

HORLEY TOWN COUNCIL

Joan Walsh
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AGENDA

LEISURE & AMENITIES COMMITTEE

Date / Time: Tuesday, 21 January 2025 at 7.30 pm

Venue: Horley Town Council offices, Albert Rooms, 92 Albert Road, Horley RH6 7HZ

SENT BY EMAIL TO ALL MEMBERS OF THE COUNCIL

Dear Councillors

You are hereby respectfully summoned to attend the **MEETING of HORLEY TOWN COUNCIL** to be held on Tuesday, 21 January 2025, 7:30 pm, at the Albert Rooms, 92 Albert Road, Horley RH6 7HZ. The Agenda for the meeting is attached to this Summons.

Yours sincerely

Joan Walsh
Town Clerk

Members' Apologies:

If required, a Member must submit their apologies for this meeting by sending an email to: town.clerk@horleytown.com or by telephoning the office on 01293 784765, by no later than noon on the day of the meeting.

Public Forum:

Members of the Public and Press are welcome to attend this meeting in person

Public and Press attendees are invited to put questions or draw relevant matters to the Council's attention and are permitted to speak once only and for five minutes maximum in respect of a business item on the agenda, at the discretion of the Chairman. If it appears that the number of speakers is likely to unreasonably delay the disposal of business items on the agenda, the Chairman may direct that a question or comment is submitted in writing which shall be answered in due course.



To: *Members of the Leisure & Amenities Committee:*
Cllrs Hannah Avery, Jante Baird, James Baker, Jordan Beech, Lynne Burnham, Emma Fagan, Cec Hughes, Robert Marr, Samantha Marshall, Martin Saunders, Tom Turner, Steve Wotton



HORLEY TOWN COUNCIL

Leisure & Amenities Committee

A meeting of the above-named Committee will be held at the Albert Rooms, Albert Road, Horley
on Tuesday, 21 January 2025, 7.30 pm

**All correspondence and papers referred to in the public part of the agenda are available to view
in the Town Council Offices during normal office hours or on the website**

A G E N D A

1 Apologies and Reasons for Absence

To receive apologies and reasons for absence with officer recommendation for acceptance.

2 Disclosable Pecuniary Interests and Non-Pecuniary Interests

To receive any declarations of interest in relation to any items included on this agenda.

3 Public Forum

Members of the public and press are invited to put questions or draw relevant matters to the Council's attention. Each speaker may address the committee once only, for five minutes maximum, on a business item on the agenda, at the discretion of the Chairman. If the number of speakers is likely to unreasonably delay the disposal of business to be transacted, the Chairman may direct that the individual submits a question or comment in writing which shall be answered in due course.

4 Approval of Minutes

Leisure & Amenities Committee, meeting held on 15 October 2024

5 Leisure Updates

Leisure & Amenities Committee, meeting held on 15 October 2024.

6 Horley Churchyards

To receive an update on recent meetings and other matters.

7 Seasonal Planting 2025

- i) Funding Applications for planters in West Horley – To receive an update on the application to the SCC YFS Small Community Projects Fund, supported by SCC Cllr Andy Lynch.
- ii) To approve expenditure to provide town centre hanging baskets and summer plants, up to an amount not exceeding £8,500 plus VAT.
- iii) To consider the way forward on other seasonal planting to be undertaken by the Town Council.

8 HTC Grounds Maintenance and Security

- i) To receive updates on recent meetings held with the Town Council's Ground Maintenance Contractor and to note any issues arising.
- ii) Members' inspections of Recreation Grounds - To receive an update.
- iii) To receive an update on any other matters.

9 Community Events in Horley

- i) Horley in Bloom (HIB) and Photographic Competitions 2025: To receive any updates on the launch of the competitions this year.
- ii) To receive an update on any other matters.

10 Community Projects Update

To receive an update on completed projects and those to be programmed for delivery.

To: Members of the Leisure & Amenities Committee:

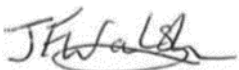
Cllrs Hannah Avery, Jante Baird, James Baker, Jordan Beech, Lynne Burnham, Emma Fagan, Cec Hughes, Robert Marr, Samantha Marshall, Martin Saunders, Tom Turner, Steve Wotton

- 11 Use of HTC Community Buildings, Parks and Outdoor Spaces**
To receive any updates on upcoming events.
- 12 Compliance & Regulatory**
- i) **Annual Inspections of Playgrounds (RoSPA):** To note that the annual inspections of playgrounds and parks equipment at all sites is due to be carried out in February 2025.
 - ii) **HTC Playgrounds & Grounds Inspections and Repairs:** To receive the latest inspection reports and updates on repairs from the parks' contractors.
 - ii) To receive an update on any other matters.
- 13 Outside Bodies**
To receive any updates from Town Council representatives on the following Outside Bodies:
- i) Gatwick Greenspace Partnership (GGP)
 - ii) Horley Conservation Group (HCG)
- 14 Allotments in Horley**
To receive an update on any matters.
- 15 Communications Received**
- 16 Diary Dates**
- 17 Items for Future Consideration: To note any urgent business for inclusion on future agenda.**
- 18 Press Release: To agree items for inclusion.**
- 19 Exclusion of Public and Press**
"In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."
- 20 SCC Your Fund Surrey – [Small Community Projects Fund](#) **CONFIDENTIAL****
- i) To consider officer recommendations for the provision and installation of a defibrillator (through the London Hearts discounted scheme) at the **Café In The Park, Horley Recreation Ground** and at the **Horley Town Council offices**, in the total sum of £2,624.00 with funding to be covered by a grant given through the fund, supported by Cllr Jordan Beech (**Ref: CF479**).
 - ii) To consider officer recommendations for the provision and installation of a bike rack to be installed **at the skate park at Horley Recreation Ground**, in the total sum of £1,338.40 with funding to be covered by a grant given through the fund, supported by Cllr Jordan Beech (**Ref: CF485**).
 - iii) To receive any updates on any other matters.

Date of next meeting: 22 April 2025

Signed: Town Clerk

Dated: 16 January 2025



Signed: Town Clerk