

Horley Town Council



Annual Report 2022-2023



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Published May 2023

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www.horleysurrey-tc.gov.uk



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Introduction

This Annual Report has been prepared by Horley Town Council. We hope that it provides an informative overview into our business performance and activities over the past 2022/23 Municipal Year.

Included within this publication are reports from the Chairman & Town Mayor, together with the statutory reports made by the Town Council's Committee Chairmen. The report further provides detailed information and statistics. At the time of producing this Annual Report, our accounts for 2022/23 are not available, however, we have included information relating to the financial year 2021/22. The unaudited accounts for 2022/23 will be made available to the public for inspection in July 2023. We expect to publish the audited Annual Return on our website in October 2023.

This year the **Annual Town Public Forum** (formerly Town Meeting) will be held on 19 May 2023 in order to avoid any overlap with the Local Election campaigns. The election of Horley Town Councillors will take place on 4 May 2023 when Members will be elected for a term of four years.

Horley Town Council has achieved many of its objectives in the last 12 months, not least in moving forward with key priorities as set out in our five year [Town Plan 2022-2027](#) and ongoing commitment to focus on environmental activities to tackle the climate emergency. We are also very proud of our many successes, including the implementation of improved infrastructure and upgrades for community safety and recreational enjoyment at certain sites which is an ongoing commitment at all our parks and open spaces.

The Horley Town Council website is frequently updated with news items and other important communications as well as Council Agenda and Minutes plus a variety of community and business information. We continually make website enhancements to keep it informative and contemporary whilst ensuring that it meets our legal obligations by remaining fully accessible by everyone under the website accessibility regulations for public sector bodies.

We have further produced a list of all Town Councillors and their representation on various Committees and Outside Bodies in 2022/23 which are shown later on in this report. An electronic version of the Annual Report is also available from our website www.horleysurrey-tc.gov.uk

Finally, if you have any queries relating to the contents of this Annual Report, then please contact the Town Council Offices at:

92 Albert Road, Horley RH6 7HZ

Telephone: 01293 784765 Email: town.clerk@horleytown.com

Kind regards and best wishes



Joan Walsh, Town Clerk
March 2023

Statistics and Information

The Town Council is administered as a first-tier Local Government Authority in an area whose County Authority responsibilities are maintained by Surrey County Council and whose Borough Council responsibilities are maintained by Reigate & Banstead Borough Council.

At the last census (2021) there were 27,400 people living within the boundary of this Town Council of which 19,642 are registered electors as of April 2023.

The Precept is collected on the Town Council's behalf by Reigate & Banstead Borough Council. For the fiscal year 2022/23, it is set at £464,794. This means that the Town element of Council Tax will be an average annual amount of £43.17 per household, representing an annual increase of £1.66 per Band D property (+ 4%). This figure is below last year's Surrey average of £47.81 for Town and Parish Councils and well below the National Average figure which last year was £71.86.

The main responsibilities of the Town Council are:

| | | | | |
|--|--|--|---|---|
| Edmonds Community Hall (Albert Rooms) Lettings | Allotments (Church Road & Langshott) | Children's Playgrounds | Christmas Tree (Town Centre) | Horley Recreation Ground |
| Church Meadows | Court Lodge Fields | Emlyn Meadows | Football Pitch Hire at Court Lodge Playing Fields | Hanging Baskets & Town Centre Planters |
| Horley in Bloom | 'Café In The Park' (Horley Recreation Ground) | Innes Sports Pavilion (Court Lodge Playing Fields) | Memorial Gardens | Michael Crescent Centenary Park |
| Planning and Development Consultation | Tennis Courts | Town Guide | War Memorial | Working in Partnership with Surrey County Council |
| Working in Partnership with the Horley Town Management Group | Working in Partnership with Reigate & Banstead Borough Council | eNewsletter (distribution by email and paper version available on request) | Website and Social Networking | |

Town Councillors 2022-23

Horley Central North (2)

| | | |
|-------------------|-----|--|
| Adrian Kitajewski | CON | adrian.kitajewski@horleysurrey-tc.gov.uk |
| Jerry Hudson | CON | jerry.hudson@horleysurrey-tc.gov.uk |

Horley East (4)

| | | |
|------------------|-----|---|
| Jante Baird | CON | jante.baird@horleysurrey-tc.gov.uk |
| Helen Kitajewski | CON | helen.kitajewski@horleysurrey-tc.gov.uk |
| Robert Marr | CON | robert.marr@horleysurrey-tc.gov.uk |
| Martin Saunders | RA | martin.saunders@horleysurrey-tc.gov.uk |

Horley South (5)

| | | |
|-------------------|-----|--|
| Hannah Avery | CON | hannah.avery@horleysurrey-tc.gov.uk |
| Jordan Beech | CON | jordan.beech@horleysurrey-tc.gov.uk |
| Samantha Marshall | CON | samantha.marshall@horleysurrey-tc.gov.uk |
| David Powell | CON | david.powell@horleysurrey-tc.gov.uk |
| Rob Spencer | LAB | rob.spencer@horleysurrey-tc.gov.uk |







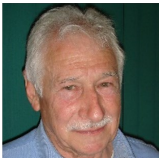





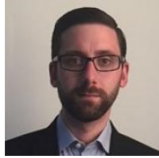





Horley Upper North (1)

| | | |
|----------------|-----|---------------------------------------|
| Fiona Stimpson | CON | fiona.stimpson@horleysurrey-tc.gov.uk |
|----------------|-----|---------------------------------------|

Horley West (6)

| | | |
|-------------------|-----|--|
| James Baker | CON | james.baker@horleysurrey-tc.gov.uk |
| Giorgio Buttironi | CON | giorgio.buttironi@horleysurrey-tc.gov.uk |
| Andy Dye | CON | andy.dye@horleysurrey-tc.gov.uk |
| Mike George | RA | mike.george@horleysurrey-tc.gov.uk |
| Simon Marshall | CON | simon.marshall@horleysurrey-tc.gov.uk |
| Wayne Philips | CON | wayne.philips@horleysurrey-tc.gov.uk |

Councillors' Page 2022-23

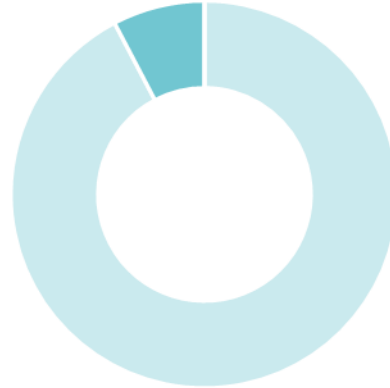
| Ward | Councillor | Contact | Ward | Councillor | Contact |
|----------------------|---|--|----------------------|--|---|
| Horley Central North |  | adrian.kitajewski @horleysurrey-tc.gov.uk Conservative | Horley Central North |  | jerry.hudson @horleysurrey-tc.gov.uk Conservative |
| Horley East |  | jante.baird @horleysurrey-tc.gov.uk Conservative | Horley East |  | helen.kitajewski @horleysurrey-tc.gov.uk Conservative |
| Horley East |  | robert.marr @horleysurrey-tc.gov.uk Conservative | Horley East |  | martin.saunders @horleysurrey-tc.gov.uk Residents Association |
| Horley South |  | david.powell @horleysurrey-tc.gov.uk Conservative | Horley South |  | samantha.marshall @horleysurrey-tc.gov.uk Conservative |
| Horley South |  | Hannah.avery @horleysurrey-tc.gov.uk Conservative | Horley South |  | Jordan.beech @horleysurrey-tc.gov.uk Conservative |
| Horley Upper North |  | fiona.stimpson @horleysurrey-tc.gov.uk Conservative | Horley South |  | rob.spencer @horleysurrey-tc.gov.uk Labour |
| Horley West |  | giorgio.buttironi @horleysurrey-tc.gov.uk Conservative | Horley West |  | mike.george @horleysurrey-tc.gov.uk Residents Association |
| Horley West |  | Andy.dye @horleysurrey-tc.gov.uk Conservative | Horley West |  | simon.marshall @horleysurrey-tc.gov.uk Conservative |
| Horley West |  | james.baker @horleysurrey-tc.gov.uk Conservative | Horley West |  | wayne.philips @horleysurrey-tc.gov.uk Conservative |

Political Balance of the Council 2022-23

Leisure and Amenities

| | |
|-------------------|-----------|
| Conservative | 12 |
| Residents' Assoc. | 1 |
| Total | 13 |

Leisure & Amenities Committee

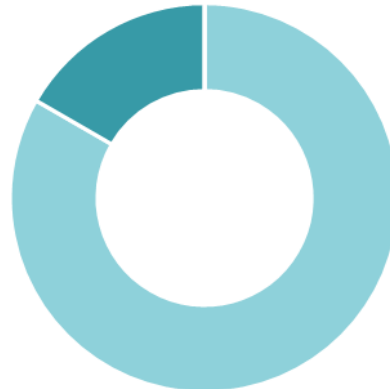


■ Conservative ■ Residents' Assoc. ■ Labour

Finance and General Purposes

| | |
|-------------------|-----------|
| Conservative | 10 |
| Residents' Assoc. | 2 |
| Total | 12 |

Finance & General Purposes Committee

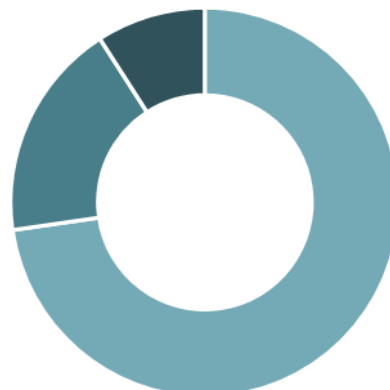


■ Conservative ■ Residents' Assoc. ■ Labour

Planning and Development

| | |
|-------------------|-----------|
| Conservative | 8 |
| Labour | 1 |
| Residents' Assoc. | 2 |
| Total | 11 |

Planning & Development Committee



■ Conservative ■ Residents' Assoc. ■ Labour

Committee Membership 2022-23

Chairman & Town Mayor: Cllr Samantha Marshall

Vice-Chairman of the Council: Cllr Hannah Avery

Leisure & Amenities Committee

Hannah Avery
Jante Baird
James Baker
Jordan Beech
Mike George
Jerry Hudson
Helen Kitajewski
Robert Marr
Samantha Marshall
Simon Marshall (Chairman)
David Powell
Fiona Stimpson (Vice-Chairman)

Finance & General Purposes Committee

Jante Baird (Vice-Chairman)
Jordan Beech (Chairman)
Mike George
Adrian Kitajewski
Helen Kitajewski
Robert Marr
Samantha Marshall
Simon Marshall
Wayne Philips
David Powell
Martin Saunders

Planning & Development Committee

Hannah Avery
James Baker
Giorgio Buttironi
Mike George (Chairman)
Jerry Hudson (Vice-Chairman)
Samantha Marshall
Simon Marshall
David Powell
Rob Spencer
Martin Saunders
Fiona Stimpson

Sub-Committee & Working Groups 2022-23

| Committee, Sub-Committee and Working Groups | Councillor(s) | Reporting to |
|--|---|---------------------------------------|
| Staff Committee | Chairman & Vice Chairman of Council, Committee Chairmen | Full Council |
| Environment Sub-Committee | Mike George, David Powell, Martin Saunders Richard Bethell (Non-Councillor), Mike Humphrey (Non-Councillor), Hannah Avery, Jordan Beech, Jante Baird | Leisure & Amenities |
| Leaders' Group | Council Chairman & Vice-Chairman plus Committee Chairmen / Vice-Chairmen | Full Council / Committee concerned |
| Town Plan Action Delivery Group | Robert Marr (Chairman), Mike George, Helen Kitajewski, Simon Marshall, David Powell | Full Council |
| Planning Applications Working Group | Planning & Development Chairman & Vice- Chairman, James Baker | Planning & Development |
| Communications Working Group | Andy Dye, Mike George, Adrian Kitajewski, Helen Kitajewski, Samantha Marshall, Wayne Philips, Martin Saunders | Finance & General Purposes |
| Resilience Working Group | David Powell, Jante Baird, Mike George, Helen Kitajewski | Finance & General Purposes |
| Horley in Bloom Working Group | Leisure & Amenities Chairman & Vice-Chairman, Jante Baird, Mike George (plus representatives of other interested local groups) | Leisure & Amenities |

Outside Bodies 2022-23

| Outside Body | Councillor(s) | Reporting to |
|--|---|----------------------------|
| Horley Community Partnership | Jordan Beech | Full Council |
| YMCA (Community Well-being Team) | Jante Baird, Martin Saunders | Full Council |
| Gatwick Airport Consultative Committee (GATCOM) | Mike George Jordan Beech (Substitute) | Planning & Development |
| Horley Town Management Group (HTMG) | Rob Spencer Simon Marshall | Planning & Development |
| Borough Standards Committee | David Powell | Finance & General Purposes |
| Surrey Association of Local Councils (Surrey ALC) | Mike George | Finance & General Purposes |
| Churchyards Committee | Mike George, David Powell, James Baker, Simon Marshall (Substitute) | Leisure & Amenities |
| Gatwick Greenspace Partnership | Mike George, Simon Marshall (Substitute) | Leisure & Amenities |
| Horley Conservation Group | Leisure & Amenities Chairman/Vice-Chairman (other members welcome to attend) | Leisure & Amenities |
| Royal British Legion (Horley) | Samantha Marshall | Full Council |
| Horley Carnival Committee | Fiona Stimpson, Mike George (other members welcome to attend) | Leisure & Amenities |
| Horley Town Council and Reigate & Banstead Borough Council Liaison Committee | Council Chairman & Vice-Chairman plus Committee Chairmen / Vice-Chairmen | Full Council |
| Horley Open Spaces Advisory Committee | Leisure & Amenities Chairman & Vice- Chairman | Leisure & Amenities |
| Horley Access Group | Fiona Stimpson, Mike George | Planning & Development |

Council Chairman's Report 2022-23

I would firstly like to thank my fellow councillors for their faith in re-electing me to serve a second year as chairman and for their support throughout the year.

I have represented Horley at various events in Surrey over the past year, including the High Sheriff's Service for the Judiciary and the Surrey Civic Network. Locally, I was honoured to unveil the plaque commemorating the renaming of the Ornamental Gardens in June as the Queen Elizabeth II's Platinum Jubilee Gardens and to then read the Proclamation of the Accession of King Charles III in the same place three months later, following the death of our Queen.

As the current municipal year draws to a close with the Town Council elections on 4 May, some sitting councillors have chosen not to seek re-election and I would like to thank retiring councillors Adrian Kitajewski, Helen Kitajewski, David Powell, Rob Spencer and Fiona Stimpson for their years of service to the town and their contributions to the council. In particular, David was my predecessor as chairman of this council and Town Mayor and has served as a councillor for the past 16 years, whilst Fiona has been a councillor for 20 years and most recently serving as Vice-Chairman of Leisure & Amenities - their depth of knowledge will be much missed.

In conclusion, I wish to pay tribute to our staff team, ably led by our Town Clerk Joan Walsh. Horley Town Council would not function without our brilliant team, who put in so much effort, so my huge thanks to Joan, and to Responsible Financial Officer Judy Morgan, Leisure & Facilities Officer Helen Maan, Planning Officer Rachel Botcherby and Administrative Assistant Sophie Mandak. Our caretakers and contractors have also been working hard in the last year to keep our parks, open spaces and community buildings open but safe for all and I also thank all of them for

their hard work.

My thanks also to my Vice-Chairman Hannah Avery (with whom I made further history this year, as neither of the previous female chairmen of the town council had had a female vice-chairman serving with them) and to all fellow councillors for the hard work they each put in for the benefit of Horley residents. I would also like to acknowledge our county councillors Jordan Beech and Andy Lynch, for their support on issues affecting Horley. I would also like to thank the Leader of Reigate & Banstead Borough Council, Cllr Mark Brunt, as well as Borough Officers and our Horley Borough Councillors, for all their support and advice.

Sending best wishes to all the Horley community.

Samantha Marshall

Chairman and Town Mayor

March 2023

Finance & General Purposes Committee Report 2022-23

The last year has continued to be a challenging one but serving Horley as the Chairman of the Finance & General Purposes Committee has nevertheless been enjoyable. It continues to be a pleasure to be able to hold Council meetings in person, and I would like to thank the Council officers, my Vice-Chairman Cllr Jante Baird, and all the Committee members for all their hard work over the last twelve months.

Financial Year 2022-23

Horley Town Council met in December 2022 to set the budget for the 2023/2024 financial year. After much consideration Council set a net budget **£525,016**. This represented an increase of **£6.25** per Band D property bringing the total Town element of Council Tax to an average annual amount of **£47.76** per household. The increase will help the Council to maintain the delivery of its services and statutory duties.

Prudent management of our budgets over recent years has ensured that the Council has a sound financial position. However, inflation impacts Council costs, and the financial environment remains challenging for all local government authorities. As a first-tier council, closest to the community, we recognise the importance of balancing our budgets and we always seek best value on behalf of residents. We are continuing to build up our general reserves and earmarked funds after a challenging couple of years to ensure the future maintenance of and investment in Council assets and services.

In June 2022, the new five-year Town Plan 2022-2027 was adopted with the mission statement for **“A shared strategy for future economic growth and prosperity ...”** It sets out, the vision, key priorities and future projects to be undertaken with a focus on environmental activities to tackle the climate emergency.

In Spring 2022, we completed our project to redesign and widen the park entrance at Horley Recreation Ground and install a height barrier. We also carried our major maintenance works, both at Michael Crescent Centenary Park, where the perimeter fencing was replaced; and at Court Lodge

Fields where we undertook extra football pitch reconditioning and provided new informative signs at the car park entrance, playground and pathway that leads to Church Road.

The Town Council continues to support St Bartholomew’s Church and has made provision for a sum of **£6,750**, towards its grounds’ maintenance budget. We also offer grant funding opportunities to community groups (subject to eligibility) through our [Council Grants Scheme](#) and the [Horley Edmonds Fund](#).

The Council continues to provide superb floral displays around the town and the Town Council Christmas Tree. Our successful annual Horley in Bloom and Photographic Competitions will continue free of charge for residents.

The Town Council will continue to seek any available external funding and has been successful in being selected by Reigate and Banstead Borough Council to receive funding for four projects from their Strategic Infrastructure Programme 2023-2027.

The Town Council prioritises community safety by continually reviewing security measures, have plans to improve lighting in some parks, and is committed to maintaining regular security patrols.

The Horley Town Council website is kept up to date with news items, other important communications, Council Agendas and Minutes and a variety of community and business information. We continually make website enhancements to keep it informative, contemporary, and fully accessible.

The Town Council is proactive and aspirational in developing a programme of enhancements, infrastructure upgrades and new community projects and looks forward to delivering many more successful community projects in future.

Jordan Beech
Chairman, Finance & General Purposes Committee,
March 2023

Leisure & Amenities Committee Report 2022-23

We are keeping our green spaces to a good standard. They are Horley Recreation Ground, Michael Crescent Centenary Park, Emlyn Meadows and Court Lodge Playing Fields. We also look after Church Meadows on behalf of Reigate & Banstead Borough Council.

This year has been a difficult year with plenty of rain , so we are taking advice about doing something about the drainage at the Horley Recreation Ground.

We would like to acknowledge the support of County Councillor Andy Lynch, who has used his Member's Allowance to fund summer planters in Court Lodge and Horley Row.

This year has been a good year for Horley In Bloom, high standard of entries including the photographic competition I would like to thank all the entries, our judges and all our staff for making this event so impressive, well done all the winners

During this year we were unlucky to have the dog show cancelled, But we were pleased that the fun fair came as did the circus .Our thanks to Gareth and his time for making it possible to teach adults and children alike. Thank you also to County Councillor Jordan Beech, who has committed some of his Member's Allowance to fund this to continue in 2022/23.

Our Allotments go from Strength to strengths , Church Road and Langshott thanks to all the allotment holders.

We are fortunate to have several groups of volunteers in Horley. Our thanks go to all volunteers, including Horley Conservation Group, Gatwick Greenspace Partnership and the Q Garden volunteers, for all their hard work improving the green spaces around Horley.

Finally, I would like to thank my Vice-Chairman, Cllr Fiona Stimpson, and other members of the Leisure & Amenities Committee for all their support and hard work.

Many thanks to Joan Walsh, Town Clerk, Helen Maan Leisure Officer and all the staff team for their hard work improving the leisure facilities of Horley and supporting this Committee.

Simon Marshall

**Chairman, Leisure & Amenities Committee
March 2023**

Planning & Development Committee Report 2022-23

The Town Council is a statutory consultee on most planning applications within the parish boundary and the Planning & Development Committee acts for the Council on these matters. We also have a Planning Application Working Group to review plans that have deadline dates prior to a meeting. Its decisions are ratified at the next meeting by the full Committee, or a supplementary comment is submitted to the Borough Council.

The Committee also considers any planning matters from neighbouring authorities such as Crawley, Mole Valley and Tandridge Borough and District Councils, which may have an impact on the town and its residents.

During the past 12 months the Committee has considered a total of 180 [280] Planning Applications for Horley. These comprise: -

- 3 [4] Consultations from Surrey County Council (SCC) on schools and others from neighbouring authorities such as Crawley (including Gatwick Airport) and Mole Valley.
- 11 [19] large developments of 6 or more dwellings.
- 15 [50] small developments of less than 6 dwellings.
- 114 [141] extensions, loft conversions, conservatories and fencing.
- 21 [47] covering tree preservation orders.
- 16 [19] commercial properties including changes of use for retail units/phone masts.

The figures in [] are for the previous year for comparison. Since May 2020 the Borough Council is no longer required to consult with us on some categories of applications such as permitted development though we do monitor these.

The Committee has received presentations from commercial developers for the Old Brewery site and the former Titan Travel site in Bonehurst Rod.

The Committee is also responsible for the following:

Gatwick Airport:

Through our on-going membership of the Gatwick Airport Consultative Committee [GATCOM] together with our appointment as a GATCOM member of the Noise and Track Monitoring Advisory Group [NATMAG] we are actively engaged in all airport matters as they may affect the local communities.

The re-named Gatwick Local Community Transport group resumed its meetings with local Town and Parish Councils including Horley. Its remit is to look at surface access to airport from trains and buses to cycling and walking.

Compared to last year there has been much less activity around the Northern Runway Project. A smaller consultation was launched midsummer last year focusing on amendments to various topics. The main impact to Horley, on which the Council responded, centred around the road infrastructure and our green spaces such as Church Meadows and Riverside Garden Park.

Once again we had a good working relationship with Borough Officers and Councillors in sharing and combining our individual responses.

The Town Council continues to be fully engaged in the discussions around airspace modernisation.

The Council has continued, along with neighbouring Parish Councils, to participate in regular virtual meetings with Gatwick Airport where issues affecting the local communities are discussed.

This is also an opportunity for the airport to brief us on business activities at the airport both current and future.

Highways:

Horley Access Group [formerly the Pavement Audit Committee]:

This Committee made up of Town Councillors and residents, led by Town Councillor Fiona Stimpson, has continued its work to receive and report on issues with the pavements across the town with particular emphasis where the condition of pavements is proving to be an obstacle to residents who need to use a wheelchair or mobility scooter. The committee has continued its involvement with the Delivering Change programme. We are beginning to see the benefits of this groups work e.g. the re-surfacing of Ringley Avenue's road and footpaths. A programme has also been started to address the lack of dropped kerbs across the town.

Wheatfield Way/VAS (Vehicle Activated Signs):

Much later than we expected I am happy to report that these have been installed and are working. So we hope this will assist with reducing the speed of traffic along this road and eliminate the damage to properties which has occurred over the years.

Horley Regeneration:

Projects under the Delivering Change Project continue to be developed and the Council has, from monthly briefings with Borough Officers on their progress, the ability to input our suggestions where we think we can address current issues and future improvements.

Horley Town Management Group:

The Council has continued to participate in & support the work of this group. It bade farewell to Cllr. Andy Lynch who stood down, after 11 years, as the chairman. We would like to place on record our thanks for his leadership and support.

Local Bus Services:

We have been working with SCC (Surrey County Council) and Metro Bus to improve the reliability and frequency of our local bus services, means of providing up to date information on changes to services and upgrading the Real Time Passenger Information at bus stops where this service is available.

The Council is a member of a local bus forum set up by SCC.

A23 Traffic Survey:

A further survey was carried out in September of last year and the Town Council will continue to work with SCC Highways in relation to traffic along this main arterial route.

Planning & Development Committee Report 2022-23 cont.

Consultations:

In the past year the Council has responded to the following consultations:

| Consultations responded to: | | |
|---|-------------------|--|
| Gatwick Airport Limited Northern Runway DCO Consultation | 27th July 2022 | Response agreed on 22nd June 2022 |
| SCC Enhanced Partnership Plan Bus Consultation | 22nd August 2022 | Response agreed on 30th August 2022 |
| Horley Community Centre Modernisation Consultation | 7th November 2022 | No Response Submitted—Agreed on 25th October 2022 |
| SCC Future Bus Network Review Consultation | 6th January 2023 | Online response completed at the meeting on 22 November 2022 |
| West Sussex County Council Bus Consultation | 3rd January 2023 | Response Agreed 3rd January 2023 |
| Levelling-up and regeneration bill: reforms to national planning policy | 2nd March 2023 | Response Ratified 21st March 2023 |
| RBBC High Street Public Realm Consultation | 21st March 2023 | Response Ratified 18th April 2023 |
| Burstow Smallfield Neighbourhood Plan 2022-2024 Consultation | 20th March 2023 | Response Ratified 21st March 2023 |

Planning Committee:

The Committee meets monthly, and members of the public are encouraged to attend and address the Committee on planning or other matters. Our determinations on planning applications are available to view on our web site together with our responses to consultations. I am also happy to take telephone calls or e-mails from residents on the workings of the Committee and its decisions.

In conclusion, I would like to thank my Vice Chairman Councillor, Jerry Hudson, and all members of the Committee for their hard work and support throughout the past year. My thanks, also to the Clerk and staff without whose support our job would be impossible.

Mike George
Chairman, Planning & Development Committee
March 2023

Mayoral Events 2022-23

| Date | Event | Location |
|------------|--|--------------------------------|
| 12/05/2022 | RBBC Mayor Cllr Bray Farewell Tea | Reigate Town Hall |
| 21/05/2022 | Horley Photographic Junior Competition Prize Giving (Cllr Baird) | Horley Library |
| 03/06/2022 | Castle Drive Jubilee Street Party | Horley |
| 04/06/2022 | Platinum Jubilee Flower Festival Competition Prize Giving | St Francis Church |
| 04/06/2022 | Horley Recreation Ground Jubilee Picnic | Horley |
| 04/06/2022 | Renaming of Ornamental Gardens to Jubilee Gardens | Horley |
| 04/06/2022 | Chaffinch Way Jubilee Party | Horley |
| 04/06/2022 | Landen Park Jubilee Street Party | Horley |
| 05/06/2022 | The Queen's Platinum Jubilee Service | Guildford Cathedral |
| 10/06/2022 | Surrey Mayors Annual Welcome Party | Reigate Town Hall |
| 14/06/2022 | Tea with Greyhound Trust | Wykeham House, Horley |
| 18/06/2022 | Judging at Horley Carnival (Cllr Avery) | Horley |
| 19/06/2022 | Surrey Joint Services' Charities Service (Cllr Avery) | Guildford Cathedral |
| 22/06/2022 | Surrey Civic Network | Reigate |
| 23/06/2022 | High Sheriff's Garden Party | University of Surrey |
| 01/07/2022 | NHS Big Tea Party | Reigate |
| 02/07/2022 | Trinity Oak School Fair—Attended by Cllr Avery | Horley |
| 16/07/2022 | Archway Theatre performance of Oliver | Horley |
| 11/09/2022 | Surrey Proclamation of the new King | Guildford Cathedral |
| 11/09/2022 | Reigate & Banstead Proclamation of the new King | Harlequin Theatre |
| 11/09/2022 | Horley Proclamation of the new King | Platinum Jubilee Gardens |
| 12/09/2022 | Signing Book of Condolence with R&B Mayor | Horley Community Centre |
| 16/09/2022 | Laying of Council wreath in memory of HM Queen Elizabeth II | Horley War Memorial |
| 30/09/2022 | Horley in Bloom Awards evening | Horley Baptist Church |
| 07/10/2022 | Service for the Judiciary | Holy Trinity Church Guildford |
| 11/10/2022 | It's Knockout Lions Club | Coulsdon |
| 28/10/2022 | Surrey RBL Poppy Appeal Launch | Pirbright Army Training Centre |
| 02/11/2022 | Surrey Mayors Association Meeting | Via Zoom |
| 04/11/2022 | Mayor Quiz Night | Godalming |
| 05/11/2022 | Bonfire Night | Horley Recreation Ground |
| 09/11/2022 | Rededication of Memorial Gardens | Horley Recreation Ground |
| 11/11/2022 | National Two Minutes' Silence | Horley Town Centre Precinct |
| 13/11/2022 | Remembrance Service | Horley Recreation Ground |
| 04/12/2022 | Christmas Tree Festival | Methodist Church, Horley |
| 10/12/2022 | Hats Christmas Fair Lights Switch on | Town Centre |
| 10/12/2022 | Councillor Hospitality | Regent House |
| 11/12/2022 | Panto | Harlequin Theatre, Redhill |
| 12/12/2022 | Tolfe Sugarcraft for Supported Adults | Horley Baptist Church |
| 17/12/2022 | Horley Singers Christmas Carols | Horley Methodist Church |
| 24/12/2022 | Greenaway Foundation Xmas Lunch Box | Crawley |
| 30/01/2023 | Mayor Charity Dinner | Costa Del Sol, Horley |

Left:
Cllr Samantha Marshall attends the Panto at the Harlequin theatre Redhill



Above: On 30th Jan a Charity Curry night was held at Costa Del Sol, over £900 was raised for the Greyhound Trust



Above: Cllr Samantha Marshall at the Queen's Platinum Jubilee Celebration accompanied by Claire Coutinho MP, Representatives s from Surrey Police, Reigate & Banstead Mayor Cllr Frank Kelly and Horley Deputy Mayor Cllr Hannah Avery.



Above: Cllr Samantha Marshall at the NHS Big Tea which was hosted by Cllr Kelly, Reigate & Banstead Mayor in July

Town Awards

The Town Awards scheme was inaugurated in 2000, with the first awards being presented at the Annual Town Meeting of 10 April 2000. Nominations for Town Awards are invited every year, when anyone can complete a nomination form, together with a seconder, to propose an individual for outstanding service or commitment to the Town. Horley Town Council is responsible for the administration and final selection of award winners, according to strict guidelines and criteria.

Award winners receive a Town Badge, a Certificate of Commendation and their Citation. Presentations are usually made at the Town Meeting or at other appropriate events such as the Horley in Bloom Awards Ceremony, subject to the award winners' preference.

Previous recipients of the Town Awards:

| | |
|---|---|
| 2022 Dr Richard Olliver | 2008 Robert Garfitt Andrew Partridge |
| 2021 Carol Fenton Michael Ruffhead Yvonne Kinasz | 2007 Andrew Kent Alan Tracey |
| 2018 Roy Martin Ron Pearce Alan Jones | 2005 Barbara Hall David Hall John Melvin |
| 2017 Michael Nichols | 2004 Gordon McGinty Gill Partridge Douglas Simpson |
| 2016 Helen Peters | |
| 2015 Brian Buss | 2002 Walter Jupp and Doreen Jupp John McFarlane John Rigby |
| 2013 Ann Middlecote Ian Yeo | |
| 2012 Doug Kilborn Peter Moxley BEM | 2000 Graham Larcombe Joan Fewtrell and Syd Fewtrell Lew Targett Penny Jeffers Richard Smith Andy Thompson |
| 2011 Veronica Ballard Alison Brice | |
| 2010 Dr Jim Williamson Kathleen Tremble (Posthumous Award) | |
| 2009 Tom Anglim | |



Dr Richard Olliver receiving his award for his outstanding services to the Horley Community

St Bartholomew's Church Annual Update 2023

We are grateful to the Council for its continuing support in helping us maintain the New Churchyard in a way that is aesthetically pleasing and safe for the public.

As you are aware though it is called the "New Churchyard" it is really a public cemetery for the use of any resident of Horley

New contract for April 2023 –March 2024

Last year of the two firms that quoted Idverde came out cheaper. They had performed satisfactorily the previous two years. Their quote to extend the contract for a second year was a 5% increase on the previous year, which we accepted.

Idverde - charges for April 2023 – March 2024

For grass maintenance -£8,324 Inc. VAT

Dave Ford Tree care –charges for April 2023 – March 2024

For hedge maintenance -£1,368 incl. VAT

Expenses incurred in April 2022- March 2023

- 1) Cost of grass & maintenance - £7,484
 - 2) Cost of hedge erroneously cut too early £1,236
+ a second cut after the bird nesting season -
£1,788.
- Total cost - £10,932**

**Grant from Horley Town Council April 2022 -
£6,750**

Leaving a deficit, of £4,182.

Volunteer contribution;

Volunteers continue to help maintain a safe environment by backfilling sunken graves, attending to any tree work that does not require professional

help and by keeping the place free of debris. They have done a lot of work advised in the Quinquennial tree survey that could be handled by the non professional.

We hope, **County Care Volunteers** who previously under the supervision of James Baker had cleaned the moss from the entrance gates and started painting the gates, but held back by the recent restrictions, would be able to help once more.

James Baker is no longer working with County Care. But he has promised to get in touch with his successor so they may return and complete the job, and also to clear the foot paths of weeds

The Old Churchyard –

Grass and Hedge maintenance is by RBBC

Request for Council grant for year beginning April 2023

In view of the extra expenses already incurred, we would be grateful if the Council could cover the whole of cost of the Grass and Hedge maintenance contract.

PCC contribution

Any shortfall will be covered by the PCC, but this is becoming more difficult, with the rising cost of living, experienced by our congregation.

**Dr Thiru Jesudason.
Deputy Church warden
St Bart's Horley**

WOW (Warm Over Winter) Campaign

The Horley Lions CIO started the WOW campaign in November 2021 and has just completed its second year, supporting local households over the winter months, by helping them to keep their homes warm, cook and use their domestic utility devices.

We raise funds through our Annual Events and through funding from local organisations, local businesses and the generosity of the public. Key partners are the Churches of Horley Food Bank, Reigate & Banstead Community Development Team, Raven Trust, Community Foundation for Surrey.

Support is provided through a referral basis only from Citizens Advice, Surrey CC, Reigate and Banstead, Raven Trust, and local schools.

Based at the Churches of Horley Food bank and the Horley Community Centre, we provide support payments direct to households via utility supplier key fobs, swipe cards, mobile Apps or direct via a BACS transfer.

Key features for 2022/ 23 are as follows:

232 local households provided with support payments.

666 adults and children, including 89 U5's.

46 households where an occupant is of pensionable age.

140 households where an occupant has a physical or a mental health condition.

194 households already receiving a benefit e.g., UC.

If you would like to donate to our campaign or get in touch with us for more information please visit our website www.horleylions.org.uk

Horley Edmonds Fund Statement



Together we can

Fund Holder Annual Statement

Report for the Period: 01 April 2022 to 31 March 2023

Horley Edmonds Endowment Fund

| | | | |
|--|----------------|------------------|--------------------|
| Market Value of Fund at 31 March 2022 | | | £136,116.93 |
| | Credits | Debits | |
| Capital Revaluation | | £8,763.14 | |
| TOTAL | £0.00 | £8,763.14 | |
| Total Fund at 31 December 2021 | | | £127,353.79 |

Please note: Endowment valuations are updated annually on the 31st March

Grants Income & Expenditure

| | | | |
|---|------------------|-------------------|-------------------|
| Opening Balance at 01 April 2022 | | | £11,630.89 |
| | Receipts | Payments | |
| Dividend Receipts | £856.14 | | |
| Dividend receipts and cash | £310.06 | | |
| Dividend Receipts and cash distributions from Endowment Funds | £3,864.20 | | |
| Contribution to Community Foundation | | £1,909.79 | |
| Grant Payments | | £11,000.00 | |
| TOTAL | £5,030.40 | £12,909.79 | |
| Balance available for grant making at 31 March 2023 | | | £3,751.50 |

Statement of Grants Given

01 April 2022 to 31 March 2023





| Date | Applicant | Amount | Note |
|------------|-------------------|-----------|--|
| 29/07/2022 | YMCA East Surrey | £3,500.00 | Funding towards the salary costs of a new project, which will enable disadvantaged young people to learn new life skills by composing and recording music. |
| 18/10/2022 | YMCA East Surrey | £2,500.00 | Funding towards the costs of a family support worker to increase capacity to help families in Horley. |
| 18/10/2022 | Horley Lions Club | £5,000.00 | Funding for electricity and gas payments to foodbank users in Horley |

3 grant given to the value of £11,000.00

Attendance Statistics 2022-23

Full Council Meetings





| Councillor: | 10/05/2022 | 21/06/2022 | 26/07/2022 | 04/10/2022 | 06/12/2022 | 07/03/2023 |
|--------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|----------------------------------|
| Avery, Hannah | Present | Present | Present | Present | Present | Present |
| Baird, Jante | Present | Present | Present | Absent (Apologies) | Present | Present |
| Baker, James | Present | Present | Present | Absent (Apologies) | Present | Present |
| Beech, Jordan | Present | Present | Present | Present | Present | Present |
| Buttironi, Giorgio | Present | Absent (No Apologies) | Absent (No Apologies) | Absent (No Apologies) | Present | Absent (No Apologies) |
| Dye, Andy | Absent (No Apologies) | Absent (No Apologies) | Absent (No Apologies) | Absent (No Apologies) | Absent (No Apologies) | Absent (No Apologies) |
| George, Mike | Present | Present | Present | Present | Absent (No Apologies) | Present |
| Hudson, Jerry | Present | Present | Present | Present | Present | Present |
| Kitajewski, Adrian | Present | Absent (No Apologies) | Present | Present | Absent (No Apologies) | Absent (No Apologies) |
| Kitajewski, Helen | Present | Absent (No Apologies) | Present | Present | Absent (No Apologies) | Absent (No Apologies) |
| Marr, Robert | Present | Present | Present | Present | Present | Present |
| Marshall, Samantha | Present | Present | Present | Present | Present | Present |
| Marshall, Simon | Present | Present | Present | Present | Present | Present |
| Phillips, Wayne | Absent (No Apologies) | Present | Present | Absent (No Apologies) | Present | Not Present (Attending Remotely) |
| Powell, David | Absent (No Apologies) | Absent (No Apologies) | Absent (No Apologies) | Present | Present | Absent (No Apologies) |
| Saunders, Martin | Present | Present | Present | Present | Present | Present |
| Spencer, Rob | Present | Absent (No Apologies) | Absent (No Apologies) | Absent (No Apologies) | Present | Absent (No Apologies) |
| Stimpson, Fiona | Present | Present | Present | Present | Present | Present |

| | |
|---|----------------------------------|
|  | Present |
|  | Not Present (Attending Remotely) |
|  | Absent (Apologies) |
|  | Absent (No Apologies) |

Attendance Statistics 2022-23

Planning & Development Committee Meetings





| Councillor: | 24/05/2022 | 28/06/2022 | 02/08/2022 | 30/08/2022 | 27/09/2022 | 25/10/2022 | 22/11/2022 | 20/12/2022 | 10/01/2023 | 14/02/2023 | 14/03/2023 | 18/04/2023 |
|--------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|-----------------------|-----------------------|
| Avery, Hannah | Present | Present | Present | Absent (Apologies) | Present | Absent (Apologies) | Present | Present | Present | Present | Present | Present |
| Baker, James | Absent (No Apologies) | Absent (No Apologies) | Absent (No Apologies) | Absent (No Apologies) | Present | Absent (No Apologies) | Absent (No Apologies) | Absent (No Apologies) | Present | Absent (No Apologies) | Absent (No Apologies) | Absent (No Apologies) |
| Buttironi, Giorgio | Absent (No Apologies) | Present | Present | Absent (Apologies) | Absent (Apologies) | Present | Absent (Apologies) | Present | Absent (Apologies) | Absent (Apologies) | Absent (No Apologies) | Present |
| George, Mike | Present | Present | Present | Present | Present | Present | Present | Present | Present | Present | Present | Present |
| Hudson, Jerry | Absent (Apologies) | Present | Present | Absent (Apologies) | Present | Present | Present | Absent (Apologies) | Present | Present | Present | Present |
| Marshall, Samantha | Present | Absent (Apologies) | Present | Present | Absent (Apologies) | Absent (Apologies) | Present | Present | Present | Present | Present | Present |
| Marshall, Simon | Present | Present | Present | Present | Present | Present | Present | Present | Present | Absent (Apologies) | Present | Present |
| Powell, David | Absent (No Apologies) | Absent (No Apologies) | Absent (No Apologies) | Absent (No Apologies) | Absent (No Apologies) | Absent (No Apologies) | Absent (No Apologies) | Absent (No Apologies) | Absent (No Apologies) | Absent (No Apologies) | Absent (No Apologies) | Absent (No Apologies) |
| Saunders, Martin | Present | Present | Absent (Apologies) | Present | Present | Absent (Apologies) | Present | Present | Present | Absent (Apologies) | Present | Present |
| Spencer, Rob | Present | Present | Present | Present | Absent (Apologies) | Present | Absent (Apologies) | Present | Absent (Apologies) | Present | Absent (Apologies) | Present |
| Stimpson, Fiona | Present | Present | Present | Present | Present | Present | Not Present (Attending Remotely) | Not Present (Attending Remotely) | Not Present (Attending Remotely) | Not Present (Attending Remotely) | Present | Present |

| | |
|---|----------------------------------|
|  | Present |
|  | Not Present (Attending Remotely) |
|  | Absent (Apologies) |
|  | Absent (No Apologies) |

Attendance Statistics 2022-23

Finance & General Purposes Committee Meeting





| Councillor: | 17/05/2022 | 08/11/2022 | 17/01/2023 |
|--------------------|-----------------------|-----------------------|-----------------------|
| Avery, Hannah | Present | Present | Present |
| | | | |
| Baird, Jante | Present | Present | Present |
| | | | |
| Beech, Jordan | Present | Present | Present |
| | | | |
| Dye, Andy | Absent (No Apologies) | Absent (No Apologies) | Absent (No Apologies) |
| | | | |
| George, Mike | Present | Absent (No Apologies) | Present |
| | | | |
| Kitajewski, Adrian | Present | Absent (No Apologies) | Absent (No Apologies) |
| | | | |
| Kitajewski, Helen | Present | Absent (No Apologies) | Present |
| | | | |
| Marr, Robert | Present | Present | Present |
| | | | |
| Marshall, Samantha | Present | Present | Present |
| | | | |
| Marshall, Simon | Present | Present | Present |
| | | | |
| Phillips, Wayne | Absent (No Apologies) | Present | Present |
| | | | |
| Powell, David | Absent (No Apologies) | Present | Absent (No Apologies) |
| | | | |
| Saunders, Martin | Present | Present | Present |

| | |
|---|----------------------------------|
|  | Present |
|  | Not Present (Attending Remotely) |
|  | Absent (Apologies) |
|  | Absent (No Apologies) |

Attendance Statistics 2022-23





Leisure & Amenities Committee Meeting

| Councillor: | 05/07/2022 | 18/10/2022 | 24/01/2023 | 25/04/2023 |
|--------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|
| Avery, Hannah | Present | Present | Present | Present |
| Baird, Jante | Present | Absent (No Apologies) | Present | Present |
| Baker, James | Absent (No Apologies) | Present | Present | Absent (No Apologies) |
| Beech, Jordan | Present | Present | Present | Present |
| Dye, Andy | Absent (No Apologies) | Absent (No Apologies) | Absent (No Apologies) | Absent (No Apologies) |
| George, Mike | Not Present (Attending Remotely) | Not Present (Attending Remotely) | Present | Present |
| Hudson, Jerry | Present | Present | Present | Present |
| Kitajewski, Helen | Absent (No Apologies) | Absent (No Apologies) | Present | Absent (No Apologies) |
| Marr, Robert | Present | Absent (No Apologies) | Present | Absent (No Apologies) |
| Marshall, Samantha | Present | Absent (No Apologies) | Present | Not Present (Attending Remotely) |
| Marshall, Simon | Present | Present | Present | Present |
| Powell, David | Absent (No Apologies) | Present | Absent (No Apologies) | Absent (No Apologies) |
| Stimpson, Fiona | Absent (No Apologies) | Present | Not Present (Attending Remotely) | Present |

| | |
|---|----------------------------------|
|  | Present |
|  | Not Present (Attending Remotely) |
|  | Absent (Apologies) |
|  | Absent (No Apologies) |

Environment Sub-Committee Meeting

| Councillor: | 17/05/2022 | 06/09/2022 | 08/11/2022 | 17/01/2023 |
|--------------------|--------------------|--------------------|--------------------|-----------------------|
| Avery, Hannah | Present | Present | Present | Present |
| | | | | |
| Baird, Jante | Present | Present | Present | Present |
| | | | | |
| Beech, Jordan | Present | Present | Present | Present |
| | | | | |
| Buttironi, Giorgio | Present | Present | Absent (Apologies) | Absent (No Apologies) |
| | | | | |
| George, Mike | Present | Present | Absent (Apologies) | Present |
| | | | | |
| Powell, David | Absent (Apologies) | Absent (Apologies) | Present | Absent (Apologies) |
| | | | | |
| Saunders, Martin | Present | Present | Present | Present |

| | |
|---|---|
|  | Present |
|  | Not Present (Attending Remotely) |
|  | Absent (Apologies) |
|  | Absent (No Apologies) |

Horley Town Council Income & Expenditure Account 31 March 2021 - 31 Mar 2022

| (Last) Year Ended 31 Mar 2021 | | (Current) Year Ended 31 Mar 2022 |
|----------------------------------|-----------------------------|-------------------------------------|
| | <u>Income</u> | |
| 404,676.00 | PRECEPT | 428,088.00 |
| 261.90 | COURT LODGE/INNES PAVILION | 724.17 |
| 24,611.73 | LETTINGS AND RENT | 37,498.83 |
| 56,293.90 | INCOME | 84,173.81 |
| 2,000.00 | TOWN CENTRE | 2,297.00 |
| 3,049.19 | ALLOTMENTS | |
| 10,477.40 | OFFICE EXPENDITURE | 63.44 |
| 8.60 | HORLEY RECREATION GROUND | 9,492.52 |
| | GENERAL | 5,479.80 |
| | EMLYN MEADOWS | 8.60 |
| -3,791.59 | Restated | |
| <u>£497,587.13</u> | | <u>£567,826.17</u> |
| | <u>Expense</u> | |
| 1,380.00 | VAT RECLAIM | 1,358.91 |
| 7,944.57 | LETTINGS AND RENT | 896.77 |
| 193,318.88 | COURT LODGE/INNES PAVILION | 7,965.12 |
| 29,043.28 | SALARIES AND PENSIONS | 179,179.96 |
| 7,857.44 | OFFICE MAINTENANCE & REPAIR | 29,440.52 |
| 87,208.97 | TOWN CENTRE | 11,027.00 |
| 16,852.24 | GENERAL | 43,385.95 |
| 2,208.39 | SECURITY | 7,798.61 |
| 32,871.90 | MICHAEL CRESCENT | 1,158.56 |
| 153,414.37 | OFFICE EXPENDITURE | 25,207.57 |
| 7,837.50 | HORLEY RECREATION GROUND | 58,375.13 |
| 76,331.00 | GRANTS AND DONATIONS | 7,150.00 |
| 139.50 | GROUNDS MAINTENANCE | 68,808.52 |
| 6,292.35 | EMLYN MEADOWS | 57.00 |
| 23,784.90 | ALLOTMENTS | 10,355.01 |
| -49,081.03 | INCOME | |
| | Restated | |
| <u>£597,404.26</u> | | <u>£452,164.63</u> |
| 218,012.58 | <u>General Fund</u> | |
| <u>497,587.13</u> | Balance at 01 Apr 2021 | 149,516.35 |
| 715,599.71 | ADD Total Income | <u>567,826.17</u> |
| <u>597,404.26</u> | | 717,342.52 |
| 118,195.45 | DEDUCT Total Expenditure | <u>452,164.63</u> |
| -31,320.90 | | 265,177.89 |
| <u>£149,516.35</u> | DEDUCT Reserves Balance | <u>45,418.26</u> |
| | Balance at 31 Mar 2022 | <u>£219,759.63</u> |

Reserves:

Earmarked Reserve Balance £115528.31

Horley Town Council Balance Sheet 31/03/2022

| <i>(Last) Year Ended</i> 31 Mar 2021 | | <i>(Current) Year Ended</i> 31 Mar 2022 |
|---|---|--|
| £ | | £ |
| | CURRENT ASSETS | |
| | Stocks and stores | |
| 283.81 | Work in progress | |
| 1.00 | Debtors (Net of provision for doubtful debts) | |
| -1,382.74 | Prepayments | |
| | VAT Recoverable | 7,651.64 |
| | Temporary lendings (investments) | |
| 228,772.08 | Cash in hand | 327,636.30 |
| 227,674.15 | TOTAL ASSETS | 335,287.94 |
| | CURRENT LIABILITIES | |
| 8,047.75 | Creditors | |
| <u>219,626.40</u> | NET ASSETS | <u>335,287.94</u> |
| | Represented by: | |
| 149,516.35 | General fund Balance | 219,759.63 |
| | Reserves: | |
| | Capital | |
| 70,110.05 | Earmarked | 115,528.31 |
| | Adjustments | |
| <u>219,626.40</u> | | <u>335,287.94</u> |

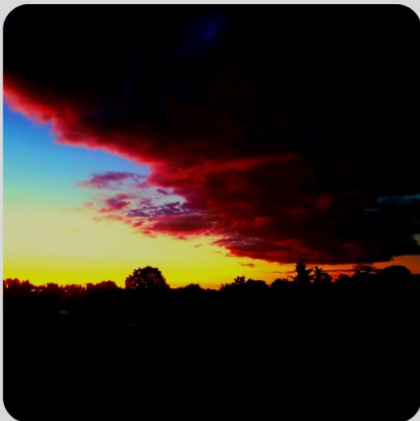
The above statement represents fairly the financial position of the council as at 31 Mar 2022

Signed _____
Responsible Financial Officer

Date _____

The above statement represents fairly the financial position of the Council as at 31 March 2022

Photographs from Horley in Bloom and Photographic Competition 2022



This report was produced by Horley Town Council

Cover image by Mr Richard Ashton (2022)
Rear cover image by Mr Richard Ashton (2021)

Published May 2023



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