



HORLEY TOWN COUNCIL



ANNUAL REPORT
2011 - 2012

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Presented at Annual Town
Meeting on 27 April 2012

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INTRODUCTION



The Annual Report is issued by Horley Town Council and we trust you will find it to be an insight into our business and activities over the past municipal year. This year the Town Meeting resumes to its usual April date. The election of all Horley Town Councillors took place on 5 May 2011 when members were elected for a term of four years.

Included in this publication are reports from the Chairman and Town Mayor, as well as all the statutory reports made by the Town Council's Committee Chairmen, which will all be presented at the Town Meeting on 27 April 2012. It also includes a variety of information and statistics. At the time of producing this Annual Report our accounts for 2011/12 are not yet available, but we have included financial information relating to the financial year 2010/11. The unaudited accounts for 2011/12 will be available to the public for inspection from July 2012. We expect to publish the audited Annual Return on our website in September 2012.

A list of all the Town Councillors and their representation on outside bodies is included in the next few pages. An electronic copy of this report is also available from our website: www.horleysurrey-tc.gov.uk. Our website will continue to be reviewed with regular news updates, Council Agenda and Minutes, together with a variety of community and business information.

Lastly, if you have any queries relating to the information contained in this document, please contact the Town Council Offices at:

92 Albert Road, Horley RH6 7HZ

Telephone: 01293 784765 email: town.clerk@zen.co.uk.

Alan Jones

Town Clerk

30 March 2012

STATISTICS AND INFORMATION



The Town Council is administered as a first tier local government authority in an area whose County Authority responsibilities are maintained by Surrey County Council and whose District Council responsibilities are maintained by Reigate & Banstead Borough Council.

There are approximately 22,000 people residing within the boundary of this Town Council of which 16,774 are registered electors as at 1 April 2012.

The Precept is collected on the Town Council's behalf by Reigate & Banstead Borough Council. For the fiscal year 2012/13, it is set at £295,830. This equates to a sum of £33.30 per band D household.

THE MAIN RESPONSIBILITIES OF THE TOWN COUNCIL ARE:

- Allotments
- Bay Close Open Space
- Children's Playgrounds
- Christmas Tree (Town Centre)
- Church Meadows
- Court Lodge Fields
- Edmonds Community Hall Lettings
- Emlyn Meadows
- Football pitch hire at Court Lodge Playing Fields
- Hanging Baskets
- Horley in Bloom
- Horley in Spring
- Horley Recreation Ground
- Innes Pavilion (Court Lodge Playing Fields)
- Michael Crescent Centenary Park
- Newsletter
- Planning and Development Consultation
- Riverside Garden Park
- Riverside Walk
- Saturday Market
- South & South East in Bloom
- Tennis Courts
- Town Centre Planters
- Town Guide
- War Memorial
- Website
- Working in partnership with the Town Centre Management Group
- Working in partnership with the Horley & District Chamber of Commerce
- Working in partnership with Reigate & Banstead Borough Council
- Yattendon Road Recreation Ground

TOWN COUNCILLORS

Horley North (4)

Simon Marshall	12 Castle Drive, Horley RH6 9DB	CON	786859
Valerie Marshall	12 Castle Drive Horley, RH6 9DB	CON	786859
Michael Miller	50 Haroldslea Drive, Horley RH6 9DU	CON	784201
Jan Spratt	92 Albert Road, Horley RH6 7HZ	CON	784765

Horley North Central (3)

Kevin Hagerty	46 Massetts Road, Horley, RH6 7DS	CON	820500
David Powell	48 Fairfield Avenue, Horley, RH6 7PD	CON	774695
Fiona Stimpson	Rosemead, 19 Church Road, Horley RH6 7EY	CON	784965

Horley North East (2)

Jack Chapman	Forge Cottage, 43 Bonehurst Road, Horley RH6 8PJ	CON	786165
Dr Richard Olliver	2 Limes Avenue, Horley, RH6 9DH	CON	786710

Horley North West (4)

Celia Austin	92 Albert Road, Horley RH6 7HZ	IND	784765
Mike George	31 Rutherwick Close, Horley, RH6 8RD	RA	411655
Tony Schofield	Heronwood House, Langshott Wood, Horley RH6 9LN	CON	824450
Roy Sherwin	Little Manor, Apperlie Drive, Horley RH6 9EU	CON	771485

Horley South Central (3)

Richard Bethell	1 Hamilton Close, Horley, RH6 7HW	CON	783195
Mo Goldsmith	Council Offices, 92 Albert Road, Horley RH6 7HZ	CON	784765
Michael Robinson	243 Balcombe Road, Horley RH6 9EF	CON	821001

Horley South East (2)

James Baird	92 Albert Road, Horley RH6 7HZ	CON	784765
Samantha Marshall	92 Albert Road, Horley RH6 7HZ	CON	784765

The above members were elected at the Local Government elections held on 5 May 2011 with the exception of Celia Austin who was co-opted on 28 June 2011.

Key	Political Affiliation
CON	Conservative
RA	Residents' Association
IND	Independent

POLITICAL BALANCE OF THE COUNCIL

Full Council

Conservative Party	16	89%
Independent	1	5.5%
Residents' Associations	1	5.5%
	<u>18</u>	

Committees

Finance & General Purposes Committee

Conservative Party	12	92.3%
Residents' Associations	1	7.7%
	<u>13</u>	

Leisure & Amenities Committee

Conservative Party	12	85.7%
Residents' Associations	1	7.15%
Independent	1	7.15%
	<u>14</u>	

Planning & Development Committee

Conservative Party	8	80%
Residents' Associations	1	10%
Independent	1	10%
	<u>10</u>	

COMMITTEE MEMBERSHIP – 2011/2012

CHAIRMAN OF THE COUNCIL

Cllr Simon Marshall

VICE-CHAIRMAN OF THE COUNCIL

Cllr Richard Olliver

Leisure & Amenities Committee

C Austin
R Bethell
J Chapman (Chairman)
M George
M Goldsmith
Samantha Marshall
Simon Marshall
V Marshall
R Olliver
D Powell (Vice-Chairman)
M Robinson
T Schofield
J Spratt
F Stimpson

Finance & General Purposes Committee

J Baird
R Bethell
J Chapman
M George
M Goldsmith
K Hagerty
Simon Marshall
V Marshall
M Miller
R Olliver (Chairman)
D Powell
M Robinson
R Sherwin

Planning & Development Committee

C Austin
J Chapman
M George (Chairman)
K Hagerty
Simon Marshall
M Miller
R Olliver
T Schofield (Vice-Chairman)
J Spratt
F Stimpson

SUB-COMMITTEES 2011/2012

Sub-Committees 2011/2012

<u>Sub-Committee</u>	<u>Councillor(s)</u>	<u>Reporting to:</u>
Awards Sub-Committee	Mo Goldsmith Simon Marshall, Mike Miller Richard Olliver	Full Council
Corporate Plan Sub-Committee	Jack Chapman, Mike George, Richard Olliver, David Powell, Roy Sherwin	Full Council
Decisions Sub-Committees (Finance & General Purposes) (Leisure & Amenities) (Planning & Development)	Chairman or Vice Chairman of Council plus Chairman & Vice Chairman of Committee concerned	Committee concerned
Edmonds Management Committee	Council Chairman, F&GP Chairman, David Powell	Full Council
Emergency Plan Sub-Committee	Council Chairman, Committee Chairmen, David Powell, Michael Robinson, Fiona Stimpson, Jan Spratt	Full Council
Horley Town Council and Reigate & Banstead Borough Council Liaison Committee	Council Chairman, F&GP Chairman, David Powell	Full Council
Police Liaison Committee	Jack Chapman, Mike George, Simon Marshall, Richard Olliver, Tony Schofield	Full Council
Staff Sub-Committee	Chairman & Vice Chairman of Council, Committee Chairmen	Full Council
Strategy & Forward Planning Advisory Group	Richard Bethell, David Powell, Tony Schofield, Roy Sherwin	Full Council
Horley Regeneration Forum	Chairman P&D Vice-Chairman P&D Fiona Stimpson	Planning & Development
Planning Applications Sub-Committee	Chairman P&D, Vice-Chairman P&D. Richard Olliver, Kevin Hagerty	Planning & Development

SUB-COMMITTEES 2011/2012

Sub-Committees 2011/2012

<u>Sub-Committee</u>	<u>Councillors</u>	<u>Reporting to:</u>
Borough Standards Committee	Richard Bethell, Tony Schofield	Finance & General Purposes
Editorial Sub-Committee	Mike George, Michael Miller, Valerie Marshall, Samantha Marshall, David Powell	Finance & General Purposes
Internal Audit Review Sub-Committee	F & GP Chairman and Vice-Chairman	Finance & General Purposes
Community Facilities Sub-Committee	Jack Chapman, Mo Goldsmith, Simon Marshall, Richard Olliver	Finance & General Purposes
Standing Orders Sub-Committee	Chairman of Council Committee Chairmen Roy Sherwin	Finance & General Purposes
Environmental Sub-Committee	Richard Bethell, Jack Chapman, Mike George, David Powell, Jan Spratt	Leisure & Amenities
Grounds Maintenance Sub-Committee	Jack Chapman, Simon Marshall, David Powell	Leisure & Amenities
Horley in Bloom Advisory Committee	Jack Chapman, Mo Goldsmith, Mike George, Simon Marshall, Valerie Marshall, Fiona Stimpson, plus Members of other local organisations	Leisure & Amenities
Horley Open Spaces Advisory Committee	Jack Chapman, Mike George, Simon Marshall, Valerie Marshall, Fiona Stimpson, Terry Boardman, C Cllr Kay Hammond, Pete Crawford (GPP) Kevin Lerwill (GPP) plus interested local residents	Leisure & Amenities
Horley Market Sub-Committee	Richard Bethell, Valerie Marshall, David Powell, Michael Robinson, Fiona Stimpson	Leisure & Amenities

OUTSIDE BODIES 2011/2012

Outside Bodies 2011/2012

<u>Outside Body</u>	<u>Councillor(s)</u>	<u>Reporting to:</u>
Campaign to Protect Rural England (CPRE – Reigate & Banstead)	Jack Chapman	Planning & Development
Gatwick Airport Consultative Committee (GATCOM)	Mike George Fiona Stimpson (Sub)	Planning & Development
Access Group	Mo Goldsmith	Finance & General Purposes
Horley Sports (Social) Club	Mike George Richard Olliver (Jack Chapman – sub)	Finance & General Purposes
Local History Management Committee	Mo Goldsmith	Finance & General Purposes
Surrey County Association of Parish & Town Councils	Richard Olliver	Finance & General Purposes
Churchyards Committee	Mike George David Powell	Leisure & Amenities
Gatwick Greenspace Partnership	Mike George Simon Marshall	Leisure & Amenities
Horley Learning Partnership Extended Confederation Development Group	Mike George David Powell	Leisure & Amenities
Town Centre Management Group	Simon Marshall Michael Robinson	Leisure & Amenities

CHAIRMAN'S REPORT 2011/2012



I was very pleased to be re-elected Chairman and Town Mayor of Horley Town Council for the fifth year running.

We have been running all the recreation grounds under devolved powers for a year now. As you will read later in this report I am very proud that, in my view, we have made improvements and I hope that the residents agree.

Horley did very well in the South & South East in Bloom awards and achieved silver gilt awards for both Horley Recreation Ground and the town centre, which looked extremely attractive, and I have received a lot of compliments about this from the residents.

I am very pleased for Brambles Respite Care Centre and its hard-working staff that the contract has now been signed with the new company, and it will continue to provide services to people with MS.

Horley Town Council took part in an Environment Week, as part of Reigate & Banstead Borough Council's Environment Campaign, which was a great success. Well done to all the organisers.

Once again, I held a Charity Curry Evening recently to support my two charities, which remain the same as previous years – Brambles and St Catherine's Hospice. My thanks to everyone involved for a very successful evening. Several Councillors also took part in the Sussex Weald bike ride with me in aid of St Catherine's Hospice.

My thanks must go to the Vice Chairman and Deputy Mayor of the Council, Cllr Richard Olliver, for all his support and hard work, and to all members for all they do to help make Horley a better place to live for all its residents.

We owe a vote of thanks to the Town Clerk, Alan Jones; Deputy Town Clerk, Carol Fenton; Finance Officer, Sue Dalley; Administrative Officer, Joan Walsh; our Parks Warden and all-round helper, Roy Martin, and Rose Cavanagh, who joined the staff recently – I hope she enjoys working for the Council.

Simon N W Marshall
Chairman and Town Mayor
28 March 2012

MAYORAL ENGAGEMENTS 2011/2012



- Crawley St Patrick's Day Parade
- Civic Reception for Bishop of Southwark
- Town Meeting
- Party hosted by Mayor of Crawley in aid of Homestart
- Presentation of Horley in Spring Award at Douglas House
- Horley Singers' Summer Concert
- Open Air Theatre at Saint Hill Manor
- Homecoming March Past in Crawley by Princess of Wales Royal Regiment
- Raising the Flag Ceremony at Reigate Town Hall for Armed Forces Day
- High Sheriff's Garden Party at Brooklands Museum
- Make a Difference Day at Oakwood School
- Freedom Parade in Reigate by Princess of Wales Royal Regiment
- Scoutabout at Ardingly Showground (attended by Cllr Olliver)
- Open air concert for Brambles Respite Care Centre
- Eco Art Mural Photo Call at Meath Green Junior School
- Opening of Dream Doors shop
- Farewell Service at St Wilfrid's Church for Rev Simon Holloway
- Family Fun Day at Brambles Respite Care Centre
- Visit to London Olympic Site with Mayor of Crawley
- "Hello Hookwood" 2011
- Mayor of Crawley's Civic Service
- South & South East in Bloom Presentations at Fontwell Park Racecourse
- Brambles Charity Quiz Night
- Chamber of Commerce Autumn Fayre
- Surrey Royal British Legion 90th Birthday Lunch
- Environment Week – photo calls etc
- Draw for Grand Raffle at Brambles
- Horley in Bloom Awards Evening
- Service for the Judiciary, Guildford (attended by Cllr Olliver)
- Reigate & Banstead Mayor's Civic Service (attended by Cllr Olliver)
- Horley Round Table 50th Anniversary Dinner (attended by Cllr Olliver)
- Poppy Appeal Launch at University of Surrey (attended by Cllr Olliver)
- Lighting of Bonfire at Round Table Bonfire & Firework Display
- Re-dedication of Memorial Gardens
- Oakwood School Awards Evening
- Two Minutes Silence in Town Centre
- Presentation of Eco Art Prizes at Harlequin Theatre
- Remembrance Day Parade and Service
- Switching on Town Centre Christmas Lights
- Mid Sussex District Council Civic Service
- Crawley Borough Council Civic Service
- Horley Singers' Christmas Carol Concert
- Councillors' Hospitality and Carol Service
- Crawley Borough Council's Annual Charity Civic Ball
- Lord Lieutenant's awards' evening to Cadets for the Poppy Appeal
- Charity Curry Evening
- Haywards Heath Civic dinner/dance
- Crawley St Patrick's Day parade
- High Sheriff's Youth Awards at Leatherhead
- Election of new High Sheriff

Committee Members

Richard Olliver
(Chairman)
James Baird
Richard Bethell
Jack Chapman
Mike George
Mo Goldsmith
Kevin Hagerty
Simon Marshall
Valerie Marshall
Mike Miller
David Powell
Michael Robinson
Roy Sherwin

Committee Responsibilities

The Committee supervises all financial, administrative and civic matters and ensures that all procedures and financial transactions are dealt with in accordance with the various statutes governing local authority activities. Accounts are checked regularly and two Councillors are rostered to conduct an audit prior to each F&GP Committee meeting. A number of Councillors serve on sub-committees and outside bodies, as described elsewhere in this Annual Report, which report back to this Committee.

Accounts

The Council's accounts are run strictly in accordance with various statutory instruments and guidance received from the National Association of Local Councils. I am pleased to report that all our procedures and internal controls were conducted to the satisfaction of our internal auditor. In the opinion of BDO Stoy Hayward plc, the external auditors, our accounts again received unqualified acceptance, and we are fully in accordance with the Audit Commission's requirements. The audited balance sheet for 2010/11 showed a general reserve of £42,648.

Looking towards the end of the financial year 2011/2012, the Council accounts remain in a strong state and, at the time of preparing this report, it is expected that the general reserve will be maintained.

Financial Year 2012/13

The precept for the year 2012/13 has been set for a total net figure of £295,830 (compared to the net figure of £287,361 for 2011/12). This means that the town element of Council Tax will be £33.30 per Band D household, an increase of only fifty pence per annum for the average household.

The Town Council fully recognises that, in these times of recession, the residents of Horley are under considerable financial pressure. We have tried to keep the precept/budget as low as we can compatible with maintaining the quality of service to the community. We cannot, however, continue draining our reserves beyond safe levels. This Council has tried to keep costs down over the last few years and is one of the cheapest Parish/Town Councils per householder for an area of equivalent size for this part of the country. We also have always tried to give very good value for money in terms of facilities and services to the residents of Horley. We will continue to try to optimise income from Edmonds Community Hall lettings and rental of allotments, football pitches etc, whilst recognising that keeping rents down as far as possible is a way of helping the community.



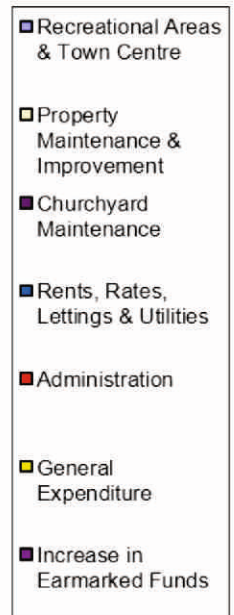
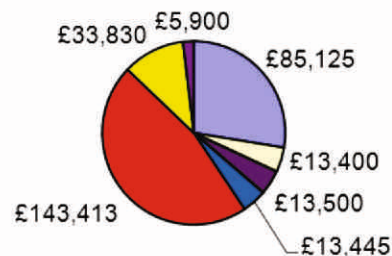
PRECEPT 2012/13

Service	Estimates		Net	Council Tax
	Expenditure	Income		
Recreational Areas & Town Centre	123,551	38,426	85,125	9.58
Property Maintenance & Improvement	13,400	0	13,400	1.51
Churchyard Maintenance	13,500	0	13,500	1.52
Rents, Rates, Lettings & Utilities	28,645	15,200	13,445	1.51
Administration	145,268	1,855	143,413	16.14
General Expenditure	33,830	0	33,830	3.81
Increase in Earmarked Funds	5,900	0	5,900	0.66
Totals 2012-2013	364,094	55,481	308,613	34.74
	less from reserves		12,783	-1.44
	Precept Band D Council Tax		295,830	33.30

Council Tax Base 8,883

Grants and Subsidies

We have again been able to issue grants for local projects for the benefit of residents. We continue to support the local churchyards and subsidise local facilities such as Horley Bowling Club by means of low rents. Other sports facilities such as football pitches and recreation grounds are also financed by the Town Council. These are important services for residents which the Town Council provides.

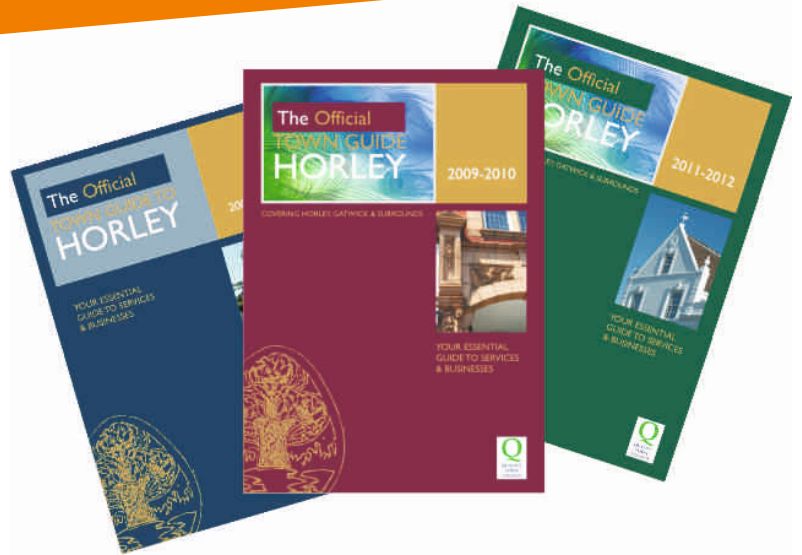


Website

The website continues to be a valuable source of information for the local residents as well as the wider community.

Newsletter and Town Guide

Quarterly issues of our newsletter, Horley Highlights, will again shortly be produced after a gap in publication which was beyond our control. This is an important method of disseminating information to Horley residents and we intend to make better use of it in the future. MAD Ideas produced a fully revised Town Guide last summer, which was full of useful local facts and information.



Government Initiatives

The Council has a Freedom of Information Act Publication Scheme, which allows members of the public access to specified Council documentation and publications. In May 2010, this Council adopted the Power of Well Being which gave the Town Council greater authority to extend its powers and potential responsibilities. This has been re-adopted by the new Council, following the election last May. We also look forward to embracing the opportunities presented by the new Localism Bill.

The Internal Audit Committee conducts regular reviews of the audit programme. In liaison with the Clerk, a structured internal audit programme has been developed.

Local Initiatives

We are planning surveys into what the local residents want from the Town Council (known as a “Health Check”) and researching methods of making the Council more efficient such as greater use of electronic data.

Devolved Powers

Horley Town Council has entered into an agency agreement with Reigate & Banstead Borough Council for the provision of grounds maintenance services in Horley until March 2015. This has ensured that strict criteria are met including: delivering an improvement in service to the Council Tax payer, improving service resilience, making things simpler for residents to understand, and making a more inclusive service.

Since April 2010, the following sites have been phased over to Horley Town Council on an agency agreement basis:

- Bay Close Open Space
- Church Meadows
- Riverside Garden Park
- Riverside Walk
- Yattendon Road Recreation Ground

“Horley Town Council is committed to providing increased facilities that meet the community's needs and achieving them at best value to keep costs to residents to a minimum”



Town Council meeting

Acknowledgments

Finally, I must thank members of the Finance Committee for all their valued support and for their hard work throughout the past year. I also convey my thanks to Alan Jones who acts as the Council's RFO (Responsible Finance Officer) and Carol Fenton for their administrative support in all matters relating to this Committee. I would also like to thank Sue Dalley for her diligent work as Finance Officer in supporting the Councillors' audit sessions and wish her well in her forthcoming retirement. In conclusion, in a challenging financial climate, Horley Town Council continues to be committed to providing quality facilities that meet the community's needs, and, in doing so, achieving them at best value to keep costs to residents to an absolute minimum.

Richard Olliver

Richard Olliver

Chairman, Finance & General Purposes Committee

25th March 2012



The Leisure and Amenities Committee is now responsible for looking after all the main parks in Horley. These are these are Horley Recreation Ground, Court Lodge Playing Fields, Michael Crescent Centenary Park, Emlyn Meadows, Yattendon Road Recreation Ground, Bay Close Open Space, Riverside Garden Park, Riverside Walk and Church Meadows. The last three were taken over this financial year under devolved powers from Reigate and Banstead Borough Council. These areas are now being maintained to the same specification as the rest of the Council's Parks.

The Committee's aims as ever are to maintain and upgrade all the grounds and play equipment. This work is continuing and is evident in the Memorial Gardens and the Ornamental Gardens and with phase three of the footpaths being completed in the play area and Ornamental Gardens this year, and with the recent works in Riverside Garden Park, with the

clearing of the banks in conjunction with the Piscatorial Society.

Horley in Bloom and South and South East in Bloom were yet again a great success for Horley. In South and South East in Bloom we achieved a Silver Gilt for Horley Recreation Ground and improved on the Silver for the Town Centre last year, by achieving a Silver Gilt this year. Once again the hanging baskets in the Town were beautiful and admired by many and last year we had an addition of sponsored tiered planters which will we have again this year. Should anybody wish to sponsor any town centre flowers, please contact Carol Fenton our Deputy Clerk.

I was very proud of how immaculate the Memorial Gardens looked this year with the lovely stripes on the grass and the well-tended beds. Thanks to Countrywide Ground Maintenance.

Reigate & Banstead Borough Council continues to carry out a large part of our grounds maintenance and officers and staff are always very quick to respond to any queries we may have.

Playground inspections are being carried out by Bennetts and Sons and this is working well. Thankfully this year other Councillors have been assisting me in my weekly inspections of the play areas and Park as the increased number of parks and open spaces has become too much for one person! I thank those other Councillors for their assistance.

As ever the allotments were superb, if possible, even better than last year.

Things have continued to improve this year despite financial constraints but we still have more to do and will continue do them prudently. We do have some major projects on the horizon such possible improvements to the skateboard park at Horley Recreation Ground and improvements in Church Meadow with the planting of the wild meadow flowers and the continuation of the wild flower planting at Horley Recreation Ground and Emlyn Meadows.

Hopefully Bay Close will soon have permanent goal posts installed, following planned consultation with local residents.

AWARD WINNERS



“The Horley in Bloom competition makes the Town a much better and more colourful place”



Leisure & Amenities Committee Members

Jack Chapman
(Chairman)

Celia Austin

Richard Bethell

Mike George

Mo Goldsmith

Samantha Marshall

Simon Marshall

Valerie Marshall

Richard Olliver

David Powell (Vice-Chairman)

Michael Robinson

Tony Schofield

Jan Spratt

Fiona Stimpson

I would like to thank David Powell, Vice Chairman, for all his hard work and the great job he did helping to spearhead Borough-wide Environment Campaign. My thanks also go to the committee members, and of course to Simon Marshall our Council Chairman.

As ever my biggest thanks go to the hard working staff, toiling away endlessly behind the scenes to ensure things go according to plan and run smoothly. To Alan, our Town Clerk, Carol our Deputy Clerk, Sue our Financial Officer and Joan our Planning Officer and, last but by no means least, Roy who not only dead heads the flowers in the Memorial Gardens, but is my eyes and ears during the week. It seems impossible that he is 90 this year and I would like to wish him a very happy 90th Birthday.

Jack Chapman
Chairman, Leisure & Amenities Committee
31st March 2012

Committee Members

Mike George
(Chairman)

Celia Austin

Jack Chapman

Kevin Hagerty

Simon Marshall

Mike Miller

Richard Olliver

Tony Schofield
(Vice-Chairman)

Jan Spratt

Fiona Stimpson

The Town Council is a legal consultee on all Planning Applications within the parish boundary and the Planning & Development Committee acts for the Council on these matters.

The Committee also considers any planning matters from neighbouring authorities such as Crawley, Mole Valley and Tandridge Borough and District Councils, which may have an impact on the town and its residents.

The Committee is also responsible for the following:-

Gatwick Airport

During the past year we have strengthened our relationship with Gatwick Airport Ltd [GAL] through our membership of the Gatwick Airport Consultative Committee [GATCOM]. This gives us access to their senior management and the opportunity to be involved with briefings and seminars on airport related matters. We will work to maintain and improve these relationships, as events at Gatwick can have a significant impact on Horley. We also, through GATCOM, sit on the Ground Noise Monitoring Committee and the Noise and Track Monitoring Advisory Group.

Highways:

We continue to meet Highways officers on a regular basis as well as encouraging residents to report all highways complaints via the Town Council, as this enables us to build up a picture for Horley which is used in our meetings with the officers. In addition reports to Surrey County Council are copied to our County Council members Kay Hammond and Dorothy Ross-Tomlin.

This Council monitors the highways department's roads programme to ensure that Horley receives its share of spending on major works such as road resurfacing. We are conscious of residents' concerns regarding the phasing of the traffic lights at the Victoria Road/Consort Way East junction, following the introduction of the pedestrian controlled crossings. The Chairman of the Council has written to the Leader of Surrey County Council expressing our concerns and dissatisfaction at the response of officers. At this time discussions between the two Councils are on-going and we look forward to a satisfactory conclusion.

Railway Matters

Whilst improvement works have been carried out on the subway, we have yet to be satisfied that all of the issues have been resolved and we will continue to work with our partners at the Borough Council for a successful and long lasting outcome.

Horley Regeneration

I am happy to report that the Regeneration Forum now meets on a regular basis. Work in the North East sector has made significant progress in the past year with phase one nearing completion and work beginning on phases two and three. We are encouraging the developers to speed up the construction of the community centre element such as the shops as we believe this will introduce a sense of community for our new residents.



It is planned that the Town Council will assume responsibility for the management of the Community Centre at Tanyard Barn.

Little progress has been evident in respect of the North West development although the latest reports indicate that the developer has now secured the land with the exception of one owner.

The most high profile part of Horley's regeneration this year has been the completion of the new leisure centre in Court Lodge Road. The facilities offered are first class and are proving to be very popular with residents from Horley and the surrounding area. This area is becoming the main hub for sporting activities in the town sharing, as it does, a site with the football and rugby clubs. Nearby are the Town Council's football pitches, which are considered to be amongst the best in the area.

There is little to report on regeneration in the town centre however the main focus in the near future would appear to be the re-development of the Newman House site which is under the ownership of the Borough Council.

Another welcome development, after many years of negotiation, is the sale of the former Court Lodge Infants School site, due to become a care home and new Baptist Church.

Following the publication of Gatwick's Draft Master Plan this Council has recognised that, over the years, the commercial benefits to Horley have been eroded with many major aviation companies moving out of the town as part of global decisions regarding office locations.

It is our intention to redress this, highlighting Horley's close proximity to Gatwick as an ideal location for companies whose activities are allied to the airport, as well as the town's prime geographical position with good transport connections to a major airport, a frequent train service to London and easy access to the motorway network. To this end we have already held discussions with CADIA (Gatwick Diamond) the local business forum to assist us in identifying the needs of the business community. Thereafter we will be working with our partners at the Borough Council to design an ongoing strategy. Our aim is to attract new businesses and encourage existing ones to grow, thereby providing jobs for our residents and benefits in general to the local economy.

Local Transport:

Following a flurry of activity last year I have nothing to report on local transport matters other than to say that GAL is consulting on its proposals for rail services to the airport and how these can benefit local communities. This will be followed up by a review of coach and bus services. In this your Council will continue to play a full and active part.

In the past year this Council has responded to the consultations overleaf:-

SCC	Bus Review	Changes to Bus Routes and Timetables
SCC	Revised Statement of Community Involvement	Planning Issues
Surrey Transport Plan Part 1	Proposed vision and objectives	Changes to Transport in Surrey
Surrey Transport Plan Part 2	Transport Climate Change Strategy	Changes to Transport in Surrey
Surrey Waste Partnership	Plan for Waste Management in Surrey	Public Consultation
Crawley BC – Local Development Framework	Statement of Community Involvement	
SCC	Surrey Minerals Plan	Revised Environmental Report
West Sussex County Council	Proposed Changes to Fire & Rescue Service	
RBBC LDF	Proposed Changes to Core Strategy	
SCC	Surrey Transport Plan	Passenger Transport Strategy (Part 1) – Local Bus
SCC	Surrey Transport Plan	Passenger Transport Strategy (Part 2) - Information
SCC	Surrey Transport Plan	Travel Planning Strategy
Crawley BC	Planning Applications	Review of Council's Lists
Network Rail	London and South East Route Utilisation Strategy	Rail Network Routes into and around the capital
Surrey Fire & Rescue	Public Safety Plan 2011 - 2020	Future of Surrey Fire & Rescue Service
RBBC	Development Management and Site Allocations DPD	
SCC	On-Street Parking in Horley	Proposed Parking Charges
Department of Transport	UK Aviation	Sustainable Framework
SCC	Library Services	Future of Services
DCLG	Planning	Traveller Sites
DCLG	National Planning Policy Framework	Traveller Site Planning Police
SCC	Aggregates Recycling Joint Development Plan Document (DPD)	Surrey Minerals & Waste Development Framework
RBBC	Core Strategy	Outstanding Issues Consultation
West Sussex CC	West Sussex Waste Plan	Update
CBC	Statement of Community Involvement	Documentation review
GAL	Draft Airport Master Plan	Proposed operation, development and future direction of Airport
GATCOM	Core Strategy –Outstanding Issues	Preparing for the Future
RBBC	Horley Regeneration	Horley Riverside Green Chain
RBBC	Core Strategy	Infrastructure Delivery Plan (IDP)
RBBC	Core Strategy	Proposed Submission Document
SCC	Surrey Flood Alleviation Measures	Flood Risk Management Strategy

As can be seen, this has been another busy year for the Committee. As Planning Applications do not recognise holiday periods, when necessary, a sub-committee considers urgent applications for ratification by the full committee at the next meeting. We have continued to make good progress in our transformation to a paperless system with more members of the committee using electronic devices such as lap tops and ipads. This has shown some shortcoming in our internal computer systems which we hope to address in the coming financial year.

We continue to see, and welcome, an increase in the number of residents using the public forum part of our meetings to address Councillors on matters of interest or concern to them and their neighbourhoods.

Such has been the interest from members of the public in our comments on planning applications, we now publish these on our web site, along with our responses to consultations.

With this being the first year of a new administration, training for new members and refreshers for longer serving members has assumed a greater importance. We continue to attend seminars at the Borough Council and have introduced a programme for member training. Subjects covered include air quality, tree preservation orders, highways and planning enforcement.

This coming year we will be seeing the effects of the introduction of the Localism Bill and the National Planning Policy Framework, both of which will have a major impact on the planning process. This Council will work to identify the benefits this legislation may offer and how we can use this to improve matters for the residents of Horley. Councillors and staff are currently undergoing training on the new legislation.

In conclusion I would like to thank my Vice Chairman Councillor Tony Schofield and all members of the committee for their hard work and support throughout the past year. My thanks, also to the Clerk and staff, without whose support our job would be impossible.

Mike George

Mike George
Chairman, Planning & Development Committee
28th March 2012

DEVOLVED POWERS



Introduction

In January 2011 Horley Town Council entered into an agency agreement with Reigate & Banstead Borough Council for the provision of grounds maintenance services in Horley until March 2015.

Both parties had previously planned to devolve a number of specific services from the Borough Council to the Town Council. This was a direct result of Horley Town Council achieving Quality Status followed by a Partnership Agreement made between the two Councils in April 2009. The Borough Council agreed to consider any functions where devolution would offer best value (taking into account cost, quality, local preferences and practicability). This has ensured that the following criteria are met:

- Deliver an improvement in service
- Improve service resilience
- Make it simpler for the resident
- Make a more inclusive service

The following parks and recreation areas were transferred to the management of Horley Town Council in 2011:

Bay Close Open Space
Church Meadows
Riverside Garden Park
Riverside Walk
Yattendon Road Recreation Ground

Parks and Recreation Grounds in Detail

The general standard of work has been highly satisfactory. Consultation with local residents and park users has been made on a variety of issues. It took some time before members of the public were fully aware of the Town Council being the first point of contact, despite the initial publicity. Newly installed signs gradually increased public awareness of the change of roles.

Bay Close Open Space

We have liaised with residents and, subject to further consultation, plan to install permanent five-a-side football posts. The adjacent scout hut is not managed by the Town Council and appears to be used only for storage.

Church Meadows

Following discussion with park users and consultation with other agencies, including the Gatwick Greenspace Partnership, it was agreed to increase the amount of short grassed areas and to plant yellow rattle to encourage the growth of wild flowers in the long grassed areas.

Riverside Garden Park

Much clearance work has been carried out, following consultation with the Horley Piscatorial Society, Gatwick Greenspace Partnership and Reigate & Banstead Borough Council. New benches and litter bins have also been installed.

Riverside Walk

The area is regularly monitored and any issues such as fly tipping are speedily dealt with.

Yattendon Road Recreation Ground

New playground equipment has been installed, following site meetings with contractors. Existing football posts have been removed, due to their rusty unsafe state. The area is to be monitored, with a view to installing new five-a-side goal posts later this year. As with all other playgrounds looked after by the Town Council, our contractor, Bennett & Sons, carries out detailed weekly and daily visual inspections of the playground equipment.

Town Councillors have made regular visits to all these sites and have reported any issues. As with all our open spaces, litter collection is now carried out on a daily basis. Following the introduction of new signage, the Town Council has dealt with all operational queries from members of the public.

In addition to the parks, the Town Council has also assumed responsibility for all the planters and hanging baskets in the town centre. Sponsorship is regularly sought from local businesses and the area is entered into the South & South East in Bloom competition.

Lessons learnt

The first year has enabled both authorities to work together. The agency agreement has allowed Horley Town Council to select its own contractors to carry out the variety of maintenance schedules. Contractors employed for specific duties are as follows:

General Grounds Maintenance:

Reigate & Banstead Borough Council

Close Grass Cutting, maintenance of Memorial and Ornamental Gardens etc:

Countrywide Grounds Maintenance

Playground Inspections and Repairs:

Bennett & Sons



Scotia Gas Networks on a litter pick at Horley Recreation Ground

ENVIRONMENT CAMPAIGN



Following Horley Town Council's 2010 Environment Week, which was strongly supported by Reigate & Banstead Borough Council, Councillor Joan Spiers asked our team to organise a similar campaign across the Borough during 2011. We approached the task by forming a strategy team made up of officers and Councillors, both from the Borough and Horley Town Council. An action plan was produced and all Councillors were briefed.

Campaign Aims:

The environmental topics chosen to raise awareness were – recycling, energy reduction, reduced water consumption and elimination of the free supermarket plastic bags.

Community Engagement – Horley:

The Horley Environment Campaign was planned to run from Saturday, 24th September to Friday 30th September (excluding Sunday) at Waitrose. Thanks to Waitrose, we were able to set-up a stall in their foyer and a plentiful supply of re-useable bags was made available for distribution. The campaign got underway with a massive response to a request for volunteers, with in excess of 100 hours of community engagement time pledged. By the end of the week, we had collected 1,100 more pledge sheets with shoppers making numerous pledges to improve their green behaviour.

At 8.30 am on day one, the Recycling Road show rolled into Waitrose car park and set up shop in the Drop Off zone. For the rest of the day, it was difficult to see it for interested visitors. The day commenced with Dorothy Ross-Tomlin, and Simon Marshall with his Chain of Office, catching shoppers at what seemed to be Saturday's peak period. We can say with great pride that every Town Councillor, Horley Borough and County Councillors gave of their time during the week. We extend our gratitude to Councillor Rita Renton for coming to Horley from her own community to help out. Thanks must go to several Horley residents who also helped out. What was creditable was the amount of voluntary time given working throughout Saturday, 24th September and late into the evening on most days. Could we be seeing the birth of a Big Society approach towards our community's needs? There was one surprise when both David Powell and Allan Kay received kisses from a very effusive lady. We are not sure if it was Allan's good looks or David's aftershave! Thursday 29th September was our big day in action at Waitrose with a visit to our team by Sam Gyimah MP, and our two Mayors; Town Mayor Cllr Simon Marshall and Borough Mayor, Cllr Brian Stead. They were accompanied by Cllrs Graham Knight and Alan Kay, both members of the Borough Council's Executive Committee, and John Jory, the Borough Council's Chief Executive. This was a very strong group, especially when they were joined by Calvin Gilbey, Waitrose Store Manager, and his deputy, Paul Placitelli, for a photo call in the store foyer.

On Friday 30th September, the final day, a record 180 pledges were achieved bringing Horley's total for people interviewed during the week to over 1,100. This number included families from South Africa, USA, Spain and France. David Powell was interviewed on screen by a couple from North Carolina.

Horley Happy Dogs Day

The Town Council also organised a Dog Training day or "Doggie Fest". The dog obedience display was enough to have Mrs Woodhouse doing cartwheels. It was very amusing to see Amy the Boxer seeking to play with a Jack Russell look-alike and kiss anyone willing. Full marks went to Caroline Grant, the Borough's Dog Warden, who spent the afternoon on her knees inserting micro-chips into 10 dogs.

HORLEY EDMONDS COMMUNITY FUND

Fund Statement as at 31 March 2012

Endowment Fund

Fund value as at 31.3.12 £101,355.78
(original donation £100,000)

Grants Fund

Fund Value on 31.3.11: £3,358.84
Income: £4,275.10
Expenditure: £3,000.94
Available for grants as of 31.3.12: £4,633.00

Statement of Grants Given

01/04/2011 to 31/03/2012

16/11/2011	Delta Club	£1,000.00
Assistance towards accommodation and outings for a social club for adults with disabilities.		
19/01/2012	Better Together	£500.00
English lessons for local Polish adults in Horley.		

2 grants given to the value of £1,500.00

The Town Council and the Community Foundation for Surrey continue to receive enquiries about the Horley Edmonds Community Fund. Using the Foundation's expertise other donors are able to be approached.

Notes

In 2007 the Town Council was left a substantial sum of money in the will of Cyril Edmonds, a builder who lived at Norwood Hill.

The Town Council subsequently explored a number of options, followed by a full public consultation conducted from June to October 2007. This was carried out via press releases and articles in the Town Council's newsletter and on its website. Many members of the public were in contact with the Council and we received a number of very interesting suggestions. The Council also listened to presentations made by the trustees at its public forum at the Full Council meeting on 6 November 2007.

The preferred option was to set up a permanent fund which would generate sufficient interest from the capital sum to provide funding for outings, theatre trips, holidays, etc. for the benefit of underprivileged and needy residents of Horley.

In July 2008 the Town Council appointed the Surrey Community Foundation to manage the main element of Fund and achieve the objectives as outlined above.

15 April 2012

TOWN AWARDS

The Town Awards scheme has been in operation since 2000, with the first awards being presented at the Annual Town Meeting of 10 April 2000.

Nominations for Town Awards are invited every year, when any resident can complete a nomination form, together with a seconder, to propose an individual for outstanding service or commitment to the town. Horley Town Council is responsible for the administration and final selection of award winners according to strict guidelines and criteria.

The Awards Sub Committee reviews the nominations and makes its recommendations to the Council. Award winners receive a Town Badge, a Certificate of Commendation, and their Citation. Presentations are usually made either at the Annual Town Meeting, or at other appropriate events, subject to the award winners' approval.



Tom Anglim

PREVIOUS RECIPIENTS OF THE TOWN AWARD

2011 Veronica Ballard

Veronica was a teacher at Burstow Primary School for 37 years and Secretary / Chair Person of Horley Surrey Girl Guiding for over 45 years. She was awarded the Gold Duke of Edinburgh Award as well as other Long Service Awards. A member of Horley Local History Society & Camera Club, setting up local exhibitions, giving talks and writing history books. Veronica was also a CAB Advisor and behind the scenes volunteer at the Archway Theatre. Veronica is a dedicated volunteer and her keen interest in local history together with her many camera skills encourages people she meets to open their minds and learn.

Alison Brice

A former CAB Advisor, assisting older people to claim benefit entitlements and deal with various problems. A member of Regent Hall Management Committee, giving important advice to the management staff on a range of issues. She founded the Regent Hall Book Club and, although she later lost her sight, she has continued to organise the Book Club meetings. She gives voluntary support to everyone at Regent Hall especially those who are faced with letters and completing forms. She gives so much of her own time and expertise to the benefit of so many people.

2010 Dr Jim Williamson

Jim is warmly remembered for his kind and compassionate manner as a GP. He was a School Governor at Sangers Junior School and continues his association with the area as a judge for the Court Lodge in Colour competition, as well as being involved with both the Horley in Spring and Horley in Bloom events. He also served as Chairman of the St Barts Churchyards Committee.

Kathleen Tremble (posthumous Award)

Kathleen was a passionate supporter of literacy and, as a volunteer at Court Lodge, Sangers and Manorfield Schools, helped a great many Horley children learn to read. Kathleen was active in the development of Manorfield School and for nearly thirty years served as a Local Education Authority Governor, until just before her death in March 2010. Kathleen was also active in the initial setting up of the Horley Learning Partnership, one of the first such confederations in the country.

2009 Tom Anglim

Tom spends a great deal of his time working for local organisations and also works at the Tadworth Court Children's Hospital shop one day a week. In 1969 he attended the air crash at Fernhill and was subsequently awarded the Queen's Award for Bravery. Tom has shown great courage and determination in the face of a painful and debilitating illness and gives his time freely and cheerfully to help others.

2008 Robert Garfitt

Robert has served the people of Horley as both a Borough and a Town Councillor. He was Mayor of Horley Town Council from 1988-1989 and Deputy Mayor of Reigate & Banstead Borough Council from 1990-1991. Robert has also served as a Justice of the Peace for many years.

Andrew Partridge

Andrew has served as a school governor for almost 25 years and has spent much of his time helping Horley's young people. He has been a committee member of the Horley Vimy Twinning Association since its inception and has worked tirelessly to promote Horley's link with Vimy. As a member of the Horley Lions, Andrew has helped raise around £20,000 per year for local charitable causes.

2007 Andrew Kent

Andrew has worked tirelessly to improve and protect the local environment, bringing great knowledge and commitment to this role. His methodical, patient and immensely detailed work on the Horley Master Plan has been outstanding. He has served on the Horley Master Plan Task Group and the Horley Master Plan Advisory Committee. Andrew coordinated responses to the Local Plan, the County Structure Plan and presented evidence at Inquiries. He was instrumental in producing documents on flood risk in Horley.

Previously Chairman of the Horley Residents' Association 1993 - 2007 and a Horley Town Councillor from 1996 - 2007.

2007 Alan Tracey

Alan was the longstanding Chairman of the recently disbanded Police & Community Partnership Group, ensuring over the years that the people of Horley had meaningful direct contact with the local Police. He is also Secretary of the Naval Section of the Royal British Legion.

He has worked hard for the Archway Theatre and has tirelessly supported both Cooper Lodge and the Brambles Respite Care Centre, in his role as a volunteer entertainer.

2005 Barbara Hall

In recognition of Barbara's support of local charitable organisations for more than forty years. Barbara has been a member of the patients committee at the Kings Road Health Centre for many years and has recently become a non-executive director for the NHS East Surrey PCT and is also actively involved with Open Line through the Horley Help Shop

2005 David Hall

In recognition of David's outstanding voluntary work and charity work, as well as being a School Governor and a former member of Surrey County Council.

David has been Chairman of the Horley Local History Centre, based in the Library, and is very involved with the Local History Society. He also continues to conduct his own research into the town's history.

2005 John Melvin

John has been an active member of the Horley Lions Club since 1974 and has been President on three occasions: 1976 1982 and 2003.

Since his retirement in 1982 he has spent much of his time sorting the many paperback books which are sold on the Lions Bookstall in the town centre each Saturday.

2004 Gordon McGinty

For his outstanding services to the community in promoting and encouraging the youth of Horley, and for his many years as school governor of Oakwood school.

2004 Gill Partridge

In recognition of her tireless commitment to the community in building strong twinning links with Vimy, promoting an exchange of language, culture, friendship and tolerance.

2004 Douglas Simpson

In recognition of his tireless efforts in campaigning for environmental issues in Horley and, more recently, his knowledge on local flooding issues.

2002 Walter Jupp and Doreen Jupp

For their joint contribution to the people of Horley by continuous and consistent support of the local community, for involvement in Horley Citizens Advice Bureau and Regent Hall Day Centre, and other initiatives over the past thirty years.

2002 John McFarlane

In recognition of his selfless service and commitment to the community in countless ways including service on the Management Committee of the Horley Citizens Advice Bureau, President of the Horley Residents' Association and Chairman of the Welfare Committee of the Horley Lions. He has also made immense contributions to the success of the Horley Local History Society.

2002 John Rigby

For his services to the people of Horley, ably demonstrated by his enthusiasm, determination and tireless commitment in his capacity as Town Clerk of Horley Town Council.

2000 Graham Larcombe

In recognition of his work with local businesses, his involvement and commitment with the Chamber of Commerce, and for his hard work in the restoration of confidence within the local business sector.

2000 Joan Fewtrell and Syd Fewtrell

In recognition of their joint tireless work for the good of the community and in particular for Neighbourhood Watch, Keys Youth Community Centre and Strawson Hall.

2000 Lew Targett

For services to Horley's Cub and Scout movement.

2000 Penny Jeffers

In recognition of her loyal and dedicated services to education as Head Teacher of Court Lodge Infant School.

2000 Richard Smith

For services to Horley as Chairman of the Town Council, and raising the profile and reputation of the town.

2000 Andy Thompson

For services as Headmaster of Oakwood School and instilling in his pupils a sense of community and social responsibility, and also for driving through improvements to the Memorial Gardens particularly by involving pupils in the design of the new Memorial Gates.

We were saddened to learn that the following died during the past year:

James Suckling - Town Councillor

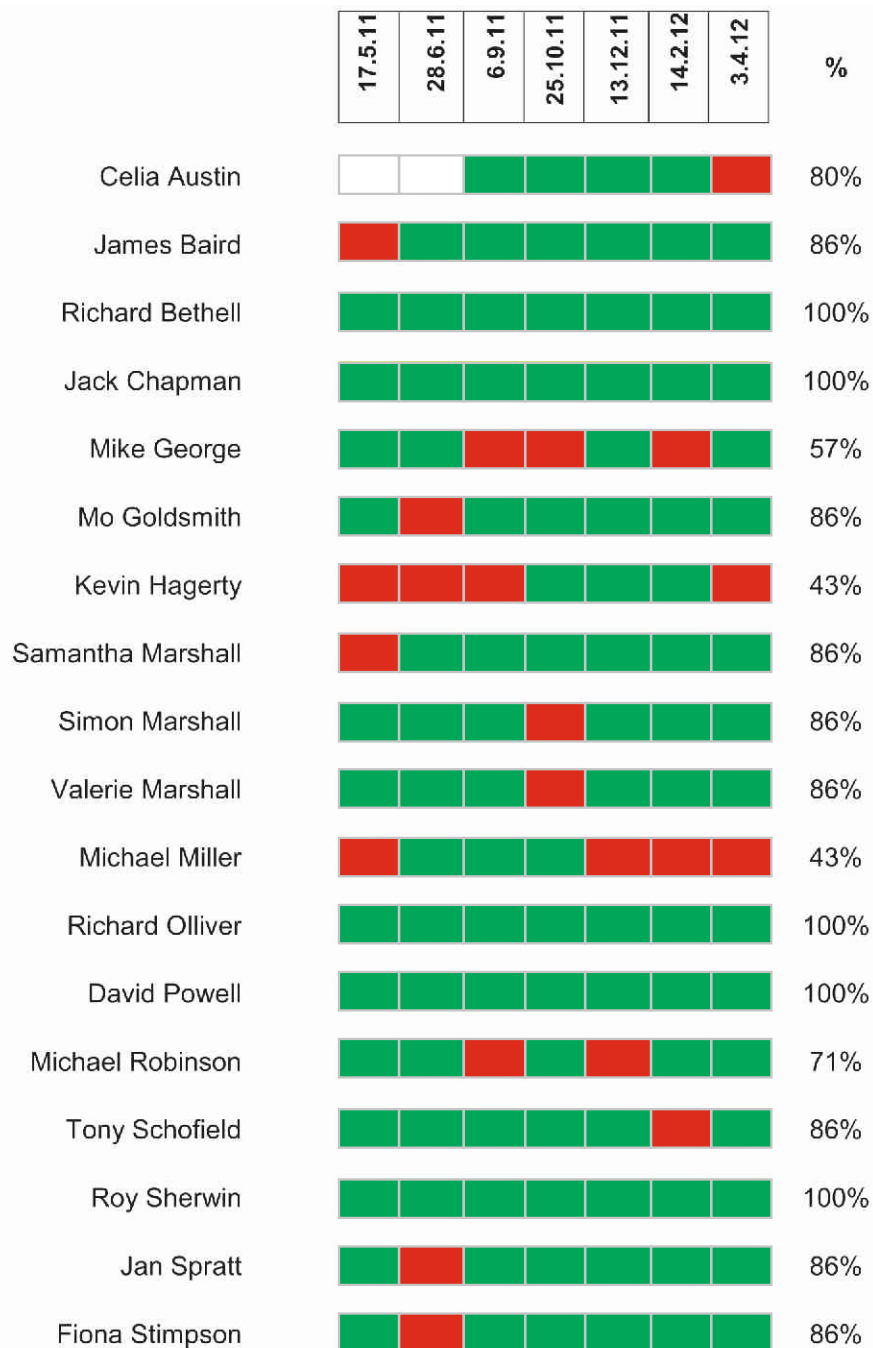
James Suckling died aged 83 in October 2011. James was a Town Councillor in the 1990s and was actively involved in establishing the playgrounds at Court Lodge Fields and Michael Crescent Centenary Park.

John McFarlane - Town Award Holder

John McFarlane died in February 2012. John received the Town Award in 2002 in recognition of his selfless service to the community in countless ways including membership of the Management Committee of the Horley Citizen's Advice Bureau, President of the Horley Residents' Association and Chairman of the Welfare Committee of the Horley Lions. He made immense contributions to the success of the Horley Local History Society. He also served as Mayor of Reigate and Banstead Borough Council.

FULL COUNCIL ATTENDANCE STATISTICS

2011/2012



present
apologies / absent

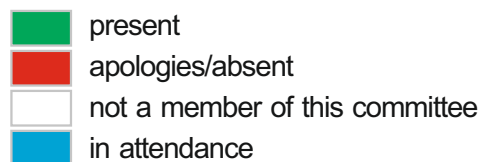
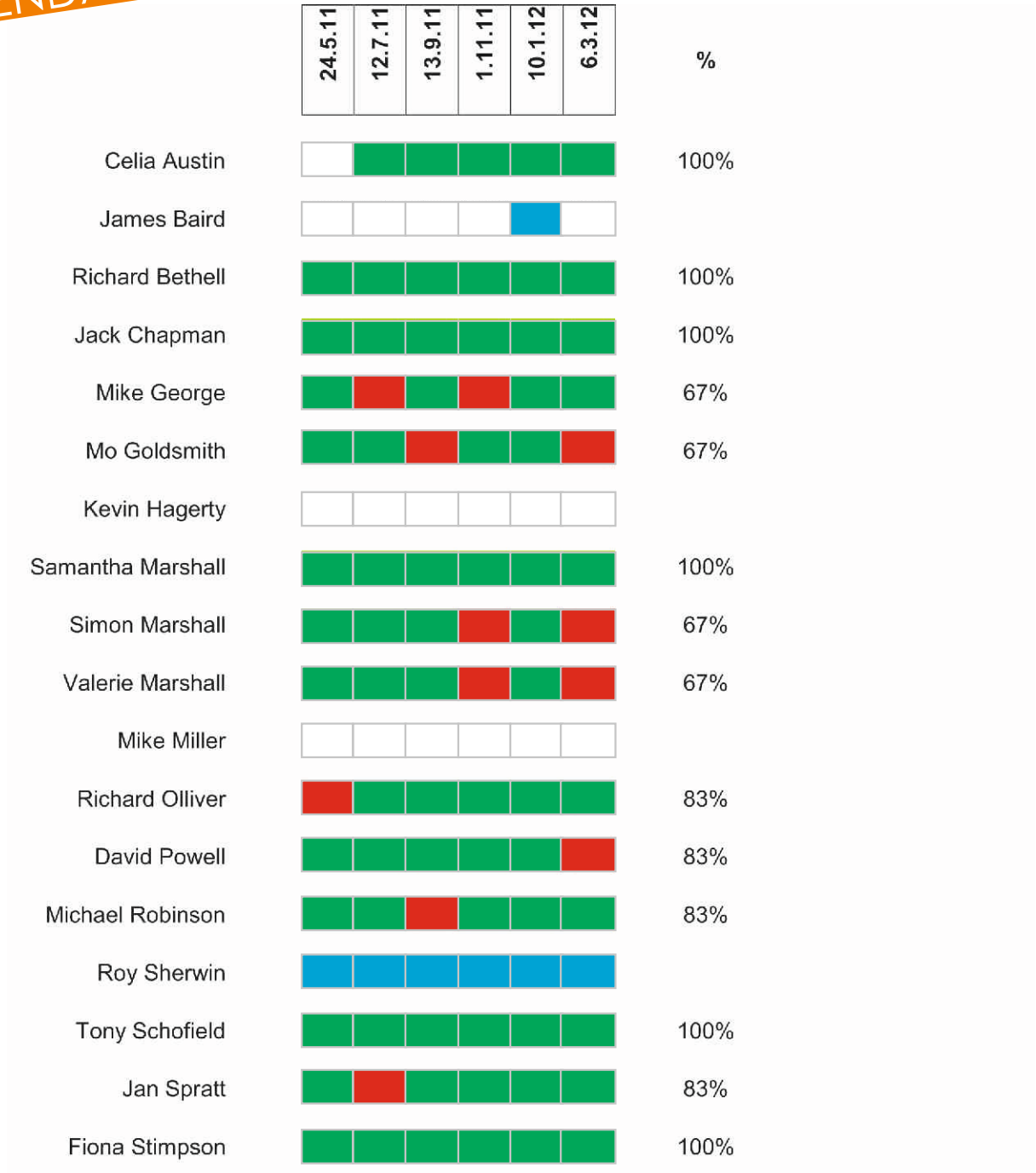
FINANCE & GENERAL PURPOSES COMMITTEE ATTENDANCE STATISTICS

2011/2012



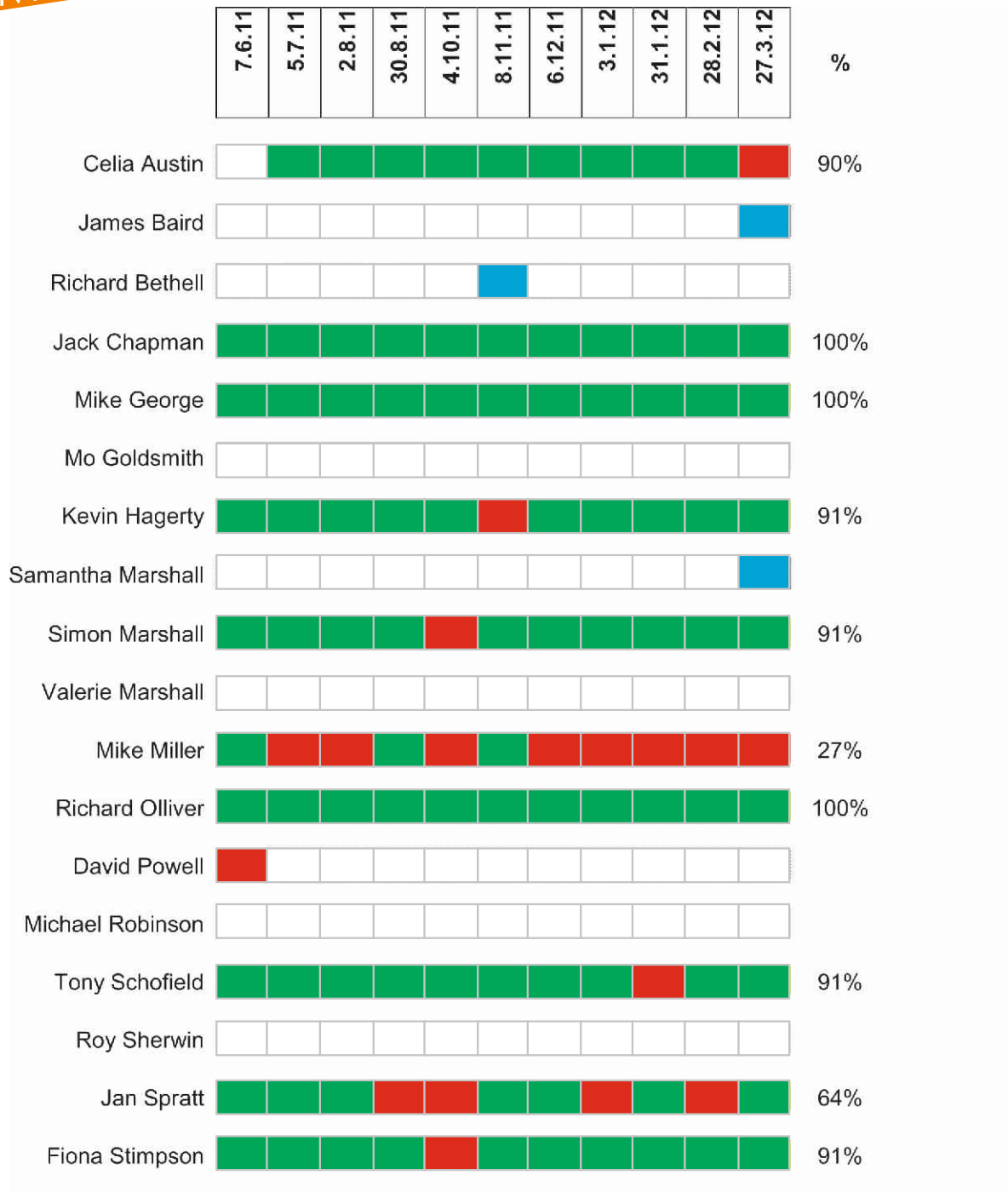
LEISURE & AMENITIES COMMITTEE ATTENDANCE STATISTICS

2011/2012



PLANNING & DEVELOPMENT COMMITTEE ATTENDANCE STATISTICS

2011/2012



■ present
■ apologies/absent
■ not a member of this committee
■ in attendance

INCOME & EXPENDITURE ACCOUNT

01/04/2010-31/03/2011

<i>(Last) Year Ended 31 March 2010</i>		<i>(Current) Year Ended 31 March 2011</i>
	Income	
280,886.00	Precept	282,769.00
1,043.93	Bank Interest	1,947.10
232.05	Administration	1,978.97
60.00	General	393.96
301.87	Rates and Utilities	255.03
72.50	Maintenance and Repair	221.19
40,126.14	Lettings and Rents	39,883.82
2,105.39	Court Lodge/Innes Pavilion	847.59
405.15	Horley Recreation Ground	1,358.60
0.00	Michael Crescent Centenary Park	2,176.64
0.00	Devolved Powers from RBBC	4,697.50
1,982.00	Town Centre	3,808.11
1,000.00	Grants and Donations	2,945.00
£328,215.03		£343,282.51
	Expenditure	
14,303.53	Administration	20,655.24
3,557.00	CCTV	3,807.00
40,532.57	General	39,494.34
8,541.82	Rates and Utilities	6,968.02
10,427.85	Maintenance and Repair	16,811.06
2,504.37	Lettings and Rents	4,495.62
1,083.50	Court Lodge/Innes Pavilion	337.00
40,128.61	Horley Recreation Ground	23,684.58
469.00	Michael Crescent	6,167.04
1,288.00	Emlyn Meadows	532.50
9,219.14	Leisure – Other	4,171.32
39,625.26	Grounds Maintenance	46,446.36
1,008.12	Allotments	2,058.22
10,434.74	Town Centre	14,208.06
115,633.95	Salaries	128,352.66
2,000.00	Grant Awards Scheme	2,475.00
13,290.00	Grants and Donations	14,924.04
6,275.93	Rebuilding Project	16,626.24
£320,323.39		£352,214.30
	General Fund	
43,309.00	Balance at 1 April 2010	40,435.77
328,215.03	ADD Total Income	343,282.51
371,524.03		383,718.28
320,323.39	DEDUCT Total Expenditure	352,214.30
51,200.64		31,503.98
-10,764.87	Transfer to/from Reserves	11,143.74
£40,435.77	Balance at 31 March 2011	£42,647.72

BALANCE SHEET

31/03/2011

<i>Year Ended 31 March 2010</i>		<i>Year Ended 31 March 2011</i>
	LONG TERM ASSETS	
0.00	Investments	0.00
	CURRENT ASSETS	
2,701.80	Debtors	5,962.00
0.00	Payments in advance	0.00
4,966.16	VAT Recoverable	5,047.72
137,990.71	Bank and Cash	132,705.03
145,658.67	TOTAL ASSETS	143,714.75
	CURRENT LIABILITIES	
3,244.35	Creditors	10,232.22
<u>£142,414.32</u>	NET ASSETS	<u>£133,482.53</u>
40,435.77	Represented by: General fund balance	42,647.72
19,384.13	Reserves: Cyril Edmonds Fund	20,740.30
82,594.42	Earmarked	70,094.42
<u>£142,414.32</u>		<u>£133,482.53</u>

The above statement represents fairly the financial position of the authority as at 31 March 2011 and reflects its income and expenditure during the year.

Approved by the Council on 19 April 2012.



Alan Jones FCSI ACIB
Responsible Financial Officer



Cllr Simon Marshall
Chairman

SUPPORTING STATEMENT TO THE ACCOUNTS for the Year Ending 31 March 2011

1. Fixed Assets

1.1 Community Assets:

As at 31 March 2011 the following community assets were held at the following book value:

Albert Rooms	690,000
Allotments	40,000
Emlyn Meadows	30,000
Horley A23 Recreation Park	175,000
Innes Pavilion	310,000
Michael Crescent Centenary Park	15,000
	<u>1,260,000</u>

1.2 Other Fixed Assets:

As at 31 March 2011 the following assets including business equipment, appliances and street furniture (as specified in the Inventory of Assets) were held at the locations below at the following book value:

Albert Rooms	9,194
Allotments	100
Churchyard	240
Council Office	27,053
Court Lodge Playing Fields	38,896
Emlyn Meadows	555
Horley A23 Recreation Park	163,233
Michael Crescent Centenary Park	23,719
Town Centre	7,700
	<u>270,690</u>
Total fixed assets	<u>£1,530,690</u>

2. Borrowings

At the close of business on 31 March 2011 a loan of £288,521 was outstanding from the Public Works Loan Board.

3. Leases

- Horley Bowls Club: forty-five year lease of land at Horley Recreation Park until 2043 for an annual rent of £1, and an annual licence of £225 increasing by £25 every five years, with the next increase due in 2013
- Horley Sport (Social) Club: twenty-five year full maintenance lease of the Innes Pavilion, Term expiring 2025 with current annual rent £10,000, subject to review periods in 2015 and 2020.

4. Debts Outstanding & Prepayments

At 31 March 2011 the debts, as shown on the Schedule of Debtors and Creditors, were owed to the Town Council. There were no prepayments.

SUPPORTING STATEMENT TO THE ACCOUNTS

5. Reserves

Reserve Funds as at 31 March 2011:

General Fund	42,647.72
Edmonds Fund	20,740.39

6. Earmarked Reserves

Earmarked Funds as at 31 March 2011:

Community Action Fund	17,717.58
Election Contingency	10,461.95
Football Pitches	40,614.89
Leisure & Amenities	1,300.00
	70,094.42

7. Tenancies

Court Lodge Fields. Landlord: Reigate & Banstead Borough Council **£1**

8. Section 137 Payments and Other Grants

Section 137 of the Local Government Act 1972 enables the Town Council to spend up to £6.15 per elector for the benefit of the community on activities or projects not specifically authorised by other powers.

A donation of £250 was made to the Royal British Legion Poppy Appeal under s137.

Under the Town Council's Grants Scheme, the following payments totalling £2,475 were also made under s137:

Horley PCC Youth Project	Degree course and placement for Youth Worker	500
Reigate & Redhill Live at Home	Provision of scheme in Day Centre	300
Mrs M Stretch	Renovation Parson Tomb, St Barts Churchyard	175
Victim support	Assisting recruitment and training in Horley area	500
Community Responder Scheme	Purchase 3 x automated defibrillators	1,000
		<u>£2,475</u>

Under Section 31 of the Local Government and Rating Act 1997, a donation of £40 was made to Surrey Crimestoppers.

9. Council Delegated Powers

During the financial year the Town Council, under an agency agreement commencing on 1 January 2011, carried out grounds maintenance work on behalf of Reigate and Banstead Borough Council for the sum of £4,697.50.

10. Contingent Liabilities

There were no contingent liabilities as at 31 March 2011