



HORLEY TOWN COUNCIL



ANNUAL REPORT
2012 - 2013

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INTRODUCTION



The Annual Report is issued by Horley Town Council and we trust you will find it to be an interesting insight into our business and activities over the past municipal year.

Included in this publication are reports from the Chairman and Town Mayor, as well as all the statutory reports made by the Town Council's Committee Chairmen, all of which will be presented at the Town Meeting on 26 April 2013. It also includes a variety of information and statistics. At the time of producing this Annual Report our accounts for 2012/13 are not yet available, but we have included financial information relating to the financial year 2011/12. The unaudited accounts for 2012/13 will be made available to the public for inspection from 24 June until 6 July 2013. We expect to publish the audited Annual Return on our website in September 2013.

A list of all the Town Councillors and their representation on committees and outside bodies is included in the next few pages. An electronic copy of this report is also available from our website:

www.horleysurrey-tc.gov.uk.

Our website will continue to be reviewed with regular news updates, Council Agenda and Minutes, together with a variety of community and business information.

Lastly, if you have any queries relating to the information contained in this document, please contact the Town Council Offices at:

92 Albert Road, Horley RH6 7HZ

Telephone: 01293 784765 email: town.clerk@zen.co.uk.

Alan Jones

Town Clerk

11 April 2013

STATISTICS AND INFORMATION



The Town Council is administered as a first tier local government authority in an area whose County Authority responsibilities are maintained by Surrey County Council and whose District Council responsibilities are maintained by Reigate & Banstead Borough Council.

There are approximately 22,000 people residing within the boundary of this Town Council of which 16,842 are registered electors as at 1 April 2013.

The Precept is collected on the Town Council's behalf by Reigate & Banstead Borough Council. For the fiscal year 2013/14, it is set at £283,890. This equates to a sum of £33.95 per band D household. Please refer to the Finance Chairman's report for more details about the changes in tax base.

THE MAIN RESPONSIBILITIES OF THE TOWN COUNCIL ARE:

- Edmonds Community Hall Lettings
- Allotments
- Bay Close Open Space
- Children's Playgrounds
- Christmas Tree (Town Centre)
- Church Meadows
- Court Lodge Fields
- Emlyn Meadows
- Football Pitch Hire at Court Lodge Fields
- Hanging Baskets
- Horley in Bloom
- Horley in Spring
- Horley Recreation Ground
- Innes Pavilion (Court Lodge Playing Fields)
- Michael Crescent Centenary Park
- Newsletter
- Planning and Development Consultation
- Riverside Garden Park
- Riverside Walk
- Saturday Market
- South & South East in Bloom
- Tennis Courts
- Town Centre Planters
- Town Guide
- War Memorial
- Website and Social Networking
- Working in Partnership with the Horley & District Chamber of Commerce
- Working in Partnership with the Horley Town Management Group
- Working in Partnership with Reigate & Banstead Borough Council
- Yattendon Road Recreation Ground

TOWN COUNCILLORS

Horley North (4)

Simon Marshall	CON	12 Castle Drive, Horley RH6 9DB	786859
Valerie Marshall	CON	12 Castle Drive Horley RH6 9DB	786859
Michael Miller	CON	50 Haroldslea Drive, Horley RH6 9DU	784201
Jan Spratt	CON	92 Albert Road, Horley RH6 7HZ	784765

Horley North Central (3)

Kevin Hagerty	CON	46 Massetts Road Horley RH6 7DS	820500
David Powell	CON	48 Fairfield Ave, Horley RH6 7PD	774695
Fiona Stimpson	CON	19 Church Road, Horley RH6 7EY	784965

Horley North East (2)

Jack Chapman	CON	43 Bonehurst Road, Horley RH6 8PJ	786165
Dr Richard Olliver	CON	2 Limes Avenue, Horley RH6 9DH	786710

Horley North West (4)

Celia Austin	IND	92 Albert Road Horley RH6 7HZ	784765
Mike George	RA	31 Rutherwick Close, Horley RH6 8RD	411655
Tony Schofield	CON	Heronwood House, Langshott Wood, Horley RH6 9LN	824450
Roy Sherwin	CON	Little Manor, Apperlie Drive, Horley RH6 9EU	771485

Horley South Central (3)

Richard Bethell	CON	1 Hamilton Close, Horley RH6 7HW	783195
Mo Goldsmith	CON	92 Albert Road, Horley RH6 7HZ	784765
Michael Robinson	CON	243 Balcombe Road, Horley RH6 9EF	821001

Horley South East (2)

James Baird	CON	92 Albert Road, Horley RH6 7HZ	784765
Samantha Marshall	CON	92 Albert Road, Horley RH6 7HZ	784765

The above members were elected at the Local Government elections held on 5 May 2011 with the exception of Celia Austin who was co-opted on 28 June 2011.

POLITICAL BALANCE OF THE COUNCIL

Full Council

Conservative Party	16	89%
Independent	1	5.5%
Residents' Associations	1	5.5%
	<u>18</u>	

Committees

Leisure & Amenities Committee

Conservative Party	13	92.9%
Residents' Associations	1	7.1%
	<u>14</u>	

Finance & General Purposes Committee

Conservative Party	11	84.6%
Residents' Associations	1	7.7%
Independent	1	7.7%
	<u>13</u>	

Planning & Development Committee

Conservative Party	9	81.8%
Residents' Associations	1	9.1%
Independent	1	9.1%
	<u>11</u>	

COMMITTEE MEMBERSHIP – 2012/2013

Leisure & Amenities Committee

J Baird
R Bethell
J Chapman (Chairman)
M George
M Goldsmith
Samantha Marshall
Simon Marshall
V Marshall
R Olliver
D Powell
M Robinson
R Sherwin
J Spratt
F Stimpson (Vice-Chairman)

Finance & General Purposes Committee

C Austin
J Baird
R Bethell
J Chapman
M George
M Goldsmith
Samantha Marshall
V Marshall
M Miller
R Olliver (Vice-Chairman)
D Powell
M Robinson
R Sherwin (Chairman)

Planning & Development Committee

C Austin
J Chapman
M George (Chairman)
K Hagerty
Simon Marshall
M Miller
R Olliver
D Powell
T Schofield (Vice-Chairman)
J Spratt
F Stimpson

SUB-COMMITTEES 2012/2013

Sub-Committee	Councillors	Reporting to
Awards Sub-Committee	Mo Goldsmith, Simon Marshall, Richard Olliver, David Powell	Full Council
Corporate Plan Sub-Committee	Celia Austin, Jack Chapman, Mike George, Richard Olliver, David Powell, Roy Sherwin	Full Council
Decisions Sub-Committees (Finance & General Purposes) (Leisure & Amenities) (Planning & Development)	Council Chairman / Vice-Chair plus Chairman & Vice-Chair of Committee concerned	Committee concerned
Edmonds Management Committee	Council Chairman, F&GP Chairman, David Powell	Full Council
Emergency Plan Sub-Committee	Council Chairman, Committee Chairmen, David Powell, Michael Robinson, Fiona Stimpson, Jan Spratt	Full Council
Environmental Sub-Committee	Richard Bethell, Jack Chapman, Mike George, David Powell, Jan Spratt	Full Council
Horley Town Council and Reigate & Banstead Borough Council Liaison Committee	Council Chairman, F&GP Chairman, Simon Marshall	Full Council
Police Liaison Committee	Jack Chapman, Mike George, Simon Marshall, Richard Olliver, Tony Schofield	Full Council
Staff Sub-Committee	Chairman & Vice Chairman of Council, Committee Chairmen	Full Council
Strategy & Forward Planning Advisory Group	Richard Bethell, James Baird, David Powell, Tony Schofield, Roy Sherwin	Full Council
Planning Applications Sub-Committee	Chairman & Vice-Chair P&D, Richard Olliver, Kevin Hagerty	Planning & Development
Borough Standards Committee	Celia Austin, Richard Bethell	Finance & General Purposes
Communications Sub-Committee	James Baird, Samantha Marshall, Richard Olliver, Michael Robinson	Finance & General Purposes
Community Facilities Sub-Committee	James Baird, Jack Chapman, Mo Goldsmith, Richard Olliver	Finance & General Purposes

SUB-COMMITTEES 2012/2013

Sub-Committee	Councillor(s)	Reporting to
Editorial Sub-Committee	Mike George, Michael Miller, Valerie Marshall, Samantha Marshall, David Powell	Finance & General Purposes
Internal Audit Review Sub-Committee	F & GP Chairman and Vice-Chairman	Finance & General Purposes
Precept / Reserves Working Group	Celia Austin, James Baird, Richard Bethell, Jack Chapman, Samantha Marshall, Richard Olliver, Roy Sherwin	Finance & General Purposes
Standing Orders Sub-Committee	Chairman of Council, Committee Chairmen, James Baird	Finance & General Purposes
Allotments Working Group	James Baird, Jack Chapman, David Powell, Roy Sherwin, Jan Spratt	Leisure & Amenities
Grounds Maintenance Sub-Committee	Jack Chapman, Simon Marshall, David Powell	Leisure & Amenities
Himalayan Balsam Action Group	Celia Austin, Richard Bethell, Jack Chapman, Mo Goldsmith, Simon Marshall, Valerie Marshall, David Powell, Jan Spratt	
Horley in Bloom Advisory Committee	Jack Chapman, Richard Bethell, Mike George, Simon Marshall, Valerie Marshall, Fiona Stimpson, Terry Boardman, Marcia Atkinson, Monica Read plus Members of other local organisations	Leisure & Amenities
Horley Market Sub-Committee	Richard Bethell, Valerie Marshall, David Powell, Michael Robinson, Fiona Stimpson	Leisure & Amenities
Horley Open Spaces Advisory Committee	Jack Chapman, Mike George, Samantha Marshall, Simon Marshall, Valerie Marshall, Fiona Stimpson, Ian Wright (RBBC), C Cllr Kay Hammond, Pete Crawford (GGP), Kevin Lerwill (GGP), Cathy Cooper (local resident), Paul Capper (Horley Piscatorial), John Davies (Horley Piscatorial)	Leisure & Amenities

OUTSIDE BODIES 2012/2013

Outside Body	Councillors	Reporting to
Campaign to Protect Rural England (CPRE – Reigate & Banstead)	Jack Chapman & Jan Spratt	Planning & Development
Gatwick Airport Consultative Committee (GATCOM)	Mike George, Fiona Stimpson (Sub), Celia Austin (Reserve)	Planning & Development
Gatwick Diamond Business	Celia Austin, Fiona Stimpson (Sub)	Planning & Development
Horley Regeneration Forum	Chairman P&D, Vice-Chairman P&D, Fiona Stimpson	Planning & Development
Horley Town Management Group (HTMG)	Simon Marshall, Richard Olliver, S&FP Representative	Planning & Development
Horley Sports (Social) Club	Mike George, Richard Olliver, Jack Chapman (Sub)	Finance & General Purposes
Surrey Association of Local Councils (Surrey ALC)	Richard Olliver	Finance & General Purposes
Carnival Advisory Committee	Mike George, Mo Goldsmith, Samantha Marshall, Valerie Marshall, Fiona Stimpson plus members of other local organisations	Leisure & Amenities
Churchyards Committee	Mike George, David Powell	Leisure & Amenities
Gatwick Greenspace Partnership	Mike George, Simon Marshall	Leisure & Amenities

CHAIRMAN'S REPORT 2012/2013



I was enormously honoured to be elected as Chairman and Town Mayor for Horley after Cllr Simon Marshall stepped down. He is a very difficult act to follow.

It has been a challenging year with the need to keep the charges to the local residents as low as possible and at the same time to maintain and try to improve services to the community. We have been working with our partners, Reigate & Banstead Borough Council, Surrey County Council, Horley Chamber of Commerce and Horley Association of Traders (HATs) to try to form a strategy to improve business opportunities in the town. This is still in the very early stages.

The management of the recreation grounds and green spaces in Horley, both those in our ownership and those managed under devolved powers, continues to produce high quality facilities for residents. This is an area we want to try to expand in the future.

We showed that we are keeping a very attractive town centre and Horley Recreation Ground for the enjoyment of everyone by again winning 2 Silver Gilt awards in the South & South East in Bloom Competition. It is a great achievement to do this on a very small budget compared to surrounding areas.

This March, in partnership with Horley Singers, I held a very successful Charity Concert for the Charities that I support, namely St Catherine's Hospice, Brambles Respite Care and Horley St John Ambulance. These are all organisations which I have been connected with in the past either in my work as a local GP or as a volunteer. I am proud to be associated with them.

My thanks must go to the Vice Chairman and Deputy Town Mayor, Cllr David Powell, for all his support and hard work. I would also like to thank the Chairmen of the major committees and all the members of the Council for all they do and the enormous amount of effort they put into trying to make Horley a better place for all its residents.

We owe a vote of thanks to the hard work put in by the Town Clerk: Alan Jones; Deputy Town Clerk: Carol Fenton; Administrative Officers: Joan Walsh / Rose Cavanagh, and our Parks Warden and all-round helper: Roy Martin.

Richard J Olliver
Chairman and Town Mayor

11 April 2013

Committee Responsibilities

The committee is tasked with supervising the Council's administration, ensuring that it complies with the appropriate legislations and acting as guardian of community assets. Its remit covers the rules under which the Council carries out its duties, Health & Safety, Insurance, and Risk Assessments, in addition to Accounts and Financial Regulations. In carrying out these tasks the Council aspires to follow best practice. With continuous changes to the rules under which we operate, the Town Clerk, Alan Jones, is a fundamental support in keeping us volunteer Councillors abreast of all developments.

Finance

The timing of this meeting means that three financial years are touched upon.

It can be reported that, since last year's Town Meeting, the accounts for 2011/12 have been approved by both the Internal and External Auditors and the necessary declarations signed off by the Town Clerk as Responsible Financial Officer. The year just ending, 2012/13, is forecast to make important savings compared to the original budget. This means that the Council has avoided dipping into reserves as originally planned.

The following figures summarize net expenditure, including that for the coming year 2013/14.

	2011-12	2012-13	2013-14
	£000	£000	£000
What we asked to spend as part of Horley's tax (precept) calculation	314	313	304
What we spent or forecast* to spend	287	285*	
Precept requirement on consistent basis (ignoring changes for 2013-14)	287	296	305
The difference between what we asked to spend and the Precept requirement represents what was planned to be taken out of reserves:			
Reserves Totals- Actual and Forecast* Reserves 31 March	117	145*	144*

Financial year 2013/14

The requirement of £305,000 shown above translates to a town element of Council Tax of £33.95 for a Band D (average) household, an increase for the year of 65p. The five years since "the crash" have seen below inflation increases. The cumulative effect is that tax has increased by 4% compared to inflation of 17%.

It has to be recorded that, following the changes to the way Council Tax benefits are managed from 1 April 2013, our tax base has been reduced with a consequent reduction in precept of £21,000 to £284,000. This reduction has been compensated with a grant from Reigate & Banstead Borough Council. This should not be interpreted as a cost to Reigate and Banstead, as it has been recovered from changes to empty property relief and other changes to allowances. However, being defined as "a grant", it does mean that there is some uncertainty for future years.



This Council is very conscious that Horley residents pay more than other Borough residents and would not wish to widen this difference. No government support trickles down via Reigate & Banstead, so finding cash for projects is difficult. Unless grant sources or new revenue streams can be identified, the choice is to do without, or raise the town tax. This is the backdrop to our policy that income should cover costs for Allotments, Football, and Hall hire. We have increased all fees but continue to recognize that Junior Football is significantly subsidised. As would be expected, costs are continually scrutinized, whilst at the same time striving to maintain standards. We cannot, however, avoid the fact that this Council faces the same inflationary pressures as everybody else. Maintaining standards whilst containing tax increases is becoming increasingly difficult. This may lead to some uncomfortable spending decisions and challenges to find new revenues.

The analysis of the £304k that we requested to spend in 2013/14 is as follows:

	£000s
Salaries & Pensions & Nat Insurance	134
Administration Costs (inc Insurance, Rates, IT, Stationery, Cleaning, etc)	67
Maintenance of grounds, Play areas, Town centre planting etc	99
Recreation Ground Path improvement	19
Grants for Churchyard Maintenance and others	7
	326
We pay for capital and interest on the PWLB Loan for the Albert Rooms	19
We receive income from renting Edmonds Hall, Innes Pavilion, Allotments & football pitches	(40)
The grounds* we manage under our devolved powers cost	15
RBBC refunds direct costs plus a contribution to management costs	(20)
Contingency, less bank interest received	4
Total Net expenditure	304

* Riverside Walk & Garden Park, Church Meadows, Yattendon Road rec etc

Reserves

Managing and planning reserves is an integral part of budgeting. As well as providing funds to cover unforeseen costs, they include money put aside towards future requirements. Foreseeable heavy maintenance, replacement equipment and new projects need to be identified in advance, and funds put aside to avoid big spikes in tax demands. Whilst lower than budgeted expenditure has provided us a breathing space, our reserves, whilst sufficient for “normal requirements” are currently insufficient to enable us to pay for major new equipment (ie skate park replacement) without outside funding or tax increases.

Horley within Reigate & Banstead

Alongside our small neighbours Salfords and Sidlow, we are the only Parishes in this Borough. The issue of paying for our own facilities as well as contributing to those in the rest of the Borough has long been a subject for discussion. Horley contributes 15% of Borough tax revenues. At a basic level this means, for example, we pay for our own playground equipment and contribute 15% towards playground equipment in the rest of the Borough. This Committee, having analysed what it sees as the costs involved, has recommended that Horley Town Council take this forward to the Borough to receive the views of senior Officers and Members.

The Innes Sports Pavilion

It would be irresponsible, in this report, not to alert the meeting of a potential difficulty.

The Innes Sports Pavilion at Court Lodge, used by football teams, is owned by this Council and leased to Horley Sports and Social Club on a full repairing lease. The roof has been identified as requiring significant urgent repairs to safeguard the building. The Council is currently in talks with the Club as to how these works are to be funded.

Web Developments and Communications

This Council, whilst recognising that there is still a significant element of our population without access to the internet, does need to improve its web offering. A system at the forefront of Council design ten years ago needs to be brought up to date. It is the showcase of Horley, receiving several thousand page visits a month. It needs to be easier to use, with the capability of being updated/managed by our staff rather than via a hosting company. There is a requirement to update information faster and meet the demands of social networking and smartphones, whilst providing the appropriate links to local organisations.

“Every year brings its different challenges but I think the Committee has worked satisfactorily.”



Town Council meeting

Acknowledgements

The Chairman of the Council has acknowledged the work of the staff elsewhere and I do likewise. When persuaded to put myself forward as a Town Councillor it never entered my thoughts that I might be taking on a role such as this. I think I have probably given the staff a hard time and therefore, whilst the Chairman might have thanked them for their support, I also thank them for their understanding and patience. I would particularly like to make reference to our newest member of staff, Rose Cavanagh, who quickly organised matters so that I was able to receive Receipts and Payments accounts within 48hrs of a period end. Every year brings its different challenges but I think the Committee has worked satisfactorily. It has not always been easy but I think there is a full recognition of the challenges ahead to be faced.

Roy Sherwin

Chairman, Finance & General Purposes Committee

11 April 2013



This has been a very strange year with the wettest drought in history! All the parks have been absolutely soaked for most of summer, as well as all autumn and winter. I can remember touring the town centre with the Deputy Clerk, Carol, with the hose pipe ban imminent. We had to try to decide where to put fewer hanging baskets, but also add more planters to still get maximum input. I hope you all enjoyed the result, as much as I did. I was also very proud that the Town Centre yet again achieved its Silver Gilt in the South & South East in Bloom competition, and we again achieved Silver Gilt in the Memorial Gardens and Horley Recreation Ground.

We have had to cut our cloth to suit this year due to financial pressures in these times of austerity. Hence there were no major projects this year. However, with the help of Gatwick Green Space Partnership and Community Payback we have carried on the improvements in Riverside Garden Park. I am sure that those who visit the site will appreciate the difference.

Improvements have been made at Church Meadows again with the help of Community Payback, with the clearing of the bank along the River Mole (getting rid of Himalayan Balsam). Also the wild flower meadow

planting was admired by many including the South & South East in Bloom Judges. It certainly helped the butterfly and insect population too!

This year we re-marked the pitches at Court Lodge playing fields so that instead of four we now have five. This will mean that the pitches can be used in rotation and thus hopefully reduce wear and tear.

Once again we have had visits from the Circus and Funfair. The Queen's Diamond Jubilee was celebrated with a Procession of floats through the town and a Fun Day at Horley Recreation Ground. This year sees the revival of the Horley Carnival on 13 July, which is being organised by many local groups, including the Town Council, Chamber of Commerce, Round Table, Lions Club and local Guides.

Something new this year is the installation of concrete table tennis tables at Horley Recreation Ground, Court Lodge Fields and Michael Crescent Centenary Park. These have been provided as a result of fundraising by the Local Pubs, organised by Horley & District Pubwatch. Our thanks must go to Jerry Hudson, Pubwatch Treasurer, for all his hard work, which is very much appreciated. We hope that the tables will be well used, once the weather improves. Also a concrete chess table with seats has been installed in the Ornamental Gardens at Horley Recreation Ground, partly funded by the Gatwick Airport Community Trust.

I am pleased to report that Horley in Bloom is "still blooming" and we should be proud of it, as it certainly does brighten up the surroundings. Sadly, due to the bad weather, work commitments and illness, the Allotments competition did not take place. I am hoping however that the judging can take place twice this coming year so that all crops can be taken into account.

Finally, I would like to thank all the members of the Leisure & Amenities Committee for their hard work over the year, particularly to those members who assist with the weekly inspections of our parks. Also, as ever, I express my thanks to all the hard working staff for their dedication and support over the year.

Jack Chapman

Chairman, Leisure & Amenities Committee

11 April 2013

The Town Council is a legal consultee on all planning applications within the parish boundary and the Planning & Development Committee acts for the Council on these matters.

The Committee also considers any planning matters from neighbouring authorities such as Crawley, Mole Valley and Tandridge Borough and District Councils, which may have an impact on the town and its residents. During the past year the Committee has considered a total of 219 Planning Applications for Horley. These comprise:-

- 8 Consultations from Surrey County Council (SCC) on schools and others from neighbouring authorities such as Crawley (including Gatwick Airport) and Mole Valley;
- 16 for large developments of 6 or more dwellings;
- 15 for small developments of less than 6 dwellings;
- 107 for extensions, loft conversions, conservatories and fencing;
- 44 covering tree preservation orders;
- 29 for commercial properties including changes of use for retail units.

The Committee is also responsible for the following:-

Gatwick Airport:

We continue to be an active member of the Gatwick Airport Consultative Committee (GATCOM) along with representing GATCOM on the Noise and Track Monitoring Advisory Group which now incorporates the Ground Noise Monitoring Committee.

During the past year, we have attended a number of briefings on issues such as the Airport's Master Plan, Ground Access Strategy and the Future Business Plan. As a member of GATCOM we also make comments on these documents.

The coming years will see this Council becoming increasingly involved in the debate on the proposed expansion of Gatwick Airport. It is our intention to seek a briefing from Gatwick Airport Ltd (GAL) on their future plans for the Airport, particularly in respect of a second runway and also from the Gatwick Area Conservation Campaign who will be opposing any second runway. At some time in the future, the Council will be considering ways of gathering the views of our residents on this subject.

Highways:

Based upon information from Councillors, residents groups and individual residents, we continue to report to SCC on pot holes, defective street lights, damaged signage and any other highways related matters. In addition, reports to the County Council are copied in to our County Council members, Cllrs Kay Hammond and Dorothy Ross-Tomlin. This Council monitors the Highways Department's roads programme to ensure that Horley receives its share of spending on major works such as road resurfacing.

Local Transport:

The plans for the two major housing developments include provision for a high quality bus service.

Whilst we support that aim we have had, and continue to have, concerns on the planned route the buses will take. At this time, we are working with local residents and our Borough and County Councillors, to address these concerns in the North East sector.

Railway Matters:

The subway, as always, continues to be a source of concern in respect of flooding and graffiti. The instances of flooding are much reduced and we are currently investigating the possibility of using the Community Payback teams to remove the graffiti.

Rail services to and from Horley will no doubt be affected by the introduction of a Super Franchise which will absorb the current Southern and Coast to Capital operators. The process has been delayed following the debacle of the West Coast franchise.

Horley Regeneration:

The Horley Regeneration Forum has only met twice in the past year, which has been a matter of some concern to this Council.

The North East sector continues to develop with work now started on Phase 3. It is anticipated that work on the North West development will start soon now that the Section 106 Agreement has been concluded and the majority of the land has been secured by the developers.

A Planning Application has been approved for the preliminary works to construct the bridge over the River Mole and the associated link roads from the A217.

The re-development of the Newman House site has begun though this Council has expressed its concerns on the proposals (shared with residents and businesses) with regard to scale and design. I regret to report that these concerns did not receive support at Reigate & Banstead Borough Council.

On the former Court Lodge Infants School site, work has started on the Care Home. On completion, it is expected that construction of the new Horley Baptist Church will commence.

This Council's Strategy and Forward Planning Group is currently carrying out a survey of residents' views of Horley, both positive and negative. The Group is also seeking to secure the views and engagement of the local business community in a workshop focused on building a sustainable and attractive environment for all business sectors in the Horley Area. Support for this workshop is also being sought from Reigate and Banstead Borough Council.

Horley Town Management Group:

This body was formerly known as the Town Centre Management Group but was re-named to reflect its remit to cover all areas of the town. The group consists of Town, Borough and County Councillors, as well as representatives from the Horley & District Chamber of Commerce, residents groups, Horley Association of Traders (HATs) and a number of local businesses. The Group had become moribund for some time but has recently been rejuvenated with some exciting plans and ideas on transforming Horley and its perception to the outside world. Some of these will include how we can address the decline in our shopping areas using finances from the High Street Innovation Fund ("Portas Fund") as well as making contacts with the landlords of commercial premises within the town. The Group is very aware of the difficult task that lies ahead and looks forward to having the support of the residents of Horley.

Consultations:

In the past year, this Council has responded to the following consultations:

RBBC	Core Strategy	Proposed Submission Document
SCC	Surrey Flood Alleviation Measures	Flood Risk Management Strategy
SCC / RBBC	North East Sector	Management of New Primary School
West Sussex Fire & Rescue Service	Fire Redesign Team	Budget Savings Proposal
GAL	Draft Airport Surface Access Strategy	Transformational Airport Surface Access Strategy 2012-2018
GAL	P-PRNAV SID	Departure Routes at Gatwick
GAL	Draft Aviation Policy Framework	
RBBC	Community Infrastructure Levy (CIL)	Preliminary Draft Charging Schedule
SCC	Flood Risks	Draft Surrey Local Flood Risk Management Strategy
RBBC	Core Strategy	Further Amendments
SCC	SFRS Public Safety Plan 2011-2020	Changes to Fire Engine Deployment in Epsom & Ewell and Reigate & Banstead
DfT	Airports Commission	Night Flights
SCC	Highways	Street Permit Scheme
MVDC	Mole Valley Towns & Rural Villages	Green Belt Boundary Review

Planning Committee:

The number of residents attending the meetings of our Planning & Development Committee has continued to grow which is to be welcomed. Unfortunately, on a number of occasions, we have not been able to assist residents with planning issues as we have been contacted too late in the application process. My advice to residents would be to contact us as early as possible, should you have a query or be looking for the support of the Council on a planning matter. Members of the public are able to view our determinations on Planning Applications on the web site together with Responses to Consultations. We continue to attend seminars at the Borough Council and members have received briefings from:-

- Surrey Fire & Rescue Service on local changes to fire cover for Horley following the decision by West Sussex to remove the last appliance from the Horley station.
- The annual update from Leon Hibbs the Borough Council's Air Quality Monitoring Officer.
- An update on highways matters from the Surrey County Council Highways Department.

In conclusion, I would like to thank my Vice Chairman, Councillor Tony Schofield, and all members of the Committee for their hard work and support throughout the past year. My thanks, also to the Clerk and staff, without whose support our job would be impossible.

Mike George

Mike George

Chairman, Planning & Development Committee

11 April 2013

MAYORAL ENGAGEMENTS 2012/2013



- Garden Party at Buckingham Palace
- Annual Meeting of Reigate & Banstead Borough Council
- Horley Jubilee Fun Day
- Surrey County Council Jubilee Service
- Talk to Insight Club
- Tree Planting at Chequers Drive
- Surrey County Council Local Government Dinner
- AGM of Reigate Scout Council
- Special Annual Mattins Service (to mark Armed Forces Week)
- Raising the Flag Ceremony at Reigate Town Hall
- Reigate & Banstead Civic Service
- Crawley Civic Service
- High Sheriff's Garden Party
- Accompanying the judges for South & South East in Bloom
- Informal meeting at St Catherine's Hospice
- Member Conduct Training at Reigate Town Hall (Localism Bill)
- Visit to Churchyards
- Borough Cllr Horwood's sponsored head shaving in aid of Brain Cancer
- "Hello Hookwood" community event
- Lord Lieutenant's Garden Party
- South & South East in Bloom Awards Ceremony
- Concert in aid of St Catherine's Hospice
- Horley in Bloom Awards Ceremony
- Archway Theatre 60th Anniversary Production (attended by Cllr Powell)
- Bazzaz Fun Day for Surrey Beaver Scouts
- Annual Meeting of Family Line
- 100th Birthday of Barnfield resident
- Royal British Legion Poppy Launch at Royal Holloway College
- Mayor of Reigate & Banstead's showing of "Skyfall" film at the Harlequin
- Lighting of Bonfire, Horley Recreation Ground
- Dedication of Memorial Gardens
- Remembrance Day Parade and Service
- Re-opening of the Foresters Public House
- Opening of the Horley YMCA Charity Shop
- Surrey Music Christmas Concert in Woking
- Switching on Precinct Christmas lights at Horley Traders Christmas Fayre
- Town Centre Carol Service and Councillors' Hospitality
- Horley Singers Carol Concert
- Tea at Wavertree Court Retirement Home
- Presentation, Horley Detachment, Surrey Army Cadet Force
- Town Visit by High Sheriff – Mrs Karin Sehmer
- Civic Visit to Meath Epilepsy Trust, Godalming
- Town Mayor's Charity Concert at St Bartholomew's Church
- Concrete Ping Pong Table Launch, Horley Recreation Ground, with Pubwatch and Joanna Parker - International Table Tennis Champion

TOWN AWARDS

The Town Awards scheme has been in operation since 2000, with the first awards being presented at the Annual Town Meeting of 10 April 2000.

Nominations for Town Awards are invited every year, when any resident can complete a nomination form, together with a seconder, to propose an individual for outstanding service or commitment to the town. Horley Town Council is responsible for the administration and final selection of award winners according to strict guidelines and criteria.

The Awards Sub Committee reviews the nominations and makes its recommendations to the Council. Award winners receive a Town Badge, a Certificate of Commendation and their Citation. Presentations are usually made at the Town Meeting or at other appropriate events, subject to the award winners' approval.

This year we are delighted to be presenting awards to Mr Doug Kilborn and Mr Peter Moxley.

Since retirement, Doug Kilborn has made a strong voluntary commitment to the task of spearheading the management of and improvements to the Strawson Hall, originally given to the community of Horley by G F Strawson in 1919. Grant aid has been obtained and substantial improvements made to the fabric of Strawson Hall, thanks to the huge contribution made by Doug, supported by the Management Team.

Peter Moxley has had an immense impact on the lives of many people, old and young, in the Horley area. He is a fundraiser at Young Epilepsy and has been a dedicated and enthusiastic member of the Horley Lions Club since 1982, as well as being actively involved with the Horley Cricket and Hockey Club. Peter was instrumental in bringing back the much-loved Skittles Week and is currently at the forefront of the revival of the Horley Carnival, due to take place in July this year.

Previous recipients of the Town Award:

- 2011** **Veronica Ballard**
Alison Brice
- 2010** **Dr Jim Williamson**
Kathleen Tremble
(Posthumous Award)
- 2009** **Tom Anglim**
- 2008** **Robert Garfitt**
Andrew Partridge
- 2007** **Andrew Kent**
- 2007** **Alan Tracey**
- 2005** **Barbara Hall**
- 2005** **David Hall**
- 2005** **John Melvin**
- 2004** **Gordon McGinty**
- 2004** **Gill Partridge**
- 2004** **Douglas Simpson**
- 2002** **Walter Jupp and Doreen Jupp**
- 2002** **John McFarlane**
- 2002** **John Rigby**
- 2000** **Graham Larcombe**
- 2000** **Joan Fewtrell and Syd Fewtrell**
- 2000** **Lew Targett**
- 2000** **Penny Jeffers**
- 2000** **Richard Smith**
- 2000** **Andy Thompson**



OBITUARY

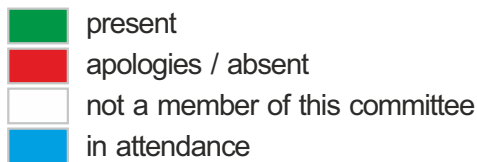
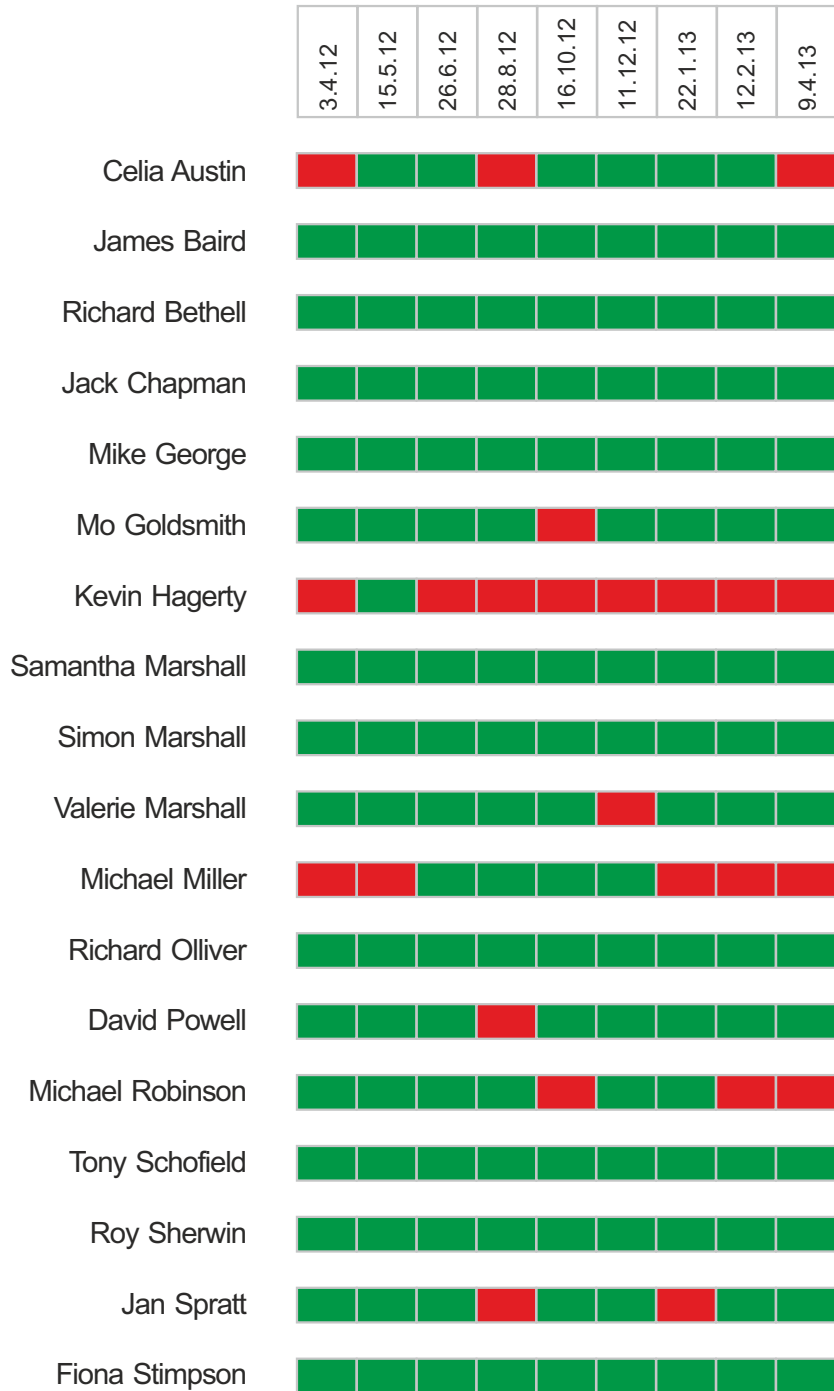
We were saddened to learn that Syd Fewtrell passed away earlier this year:

Syd Fewtrell - Town Award Holder

Syd Fewtrell passed away on 19 January 2013, after a short illness. Syd and his wife Joan lived in Horley for over forty years before moving to Devon six years ago to be closer to family. Syd and Joan were awarded Town Awards in 2000 in recognition of their tireless work for the community, in particular Neighbourhood Watch, Horley & District Police & Community Partnership, the Youth Community Centre and Strawson Hall. Syd was also very active in the Scouts for many years and was Chairman of the Reigate and Redhill Aquarist Society.

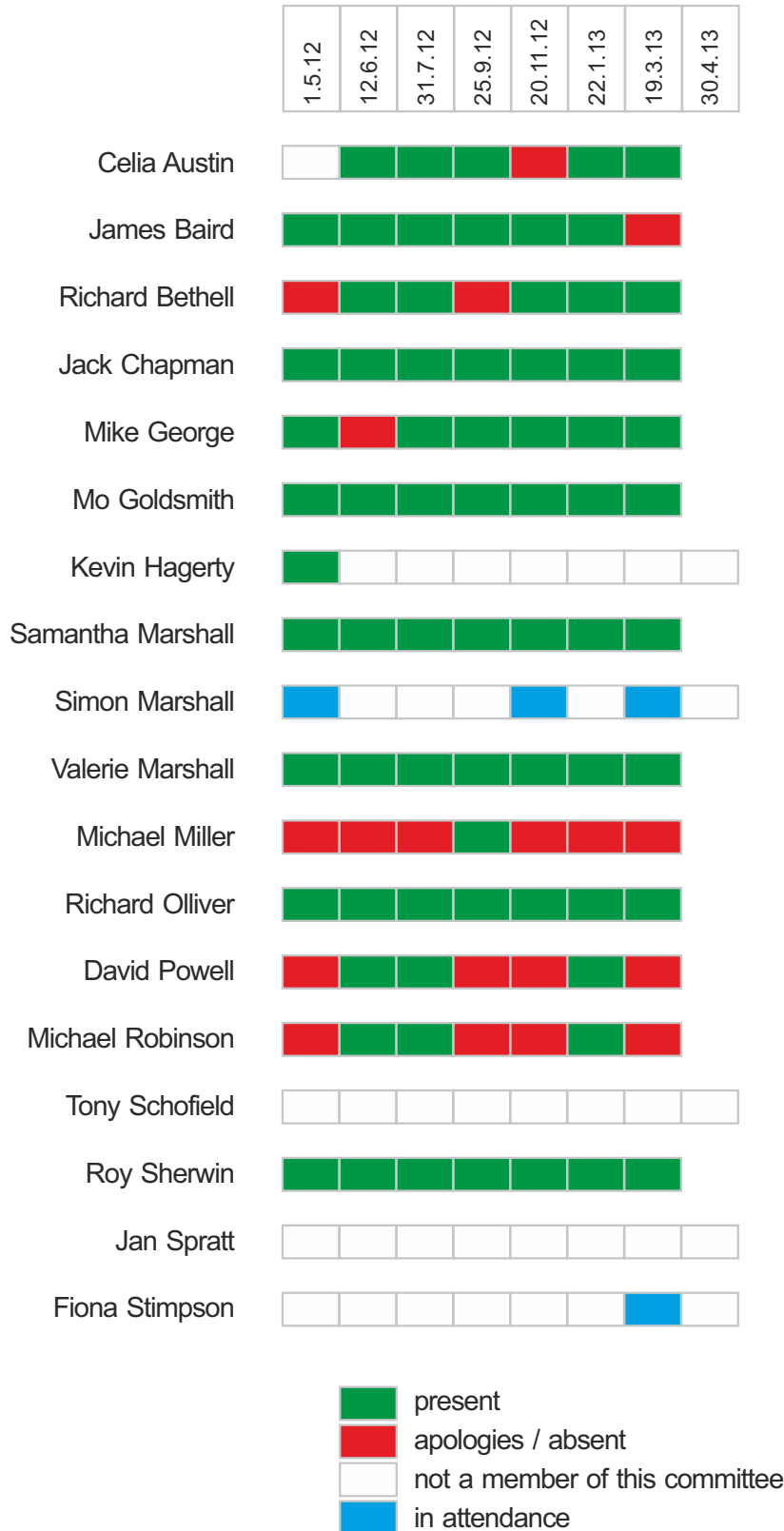
FULL COUNCIL ATTENDANCE STATISTICS

2012/13



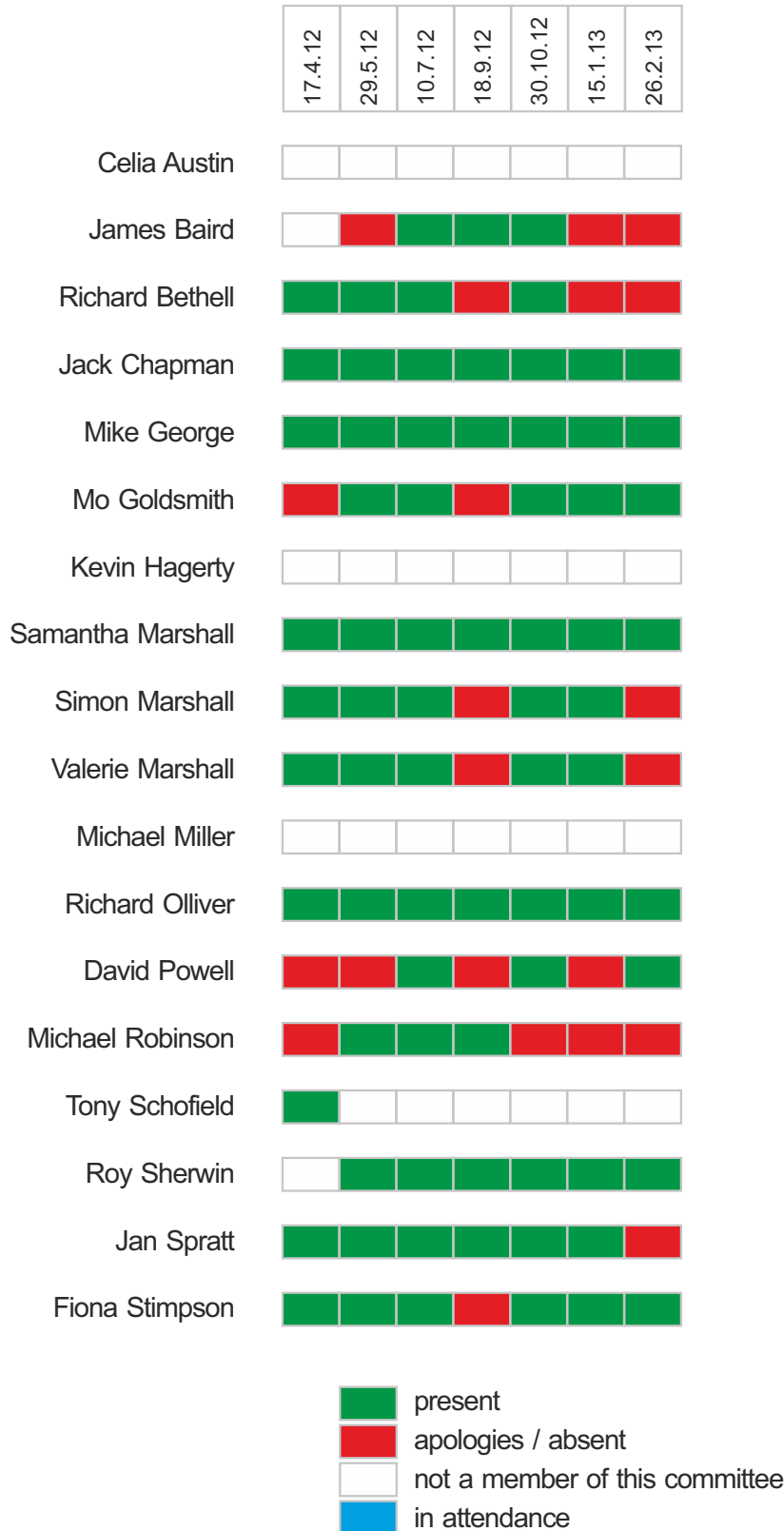
FINANCE & GENERAL PURPOSES COMMITTEE ATTENDANCE STATISTICS

2012/13



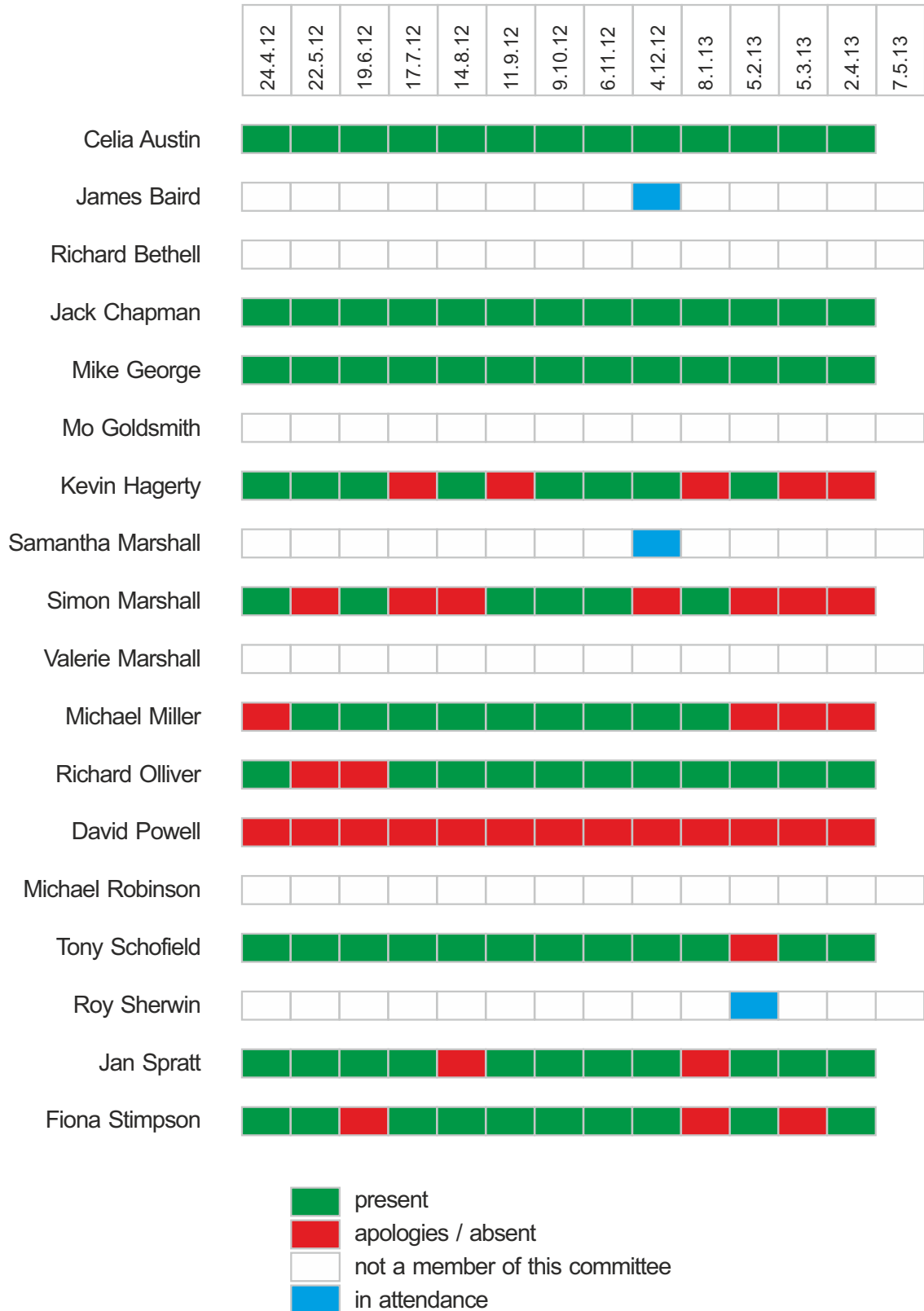
LEISURE & AMENITIES COMMITTEE ATTENDANCE STATISTICS

2012/13



PLANNING & DEVELOPMENT COMMITTEE ATTENDANCE STATISTICS

2012/13



1 April 2011 - 31 March 2012

INCOME & EXPENDITURE ACCOUNT

(Last) Year Ended 31 March 2011		(Current) Year Ended 31 March 2012
Income		
282,769.00	Precept	287,361.00
1,947.10	Bank Interest	2,036.19
1,978.97	Administration	2,241.52
0.00	Salaries and Pensions	114.69
393.96	General	339.57
255.03	Rates and Utilities	0.00
221.19	Maintenance and Repair	0.00
39,883.82	Lettings and Rents	42,211.75
847.59	Court Lodge/Innes Pavilion	999.99
1,358.60	Horley Recreation Ground	55.15
2,176.64	Michael Crescent Centenary Park	0.000
4,697.50	Devolved Powers from RBBC	24,651.00
3,808.11	Town Centre	1,610.00
2,945.00	Grants and Donations	4,500.00
0.00	Wayleaves	3.45
£343,282.51		£366,124.31
Expenditure		
20,655.24	Administration	17,245.98
3,807.00	CCTV/Security	14,744.29
39,494.34	General	48,034.23
6,968.02	Rates and Utilities	7,866.30
16,811.06	Maintenance and Repair	14,561.48
4,495.62	Lettings and Rents	980.45
337.00	Court Lodge/Innes Pavilion	6,261.50
23,684.58	Horley Recreation Ground	21,749.30
6,167.04	Michael Crescent	4,865.39
532.50	Emlyn Meadows	225.00
4,171.32	Leisure – Other	0.00
46,446.36	Grounds Maintenance	76,416.85
2,058.22	Allotments	1,008.74
14,208.06	Town Centre	10,591.95
128,352.66	Salaries and Pensions	121,026.79
2,475.00	Grant Awards Scheme	1,500.00
14,924.04	Grants and Donations	18,290.00
16,626.24	Rebuilding Project	0.00
£352,214.30		£365,368.25
General Fund		
40,435.77	Balance at 1 April 2011	42,647.72
343,282.51	ADD Total Income	366,124.31
383,718.28		408,771.95
352,214.30	DEDUCT Total Expenditure	365,368.25
31,503.98		43,403.70
11,143.74	Transfer to/from Earmarked Reserves	-11,816.95
£42,647.72	Balance at 31 March 2012	£55,220.65

31 March 2012

BALANCE SHEET

<i>Year Ended 31 March 2011</i>		<i>Year Ended 31 March 2012</i>
	LONG TERM ASSETS	
0.00	Investments	0.00
	CURRENT ASSETS	
5,962.00	Debtors	2,340.00
0.00	Payments in advance	0.00
5,047.72	VAT Recoverable	7,948.91
132,705.03	Bank and Cash	138,656.13
143,714.75	TOTAL ASSETS	148,945.04
	CURRENT LIABILITIES	
10,232.22	Creditors	14,706.53
<u>£133,482.53</u>	NET ASSETS	<u>£134,238.51</u>
	Represented by:	
42,647.72	General fund balance	55,220.65
	Reserves:	
20,740.30	Cyril Edmonds Fund	20,778.44
70,094.42	Earmarked	58,239.42
<u>£133,482.53</u>		<u>£134,238.51</u>

The above statement represents fairly the financial position of the authority as at 31 March 2012 and reflects its income and expenditure during the year.

Approved by Full Council on 26 June 2012

Clr Richard Olliver
Chairman and Town Mayor

Alan Jones FCSI ACIB
Responsible Financial Officer

SUPPORTING STATEMENT TO THE ACCOUNTS

Year Ending 31 March 2012

1. Fixed Assets

1.1 Community Assets:

As at 31 March 2012 the following community assets were held at the following book value:

Albert Rooms	690,000
Allotments	40,000
Emlyn Meadows	30,000
Horley A23 Recreation Park	175,000
Innes Pavilion	379,018
Michael Crescent Centenary Park	15,000
Michael Crescent Scout Hut	101,125
	<hr/>
	1,430,143

1.2 Other Fixed Assets:

As at 31 March 2012 the following assets including business equipment, appliances and street furniture (as specified in the Inventory of Assets) were held at the locations below at the following book value:

Albert Rooms	8,915
Allotments	100
Churchyard	240
Council Office	30,099
Court Lodge Playing Fields	38,896
Emlyn Meadows	555
Horley A23 Recreation Park	163,233
Michael Crescent Centenary Park	23,719
Town Centre	9,600
	<hr/>
	275,357

Total fixed assets

£1,705,500

2. Borrowings

At the close of business on 31 March 2012 a loan of £288,521 was outstanding from the Public Works Loan Board.

3. Leases

- Horley Bowls Club: forty-five year lease of land at Horley Recreation Park until 2043 for an annual rent of £1, and an annual licence of £225 increasing by £25 every five years, with the next increase due in 2013
- Horley Sport (Social) Club: twenty-five year full maintenance lease of the Innes Pavilion, Term expiring 2025 with current annual rent £10,000, subject to review periods in 2015 and 2020.

SUPPORTING STATEMENT TO THE ACCOUNTS

Year Ending 31 March 2012

4. Debts Outstanding & Prepayments

At 31 March 2012 the debts, as shown on the Schedule of Debtors and Creditors, were owed to the Town Council. There were no prepayments.

5. Reserves

Reserve Funds as at 31 March 2012:

General Fund	55,220.65
Edmonds Fund	20,778.44

6. Earmarked Reserves

Earmarked Funds as at 31 March 2012:

Community Action Fund	9,717.58
Election Contingency	5,343.95
Football Pitches	34,614.89
Leisure & Amenities	4,913.00
Council Offices Rebuilding	3,650.00
	<hr/>
	58,239.42

7. Tenancies

Court Lodge Fields. Landlord: Reigate & Banstead Borough Council	£1
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8. Grants awarded under Power of Well Being

Under the Town Council's Grants Scheme, the following payments totalling £1,500 were made:

St Wilfrid's Church	Suspended ceiling to reduce energy costs	500
Empire Hall - Horley	Improve access to hall and outside space,	500
West Girl Guides	install additional security lighting	
Victim Support	To help recruit and train more volunteers for Horley area	500
		<hr/>
		£1,500

A discretionary donation of £250 was made to the Royal British Legion Poppy Appeal using the Power of Well Being. Under Section 31 of the Local Government and Rating Act 1997, a donation of £40 was made to Surrey Crimestoppers.

9. Council Delegated Powers

During the financial year, the Town Council carried out grounds maintenance work, under an agency agreement, on behalf of Reigate and Banstead Borough Council for the sum of £24,651.

10. Contingent Liabilities

There were no contingent liabilities as at 31 March 2012