMG Remote Meeting – 12 November, 6.00pm
- SALC AGM and Conference – 19 November, 10.30am
- Full Planning and Development Meeting, preceded by a Briefing on Conservation Areas and Biodiversity by Andrew Benson – 19 November, 6.30pm and 7.30pm

**RESOLVED: noted.**

**P 7783      Press Release**

**RESOLVED: that comments on the Planning Applications be released to the press and placed on the Town Council website.**

**Meeting closed at 8.03pm**

**Date of next meeting: 19 November 2024**

**Members of the Planning and Development Committee:  
Cllrs Barlow, Blacker, Chester, Easterbrook, George, Hughes, Hudson, Saunders, Turner, Wotton**

**List of Planning Applications**  
**Registered by Reigate & Banstead Borough Council**  
**During the period 20 September – 17 October 2024**  
**To see plans please CTRL+click on the application number to follow the link**

<b>01. RBBC Letter Dated: 25/09/24</b>	<b>Application No: <a href="#">24/01759/HHOLD</a></b>
LOCATION:	5 Spiers Farm Close, Horley, Surrey RH6 7BW
DESCRIPTION:	Proposed front porch extension
<b>HORLEY TOWN COUNCIL COMMENTS Ratified 22/10/24</b>	<b>No objections</b>

<b>02. RBBC Letter Dated: 22/07/24</b>	<b>Application No: <a href="#">24/01339/HHOLD</a></b>
LOCATION:	1 Powell Close, Horley, Surrey RH6 8SF
DESCRIPTION:	Raising house roof by 400mm and building two rear dormers and a front gable for a loft conversion. As amended on 30/09/2024.
<b>HORLEY TOWN COUNCIL COMMENTS Ratified 22/10/24</b>	<b>No objections</b>

<b>03. RBBC Letter Dated: 07/10/24</b>	<b>Application No: <a href="#">24/01769/F</a></b>
LOCATION:	Horley Town Council, The Albert Rooms, 92 Albert Road, Horley, Surrey RH6 7HZ
DESCRIPTION:	Single storey rear extension to Horley Town Council office building together with works to upgrade existing building and facilities for both staff and external users hiring the main hall, revised vehicle and cycle parking arrangements, introduction of photovoltaics and fenestration changes.
<b>HORLEY TOWN COUNCIL COMMENTS Ratified 22/10/24</b>	<b>No comment</b>

<b>04. RBBC Letter Dated: 09/10/24</b>	<b>Application No: <a href="#">24/01800/RET</a></b>
LOCATION:	2a Cheyne Walk, Horley, Surrey RH6 7PF
DESCRIPTION:	Convert the single family dwelling into two self contained units.
<b>HORLEY TOWN COUNCIL COMMENTS Ratified 22/10/24</b>	<b>No objections</b>

<b>05. RBBC Letter Dated: 11/10/24</b>	<b>Application No: <a href="#">24/00674/F</a></b>
LOCATION:	Ashington, Langshott, Horley, Surrey RH6 9LN
DESCRIPTION:	Erection of one dwelling including additional access.
<b>HORLEY TOWN COUNCIL COMMENTS Ratified 22/10/24</b>	<b>No objections</b>

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**Tree Works (Non-Felling)**

<b>A. RBBC Letter Dated: 27/09/2024</b>	<b>Application No: <a href="#">24/01780/TPO</a></b>
LOCATION:	Victoria Square, Consort Way, Horley, Surrey RH6 7AF
DESCRIPTION:	London Plane tree has lifted the block paving causing a safety hazard to the general public. Tree has not been reduced in the past. Client would like a crown reduce by 4m all sides and remove some of the surface roots to allow reinstating the paving and eliminate the safety hazard.
<b>HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):</b>	<b><a href="#">No objections, subject to no adverse comments from the Tree Officer.</a></b>

<b>B. RBBC Letter Dated: 02/10/24</b>	<b>Application No: <a href="#">24/01807/TPO</a></b>
LOCATION:	Wetheral, 6 Upfield, Horley, Surrey RH6 7JZ
DESCRIPTION:	G1 – Oak x 3 (as per plan provided), crown reduce by 30%
<b>HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):</b>	<b><a href="#">No objections, subject to no adverse comments from the Tree Officer.</a></b>

<b>C. RBBC Letter Dated: 08/10/24</b>	<b>Application No: <a href="#">24/01832/TPO</a></b>
LOCATION:	1 Chatelet Close, Horley, Surrey RH6 7JD
DESCRIPTION:	1 x Oak Tree. Proposed worked – section reduce by 2m, crown lift by 2m and deadwood. Reason for works – maintenance and preservation.
<b>HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):</b>	<b><a href="#">No objections, subject to no adverse comments from the Tree Officer.</a></b>

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<b>The following applications are for information only</b>