

HORLEY TOWN COUNCIL



ANNUAL REPORT  
**2019 - 2020**



# Contents

- 3 Introduction
- 4 Statistics and Information
- 5 Town Councillors
- 6 Political Balance of the Council
- 7 Committee Membership
- 8 Sub-Committees & Working Groups
- 9 Outside Bodies
- 10 Chairman's Report
- 11 Finance & General Purposes Committee Report
- 12 Leisure & Amenities Committee Report
- 13 Planning and Development Committee Report
- 17 Mayoral Engagements
- 18 Town Awards
- 19 Horley Edmonds Community Fund
- 20 Henry Smith Charity
- 21 Attendance Statistics 2019/20
- 25 Income & Expenditure Account 2018/19
- 26 Balance Sheet 31.3.19




Published June 2020

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[www.horleysurrey-tc.gov.uk](http://www.horleysurrey-tc.gov.uk)



# Introduction

This Annual Report has been prepared by Horley Town Council. We hope that it provides an informative overview into our business performance and activities as well as to illustrate our proud achievements over the past Municipal Year.

Included within this publication are reports from the Chairman & Town Mayor, together with the statutory reports made by the Town Council's Committee Chairmen. The report further provides detailed information and statistics. At the time of producing this Annual Report, our accounts for 2019/20 are not available, however, we have included information relating to the financial year 2018/19. The unaudited accounts for 2019/20 will be made available to the public for inspection in July 2020. We expect to publish the audited Annual Return on our website in October 2020.

Following the Local Government elections held in May 2019, it was nice to see both new and returning members form the current administration and wish them all well in their role of public office. We have produced a list of all Town Councillors and their representation on various Committees and Outside Bodies, which are shown later on in this report. An electronic version of the Annual Report is also available from our website [www.horleysurrey-tc.gov.uk](http://www.horleysurrey-tc.gov.uk)

The Horley Town Council website is frequently updated with news items and other important communications as well as Council Agenda and Minutes plus a variety of community and business information. We continually make website enhancements to keep it informative and contemporary whilst ensuring that it meets

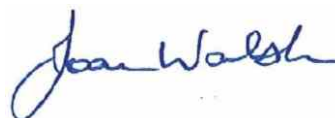
our legal obligations by remaining fully accessible by everyone under the new accessibility regulations for public sector bodies.

Unfortunately, the recent onset of the COVID-19 pandemic has made an impact on the Town Council's plans for new projects in the year ahead. However, our daily operations and statutory business continues as normal through remote working and our council meetings being held within a virtual setting in line with government guidelines on public health and safety. We remain steadfast in our vision to make Horley become a progressively thriving town with increased economic growth and prosperity. We look forward to the official opening of our new Café Pavilion and Tennis Courts refurbishment at Horley Recreation Ground, once completed and to undertaking many new projects in the future for the benefit of the Horley community.

Finally, if you have any queries relating to the contents of this Annual Report, then please contact the Town Council Offices at:

92 Albert Road, Horley RH6 7HZ  
Telephone: 01293 784765  
Email: [town.clerk@horleytown.com](mailto:town.clerk@horleytown.com)

Kind regards and best wishes



**Joan Walsh**  
**Town Clerk**

**April 2020**

# Statistics and Information

The Town Council is administered as a first-tier Local Government Authority in an area whose County Authority responsibilities are maintained by Surrey County Council and whose Borough Council responsibilities are maintained by Reigate & Banstead Borough Council.

At the last census (2011) there were 23,000 people living within the boundary of this Town Council of which 18,587 are registered electors as at 1 April 2019. However, several new housing developments have now become occupied since the census, so this figure is expected to rise.

The Precept is collected on the Town Council's behalf by Reigate & Banstead Borough Council. For the fiscal year 2020/21, it is set at £404,676. This equates to a sum of £39.71 per Band D household. Please refer to the Finance Chairman's report for more details about the precept.

## The main responsibilities of the Town Council are:

- Edmonds Community Hall (Albert Rooms) Lettings
- Allotments (Church Road & Langshott)
- Children's Playgrounds
- Christmas Tree (Town Centre)
- Church Meadows
- Court Lodge Fields
- Emlyn Meadows
- Football Pitch Hire at Court Lodge Fields
- Hanging Baskets & Town Centre Planters
- Horley in Bloom
- Horley Recreation Ground
- Innes Pavilion (Court Lodge Playing Fields)
- Memorial Gardens
- Michael Crescent Centenary Park
- eNewsletter (distribution by email and paper version available on request)
- Planning and Development Consultation
- Saturday Market
- Tennis Courts
- Town Guide
- War Memorial
- Website and Social Networking
- Working in Partnership with the Horley Town Management Group
- Working in Partnership with Reigate & Banstead Borough Council
- Working in Partnership with Surrey County Council



# Town Councillors

## Horley Central North (2)

Adrian Kitajewski	CON	adrian.kitajewski@horleysurrey-tc.gov.uk
Jerry Hudson	CON	jerry.hudson@horleysurrey-tc.gov.uk

## Horley East (4)

Jante Baird	CON	jante.baird@horleysurrey-tc.gov.uk
Helen Kitajewski	CON	helen.kitajewski@horleysurrey-tc.gov.uk
Robert Marr	CON	robert.marr@horleysurrey-tc.gov.uk
Martin Saunders	RA	martin.saunders@horleysurrey-tc.gov.uk

## Horley South (5)

Pamela Chandler	CON	
Samantha Marshall	CON	samantha.marshall@horleysurrey-tc.gov.uk
David Powell	CON	david.powell@horleysurrey-tc.gov.uk
Mike Robinson	CON	
Rob Spencer	LAB	rob.spencer@horleysurrey-tc.gov.uk

## Horley Upper North (1)

Fiona Stimpson	CON	fiona.stimpson@horleysurrey-tc.gov.uk
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## Horley West (5)

James Baker	CON	james.baker@horleysurrey-tc.gov.uk
Giorgio Buttironi	CON	giorgio.buttironi@horleysurrey-tc.gov.uk
Mike George	RA	mike.george@horleysurrey-tc.gov.uk
Ganesh Kumar	CON	ganesh.kumar@horleysurrey-tc.gov.uk
Wayne Philips	CON	wayne.philips@horleysurrey-tc.gov.uk

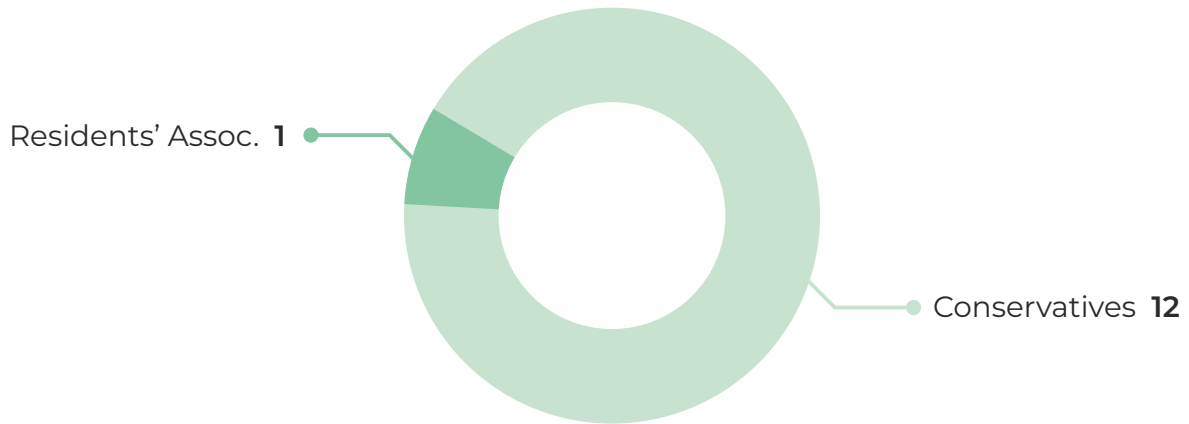
*The above members were elected at the Local Government elections held on 2 May 2019 with the exception of James Baker who was elected in a by-election held on 12 December 2019.*

*Mike Robinson resigned from the Council on 4 March 2020 and Pamela Chandler resigned from the Council on 7 April 2020.*

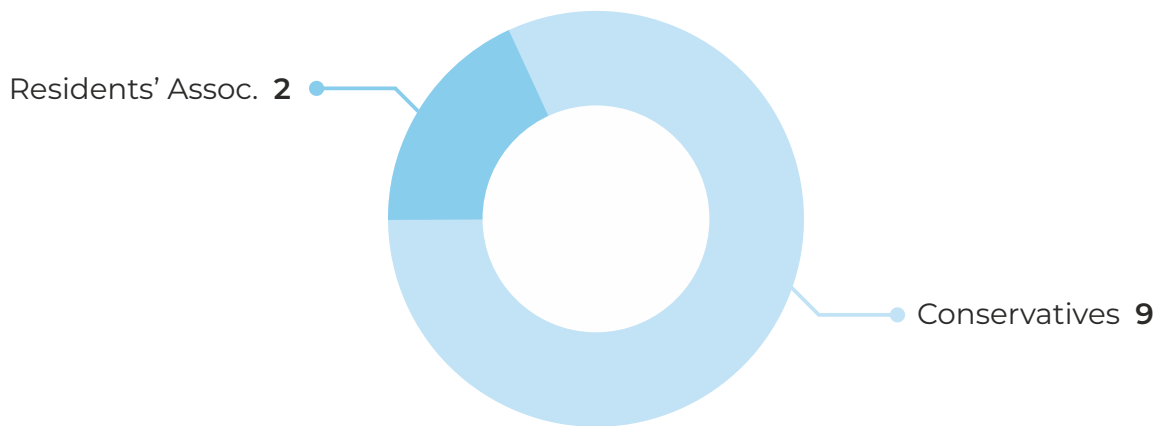


# Political Balance of the Council Committees

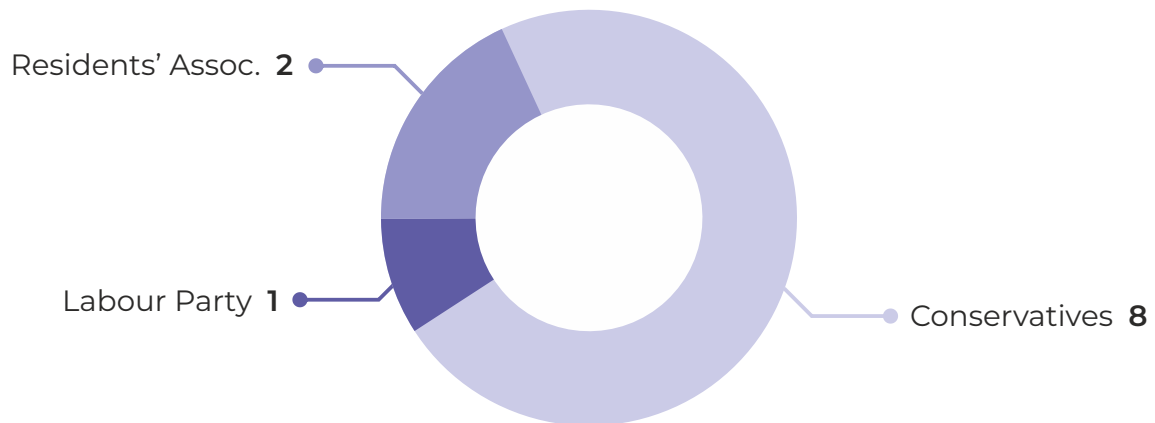
## Leisure & Amenities Committee



## Finance & General Purposes Committee



## Planning & Development Committee



# Committee Membership 2019-20

**Chairman & town mayor:** Cllr David Powell

**Vice-chairman of the council:** Cllr Samantha Marshall

## Leisure & Amenities Committee

Jante Baird  
James Baker  
Pamela Chandler  
Mike George  
Jerry Hudson  
Helen Kitajewski  
Ganesh Kumar  
Robert Marr  
Samantha Marshall  
**Simon Marshall (Chairman)**  
David Powell  
Mike Robinson  
**Fiona Stimpson (Vice-Chairman)**

## Finance & General Purposes Committee

Jante Baird  
Mike George  
Adrian Kitajewski  
**Helen Kitajewski (Chairman)**  
Ganesh Kumar  
Robert Marr  
**Samantha Marshall (Vice-Chairman)**  
Simon Marshall  
Wayne Philips  
David Powell  
Martin Saunders

## Planning & Development Committee

James Baker  
Giorgio Buttironi  
Pamela Chandler  
**Mike George (Chairman)**  
**Jerry Hudson (Vice-Chairman)**  
Samantha Marshall  
Simon Marshall  
David Powell  
Rob Spencer  
Martin Saunders  
Fiona Stimpson



# Sub-Committees & Working Groups

## 2019-20

<b>Sub-Committee</b>	<b>Councillor(s)</b>	<b>Reporting to:</b>
<b>Café in the Park Working Group</b>	Jante Baird, Jerry Hudson, Fiona Stimpson	Full Council
<b>Horley Town Council and Reigate &amp; Banstead Borough Council Liaison Committee</b>	Council Chairman & Vice-Chairman plus Committee Chairmen / Vice-Chairmen	Full Council
<b>Leaders' Group</b>	Council Chairman & Vice-Chairman plus Committee Chairmen / Vice-Chairmen	Full Council / Committee concerned
<b>Staff Committee</b>	Chairman & Vice Chairman of Council, Committee Chairmen	Full Council
<b>Town Plan Action Delivery Group</b>	Robert Marr (Chairman), Mike George, Helen Kitajewski, Simon Marshall, David Powell	Full Council
<b>Planning Applications Sub-Committee</b>	P&D Chairman & Vice-Chairman, Pamela Chandler	Planning & Development
<b>Communications Sub-Committee</b>	Mike George, Adrian Kitajewski, Helen Kitajewski, Samantha Marshall, Wayne Philips, Martin Saunders	Finance & General Purposes
<b>Resilience &amp; Emergency Plan Sub-Committee</b>	David Powell, Jante Baird, Mike George, Helen Kitajewski	Finance & General Purposes
<b>Internal Audit Review Sub-Committee</b>	Finance and General Purposes Chairman and Vice-Chairman	Finance & General Purposes
<b>Environment Working Group</b>	Richard Bethel, Mike George, David Powell, Martin Saunders	Leisure & Amenities
<b>Standing Orders Sub-Committee</b>	Chairman of Council, Committee Chairmen	Finance & General Purposes
<b>Grounds Maintenance Sub-Committee</b>	L&A Chairman & Vice-Chairman Mike George, David Powell	Leisure & Amenities
<b>Horley in Bloom Advisory Committee</b>	L&A Chairman & Vice-Chairman, Jante Baird, Mike George (plus representatives of other interested local groups)	Leisure & Amenities
<b>Horley Open Spaces Advisory Committee</b>	L&A Chairman & Vice-Chairman Giorgio Buttironi, Mike George, Jerry Hudson, Helen Kitajewski, Mike Robinson, David Powell (plus representatives of other authorities and interested local groups)	Leisure & Amenities





# Outside Bodies

## 2019-20

<b>Outside Body</b>	<b>Councillor(s)</b>	<b>Reporting to:</b>
<b>Gatwick Airport Consultative Committee (GATCOM)</b>	Mike George Fiona Stimpson (Substitute)	Planning & Development
<b>Horley Regeneration Forum</b>	P&D Chairman & Vice-Chairman Council Chairman	Planning & Development
<b>Horley Town Management Group (HTMG)</b>	Rob Spencer Simon Marshall	Planning & Development
<b>Borough Standards Committee</b>	David Powell	Finance & General Purposes
<b>Surrey Association of Local Councils (Surrey ALC)</b>	Mike George	Finance & General Purposes
<b>Churchyards Committee</b>	Mike George, David Powell, Simon Marshall (Substitute) & Head of Leisure	Leisure & Amenities
<b>Gatwick Greenspace Partnership</b>	Mike George, Simon Marshall (Substitute)	Leisure & Amenities
<b>Horley Conservation Group</b>	Leisure and Amenities Chairman/ Vice-Chairman (other members welcome)	Leisure & Amenities
<b>Royal British Legion (Horley)</b>	David Powell, Samantha Marshall (Substitute)	Leisure & Amenities



# Chairman's Report

## 2019-20

As my term of office for the Municipal year draws to a close, I am doing so in 'house-bound' isolation with my wife Bee. Both being in our mid-eighties, we are an 'at risk' couple like so many of our local residents.

The year up to now has been relatively standard with many varied Mayoral events to attend to. Of significance to myself was the 18th May 2019 which saw the 85th Anniversary of my Father being killed in action at Monte Cassino, a day or so before the Germans, dug-in at Cassino, then surrendered.

There were some very sad moments during this Mayoral year when our greatly respected and dear Councillor Valerie Marshall, the wife of Simon and mother of Samantha, both Horley Councillors, passed away. There is no doubt that losing Valerie left a very large hole to fill and she is sadly missed. Around the same time, we very tragically lost a former member and friend of the Council, Linda Mabbett, who sadly passed away following her long battle with cancer. Another sad passing was of a former employee of Horley Town Council, Roy Martin, aged 98 who gave thirty years of his life working for our Council as a caretaker well into his 90's.

Momentous things have been going on during this year which have brought modernisation and services to our town. The first is the finalisation of the Horley High Street refurbishment which has significantly enhanced the precinct. The second major project is the construction, now well underway, of the Town Council's Café at Horley Recreation Ground, Brighton Road. As I write this, the Café had almost reached completion but regrettably the COVID-19 lockdown period has unavoidably delayed the programme timetable further, but it is expected to complete later in the year. There is great excitement moving towards its official opening once we reach that stage and our Café Operator has taken occupation.

Remembrance Sunday last year, for a second time, drew record numbers to the service and planning is already afoot in the optimistic view that things will be back to normal by November in terms of social distancing.

As I write this report, we have established our first virtual meeting which is the Council Chairman's fortnightly meeting attended by Joan Walsh (Town

Clerk), Cllr Mike George and myself. It was not such a great difference to being in the same room in that we were able to see one another although one did miss the ambiance of meeting together in a physical presence.

Our next challenge as we speak is to be fully up and running for our first remote Council meeting (Planning) on 21st April, having found a solution that enables residents wishing to address the Committee to do so virtually during the public forum part of the meeting.

With our playgrounds now closed, it was good news that allotment holders were still allowed to continue to take care of their plots at the time of the seeding and planting season, whilst maintaining the social distancing rules. Thankfully they will still have the benefits of all their endeavours.

In closing, I wish to give my sincere thanks to the Town Clerk, Joan Walsh; Head of Leisure and Deputy Town Clerk, Carol Fenton; Responsible Financial Officer, Judy Morgan; Administrative Officer, Helen Maan; and Administrative Assistant, Dominic Morgan; for keeping the Council operating as efficiently as ever during these challenging times. My appreciation is also extended to our Vice-Chairman, Cllr Samantha Marshall, and to all my fellow Town Councillors for their continued support. It is a pleasure to work with them all in my capacity as Council Chairman and for the benefit of Horley.

I must also give thanks to the Leader of Reigate & Banstead Borough Council Leader, Cllr Mark Brunt, along with Borough Councillors and Officers who have taken on wide-ranging roles to provide help to Horley residents. Huge thanks also goes to our refuse collectors and the staff at the Earlswood Depot for keeping services running as normal during the Coronavirus outbreak.

My very best wishes is sent to the whole of the Horley community, bless you all and please keep safe and well.

*David*

**David Powell**  
**Chairman and Town Mayor**

**April 2020**



# Finance & General Purposes Committee Report 2019-20

It has been both an honour and a privilege to serve as the Finance & General Purposes Committee Chairman over the last year and I would like to offer my heartfelt thanks to the Council officers, to my Vice-Chairman Cllr Samantha Marshall, and to all the Committee members for all their hard work over the last twelve months.

## **Financial Year 2020-21**

The Town Council Precept for 2020-21 has been set at a total net figure of £404,676. This means that the Town element of Council Tax will be an annual amount of £39.71 (just under 76p per week), representing an annual increase of £1.84 per Band D household (+ 4.85 %). The Town Council is fully committed to maintaining all its services, as well as undertaking a continued programme of enhancements and new projects.

The main Town Council project which will come to fruition this Spring is the Café at the Recreation Ground. It has been in the pipeline for a long time and we are all looking forward to the official opening very much. We hope that the local community will enjoy this new facility given that so much thought has gone into the project.

The Town Council regularly reviews security in its recreation grounds and provision has been made for continued enhancements to CCTV, in consultation with Surrey Police and security provider experts. There continues to be a commitment for regular security patrols in all our parks to aid the safety of all members of public. The Council has also made provision for floral displays to enhance the town centre – as it does every year - for the benefit of residents and visitors.

## **Website, Town Guide and eNewsletter**

The Town Council's website continues to provide vital information for residents, with statistics showing the mobile version of the site growing increasingly popular. Enhancements to the website are planned before the end of the next financial year.

The 2020 edition of the Town Guide was published in January both in print and digitally. Copies are still available from the Town Council offices, with a digital copy also available on our website. The Town Guide is funded through the advertising contained therein and provides key information to residents at no cost to this Council.

The Council staff also prepare a monthly e-newsletter with both Council and local news and events. We are continuing to get new subscribers every month, and we hope that residents find it useful. We still include an article focusing on a single local group in each edition of the eNewsletter. Any groups that have not yet been included in this but would like to do so should contact the Council staff.

In a tough financial climate, Horley Town Council remains committed to providing and enhancing facilities that meet the community's needs, and in doing so, achieving them at best value.

Coronavirus has presented a situation that none of us has ever experienced before and it has been a very difficult time for us all. Despite these trying circumstances, the Council remains committed to the residents of Horley and to the services it provides. I hope you all stay well.

Once again, my thanks to all Committee Members and especially to the office staff for their continued support throughout this year.

**Helen Kitajewski**  
**Chairman, Finance & General Purposes**  
**Committee**  
**14 April 2020**



# Leisure & Amenities

## Committee Report 2019-20

Our Committee is responsible for four recreation areas: Horley Recreation Ground, Michael Crescent Centenary Park, Emlyn Meadows and Court Lodge Playing Fields. We also look after Church Meadows on behalf of Reigate & Banstead Borough Council. I would like to thank the many Councillors who give up their time every weekend to visit these recreation areas and report any problems.

This year has been very busy: we have refurbished the tennis courts with new surfaces, nets and fencing, a crucial improvement. Later in the year, we will be able to provide 'Tennis for free', a coaching scheme for adults and children. Also by the spring, the Café in the Park will be up and running, a facility I am especially proud of with much-needed toilets and café for residents to enjoy.

In addition to the funfair, circus, dog show, bonfire and carnival, we held an open-air cinema in Horley Recreation Ground and a bouncy castles fun zone on Court Lodge Playing Fields this year, both of which proved to be very popular and we expect both to return in 2020.

The Horley in Bloom competition was even more successful, with more entries in 2019. The standard of entries for the photographic competition was very high.

Both allotment sites (Church Road and Langshott) are going from strength to strength.

Horley is fortunate in having several volunteer groups that help with tasks throughout the year. These include Horley Conservation Group and Gatwick Greenspace Partnership. Our thanks to all the volunteers that help to improve the green spaces of Horley.

Finally, I would like to thank my valuable Vice-Chairman, Cllr Fiona Stimpson, and the other members of the L&A Committee for all their support and hard work. Also, my thanks to the members of the Horley Town Council staff, but a very special thanks to Carol Fenton, Head of Leisure, as without her a lot of our successes would not happen.

**Simon Marshall**  
**Chairman, Leisure & Amenities**

**25 February 2020**



# Planning & Development Committee Report 2019-20

The Town Council is a legal consultee on all planning applications within the parish boundary and the Planning & Development Committee acts for the Council on these matters. We also have a sub committee to review plans that have deadline dates prior to a meeting. Its decisions are ratified at the next meeting by the full committee or a supplementary comment is submitted to the Borough Council.

The Committee also considers any planning matters from neighbouring authorities such as Crawley, Mole Valley and Tandridge Borough and District Councils, which may have an impact on the town and its residents.

During the past 12 months the Committee has considered a total of 229 Planning Applications for Horley. These comprise:-

- 1 [3] Consultations from Surrey County Council (SCC) on schools and others from neighbouring authorities such as Crawley (including Gatwick Airport) and Mole Valley;
- 16 [9] large developments of 6 or more dwellings;
- 26 [36] small developments of less than 6 dwellings;
- 106 [137] extensions, loft conversions, conservatories and fencing;
- 45 [34] covering tree preservation orders;
- 35 [18] commercial properties including changes of use for retail units.

*These cover 12 months whilst the figures in [ ] are from last year's report and included for comparison purposes.*

The Committee is also responsible for the following:-

## **Gatwick Airport:**

Through our on-going membership of the Gatwick Airport Consultative Committee [GATCOM] together with our appointment as a GATCOM member of the Noise and Track Monitoring Advisory Group [NATMAG] we are actively engaged in all airport matters as they may affect the local communities.

Following the publication of the Gatwick's master plan they have now begun the Development Consent Order [DCO] process to bring the current emergency/standby runway into regular use. The council has attended a number of briefings on the process and is working with RBBC as one of the host authorities. To date the airport has been unable to provide any data on the impacts of air quality and noise to Horley. The impact on the local network from airport expansion also gives us cause for concern.

Gatwick is currently working on another round of design options for the infamous Route 4 and the town council has been involved in several workshops on the these.

Our meetings with Gatwick Airport on the subject of surface access which includes passenger/taxi parking in our residential roads have resumed. At the last meeting Gatwick informed us they think they have identified a piece of land which could be designated as a taxi holding park. This is a complete turnaround from their previous statements but is to be welcomed. What is unknown at this time is when this facility will become available.

I must acknowledge the very close working relationship that has evolved with our colleagues at Salfords and Sidlow Parish Council and the planning policy team at the Borough Council on all Gatwick matters including joint meetings to assess the impacts of Gatwick on our neighbourhoods and the sharing of responses to consultations.



# Planning & Development

## Committee Report 2019-20 cont.

### **Highways:**

This subject, including parking, features regularly in the Residents Forum and gives our two county councillors the opportunity to note and respond to resident's concerns [also the town council to monitor issues raised and to ensure these are followed up].

A programme of surface patching of side road/cul de sacs, has commenced in some areas across the town however we have concerns that the more serious surface defects on our major roads such as Massetts Road are not ignored.

Town Councillor, Fiona Stimpson, approached the council with her concerns, as a new owner of a mobility scooter, how bad many of the town's footpaths were for our disabled residents also the lack of dropped kerb crossings. Under her leadership a pavement audit working group has been set up including resident participation. Residents across the town have been encouraged to report their concerns preferably with photographic evidence. The first list of those considered to be priorities has been submitted to the county council to include site visits with a highways engineer. Over time other short lists of priorities will be submitted. We are also keeping our two county councillors briefed on the lists of priorities.

### **Horley Regeneration:**

With the exception of the planters and recycling litter bins the work on the precinct is complete.

We continue to have concerns with regards to health care provision and education capacity for the increased numbers of Horley's residents.

### **Mole Valley District Council [MVDC]:**

Contained in the draft plan are proposals for up to 500 new dwellings on three sites in Hookwood. This undoubtedly will have an impact on Horley's infrastructure in respect of health care, education and roads; unfortunately MVDC has not provided any details on the infrastructure to support these sites. The council has responded with its concerns on these issues.

### **Horley Town Management Group:**

The Council continues to work with and supports the efforts of this Group which includes new way finding signage across the town centre.



# Planning & Development

## Committee Report 2019-20 cont.

### Consultations:

In the past year the Council has responded to the following consultations:-

Consultations responded to:		
Consultation requested	Topic	Details
Network Rail	Brighton Mainline Development	Unblocking the Croydon Bottleneck
SCC	Planning	Horse Hill Oil Well
RBBC	DMP Reg 19 Main Modifications	Response to Main Modifications
Surrey Fire and Rescue Service	Making Surrey Safer	Consultation on proposed changes to service
SCC Minerals and Waste Planning Policy	Minerals and Waste	Consultation on Revised Statement of Community Involvement
ICCAN	Corporate Strategy	Corporate Strategy 2019 - 2021
Department for Transport	Aviation 2050	The future of UK Aviation
GAL	Gatwick Route 4 Design Principles	Design Principles Review Response
RBBC	Draft Corporate Plan	RBBC 2025
Planning Inspectorate	Gatwick Airport DCO Scoping Consultation	
Aurora Academies Trust	Westvale Park Academy	New School
TfSE	Transport for the South East Strategy	Strategic vision for future of Transport infrastructure in the South East
Airspace and Noise Team	Airspace Change –Gatwick Airport Route 4 Standard Instrument Departures	
NAL	Strengthening police powers to tackle unauthorised Encampments	
RBBC	Affordable Housing Supplementary Planning Document (SPD), Barn and Farm Conversions SPD, Historic Parks and Gardens SPD, and Reigate Shopfront SPD	
SCC	Tree Strategy	
MVDC	Future Mole Valley - Draft Local Plan	



# Planning & Development Committee Report 2019-20 cont.

## No response required:

Consultation requested	Topic	Details
Surrey Healthwatch	Patient Experience	Patient Experience
SCC	Community Vision for Surrey 2030	Rethinking Transport
WSCC	Publication of the Soft Sand Review of the West Sussex Joint Minerals Local Plan (Regulation 19)	
CAA	Route 4 Decision – post implementation feedback	Report of the CAA's Draft Decision on the Post Implementation Review of London Gatwick's Airspace Change Proposal – Runway 26 Route 4 RNAV-1 Standard Instrument Departure Procedures

### Planning Committee:

The committee meets monthly and members of the public are encouraged to attend and address the committee on planning or other matters. Our determinations on planning applications are available to view on our web site together with our responses to consultations. I am also happy to take telephone calls or e-mails from residents on the workings of the committee and its decisions.

In conclusion, I would like to thank my Vice Chairman, Councillor Jerry Hudson, and all members of the Committee for their hard work and support throughout the past year. My sincere thanks also to the Town Clerk and staff without whose support our job would be impossible.

**Mike George**  
Chairman, Planning & Development Committee

19th March 2020





# Mayoral Engagements

## 2019-20

- Opening of Residents' Pub at Gracewell of Horley Park Horley Care Home (with Vice-Chairman)
- Prizegiving for Horley Photographic Club Junior Competition
- D Day & Monte Cassino Remembrance Service, Memorial Gardens (with Vice-Chairman)
- Reigate Scouts AGM
- Horley Carnival Judging
- Opening event at the new Horley Library
- Burstow School Fair (attended by Vice-Chairman)
- Wykeham House Open Day
- Mad Hatter's Tea Party at Seeability, Woodlands
- Visit to Loseley House
- Churches4Horley meeting about "Trypraying" Event
- Horley Town FA Cup Match (with Vice-Chairman)
- Macmillan Coffee Morning
- Horley in Bloom Awards Ceremony (with other members)
- Lord Lieutenant of Surrey Awards Ceremony (with Vice-Chairman)
- Royal British Legion Surrey Poppy Launch (with Vice-Chairman)
- Horley Lions Bonfire & Fireworks Display
- Rededication of Remembrance Gardens (with Vice-Chairman)
- Remembrance Sunday Parade & Service (with Vice-Chairman & other Members)
- Remembrance Day Two Minutes Silence in Town Centre
- Surrey Mayor's Annual Dinner (with Vice-Chairman)
- Funeral of Ron Pearce (Horley Royal British Legion President)
- Launch of Armed Forces Breakfast Club in Horley
- Horley Methodist Church Christmas Tree Festival
- Supported Learning Sugarcraft Achievement Awards Ceremony
- Horley Town Centre Carol Service
- Presentation of Prizes at Horley Association of Traders Christmas Fair
- Reigate & Banstead Borough Council Mayor's Charity Curry Supper (with Vice-Chairman)
- Talk at Meeting of Horley Local History Society (A Year in the Life of a Borough Mayor)
- Confirmation Service at St Wilfrid's Church
- The Licensing Service of Pioneer Youth/family Worker at St Barts Church
- Professionals Breakfast meeting hosted by Wykeham House care home
- Roy Martin's Funeral



# Town Awards

The Town Awards scheme has been in operation since 2000, with the first awards being presented at the Annual Town Meeting of 10 April 2000. Nominations for Town Awards are invited every year, when anyone can complete a nomination form, together with a seconder, to propose an individual for outstanding service or commitment to the Town. Horley Town Council is responsible for the administration and final selection of award winners, according to strict guidelines and criteria.

Award winners receive a Town Badge, a Certificate of Commendation and their Citation. Presentations are usually made at the Town Meeting or at other appropriate events such as the Horley in Bloom Awards Ceremony, subject to the award winners' preference.

## Previous recipients of the Town Awards:

<b>2018</b> Roy Martin Ron Pearce Alan Jones	<b>2008</b> Robert Garfitt Andrew Partridge
<b>2017</b> Michael Nichols	<b>2007</b> Andrew Kent Alan Tracey
<b>2016</b> Helen Peters	<b>2005</b> Barbara Hall David Hall John Melvin
<b>2015</b> Brian Buss	<b>2004</b> Gordon McGinty Gill Partridge Douglas Simpson
<b>2013</b> Ann Middlecote Ian Yeo	<b>2002</b> Walter Jupp and Doreen Jupp John McFarlane John Rigby
<b>2012</b> Doug Kilborn Peter Moxley BEM	<b>2000</b> Graham Larcombe Joan Fewtrell and Syd Fewtrell Lew Targett Penny Jeffers Richard Smith Andy Thompson
<b>2011</b> Veronica Ballard Alison Brice	
<b>2010</b> Dr Jim Williamson Kathleen Tremble (Posthumous Award)	
<b>2009</b> Tom Anglim	

*For a full list of their citation go to;  
[www.horleysurrey-tc.gov.uk/town%20awards](http://www.horleysurrey-tc.gov.uk/town%20awards)*



# Horley Edmonds Fund

## 2019-20 Statement



### Fund Holder Statement

Report for the Period: 01 April 2019 to 31 March 2020

Horley Edmonds Endowment Fund			
Market Value of Fund at 31 March 2019			£123,716.16
	<b>Credits</b>	<b>Debits</b>	
Capital Revaluation		£13,242.98	
<b>TOTAL</b>	<b>£0.00</b>	<b>£13,242.98</b>	
<b>Total Fund at 31 March 2020</b>			<b>£110,473.18</b>

Please note: Endowment valuations are updated annually on the 31st March

Grants Income & Expenditure			
Opening Balance at 01 April 2019			£4,533.18
	<b>Receipts</b>	<b>Payments</b>	
Dividend Receipts and cash distributions from Endowment Funds	£5,104.75		
Contribution to Community Foundation		£1,914.28	
Grant Payments		£3,000.00	
<b>TOTAL</b>	<b>£5,104.75</b>	<b>£4,914.28</b>	
<b>Balance available for grant making at 31 March 2020</b>			<b>£4,723.65</b>

Statement of Grants Given 01 April 2019 to 31 March 2020			
Date	Applicant	Amount	Note
08/07/2019	MHA Reigate & Redhill Live at Home Scheme	£1,000.00	Support for a Chair exercise programme and outings for older men.
13/02/2020	YMCA East Surrey	£2,000.00	Funding for a Disability Sport Coordinator at a charity based in East Surrey.
<b>2 grants given to the value of £3,000.00</b>			



# The Henry Smith Charity Horley 2019-20 Annual Report

Parish of Horley (189) Charity No 237044

This has been a year of change, yet again, for this 'branch' of the Henry Smith Charity.

We have over the past few years been widening the categories of people which we are able to help and have continued to encourage and receive applications from the following

- Elderly People
- Students
- Families in need
- Single Parents
- Disabled People
- Volunteers
- Homeless People

During this year we have also assisted The Horley Stay at Home Scheme and have donated to Horley Food Bank.

We have looked at the criteria for applications for 'Christmas Gifts' from elderly people and have changed these to better direct such gifts where they are most needed without having to enter into means testing, a practice which we are unable to undertake.

During the year we were visited by researchers from the Charity Head Office to find out how we are operating. Probably as a result of the information gathered by them, both from us and other Parishes, we were invited to apply for additional money. Our argument was based mainly on the expansion of Horley over the time that we have been supported. (We noted that Horley received a similar amount to Charlwood village).

We were successful with this and have been awarded a further £7000 p.a. bringing our annual budget to £14,070.

We have dealt with approximately 160 applications and estimate that the addition of family members and members of supported groups we have influenced the lives of upwards of 500 members of the Horley community.

We have within the last three months recognised the challenge of Covid-19 and have entered into a cooperation with Horley Food Bank. The demands on the Food Bank have trebled and we have been able to reach out to a number of their clients. We have noted an increase in the number of requests for help from Homeless people being housed in Horley by the local authorities. There have been applicants from this sector who are temporarily housed by Councils

other than Reigate & Banstead but we have chosen to accept them as living in Horley at their time of need.

There has been one administrative decision taken in addition which is to change our End of Year Accounting date to the end of July from end of February. This is to better align with the application date for funding from the main charity.

We have used Social Media to advertise our existence and scope. In addition, a Trustees designed and produced a poster which we distributed locally and a leaflet which has been handed out by Food Bank (see below).

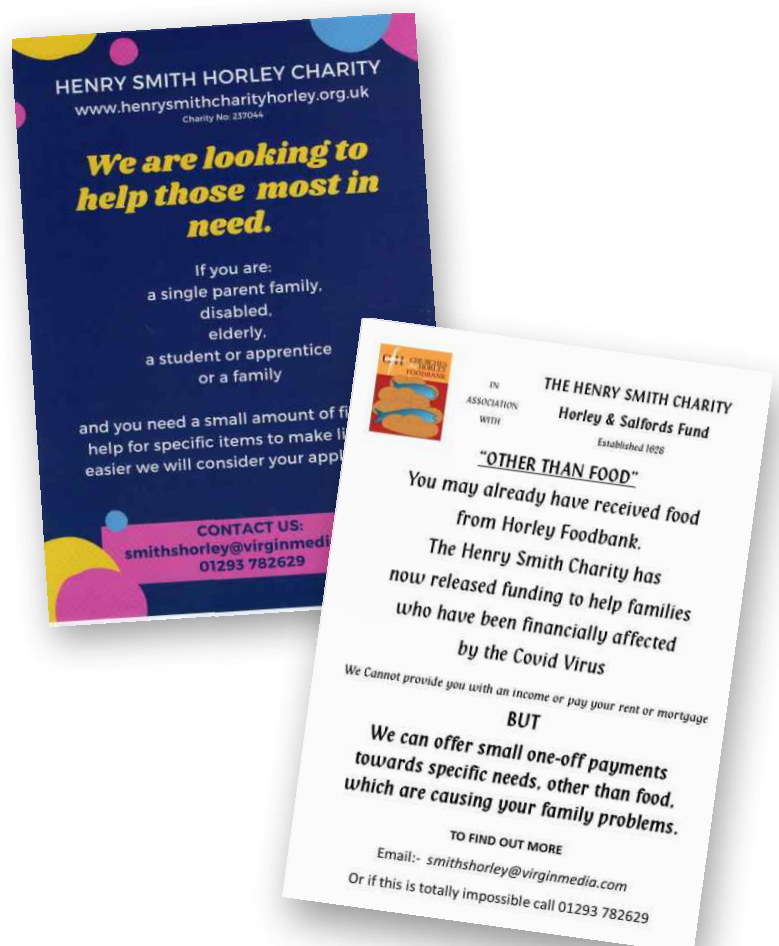
We expect next year to be a challenging one with more money to distribute and would welcome any valuable 'word of mouth' which can be offered by readers of this report

**Doug Kilborn**

**15<sup>TH</sup> May 2020**

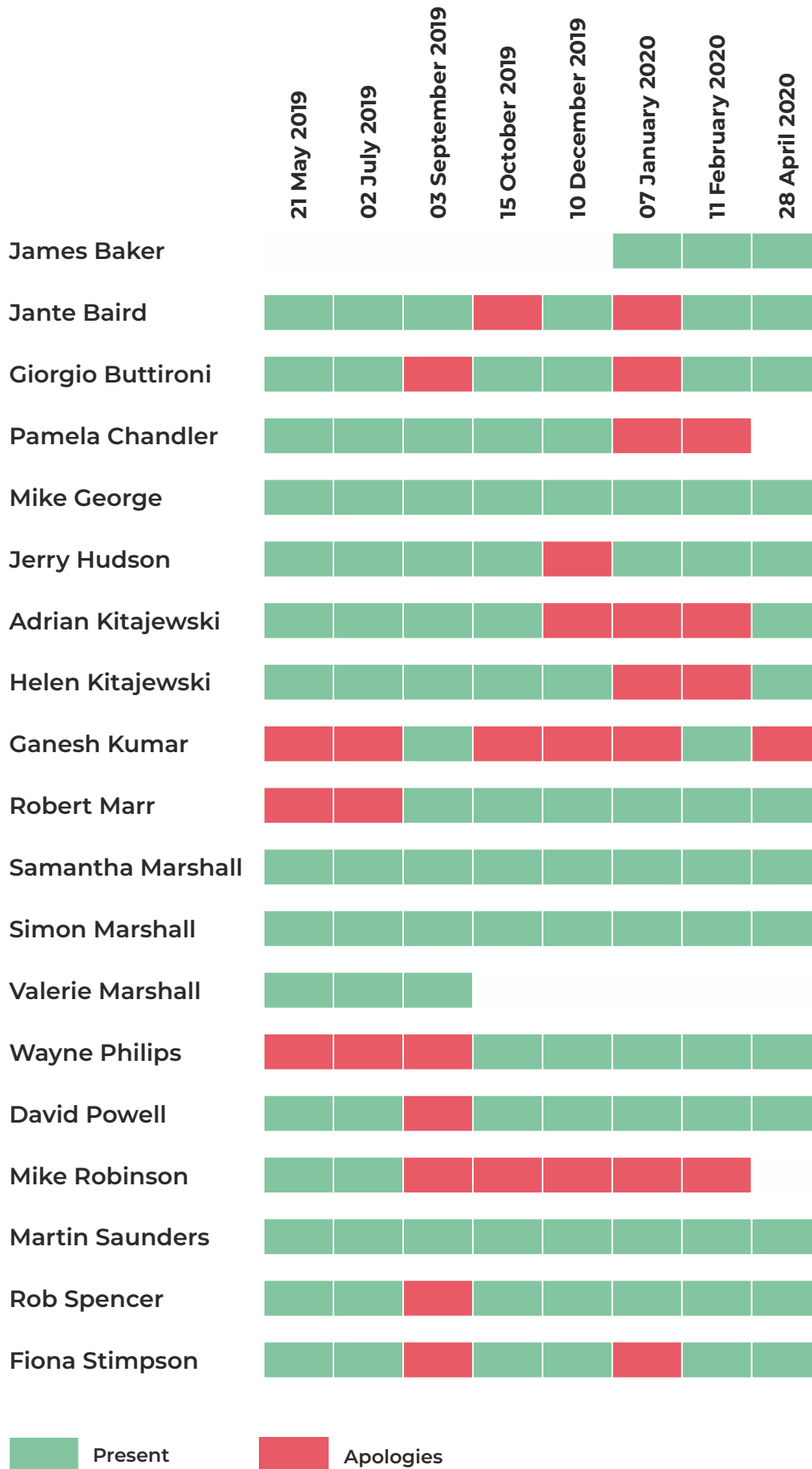
**Trustee and Volunteer Administrator**

*On behalf of: Volunteer Trustees. Diane Collins, Jim Williamson, David Yates and Jackie Jones*

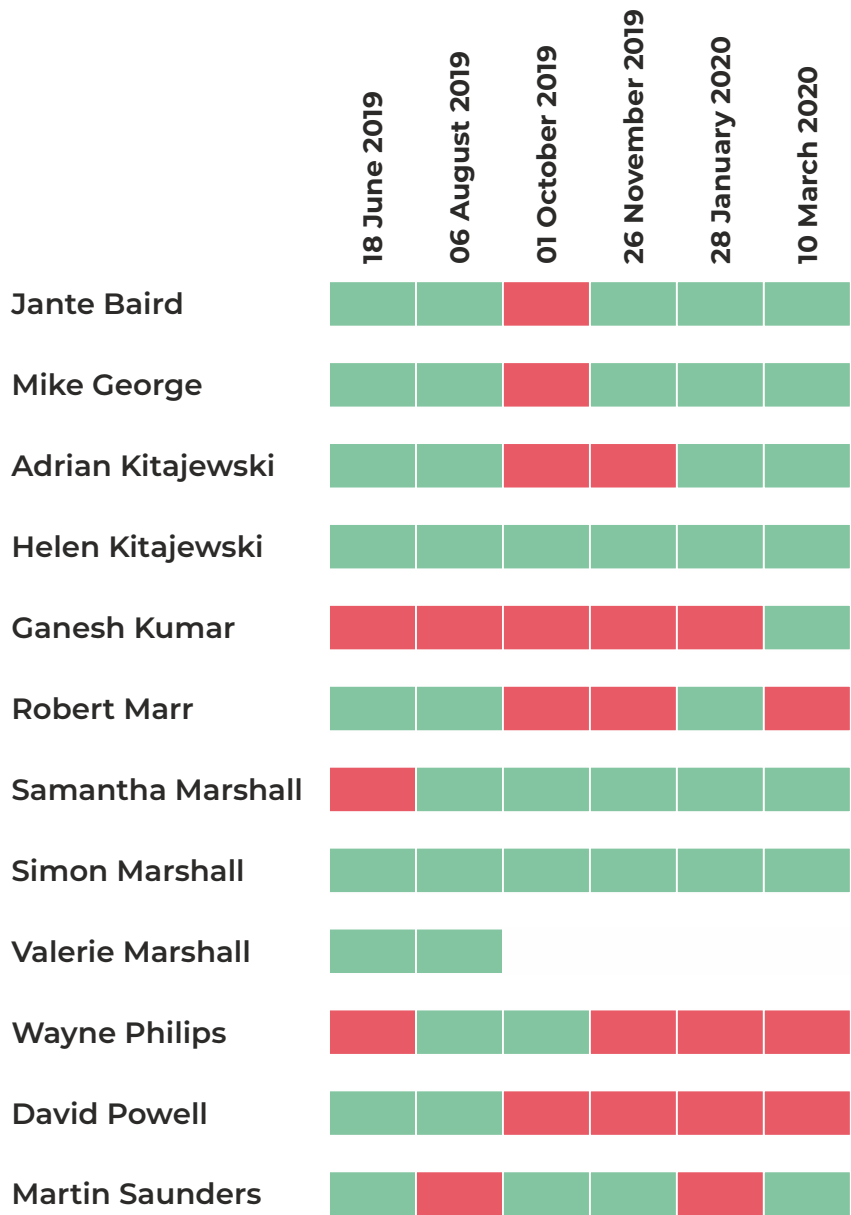


# Full Council

## Attendance Statistics 2019-20



# Finance & General Purposes Committee Attendance Statistics 2019-20

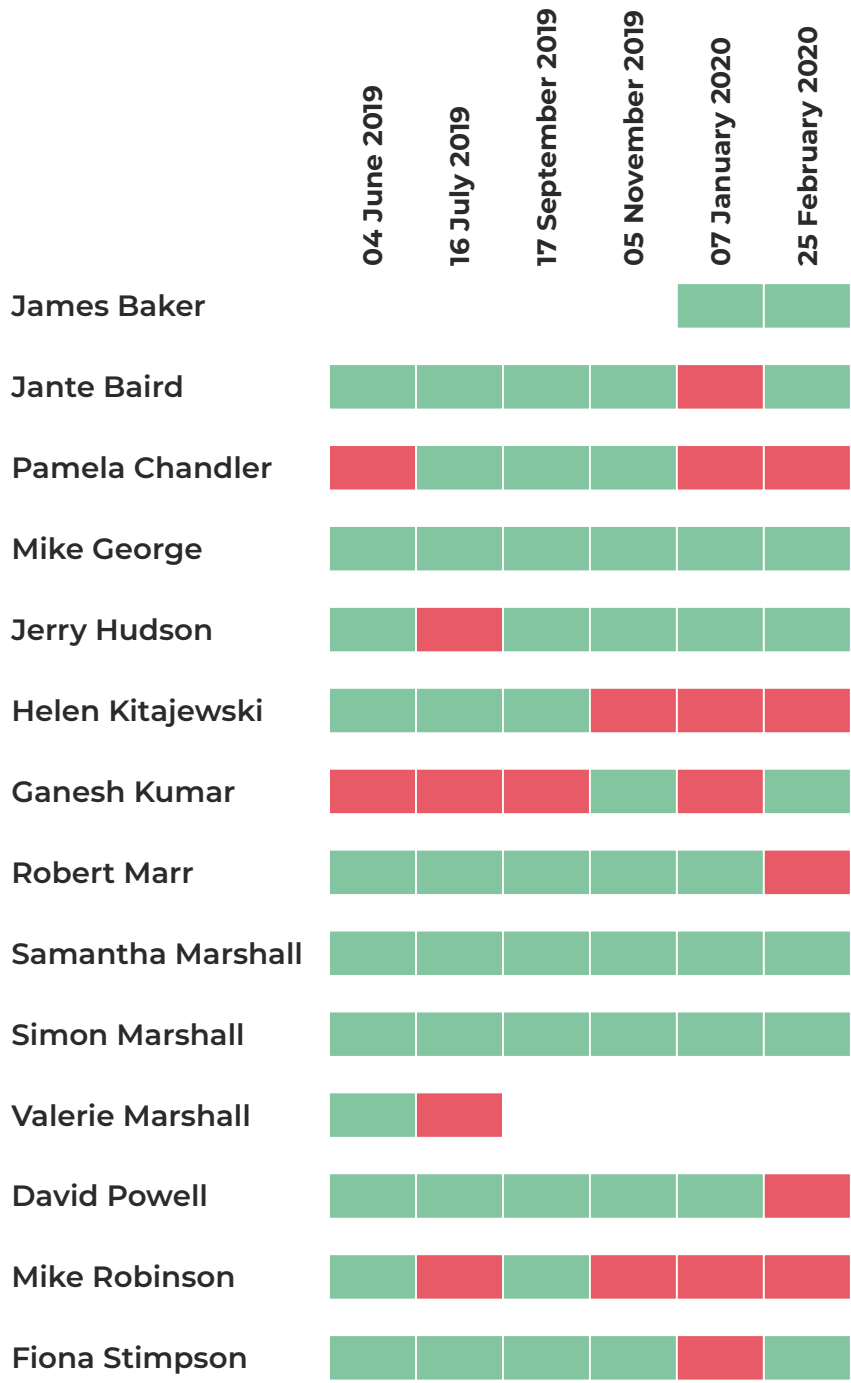


Present
  Apologies



# Leisure & Amenities

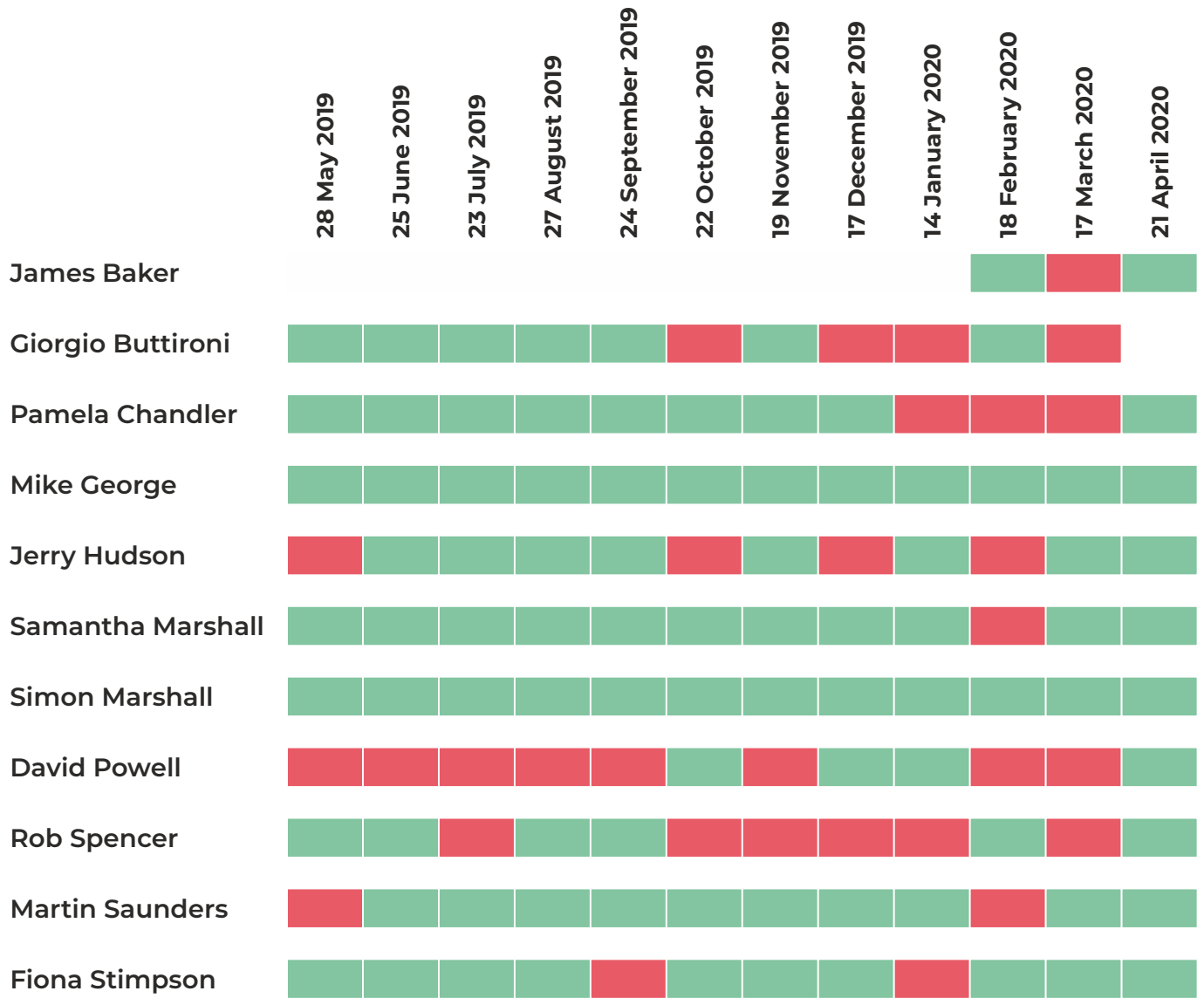
## Committee Attendance Statistics 2019-20



Present
  Apologies



# Planning & Development Committee Attendance Statistics 2019-20



Present
  Apologies





# Horley Town Council

## Income & Expenditure Account 31 Mar 2018 - 31 Mar 2019

(Last) Year Ended 31 Mar 2018		(Current) Year Ended 31 Mar 2019
<b>INCOME</b>		
332,863.00	Precept	351,333.00
47,387.49	Income	49,888.16
41,886.33	Lettings and Rent	44,856.56
148.60	Office Expenditure	829.98
0.00	Grounds Maintenance	905.00
200.00	Court Lodge/Innes Pavilion	3,515.96
1,790.00	Town Centre	8.60
30,108.60	Horley Recreation Ground	4,518.38
4,907.73	Allotments	4,328.68
164.10	General	0.00
0.00	Emlyn Meadows	0.00
2,997.75	Grants and Donations	0.00
2,010.71	Office Maintenance & Repair	0.00
2,990.00	Contingency	0.00
<b>£467,454.31</b>		<b>£460,184.32</b>
<b>EXPENSE</b>		
2,990.00	Contingency	
250.00	Emlyn Meadows	52.00
2,029.72	Lettings and Rent	2,797.14
15,099.82	Office Expenditure	12,869.43
157,928.09	Salaries and Pensions	136,386.49
20,032.74	Office Maintenance & Repair	25,334.82
52,241.72	General	78,727.78
65,204.78	Grounds Maintenance	118,929.24
65,184.30	Horley Recreation Ground	6,148.75
28,669.90	Court Lodge/Innes Pavilion	98,977.47
849.42	Michael Crescent	16,933.79
4,920.50	Allotments	2,801.13
12,216.38	Town Centre	12,649.51
4,949.92	Security	6,285.64
8,904.00	Grants and Donations	7,537.50
<b>£441,471.29</b>		<b>£526,430.69</b>
<b>GENERAL FUND</b>		
191,317.40	Balance At 01 Apr 2018	176,343.20
458,011.97	Add Total Income	460,184.32
649,329.37		636,527.52
396,469.19	Deduct Total Expenditure	526,430.69
252,860.18		110,096.83
78,900.00	Transfer To/from Reserves	-93,500.00
<b>£173,960.18</b>	<b>Balance At 31 Mar 2018</b>	<b>£203,596.83</b>



# Horley Town Council

## Balance Sheet 31/03/2019

(Last) Year Ended 31 Mar 2018		(Current) Year Ended 31 Mar 2019
£	<b>CURRENT ASSETS</b>	£
0.00	Stocks and stores	0.00
0.00	Work in progress	0.00
316.00	Debtors (Net of provision for doubtful debts)	799.61
0.00	Payments in advance	0.00
6,112.44	VAT Recoverable	7,716.29
0.00	Temporary lendings (investments)	0.00
410,064.72	Cash in hand	388,715.63
<b>416,493.16</b>	<b>TOTAL ASSETS</b>	<b>397,231.53</b>
	<b>CURRENT LIABILITIES</b>	
9,406.01	Creditors	56,390.75
<b>407,087.15</b>	<b>NET ASSETS</b>	<b>340,840.78</b>
	<b>Represented by:</b>	
173,960.18	General fund Balance	203,596.83
	<i>Reserves:</i>	
0.00	Capital	0.00
207,143.95	Earmarked	137,243.95
0.00	Adjustments	0.00
<b>407,087.15</b>		<b>340,840.78</b>



Cover image: 'Bee bed'

**Published June 2020**