



**Horley Town Council
Training Register**

Topic	Trainer	Date	Where	Councillor	Officer
2024					
Mastering Emergency Planning	NALC	23.10.24	Zoom	J Baird	
Clerks: Roles, Responsibilities & Working Relationships	Mulberry & Co	18.10.24	Zoom		S Mandak J Stay
Training - VAT Partial Exemption	Mulberry & Co	16.10.24	Zoom		S Adeniji
Introduction to Planning	Mulberry & Co	22.04.24	Zoom		J Stay
Making Effective Planning Representations	Mulberry & Co	11.03.24	Zoom	M George	
The Future Shape of the Planning System	Mulberry & Co	29.02.24	Zoom	L Easterbrook	
Introduction to Planning	Mulberry & Co	05.02.24	Zoom	L Easterbrook C Hughes	S Mandak
Biodiversity Duty Workshop	SCC	20.02.24	Zoom	V Chester M Blacker	H Maan
The Future Shape of the Planning System	Mulberry & Co	29.01.24	Zoom	M George C Hughes	
2023					
<i>Governance Training</i>	Andy Beams	18.07.23	Edmonds Hall	All Cllrs	
<i>Pensions terminology and historic issues</i>	LGPS	30.01.23	Zoom		J Morgan
<i>Data Protection Part 2: Accountability Lawfulness</i>	Breakthrough Communications	27.01.23	Zoom		H Maan R Botcherby
<i>EOY Training</i>	Rialtas	25.01.23	Teams		J Morgan
<i>Communicating with your community (Part 1)</i>	Breakthrough Communications	24.01.23	Zoom		S Mandak
<i>VAT the basics</i>	LGPS	16.01.23	Zoom		J Morgan
<i>Employer Training - understanding how the LGPS works.</i>	LGPS	13.01.23	Zoom		J Morgan
2022					
<i>Social media for councils: getting started</i>	Breakthrough Communications	15.12.22	Zoom		S Mandak
<i>Latest Developments in Planning</i>	Surrey ALC	20.07.22	Zoom	M George	
<i>Latest Developments in Planning</i>	Surrey ALC	12.07.22	Zoom		R Botcherby
<i>Effective Chairmanship</i>	Mulberry & Co	23.06.22	Zoom	H Avery J Beech	
2021					
<i>Dealing with a Crisis</i>	Mulberry & Co	26.08.21	Webinar		H Maan
<i>Introduction to Planning</i>	Mulberry & Co	29.07.21	Webinar		R Botcherby
<i>Introduction to Planning</i>	Mulberry & Co	29.07.21	Webinar	H Avery	

<i>Data Protection for Clerks & Officers</i>	Breakthrough Communications	30.06.21	Webinar		H Maan
<i>Bring Your Website to Life</i>	Breakthrough Communications	17.02.21	Webinar		H Maan
<i>Advanced Social Media for Councillors</i>	Surrey ALC	11.02.21	Webinar	M George	
<i>Emotional Resilience Techniques</i>	Surrey ALC	09.02.21	Webinar		J Walsh
<i>Beyond Facebook</i>	Breakthrough Communications	03.02.21	Webinar		H Maan
<i>Engaging with Young People in your Community</i>	Surrey ALC	29.01.21	Webinar		J Walsh
2020					
<i>Budget Planning</i>	Surrey ALC	29.09.20	Webinar		J Morgan
<i>Building a two way communication with your community</i>	Surrey ALC	16.09.20	Webinar		J Morgan
<i>Data Protection Healthcheck for Town & Parish Councils</i>	Breakthrough Communications	27.08.20	Webinar		D Morgan
<i>Using Social Media to Enhance your Council's Communications</i>	Breakthrough Communications	26.08.20	Webinar		D Morgan
<i>Effective Chairmanship</i>	Surrey ALC	20.08.20	Webinar	M Saunders R Marr	
<i>Effective Communication with your Community</i>	Surrey ALC	11.08.20	Webinar	R Marr	
<i>Effective Comms and Engagement in a Post-Lockdown World</i>	Breakthrough Communications	16.07.20	Webinar		H Maan
2019					
<i>Surrey ALC AGM</i>	Surrey ALC	15.10.19	Dorking	M George	
<i>Councillors Briefing and Awareness Training</i>	Surrey ALC	01.10.19	Redhill	R Marr	
<i>Health & Safety at Work</i>	Virtual College	01.10.19	Online		H Maan
<i>Legal & Finance Day</i>	Surrey ALC	26.09.19	Brighton	J Baird	J Walsh J Morgan
<i>Budget Planning</i>	Surrey ALC	04.09.19	Lewes		J Morgan
<i>Emergency First Aid</i>	Red Cross	13.07.19	Crawley		H Maan
<i>Councillors Briefing and Awareness Training</i>	Surrey ALC	25.06.19	East Grinstead	J Baird	
<i>Clerks Networking Day</i>	Surrey ALC	04.04.19	Brighton		J Walsh J Morgan
<i>Fire Safety</i>	Virtual College	21.01.19	Online		H Maan
<i>Year End Finance</i>	Surrey ALC	28.02.19	Lewes		J Morgan
<i>Local Elections Briefing</i>	RBBC	25.02.19	Reigate	M George	
<i>VAT Essentials</i>	Surrey ALC	07.02.19	Billingshurst		J Morgan

2018					
<i>SSALC AGM & Annual Conference</i>	Surrey ALC	15.11.18	Dorking	M George	
<i>Surrey Safe Drive Stay Alive</i>	SSDSA	01.11.18	Dorking	M George	
<i>Legal & Finance Training Event</i>	Surrey ALC	27.9.18	Ardingly		J Walsh J Morgan
<i>SCC Vision 2030</i>	RBBC / SCC	10.9.18	Reigate	M George	
<i>GDPR & Data Protection Act 2018 (2)</i>	RBBC DPO	06.09.18	Reigate	Samantha Marshall	
<i>GDPR & Data Protection Act 2018 (1)</i>	RBBC DPO	06.06.18	Reigate	Simon Marshall M George	J Walsh
<i>Emergency First Aid</i>	SJA	10.05.18	Horsham		J Morgan
<i>Certificate in Local Council Administration (CILCA)</i>	SLCC	06.05.18			J Walsh
2017					
<i>GDPR</i>	HR Services Partnership	21.11.17	Horsham		A Jones J Walsh
<i>Planning Seminar</i>	Surrey ALC	24.10.17	Uckfield		J Morgan
<i>Surrey AGM and Autumn Conference</i>	Surrey ALC	12.10.17	Dorking	M George R Olliver	J Morgan
<i>Spring Conference</i>	Surrey ALC	02.03.17	Dorking	M George	Spring Conference
<i>Year-end financial procedures workshop</i>	Surrey ALC	23.02.17	Felbridge		A Jones C Cavanagh
2016					
<i>Planning Update</i>	Surrey ALC	09.11.16	Dorking	R Olliver	
<i>Clerks' Networking Day</i>	Surrey ALC	01.11.16	Felbridge		A Jones
<i>SALC AGM and conference</i>	Surrey ALC	13.10.16	Guildford	R Olliver	
<i>Chairs Networking Day</i>	Surrey ALC	27.09.16	Felbridge	R Olliver	
<i>Legal & Finance Training Day</i>	Surrey ALC	14.07.16	Lingfield		A Jones C Cavanagh
<i>Chairmanship Training Course</i>	Surrey ALC	07.06.16	Felbridge	R Biggs	
<i>VAT briefing</i>	SLCC	20.04.16	Guildford		C Cavanagh
<i>New Councillors Training</i>	Surrey ALC	10.03.16	Felbridge	R Biggs	
<i>Local Councils Forum</i>	Surrey ALC	11.02.16	Guildford	R Olliver M George R Biggs	J Walsh A Jones

<i>Surrey Local Councils update</i>	Surrey ALC	29.02.16			
2015					
<i>Legal & Finance Training Day</i>	Surrey ALC	20.10.15	Felbridge		A Jones
<i>Surrey Planning Event</i>	Surrey ALC	7.10.15	Dorking Halls	R Olliver M George	
<i>Chairman's Networking Day</i>	Surrey ALC	30.9.15	Felbridge	R Olliver	
<i>New Councillors Training</i>	Surrey ALC	13.7.15	Dorking Halls	J Baker	
<i>New Councillors Training</i>	Surrey ALC	12.6.15	Reigate Manor Hotel	R Olliver H Randall K Etheridge	
<i>Clerks Networking Day</i>	Surrey ALC	04.03.15	Felbridge		A Jones
<i>SLCC Regional Conference</i>	SLCC	11.2.15	Felbridge		A Jones
2014					
<i>Chairman's Networking Day</i>	Surrey ALC	12.9.14	Felbridge	R Olliver	
<i>Legal & Finance Training Day</i>	Surrey ALC	08.07.14	Felbridge		A Jones
2013					
<i>Chairmanship Training Course</i>	Surrey ALC	23.11.13	Chichester	Sam Marshall	
<i>Chairmanship Training Course</i>	Surrey ALC	23.2.13	Reigate Manor Hotel	J Baird	
2012					
<i>Neighbourhood Planning</i>	RBBC	21.3.12	Reigate	R Olliver T Schofield M George A Jones J Baird	
<i>Gen Power of Competence</i>	Surrey ALC	9.11.12	Watersfield		A Jones
<i>Finance & Legal</i>	SCAPTC	7.9.12	Reigate	J Baird	
<i>Localism Act Training</i>	RBBC	21.8.12	Reigate	Various + AJJ	
2011					
<i>PWB</i>	SCAPTC	17.9.11	Bramber	C Austin	
<i>Councillors Introduction</i>	SCAPTC	26.5.11	Horley	K Hagerty T Schofield R Sherwin	
2010					

<i>First Aid refresher</i>	St Johns	20.3.10	Crawley		<i>A Jones</i>
<i>Spreadsheet Essentials</i>	do	19.3.10	Crawley		<i>C Fenton</i>
<i>Publisher Basic</i>	do	16.3.10	Crawley		<i>S Dalley</i>
<i>SLCC National Training Conference</i>	SLCC	16.4.09	Nottingham		<i>A Jones</i>
<i>PowerPoint Essentials</i>	Central Sussex College	24.2.10	Crawley		<i>J Walsh</i>
<i>Power of Well Being</i>	T Leggo	9.2.10	Edmonds Hall	All Cllrs	