



Annual Report 2021-2022



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Published April 2022

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www.horleysurrey-tc.gov.uk



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Introduction

This Annual Report has been prepared by Horley Town Council. We hope that it provides an informative overview into our business performance and activities.

Included within this publication are reports from the Chairman & Town Mayor, together with the statutory reports made by the Town Council's Committee Chairmen. The report further provides detailed information and statistics. At the time of producing this Annual Report, our accounts for 2021/22 are not available, however, we have included information relating to the financial year 2020/21. The unaudited accounts for 2021/22 will be made available to the public for inspection in July 2022. We expect to publish the audited Annual Return on our website in October 2022.

The ongoing complications of the Covid-19 pandemic brought many challenges for the Town Council to overcome in the past year. However, we are delighted to have been able to maintain a steadfast approach by keeping the Council Offices open to the public as far as possible in line with Government restrictions. We did this by adapting to hybrid meeting arrangements until we could return to in-person meetings whilst providing ongoing guidance on the safe use of our community buildings, parks and open spaces which has since moved from mandatory to advisory. Along with my fellow officers and all the staff, we were able to provide everything necessary to maintain business continuity so that all our council meetings along with our statutory business and provision of services could remain in place. At times like these, it is clearly notable the sheer tenacity of individuals to overcome many unforeseen challenges and I would like to personally thank all our Members for their immense help and support during the most difficult times as well as supporting the HTC Staff Team.

In the aftermath of the pandemic, we were still able to reach final completion of the 'Café In The Park' project at Horley Recreation Ground in November 2021 which is the largest capital project ever undertaken by this Council. We now look forward to undertaking new, exciting community projects as part of our strategic Town Plan objectives and overall vision, some of which have recently completed or are underway. We will also continue to seek grants through various funding opportunities and will secure earmarked funds for our grounds and playground upgrades along with other new potential projects. Our recent Community Infrastructure Levy (CIL) survey with Horley residents was very well received with many respondents putting forward very useful ideas on smaller community projects for consideration to support development in the local area.

The Horley Town Council website is frequently updated with news items and other important communications as well as Council Agenda and Minutes plus a variety of community and business information. We continually make website enhancements to keep it informative and contemporary whilst ensuring that it meets our legal obligations by remaining fully accessible by everyone under the website accessibility regulations for public sector bodies.

We have produced a list of all Town Councillors and their representation on various Committees and Outside Bodies which are shown later on in this report. An electronic version of the Annual Report is also available from our website www.horleysurrey-tc.gov.uk

Finally, if you have any queries relating to the contents of this Annual Report, then please contact the Town Council Offices at:

92 Albert Road, Horley RH6 7HZ

Telephone: 01293 784765 Email: town.clerk@horleytown.com

Kind regards and best wishes



Joan Walsh, Town Clerk

April 2022

Statistics and Information

The Town Council is administered as a first-tier Local Government Authority in an area whose County Authority responsibilities are maintained by Surrey County Council and whose Borough Council responsibilities are maintained by Reigate & Banstead Borough Council.

At the last census (2011) there were 23,000 people living within the boundary of this Town Council of which 19,548 are registered electors as of April 2022. However, several new housing developments have now become occupied since the census, so this figure is expected to rise. (The statistics from the 2021 census by the Office for National Statistics were not available at the time of producing this Annual Report.)

The Precept is collected on the Town Council's behalf by Reigate & Banstead Borough Council. For the fiscal year 2022/23, it is set at £464,794. This means that the Town element of Council Tax will be an average annual amount of £43.17 per household, representing an annual increase of £1.66 per Band D property (+ 4%). This figure is below last year's Surrey average of £47.81 for Town and Parish Councils and well below the National Average figure which last year was £71.86.

Please refer to the Finance Chairman's report for more details about the precept.

The main responsibilities of the Town Council are:

Edmonds Community Hall (Albert Rooms) Lettings	Allotments (Church Road & Langshott)	Children's Playgrounds	Christmas Tree (Town Centre)	Horley Recreation Ground
Church Meadows	Court Lodge Fields	Emlyn Meadows	Football Pitch Hire at Court Lodge Playing Fields	Hanging Baskets & Town Centre Planters
Horley in Bloom	'Café In The Park' (Horley Recreation Ground)	Innes Sports Pavilion (Court Lodge Playing Fields)	Memorial Gardens	Michael Crescent Centenary Park
Planning and Development Consultation	Tennis Courts	Town Guide	War Memorial	Working in Partnership with Surrey County Council
Working in Partnership with the Horley Town Management Group	Working in Partnership with Reigate & Banstead Borough Council	eNewsletter (distribution by email and paper version available on request)	Website and Social Networking	

Town Councillors

Horley Central North (2)

Adrian Kitajewski	CON	adrian.kitajewski@horleysurrey-tc.gov.uk
Jerry Hudson	CON	jerry.hudson@horleysurrey-tc.gov.uk

Horley East (4)

Jante Baird	CON	jante.baird@horleysurrey-tc.gov.uk
Helen Kitajewski	CON	helen.kitajewski@horleysurrey-tc.gov.uk
Robert Marr	CON	robert.marr@horleysurrey-tc.gov.uk
Martin Saunders	RA	martin.saunders@horleysurrey-tc.gov.uk

Horley South (5)

Hannah Avery	CON	hannah.avery@horleysurrey-tc.gov.uk
Jordan Beech	CON	jordan.beech@horleysurrey-tc.gov.uk
Samantha Marshall	CON	samantha.marshall@horleysurrey-tc.gov.uk
David Powell	CON	david.powell@horleysurrey-tc.gov.uk
Rob Spencer	LAB	rob.spencer@horleysurrey-tc.gov.uk













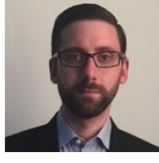





Horley Upper North (1)

Fiona Stimpson	CON	fiona.stimpson@horleysurrey-tc.gov.uk
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Horley West (6)

James Baker	CON	james.baker@horleysurrey-tc.gov.uk
Giorgio Buttironi	CON	giorgio.buttironi@horleysurrey-tc.gov.uk
Andy Dye	CON	andy.dye@horleysurrey-tc.gov.uk
Mike George	RA	mike.george@horleysurrey-tc.gov.uk
Simon Marshall	CON	simon.marshall@horleysurrey-tc.gov.uk
Wayne Philips	CON	wayne.philips@horleysurrey-tc.gov.uk

Councillors' Page

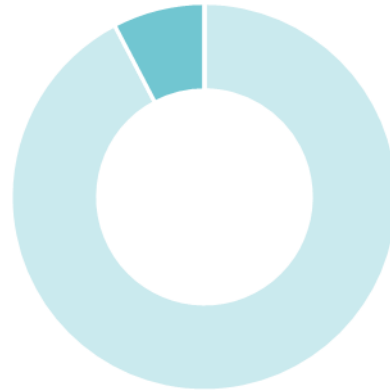
Ward	Councillor	Contact	Ward	Councillor	Contact
Horley Central North		adrian.kitajewski @horleysurrey-tc.gov.uk Conservative	Horley Central North		jerry.hudson @horleysurrey-tc.gov.uk Conservative
Horley East		jante.baird @horleysurrey-tc.gov.uk Conservative	Horley East		helen.kitajewski @horleysurrey-tc.gov.uk Conservative
Horley East		robert.marr @horleysurrey-tc.gov.uk Conservative	Horley East		martin.saunders @horleysurrey-tc.gov.uk Residents Association
Horley South		david.powell @horleysurrey-tc.gov.uk Conservative	Horley South		samantha.marshall @horleysurrey-tc.gov.uk Conservative
Horley South		Hannah.avery @horleysurrey-tc.gov.uk Conservative	Horley South		Jordan.beech @horleysurrey-tc.gov.uk Conservative
Horley Upper North		fiona.stimpson @horleysurrey-tc.gov.uk Conservative	Horley South		rob.spencer @horleysurrey-tc.gov.uk Labour
Horley West		giorgio.buttironi @horleysurrey-tc.gov.uk Conservative	Horley West		mike.george @horleysurrey-tc.gov.uk Residents Association
Horley West		Andy.dye @horleysurrey-tc.gov.uk Conservative	Horley West		simon.marshall @horleysurrey-tc.gov.uk Conservative
Horley West		james.baker @horleysurrey-tc.gov.uk Conservative	Horley West		wayne.philips @horleysurrey-tc.gov.uk Conservative

Political Balance of the Council

Leisure and Amenities

Conservative	12
Residents' Assoc.	1
Total	13

Leisure & Amenities Committee

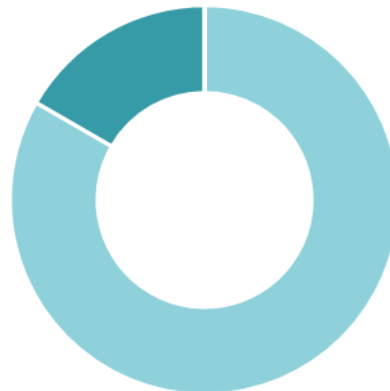


■ Conservative ■ Residents' Assoc. ■ Labour

Finance and General Purposes

Conservative	10
Residents' Assoc.	2
Total	12

Finance & General Purposes Committee

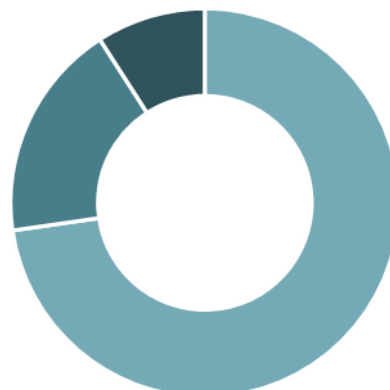


■ Conservative ■ Residents' Assoc. ■ Labour

Planning and Development

Conservative	8
Labour	1
Residents' Assoc.	2
Total	11

Planning & Development Committee



■ Conservative ■ Residents' Assoc. ■ Labour

Committee Membership 2021-22

Chairman & Town Mayor: Cllr Samantha Marshall

Vice-Chairman of the council: Cllr David Powell

Leisure & Amenities Committee

Hannah Avery
Jante Baird
James Baker
Jordan Beech
Mike George
Jerry Hudson
Helen Kitajewski
Robert Marr
Samantha Marshall
Simon Marshall (Chairman)
David Powell
Fiona Stimpson (Vice-Chairman)

Finance & General Purposes Committee

Jante Baird (Vice-Chairman)
Jordan Beech
Mike George
Adrian Kitajewski
Helen Kitajewski (Chairman)
Robert Marr
Samantha Marshall
Simon Marshall
Wayne Philips
David Powell
Martin Saunders

Planning & Development Committee

Hannah Avery
James Baker
Giorgio Buttironi
Mike George (Chairman)
Jerry Hudson (Vice-Chairman)
Samantha Marshall
Simon Marshall
David Powell
Rob Spencer
Martin Saunders
Fiona Stimpson

Sub-Committees & Working Groups 2021-22

Sub-Committee	Councillor(s)	Reporting to
Café in the Park Working Group	Jante Baird, Jerry Hudson, Robert Marr, Fiona Stimpson	Full Council
Horley Town Council and Reigate & Banstead Borough Council Liaison Committee	Council Chairman & Vice-Chairman plus Committee Chairmen / Vice-Chairmen	Full Council
Leaders' Group	Council Chairman & Vice-Chairman plus Committee Chairmen / Vice-Chairmen	Full Council / Committee concerned
Staff Committee	Chairman & Vice Chairman of Council, Committee Chairmen	Full Council
Town Plan Action Delivery Group	Robert Marr (Chairman), Mike George, Helen Kitajewski, Simon Marshall, David Powell	Full Council
Planning Applications Sub-Committee	Planning & Development Chairman & Vice-Chairman, James Baker	Planning & Development
Communications Sub-Committee	Andy Dye, Mike George, Adrian Kitajewski, Helen Kitajewski, Samantha Marshall, Wayne Philips, Martin Saunders	Finance & General Purposes
Resilience & Emergency Plan Sub-Committee	David Powell, Jante Baird, Mike George, Helen Kitajewski	Finance & General Purposes
Internal Audit Review Sub-Committee	Finance & General Purposes Chairman and Vice-Chairman	Finance & General Purposes
Environment Working Group	Mike George, David Powell, Martin Saunders Richard Bethell (local resident), Mike Humphrey (local resident)	Leisure & Amenities
Standing Orders Sub-Committee	Chairman of Council, Committee Chairmen	Finance & General Purposes
Grounds Maintenance Sub-Committee	Leisure & Amenities Chairman & Vice-Chairman, Mike George, David Powell	Leisure & Amenities
Horley in Bloom Advisory Committee	Leisure & Amenities Chairman & Vice-Chairman, Jante Baird, Mike George (plus representatives of other interested local groups)	Leisure & Amenities
Horley Open Spaces Advisory Committee	Leisure & Amenities Chairman & Vice-Chairman Giorgio Buttironi, Mike George, Jerry Hudson, Helen Kitajewski, David Powell (plus representatives of other authorities and interested local groups)	Leisure & Amenities

Outside Bodies 2021-22

Outside Body	Councillor(s)	Reporting to
Horley Community Partnership	Jordan Beech	Full Council
YMCA (Community Wellbeing Team)	Jante Baird, Martin Saunders	Full Council
Gatwick Airport Consultative Committee (GATCOM)	Mike George Jordan Beech (Substitute)	Planning & Development
Horley Regeneration Forum	Planning & Development Chairman & Vice-Chairman Council Chairman	Planning & Development
Horley Town Management Group (HTMG)	Rob Spencer Simon Marshall	Planning & Development
Borough Standards Committee	David Powell	Finance & General Purposes
Surrey Association of Local Councils (Surrey ALC)	Mike George	Finance & General Purposes
Churchyards Committee	Mike George, David Powell, James Baker, Simon Marshall (Substitute) & Head of Leisure	Leisure & Amenities
Gatwick Greenspace Partnership	Mike George, Simon Marshall (Substitute)	Leisure & Amenities
Horley Conservation Group	Leisure & Amenities Chairman/ Vice-Chairman (other members welcome to attend)	Leisure & Amenities
Royal British Legion (Horley)	David Powell, Samantha Marshall (Substitute)	Leisure & Amenities
Horley Carnival Committee	Hannah Avery, Jante Baird, Mike George, Fiona Stimpson (other members welcome to attend) plus members of other local organisations	Leisure & Amenities

Chairman's Report 2021-22

This year has been my first as chairman of Horley Town Council, the first woman in over 30 years to hold the role, and only the third female chairman in the 127 years of the council. It has been a huge honour for me to hold the role and I thank my fellow councillors for their faith in electing me and for their support throughout the year.

With the COVID-19 pandemic still looming large over the world, some of the challenges alluded to by my predecessor at this time last year continued, with English restrictions not truly eased until July. However, despite the many challenges, the continued community spirit in Horley was amazing to witness. Thank you to all our key workers in Horley and to everyone that helped friends or neighbours, contributed to food banks and more.

My first formal mayoral engagement was to attend the unveiling of a new defibrillator at The Bull public house, which was generously donated by the charity Rapid Relief Team. We were also grateful to Chris Hancock, landlord of The Bull for allowing us to site it at the pub. Sadly Chris, who was much involved in the community through his role as Vice-Chairman of the Horley Town Management Group, subsequently passed away in the autumn, but this is a valuable legacy.

I have represented Horley at various events in Surrey over the past year, including the High Sheriff's Service for the Judiciary, the Surrey Civic Network, the Lord-Lieutenant's Awards evening for cadets and, most recently, a service to mark 70 years since Queen Elizabeth II's accession to the throne on 6 February. Locally, I was pleased to attend the official opening of the Café at Horley Recreation Ground, to commemorate the 100th birthday of the Horley Branch of the Royal British Legion and to formally open the 'Halt & Pull' pub, still affectionately known to many residents as The Chequers.

This year, Horley Local History Society has also successfully applied for a grant from Horley Town Council towards the cost of Horley's first ever blue plaque, unveiled earlier this month outside Very Bettie, 1 Yattendon Road, on the site of the then Horley Post Office and in tribute to Ada Coates' receipt

of the telegram in May 1900 announcing that 'Mafeking had been relieved' after a seven-month siege in the Second Boer War. The History Society hope to be able to add other blue plaques around the town and we look forward to seeing this.

There is much to look forward to in the months ahead, with Queen Elizabeth II's Platinum Jubilee celebrations and Horley Carnival both taking place in June this year. We also eagerly await the handover from the developers of the Westvale Park allotments.

In conclusion, I wish to pay tribute to our staff team, ably led by our Town Clerk Joan Walsh. Horley Town Council would not function without our brilliant team, who put in so much effort, so my huge thanks to Joan, and to Responsible Financial Officer Judy Morgan, Communications & Compliance Officer Helen Maan, Planning & Finance Officer Rachel Botcherby and Administrative Assistant Alice Cole. Carol Fenton retired this year, after 25 years with the Council, most recently as Head of Leisure and Deputy Clerk. We thank Carol for her many years' service to the council and wish her a most enjoyable retirement. Our caretakers and contractors have also been working hard in the last year to keep our parks, open spaces and community buildings open but safe for all and I also thank all of them for their hard work.

My thanks also to my vice-chairman David Powell, whose advice has been invaluable as I took over from him as council chairman this year, and to all fellow councillors for the hard work they each put in for the benefit of Horley residents. I would also like to acknowledge our new county councillors Jordan Beech and Andy Lynch, who have maintained the regular meetings between county and town councils to keep that valuable close link and support for issues affecting Horley. I would also like to thank the Leader of Reigate & Banstead Borough Council, Cllr Mark Brunt, as well as Borough Officers and our Horley Borough Councillors, for all their support and advice.

Sending best wishes to all the Horley community.

Samantha Marshall

Chairman and Town Mayor

April 2022

Finance & General Purposes Committee Report 2021-22

The last year has continued to be a challenging one for us because of the pandemic, but serving Horley as the Chairman of the Finance & General Purposes Committee has been a pleasure, as ever. I'm so glad that we've been able to hold our Council meetings in person again, and I would like to offer my sincere thanks to the Council officers, to my new Vice-Chairman Cllr Jante Baird, and to all the Committee members for all their hard work over the last twelve months.

Financial Year 2021-22

At our Full Council meeting on 14th December 2021, the Town Council Precept for 2022-23 was set at a total net figure of £464,794. This means that the Town element of Council Tax will be an annual amount of £43.17 (approximately 83p per week), representing an annual increase of £1.66 per Band D household (+ 4%). This increase is less than last year as we felt it was important to recognise the financial hardships residents may have suffered due to the pandemic, but we obviously want to remain fully committed to maintaining and/or developing all of Horley Town Council's services. This figure is lower than both the Surrey and National averages for Town and Parish councils (£47.81 and £71.86 respectively). Our aim over the next financial year is build back up both our earmarked funds and our general reserve (to safeguard future maintenance of and investment in Council assets and services) after a difficult couple of years.

I am delighted that the Café at the Horley Recreation Ground continues to thrive. It was the largest capital project ever undertaken by Horley Town Council, and it's lovely to hear all the positivity surrounding it, as well as visiting there myself. The official opening in September was well attended, with even our local MP, Claire Coutinho, in attendance. Our next project at the Recreation Ground is to widen the vehicle entrance to the car park, and move the pedestrian gate, in order to improve community safety.

The Town Council often reviews security in all of its recreation grounds and there continues to be a commitment for regular security patrols in all of our parks to aid the safety of all members of the public. We are also looking at improving the lighting in some of the parks to help keep residents safe in the evenings and at night.

The Council has – as always - made provision for floral displays to brighten the town centre for the benefit of both residents and visitors.

Website, Town Guide and eNewsletter

The Town Council's website continues to be the first port of call for information on the Council and the services it provides. Statistics show that the numbers of people using the site on mobile devices is increasing further. Please let us know if there is anything you feel could be added to the website to make it even more useful.

The 2021 edition of the Town Guide was published both in print and digitally and delivered to all homes in Horley as normal in June. Copies are still available from the Town Council offices, with the digital copy available on our website. The Town Guide is funded through the advertising contained therein and provides key information to residents at no cost to this Council.

The Council staff continue to prepare and circulate a monthly e-newsletter with both Council and local news as well as events that may be of interest to residents. We are getting new subscribers every month, and we hope that residents find it informative and interesting. Please encourage your friends and family to sign up to receive it too!

The COVID-19 pandemic has continued to be rather challenging to say the least, and I'm sure you will join me in being grateful that we seem to be returning to our "new normal". Horley Town Council has weathered the storm superbly due to the commitment and support of our fantastic officers and staff, as well as the enthusiasm of our Councillors. Thank you so much to all of you for the work you've continued to do throughout the past year.

Helen Kitajewski
Chairman, Finance & General Purposes Committee
March 2022

Leisure & Amenities Committee Report 2021-22

I am pleased to say that, as a committee, we are keeping our green spaces to a good standard. They are Horley Recreation Ground, Michael Crescent Centenary Park, Emlyn Meadows and Court Lodge Playing Fields. We also look after Church Meadows on behalf of Reigate & Banstead Borough Council.

This has been a difficult year where we have been forced to close some of our facilities, but have done our best to keep these closures to a minimum. Thank you to our residents for their understanding in these challenging times.

We would like to acknowledge the support of County Councillor Andy Lynch, who has used his Member's Allowance to fund summer planters in Court Lodge and Horley Row.

We were very happy to be able to hold the Horley in Bloom competition again this year, a little later than usual, but we had a very high standard of entries nonetheless. Many thanks to everyone involved, both our entrants and our judges and staff that administer the competition. We also ran a photographic competition again this year, and would like to congratulate all entrants and winners on the very impressive photographs received.

During the year we have, despite all the challenges faced, managed to host the fun fair, circus and dog show in Horley Recreation Ground and Extreme Fun in Court Lodge. We were pleased to be able to provide these services for our residents, which were all a great success. I am pleased to say that the Tennis for Free scheme has continued in the tennis courts at Horley Recreation Ground; our thanks to Gareth and his time for making it possible to teach adults and children alike. Thank you also to County Councillor Jordan Beech, who has committed some of his Member's Allowance to fund this to continue in 2022/23.

Allotment sites in Horley (both in Church Road and Langshott) continue to go from strength to strength and we hope to be able to open the Westvale Park allotment site soon.

We are fortunate to have several groups of volunteers in Horley. Many of these have had to work on their own during the past year, without mixing with other households. Our thanks go to all volunteers, including Horley Conservation Group, Gatwick Greenspace Partnership and the Q Garden volunteers, for all their hard work improving the green spaces around Horley.

Finally, I would like to thank my Vice-Chairman, Cllr Fiona Stimpson, and other members of the Leisure & Amenities committee for all their support and hard work. I would also like to thank Carol Fenton, who was our Head of Leisure & Deputy Town Clerk until October, and wish her a most enjoyable retirement.

Many thanks to Joan Walsh, Town Clerk, and all the staff team for their hard work improving the leisure facilities of Horley and supporting this committee.

Simon Marshall

**Chairman, Leisure & Amenities Committee
March 2022**

Planning & Development Committee Report 2021-22

The Town Council is a legal consultee on most planning applications within the parish boundary and the Planning & Development Committee acts for the Council on these matters. We also have a sub committee to review plans that have deadline dates prior to a meeting. Its decisions are ratified at the next meeting by the full committee, or a supplementary comment is submitted to the borough council.

The Committee also considers any planning matters from neighbouring authorities such as Crawley, Mole Valley and Tandridge Borough and District Councils, which may have an impact on the town and its residents.

During the past 12 months the Committee has considered a total of 280 [254] Planning Applications for Horley. These comprise:

- 4 [8] Consultations from Surrey County Council (SCC) on schools and others from neighbouring authorities such as Crawley (including Gatwick Airport) and Mole Valley.
- 19 [15] large developments of 6 or more dwellings.
- 50 [23] small developments of less than 6 dwellings.
- 141[140] extensions, loft conversions, conservatories and fencing.
- 47 [54] covering tree preservation orders.
19[14] commercial properties including changes of use for retail units.

The figures in [] are for the previous year for comparison. Since May 2020 the borough council is no longer required to consult with us on some categories of applications such as permitted development though we do monitor these.

The Committee is also responsible for the following:

Gatwick Airport:

Through our on-going membership of the Gatwick Airport Consultative Committee [GATCOM] together with our appointment as a GATCOM member of the Noise and Track Monitoring Advisory Group [NATMAG] we are actively engaged in all airport matters as they may affect the local communities.

Forecourt charges recently introduced continues to be a major issue for some of the town's residents who use the airport's railway station to commute to London and the council is working to support residents from some parts of Horley in their discussions with Gatwick.

DCO and the Northern Runway Project consultation was probably the most complex consultation that the town council has had to consider with evidence amounting to some 2,000 pages. Due to its complexity the town council set up a working group based around four topics to draft our response.

These being flooding, surface access, noise and air quality. A major difference this being a DCO is the council not being a legal consultee, so we spent much time working with borough officers making our views known; the borough being one of the six host authorities around the airport. The borough officers also helped with technical advice on matters such as air quality and noise impacts. I would like to place on record my thanks to those officers and Councillor Richard Biggs for their co-operation and support and establishing a very close working relationship which will stand us in very good stead for the next steps of the DCO process.

The council determined to object to the proposed change of use of the northern runway but to maintain its previous position of supporting a two terminal/single runway airport. This, based upon Gatwick's figures will still allow for a major expansion in passenger numbers.

Route 4 - proposals to re-design this route continues with a number of options being designed. The council is fully engaged in this process.

Airspace modernisation planning has resumed after the pause created by COVID with the council again fully engaged in briefings with the aim that the current regulation prohibiting departing flights from overflying the majority of Horley will be maintained.

The council has continued, along with neighbouring parish councils, to participate in regular virtual meetings with Gatwick Airport where issues affecting the local communities are discussed.

This is also an opportunity for the airport to brief us on business activities at the airport both current and future.

Highways:

Pavement Audit Committee:

This committee made up of town councillors and residents, led by Town Councillor Fiona Stimpson has continued its work to receive and report on issues with the pavements across the town with particular emphasis where the condition of pavements is proving to be an obstacle to residents who need to use a wheelchair or mobility scooter. The committee has been involved in the Delivering Change programme. Working with County Councillor Jordan Beech some progress has been made during this year, but much remains to be done.

Wheatfield Way/VAS:

Working with the County Councillor Jordan Beech and local residents I am happy to report that, after many months of discussions to address the issues on this road from speeding, an increase in amount of and changes in the mix of traffic, the Town Council has agreed to pay for the installation of Vehicle Activated Signs with a survey to be carried out to determine the best locations for these signs.

Lee Street:

The area between its junction with Court Lodge Road and the River Mole bridge is becoming an area of concern following three incidents over many months of vehicles leaving the road causing damage to resident's properties, street furniture and hitting the bridge. Surrey Police has confirmed there are issues with speeding motorists but in general this stretch of road is deemed to be a low priority. A meeting has taken place with our two county councillors and a Highways officer with an agreement that a survey will be carried to identify what mitigation measures are available to manage traffic speeds in what is becoming a very busy road with a noticeable increase in HGV's and buses.

A23 Traffic Study:

For many months we, together with Salfords & Sidlow Parish Council, have been concerned on the impacts of traffic levels along the A23/Bonehurst Road, taking into consideration existing traffic and

the impacts from new residential and commercial developments both current and proposed. To us Highways were tasking each development in isolation and ignoring the cumulative impact. Therefore we requested a traffic study be undertaken by Highways from the Chequers roundabout to the Three Arch road junction.

Results of the study have just been released with the data for the Chequers roundabout to follow. It appears that the study area was extended to include the junctions with Vicarage Lane/Victoria Road and Massetts Road.

Horley Regeneration:

Projects under the Delivering Change programme continue to be developed and the council has, from monthly briefings with borough officers on their progress, the ability to input our suggestions where we think we can address current issues and future improvements.

The council has also been fully involved in stakeholder meetings under the Surrey County Council led Thinking Places consultation

Horley Town Management Group:

The group's work this year has centred around the Delivering Change projects across the town centre and the consultation carried out by Thinking Places with several briefings with county and borough officers. These have been to gather the views of the group and to receive updates on the community responses once consultations have closed. At the time of writing this report public consultation on parts of the Delivering Change has just begun.

Planning & Development Committee Report 2021-22 cont.

Consultations:

In the past year the Council has responded to the following consultations:

Consultations responded to:		
DfT Consultation on Night Flights	1st May 2021 – Extended to 3rd September 2021	Responses Issued on 23rd August 2021
RBBC Draft Climate Change and Sustainable Construction SPD	23rd June 2021	Response issued on 16 June 2021
SCC: Surrey Transport Plan 2022 – 2032 Consultation draft	24th October 2021	Response issued on 24 September 2021
RBBC Local Cycling and Walking Infrastructure Plan (LCWIP)	28th July 2021	Response issued on 28 July 2021
ES Water Drought Plan Consultation	28th July 2021	Online response completed at the meeting on 20 July 2021
RBBC Consultation on Meath Green Conservation Area	19th August 2021	Response agreed at meeting on 17 August 2021
Gatwick Airport Limited DCO Consultation	1st December 2021	Response issued on 30 November 2021
Mole Valley District Council Local Plan (proposed submission version Reg 19) Consultation	7th November 2021	Response issued on 27 September 2021
SCC Admission Arrangements for Surreys Community and Voluntary controlled schools for 2023	1st December 2021	No response submitted – Agreed at P&D Committee on 16 November 2021
SCC Minerals and Waste Local Plan Issues and Options Public Consultation	7th March 2022	No response submitted – Agreed at P&D Committee on 11 January 2022
RBBC High Street Public Realm Improvement and Subway Consultation	14th March 2022	Response issued on 11th March 2022

Planning Committee:

The committee meets monthly, and members of the public are encouraged to attend and address the committee on planning or other matters. Our determinations on planning applications are available to view on our web site together with our responses to consultations. I am also happy to take telephone calls or e-mails from residents on the workings of the committee and its decisions.

In conclusion, I would like to thank my Vice Chairman Councillor, Jerry Hudson, and all members of the Committee for their hard work and support throughout the past year. My thanks, also to the Clerk and staff without whose support our job would be impossible.

Mike George
Chairman, Planning & Development Committee
March 2022

Mayoral Events 2021-22



Due to the Covid-19 pandemic, very few Mayoral engagements were able to take place, but the following were held with full compliance on social distancing rules:

Date	Event	Location
19/05/2021	Unveiling of Defibrillator	The Bull Pub
15/06/2021	Reigate Area Scout AGM	Zoom
27/06/2021	100th Birthday Party	Blundell Avenue
29/06/2021	Wykeham House Garden Party for Carers	Wykeham House
06/07/2021	High Sheriff's Service for the Judiciary	Guildford Cathedral
10/07/2021	Horley Churches' Memorial Service	Horley Recreation Ground
01/08/2021	Surrey Mayors' Association AGM & Garden Party	TASIS, Thorpe
09/09/2001	Horley Life Change Event	YMCA Young People's Centre
11/09/2021	Official opening of cafe and tennis courts	Horley Recreation Ground
15/09/2021	Surrey Civic Network	Woodhatch Place, Cockshot Hill
26/09/2021	Horley RBL 100th birthday service	War Memorial
30/09/2021	Wykeham House charity tea party	Wykeham House
08/10/2021	Horley in Bloom Awards evening	Edmonds Hall
21/10/2021	Lord-Lieutenant Awards for cadets	Denbies
22/10/2021	Surrey RBL Poppy Appeal Launch	Army Training Centre, Pirbright
05/11/2021	Opening of Halt & Pull Pub	Old Chequers Hotel
06/11/2021	Lighting of the Lions Fireworks Bonfire	Horley Recreation Ground
10/11/2021	Re-dedication of Garden of Remembrance	Horley Recreation Ground
11/11/2021	Armistice Day, 2 Minute Silence	Princess Precinct
14/11/2021	Remembrance Parade & Service	Memorial Gardens
22/11/2021	Horley in Bloom Certificate Presentation	Jai Ho Restaurant
10/12/2021	New Priest Inauguration	English Martyrs Church
11/12/2021	Town Centre Carol Service	Princess Precinct
11/12/2021	Christmas Fair Presentation of Prizes	Princess Precinct
21/12/2021	Carol on the Green	Landen Park
24/12/2021	Christmas Meal Deliveries with Greenaway Foundation	Oriel High School, Crawley
24/02/2022	Reception for Queen's Award for voluntary service nominees	Losely Park, Guilford
11/03/2022	Talk from Royal Photographer	Harlequin Theatre, Redhill
16/03/2022	Presentation of cheque to Mayor's charity	The Greyhound Centre
09/04/2022	Unveiling of blue plaque to Ada Coates	Very Bettie, 1 Yattendon Road



UNVEILING OF DEFIBRILLATOR, MAY 2021

Samantha Marshall attended the unveiling of the Defibrillator, located at the Bull Pub



HIGH SHERIFF'S SERVICE FOR THE JUDICIARY, JULY 2021

Town Mayor, Cllr Samantha Marshall represented Horley at the High Sheriff's Service for the Judiciary held in Guildford Cathedral



CAFÉ OPENING, SEPTEMBER 2021

MP Claire Coutinho, Mayor of Reigate & Banstead, Cllr Jill Bray, and Town Mayor, Cllr Samantha Marshall celebrated the grand opening of the new Café Pavilion at Horley Recreation Ground. Town Mayor, Cllr Samantha Marshall also delivered her speech in which she advised the Town Council had reached completion of the largest capital investment project it had ever undertaken to benefit the Horley community. Town Award winners, Michael Ruffhead and Yvonne Kinasz, were presented with their awards, pictured with Cllr Bray and Cllr Marshall.



HORLEY IN BLOOM, OCTOBER 2021

Town Mayor, Cllr Samantha Marshall was presented with a Special Award for being only the third woman in the Town Council's 127-year history to be Council Chairman



REMEMBRANCE PARADE, NOVEMBER 2021

Surrey County Councillor, Andy Lynch, Reigate and Banstead Borough Councillor, James Baker, and Town Mayor, Cllr Samantha Marshall, attended the Remembrance Parade, pictured above



TENNIS CLUB, DECEMBER 2021

Town Mayor, Cllr Samantha Marshall, attended the Awards ceremony and Opening of new training centre at Horley Tennis Club.

THE NUTCRACKER, DECEMBER 2021

The Mayor of Reigate & Banstead, Cllr Jill Bray, and Deputy Town Mayor, Cllr David Powell also attended the Gala Screening of the Nutcracker at the Harlequin theatre, Redhill.

Town Awards

The Town Awards scheme has been in operation since 2000, with the first awards being presented at the Annual Town Meeting of 10 April 2000. Nominations for Town Awards are invited every year, when anyone can complete a nomination form, together with a seconder, to propose an individual for outstanding service or commitment to the Town. Horley Town Council is responsible for the administration and final selection of award winners, according to strict guidelines and criteria.

Award winners receive a Town Badge, a Certificate of Commendation and their Citation. Presentations are usually made at the Town Meeting or at other appropriate events such as the Horley in Bloom Awards Ceremony, subject to the award winners' preference.

Previous recipients of the Town Awards:

2021 Carol Fenton
Michael Ruffhead
Yvonne Kinasz

2018 Roy Martin
Ron Pearce
Alan Jones

2017 Michael Nichols

2016 Helen Peters

2015 Brian Buss

2013 Ann Middlecote
Ian Yeo

2012 Doug Kilborn
Peter Moxley BEM

2011 Veronica Ballard
Alison Brice

2010 Dr Jim Williamson
Kathleen Tremble
(Posthumous Award)

2009 Tom Anglim

2008 Robert Garfitt
Andrew Partridge

2007 Andrew Kent
Alan Tracey

2005 Barbara Hall
David Hall
John Melvin

2004 Gordon McGinty
Gill Partridge
Douglas Simpson

2002 Walter Jupp and Doreen Jupp
John McFarlane
John Rigby

2000 Graham Larcombe
Joan Fewtrell and Syd Fewtrell
Lew Targett
Penny Jeffers
Richard Smith
Andy Thompson



Carol Fenton receiving her award for her dedication and service to the Town Council



Michael Ruffhead receiving his award for his outstanding contributions to the local community



Yvonne Kinasz receiving her award for her invaluable work with the Horley Walkie Talkie Group

St Bartholomew's Church Annual Update 2022

We are grateful to the Council for its continuing support in helping us maintain the New Churchyard in a way that is aesthetically pleasing & safe for the public.

As you are aware though it is called the "New Churchyard" it is really a public cemetery for the use of any resident of Horley

New contract for April 2022 – March 2023

For Grass maintenance - Awarded to **Idverde** - £7,928.4

Hedge maintenance - Awarded to **Dave Ford Tree care** - £1236.00

Expenses incurred in April 2021- February 2022

- 1) Cost of grass & hedge maintenance - £8,484
- 2) Cost of Quinquennial tree survey - £550
- 3) November 2021. Emergency tree work to remove a broken branch of a Pine near entrance - £144
- 4) Cost of essential tree work arising from the Tree survey requiring a professional Tree Surgeon - £3,138 – Work done 6th & 7th February 2022.
- 5) Cost of trimming the Leylandii hedge - £834 – work done 8th February 2022.

We are grateful these jobs were completed before the storms later that month

Volunteer contribution:

Volunteers continue to help maintain a safe environment by backfilling sunken graves, attending to any tree work that does not require professional help & by keeping the place free of debris.

They have done a lot of work advised in the Quinquennial tree survey that could be handled by the non professional.

County Care Volunteers under the supervision of James Baker have cleaned the moss from the entrance gates. The painting of the gates has been held back by the current restrictions. They have promised to return & complete the job. Also to clear the foot paths of weeds

Grants received during 2021- March 2022.

Council Grant - £6,550 for the maintenance of the New churchyard

Jordan Beech County Cllr from member's allocation fund - £850 towards tree work arising from the tree report.

Gatwick Community Trust - £400 towards cost of Tree Survey.

The Old Churchyard –

Grass & Hedge maintenance is by RBBC, they also did a 5 year tree survey during 2021.

Council grant for year beginning April 2022

Awarded - £6,750.

PCC contribution

Any shortfall will be covered by the PCC, but this is becoming more difficult, with falling church membership the ageing population, & also due to reduced church attendance during the Pandemic.

Dr Thiru Jesudason

Church warden

St Bart's Horley

Horley Edmonds Fund Statement



Together we can

Fund Holder Quarterly Statement

Report for the Period: 01 April 2021 to 31 December 2021

Horley Edmonds Endowment Fund

Market Value of Fund at 31 March 2021			£133,730.33
	Credits	Debits	
TOTAL	£0.00	£0.00	
Total Fund at 31 December 2021			£133,730.33

Please note: Endowment valuations are updated annually on the 31st March

Grants Income & Expenditure

Opening Balance at 01 April 2021			£6,245.88
	Receipts	Payments	
Dividend Receipts and cash distributions from Endowment Funds	£5,142.45		
Contribution to Community Foundation		£1,515.01	
Grant Payments		£1,000.00	
TOTAL	£5,142.45	£2,515.01	
Balance available for grant making at 31 December 2021			£8,873.32

Statement of Grants Given

01 April 2021 to 31 December 2021

Date	Applicant	Amount	Note
06/05/2021	SeeAbility	£1,000.00	Accessibility ramps and renovation of external pathways of supported home for 7 people with disabilities living in Horley.
1 grant given to the value of £1,000.00			

At the time of the publication of this Annual Report, Horley Town Council was not in receipt of the 2021-22 year end statement of the Horley Edmonds Fund from the foundation.

The Henry Smith Charity

Established 1628

Parish of Horley (189) Charity No 237044

This year we have continued to encourage and receive applications from the following:

- Elderly People
- Students
- Families in need
- Single Parents
- Disabled People
- Volunteers
- Homeless People

Our Trustees remain the same.

It is undoubted that Covid-19 has had an effect of demands on our services.

We have needed continue dealing with applications in the way reported last year i.e., less paper and more emails and telephone calls. We have also continued to make purchases on behalf of applicants and having them delivered direct to them where appropriate.

Our current Balance, at the date of this report, is £10,728.25.

Our income from Smiths Charity remains at £14,040 but this is under review and it is not certain that the uplift of £7,000 awarded over the last three years will continue.

The expenditure to date since August 2021 to date is £5,515.05.

We have helped people from all of our target categories and during our last accounting year to 31st July last we dealt with 83 applications and affected the lives of 300 people.

We have been assisted in our efforts by referral from professional agencies and such organisations as C.A.B and we continue to develop our relationships with such groups.

We have developed an information pack which has been shared with all local schools and have continued to develop relationships with local statutory and volunteer services.

A recent addition to this has been a collaborative connection with Horley Lions Club which has a welfare fund serving many of the same objectives as ourselves.

We have received a donation of £100 via the Charities Aid Foundation from a, so far, anonymous source.

Our advertising has largely relied on use of social media and our own website and we are more than happy to have local residents 'share' our information.

Doug Kilborn
Administrator Trustee
17th January 2022

info@henrysmithcharityhorley.org.uk

The
Henry Smith
Charity
founded in 1628

Attendance Statistics 2021-22

Full Council Meetings

	04 May 2021	29 Jun 2021	24 Aug 2021	07 Sep 2021	02 Nov 2021	14 Dec 2021	01 Mar 2022
Hannah Avery	Present	Present	Present	Present	Present	Present	Present
Jante Baird	Present	Present	Present	Present	Present	Present	Present
James Baker	Present	Absent (Apologies)	Present	Present	Absent (Apologies)	Present	Present
Jordan Beech	Present	Present	Present	Present	Present	Present	Present
Giorgio Buttironi	Present	Absent (Apologies)	Absent (Apologies)	Absent (Apologies)	Present	Present	Present
Andy Dye	Present	Present	Present	Present	Present	Absent (Apologies)	Absent (Apologies)
Mike George	Present	Present	Absent (Apologies)	Present	Attended Remotely	Present	Present
Jerry Hudson	Present	Present	Present	Present	Present	Present	Present
Adrian Kitajewski	Present	Present	Absent (Apologies)	Present	Present	Present	Present
Helen Kitajewski	Present	Present	Present	Present	Present	Present	Present
Robert Marr	Present	Absent (Apologies)	Present	Present	Present	Present	Absent (Apologies)
Samantha Marshall	Present	Absent (Apologies)	Present	Present	Present	Present	Present
Simon Marshall	Present	Present	Present	Present	Present	Present	Present
Wayne Philips	Present	Absent (Apologies)	Present	Absent (Apologies)	Absent (Apologies)	Absent (Apologies)	Present
David Powell	Present	Absent (Apologies)	Present	Absent (Apologies)	Absent (Apologies)	Present	Absent (Apologies)
Martin Saunders	Present	Present	Present	Present	Absent (Apologies)	Present	Present
Rob Spencer	Present	Absent (Apologies)	Present	Present	Absent (Apologies)	Absent (Apologies)	Present
Fiona Stimpson	Present	Present	Absent (Apologies)	Present	Present	Absent (Apologies)	Absent (Apologies)

Present



Attended Remotely



Absent (Apologies)



Attendance Statistics 2021-22

Planning Committee Meetings

	18 May 2021	15 Jun 2021	20 Jul 2021	17 Aug 2021	21 Sep 2021	19 Oct 2021	16 Nov 2021	07 Dec 2021	11 Jan 2022	08 Feb 2022	15 Mar 2022
Hannah Avery	Present	Present	Present	Present	Present	Present	Attended Remotely	Present	Present	Present	Present
James Baker	Present	Present	Present	Absent (Apologies)	Present	Present	Attended Remotely	Absent (Apologies)	Absent (Apologies)	Present	Absent (Apologies)
Giorgio Buttironi	Absent (Apologies)	Absent (Apologies)	Present	Absent (Apologies)	Absent (Apologies)	Present	Attended Remotely	Absent (Apologies)	Absent (Apologies)	Absent (Apologies)	Absent (Apologies)
Mike George	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Jerry Hudson	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Samantha Marshall	Present	Present	Present	Present	Present	Absent (Apologies)	Present	Present	Present	Present	Present
Simon Marshall	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
David Powell	Present	Present	Absent (Apologies)	Absent (Apologies)	Absent (Apologies)	Absent (Apologies)	Absent (Apologies)	Present	Present	Absent (Apologies)	Absent (Apologies)
Martin Saunders	Present	Present	Present	Present	Absent (Apologies)	Attended Remotely	Present	Present	Present	Absent (Apologies)	Absent (Apologies)
Rob Spencer	Present	Present	Present	Present	Absent (Apologies)	Absent (Apologies)	Present	Present	Present	Present	Present
Fiona Stimpson	Absent (Apologies)	Present	Present	Present	Present	Present	Present	Attended Remotely	Attended Remotely	Attended Remotely	Present

Present



Attended Remotely



Absent (Apologies)



Finance Committee Meeting

	28 Sep 2021	09 Nov 2021	25 Jan 2022
Jante Baird	Present	Present	Present
Jordan Beech	Absent (Apologies)	Present	Present
Andy Dye	Present	Present	Absent (Apologies)
Mike George	Present	Present	Present
Adrian Kitajewski	Absent (Apologies)	Present	Present
Helen Kitajewski	Absent (Apologies)	Present	Present
Robert Marr	Present	Present	Present
Samantha Marshall	Absent (Apologies)	Present	Present
Simon Marshall	Present	Present	Present
Wayne Philips	Present	Present	Present
David Powell	Absent (Apologies)	Absent (Apologies)	Absent (Apologies)
Martin Saunders	Present	Present	Present

Present

Attended Remotely

Absent (Apologies)



Leisure Committee Meeting

	27 Jul 2021	05 Oct 2021	30 Nov 2021	22 Feb 2022
Hannah Avery	Present	Present	Present	Present
Jante Baird	Present	Present	Present	Present
James Baker	Present	Absent (Apologies)	Present	Present
Jordan Beech	Present	Present	Present	Present
Giorgio Buttironi	Present	Absent (Apologies)	Absent (Apologies)	Absent (Apologies)
Andy Dye	Present	Present	Present	Present
Mike George	Present	Present	Absent (Apologies)	Present
Jerry Hudson	Present	Present	Present	Present
Helen Kitajewski	Present	Present	Present	Present
Robert Marr	Present	Absent (Apologies)	Present	Present
Samantha Marshall	Present	Present	Present	Absent (Apologies)
Simon Marshall	Present	Present	Present	Present
David Powell	Present	Absent (Apologies)	Present	Absent (Apologies)
Fiona Stimpson	Present	Present	Absent (Apologies)	Present

Present

Attended Remotely

Absent (Apologies)



Horley Town Council Income & Expenditure Account 1 Apr 2020 - 31 Mar 2021

	<i>(Last) Year Ended 31 Mar 2020</i>		<i>(Current) Year Ended 31 Mar 2021</i>
		INCOME	
		Precept	404,676.00
		Court Lodge/Innes Pavilion	261.90
		Lettings and Rent	24,611.73
		Income	56,293.90
		Town Centre	2,000.00
		Allotments	3,049.19
		Office Expenditure	10,477.40
		Horley Recreation Ground	8.60
		Restated	-3,791.59
			£497,587.13
		EXPENSE	
		Lettings and Rent	1,380.00
		Court Lodge/Innes Pavilion	7,944.57
		Salaries and Pensions	193,318.88
		Office Maintenance & Repairs	29,043.28
		Town Centre	7,857.44
		General	87,208.97
		Security	16,852.24
		Michael Crescent	2,208.39
		Horley Recreation Ground	153,414.37
		Grants & Donations	7,837.50
		Grounds Maintenance	76,331.00
		Emlyn Meadows	139.50
		Allotments	6,292.35
		Income	23,784.90
		Restated	-49,081.03
			£597,404.26
		GENERAL FUND	
	203,596.83	Balance at 01 Apr 2020	211,939.65
	962,929.17	ADD Total Income	497,587.13
	1,166,526.00		709,526.78
	990,399.35	DEDUCT Total Expenditure	597,404.26
	176,126.65		112,122.52
	-35,813.00	DEDUCT Reserves Balance	-31,320.51
	£211,939.65	Balance at 31 Mar 2021	£143,443.03

Horley Town Council Balance Sheet 31/03/2021

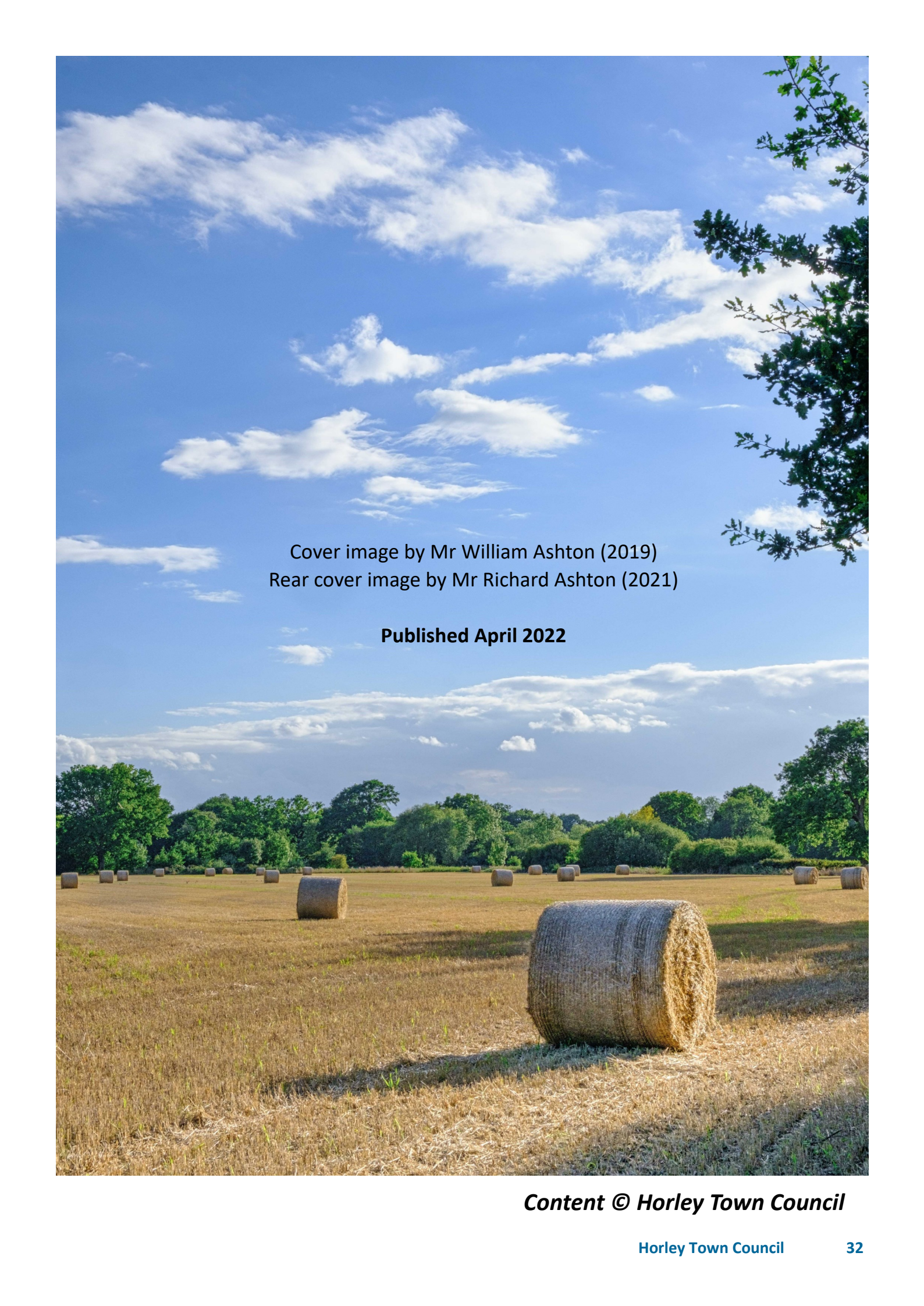
<i>(Last) Year Ended 31 Mar 2020</i>		<i>(Current) Year Ended 31 Mar 2021</i>
£	CURRENT ASSETS	£
0.00	Stocks and Stores	0.00
0.00	Work in progress	0.00
3,791.59	Debtors (Net of provision for doubtful debts)	283.81
1.00	Payments in advance	1.00
56,748.44	VAT Recoverable	-7,455.67
0.00	Temporary lendings (investments)	0.00
301,911.60	Cash in hand	228,772.08
362,452.63	TOTAL ASSETS	221,601.22
	CURRENT LIABILITIES	
49,082.03	Creditors	8,047.75
313,370.60	NET ASSETS	213,552.47
	Represented by:	
211,939.65	General Fund Balance	143,443.03
	Reserves:	
0.00	Capital	0.00
101,430.95	Earmarked	70,110.44
0.00	Adjustments	0.00
313,370.60		213,553.47

The above statement represents fairly the financial position of the Council as at 31 March 2021

Photographs from Horley in Bloom and Photographic Competition 2021



This report was produced by Horley Town Council



Cover image by Mr William Ashton (2019)
Rear cover image by Mr Richard Ashton (2021)

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