



# **HORLEY TOWN COUNCIL**

## **ANNUAL REPORT 2017 - 2018**

*Presented at the Town Meeting on 27 April 2018*

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## **INTRODUCTION**

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This Annual Report aims to highlight the achievements and progress of Horley Town Council over the past Municipal Year. We hope that you will find it both an interesting and informative review of our business and many other activities undertaken during this time. One of our proudest recent successes was to receive the [NALC Council Spotlight Award](#) which was awarded by the **National Association of Local Councils** in recognition of the good work carried out by the Town Council.

Included within this publication are reports from the Chairman & Town Mayor, together with the statutory reports made by the Town Council's Committee Chairmen, all of which will be presented at the *Town Meeting* on 16 May 2019. The report further provides a variety of information and statistics. At the time of producing this Annual Report our accounts for 2018/19 are not available, however, we have included financial information relating to the financial year 2016/17. The unaudited accounts for 2017/18 will be made available to the public for inspection in July 2018. We expect to publish the audited Annual Return on our website in October 2018.

We have also produced a list of all the Town Councillors and their representation on various Committees and Outside Bodies, which are shown later in this report. An electronic version of the Annual Report is also available from our website [www.horleysurrey-tc.gov.uk](http://www.horleysurrey-tc.gov.uk)

The Horley Town Council website will continue to be regularly updated with news items and other important communications as well as Council Agenda and Minutes plus a variety of community and business information.

Finally, if you have any queries relating to the contents of this Annual Report, please contact the Town Council Offices at:

92 Albert Road, Horley RH6 7HZ  
Telephone: 01293 784765  
Email: [town.clerk@horleytown.com](mailto:town.clerk@horleytown.com)



**Joan Walsh**  
**Town Clerk**

**16 April 2018**

## STATISTICS AND INFORMATION

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The Town Council is administered as a first-tier Local Government Authority in an area whose County Authority responsibilities are maintained by Surrey County Council and whose Borough Council responsibilities are maintained by Reigate & Banstead Borough Council.

There are over 23,000 people residing within the boundary of this Town Council of which 18,210 are registered electors as at 1 April 2018.

The Precept is collected on the Town Council's behalf by Reigate & Banstead Borough Council. For the fiscal year 2018/19, it is set at £351,333. This equates to a sum of £36.90 per Band D household. Please refer to the Finance Chairman's report for more details about the precept.

The main responsibilities of the Town Council are:

- Edmonds Community Hall (Albert Rooms) Lettings
- Allotments (Church Road & Langshott)
- Children's Playgrounds
- Christmas Tree (Town Centre)
- Church Meadows
- Court Lodge Fields
- Emlyn Meadows
- Football Pitch Hire at Court Lodge Fields
- Hanging Baskets & Town Centre Planters
- Horley in Bloom
- Horley Recreation Ground
- Innes Pavilion (Court Lodge Playing Fields)
- Memorial Gardens
- Michael Crescent Centenary Park
- Newsletter (distribution by email only)
- Planning and Development Consultation
- Saturday Market
- South & South East in Bloom
- Tennis Courts
- Town Guide
- War Memorial
- Website and Social Networking
- Working in Partnership with the Horley Town Management Group
- Working in Partnership with Reigate & Banstead Borough Council
- Working in Partnership with Surrey County Council

## **TOWN COUNCILLORS**

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### **Horley North (4)**

Simon Marshall	CON	12 Castle Drive, Horley RH6 9DB
Valerie Marshall	CON	12 Castle Drive Horley, RH6 9DB
Richard Biggs	CON	19 Furze Close, Horley, RH6 9SL
Adrian Kitajewski	CON	13 Whittaker Drive Horley, RH6 9FB

### **Horley North Central (2)**

David Powell	CON	48 Fairfield Ave, Horley RH6 7PD
Fiona Stimpson	CON	19 Church Road, Horley RH6 7EY

### **Horley North East (2)**

Jerry Hudson	CON	7 Chaffinch Way, Horley RH6 8HH
Dr Richard Olliver	IND	2 Limes Avenue, Horley, RH6 9DH

### **Horley North West (4)**

Mike George	RA	31 Rutherwick Close, Horley RH6 8RD
James Baker	CON	Ringley Oak Cottage, 53 Brighton Road, Horley, RH6 7HH
Henry Randall	CON	19 Brighton Road, Horley, RH6 7HH

### **Seat Vacant**

### **Horley South Central (4)**

James Baird	CON	Flat 4, 1 Hampton Road, Worcester Park KT4 8EU
Surrinder Banwait	CON	91 Albert Road, Horley, RH6 7HS
Helen Kitajewski	CON	13 Whittaker Drive, Horley, RH6 9FB
Linda Mabbett	LAB	3 The Ridgeway, Horley, RH6 7NW

### **Horley South East (2)**

Samantha Marshall	CON	35 Avenue Gardens, Horley, RH6 9BS
Kevin Etheridge	CON	107 Tanyard Way, Horley, RH6 9PF

***The above members were elected at the Local Government elections held on 7 May 2015 with the exception of Richard Biggs who was co-opted on 16 June 2015. David Jackson resigned from the Town Council on 16 March 2018.***

## POLITICAL BALANCE OF THE COUNCIL

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### Committees

#### Leisure & Amenities Committee

Conservative Party	12
Residents' Assoc. / Independent	<u>1</u>
	<u>13</u>

#### Finance & General Purposes Committee

Conservative Party	8
Residents' Assoc. / Independent	2
Labour Party	<u>1</u>
	<u>11</u>

#### Planning & Development Committee

Conservative Party	7
Residents' Assoc. /Independent	2
Labour Party	<u>1</u>
	<u>10</u>

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**Chairman & Town Mayor: Cllr Mike George**

**Vice Chairman & Deputy Town Mayor: Cllr Kevin Etheridge**

**Leisure & Amenities  
Committee**

James Baird  
James Baker (Chairman)  
Surrinder Banwait  
Kevin Etheridge  
Mike George  
Jerry Hudson  
Adrian Kitajewski  
Samantha Marshall  
Simon Marshall (Vice-Chairman)  
Valerie Marshall  
David Powell  
Henry Randall  
Fiona Stimpson

**Planning & Development  
Committee**

Richard Biggs (Vice-Chairman)  
Surrinder Banwait  
Kevin Etheridge  
Mike George  
Jerry Hudson  
Linda Mabbett  
Simon Marshall  
Richard Olliver (Chairman)  
David Powell  
Fiona Stimpson

**Finance & General Purposes Committee**

James Baird (Vice-Chairman)  
James Baker  
Richard Biggs  
Kevin Etheridge  
Mike George  
Helen Kitajewski  
Linda Mabbett  
Samantha Marshall (Chairman)  
Valerie Marshall  
Richard Olliver  
Henry Randall

## Sub-Committees & Working Groups 2017/2018

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<u>Sub-Committee</u>	<u>Councillor(s)</u>	<u>Reporting to:</u>
Café in the Park Working Group	James Baird, James Baker, Richard Biggs, Jerry Hudson	Full Council
Horley Town Council and Reigate & Banstead Borough Council Liaison Committee	Council Chairman & Vice- Chairman plus Committee Chairmen / Vice-Chairmen	Full Council
Leaders' Group	Council Chairman & Vice- Chairman plus Committee Chairmen / Vice-Chairmen	Full Council / Committee concerned
Staff Committee	Chairman & Vice Chairman of Council, Committee Chairmen Richard Olliver	Full Council
Planning Applications Sub-Committee	P&D Chairman & Vice-Chairman, Mike George	Planning & Development
Communications Sub-Committee	James Baird, Mike George, Adrian Kitajewski, Helen Kitajewski, Linda Mabbett, Samantha Marshall	Finance & General Purposes
Resilience & Emergency Plan Sub-Committee	James Baird, Mike George, Linda Mabbett, Richard Olliver	Finance & General Purposes
Internal Audit Review Sub-Committee	F&GP Chairman and Vice-Chairman	Finance & General Purposes
Standing Orders Sub-Committee	Chairman of Council, Committee Chairmen, James Baird	Finance & General Purposes
Grounds Maintenance Sub-Committee	L&A Chairman & Vice-Chairman, David Powell, Surrinder Banwait	Leisure & Amenities
Horley in Bloom Advisory Committee	James Baker, Mike George, Simon Marshall, Valerie Marshall, Fiona Stimpson, Jan Spratt, Marcia Atkinson, Monica Read, Betty Thompson plus representatives of other interested local groups	Leisure & Amenities



**Horley Open Spaces Advisory  
Committee**

**James Baker, Mike George,  
Samantha Marshall,  
Simon Marshall, Valerie  
Marshall, David Powell,  
Henry Randall, Fiona Stimpson,  
Jan Spratt (HCG),  
County Cllr Kay Hammond,  
Kevin Lerwill (GGP)  
Cathy Cooper (local resident),  
Lewis Keen (Horley Piscatorial)  
Catherine Baart (HCG)**

Leisure & Amenities

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<u>Outside Body</u>	<u>Councillor(s)</u>	<u>Reporting to:</u>
<b>Gatwick Airport Consultative Committee (GATCOM)</b>	<b>Mike George Fiona Stimpson (Substitute)</b>	Planning & Development
<b>Gatwick Diamond Business</b>	<b>Vacant</b>	Planning & Development
<b>Horley Regeneration Forum</b>	<b>P&amp;D Chairman &amp; Vice-Chairman Council Chairman</b>	Planning & Development
<b>Horley Town Management Group (HTMG)</b>	<b>Linda Mabbett Simon Marshall</b>	Planning & Development
<b>Borough Standards Committee</b>	<b>James Baird</b>	Finance & General Purposes
<b>Surrey Association of Local Councils (Surrey ALC)</b>	<b>Richard Olliver Mike George (Substitute)</b>	Finance & General Purposes
<b>Churchyards Committee</b>	<b>James Baker, Mike George, David Powell</b>	Leisure & Amenities
<b>Gatwick Greenspace Partnership</b>	<b>Mike George, Simon Marshall</b>	Leisure & Amenities
<b>Horley Carnival Advisory Committee</b>	<b>James Baird, Kevin Etheridge, Mike George, Samantha Marshall, Valerie Marshall, Fiona Stimpson (other members welcome) plus members of other local organisations</b>	Leisure & Amenities
<b>Horley Conservation Group</b>	<b>All members welcome</b>	Leisure & Amenities
<b>Royal British Legion (Horley)</b>	<b>Samantha Marshall Simon Marshall (Substitute)</b>	Leisure & Amenities

## **Chairman's Report 2017-2018**

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As I move to the end of another civic year as Chairman of the Council & Town Mayor, it has continued to be an honour and privilege to lead this group of Councillors who work tirelessly to improve the town for the benefit of its residents and visitors.

As Town Mayor, I have had the pleasure in meeting and supporting many community groups and organisations in Horley and the surrounding area, particularly those involving our younger residents.

I alluded in my report last year of upcoming staff changes which have continued for much of this year. Joan Walsh has since been appointed Town Clerk whilst Carol Fenton, the Deputy Clerk, has taken on the role of Head of Leisure. We welcomed a new member of staff Judy Morgan as an Administrative Officer supporting the Planning & Development Committee but also taking on some additional duties.

Alan Jones, the former Clerk, is also assisting with several major projects which were started under his leadership and is assisting Joan in a handover and mentoring capacity.

After over 30 years' service, we have said farewell to Roy Martin who has recently retired and we wish him well for the future.

Over the years, the Council has gladly taken on a more supportive role with the Royal British Legion, which has now become a new outside body of the Council, with Cllr Samantha Marshall as our representative on their Committee.

The Council continues its work with a number of ongoing projects in our leisure areas, details of which can be found in the Committee Chairmen's Reports.

The Planning & Development Committee has also had a busy year with many major consultations again and more details can be found in the Chairman's report.

We remain a point of contact for all tiers of local government and we continually strive to improve communications with Officers at Borough and County level. Our links with Borough and County Councillors remain very successful.

We continue to promote the town with many other government agencies, ensuring to the best of our abilities that Horley gets its share of support and resources. However, there is always more that can be done in this respect.

Although it has taken some time since the demise of the Police Panel Meetings, we have re-started the *Horley Residents' Forum*, the first meetings taking place in January and in April with all three tiers of local government present. It is hoped these may proceed on a bimonthly basis.

In conclusion, I do hope you find the contents of this report on the Council's activities for the past year helpful. Should you have any queries or require further information, then please contact the staff or myself.

It is always nice to finish my report by thanking our hard-working staff who are named above but also my thanks to my fellow Councillors for their support and advice. Collectively we make a great team!

**Mike George**  
**Chairman and Town Mayor**

**31 March 2018**

I have been very honoured to continue to serve as the Finance & General Purposes Committee Chairman over the last twelve months. My thanks to the Council staff and to the Committee members for their continued support and hard work.

### **Financial Year 2018/19**

The Town Council Precept for 2018/2019 has been set at a total net figure of **£351,333**. This means that the Town element of Council Tax will be an annual amount of **£36.90** (just under 71p per week), representing an annual increase of **96p** per Band D household (+ **2.66 %**). The Town Council is fully committed to maintain all its services, as well as undertaking a continued programme of enhancements and new projects. These will include improvements to our recreation grounds and playgrounds, for example, we will shortly be replacing the playground at Court Lodge Fields and hope the new playground will open in time for the school summer holidays.

The Town Council continues to review security in its recreation grounds, with a new security supplier contracted in 2017/18. Provision has been made for continued enhancements to CCTV, in consultation with Surrey Police. There continues to be a commitment for regular security patrols in all our parks to aid the safety of all members of public.

The Council has also made provision for floral displays to enhance the town centre for the benefit of residents and visitors. We have always done extremely well in the South & South East in Bloom competition, receiving Silver Gilt awards in 2015, 2016 and 2017. However, due to Surrey County Council's planned refurbishment of the pedestrian precinct in summer 2018, we will be taking a break from South & South East in Bloom this year.

### **Future services**

With the removal of government grants to County and Borough Councils causing gaping holes in annual council budgets, there is a continued risk that the higher levels of local government may have to withdraw certain services, in order to balance their books in years ahead. If this proves to be the case, Horley Town Council will discuss with residents as to which services they would deem essential. These could potentially be devolved to and managed by the Town council, with any costs met through Council Tax.

In a tough financial climate, Horley Town Council remains committed to providing and enhancing facilities that meet the community's needs, and in doing so, achieving them at best value.

### **Website, Town Guide and newsletter**

The Town Council's website continues to provide vital information for residents, with statistics showing the mobile version of the site growing increasingly popular. The 2018 edition of the Town Guide was published in January and delivered to all residents with their post. Copies are still available from the Town Council offices, with a digital copy also available on our website. The Town Guide is funded through the advertising contained therein and provides key information to residents at no cost to this Council.

The Council staff also prepare a monthly e-newsletter with both Council and local news and events, which goes to over 1,400 residents and is increasing in popularity every month. We now include an article focusing on a single local group in each edition of the eNewsletter. Any groups that have not yet been included in this but would like to do so should contact the Council staff.

Once again, my thanks to all Committee Members and staff for their continued support throughout this year.

**Samantha Marshall**  
**Chairman, Finance and General Purposes**

**31 March 2018**

## **Leisure & Amenities Committee Report 2017-2018**

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It has been another busy year for the Leisure and Amenities committee, but with the help of fellow Councillors and Council staff it has been a successful one.

We continue with the ownership and upkeep of Horley Recreation Ground, a popular and well used community asset which plays host to various events throughout the year including the Horley Carnival, Donkey Derby, Bonfire Night, as well as funfairs and a circus! These events are well attended by the local community and bring in a valuable revenue stream to Horley Town Council, which can in turn be used for future projects. Our new skatepark is now complete and is proving to be very popular with users of all ages. Most days the park will see people on skateboards, BMX bikes, scooters and skates, though I am yet to try it myself!

The possible Café in the Park project in the Horley Recreation Ground is still in the planning stages with preliminary designs and surveys having been carried out. Watch this space for more news coming soon! The Memorial Gardens, as always, provides a fitting tribute to our fallen and continues to host well attended Remembrance events.

Court Lodge Fields is as popular as ever with sports teams taking full advantage of our well-maintained pitches and our tenant at the Innes Pavilion, Fuzion Dojo, providing martial arts classes to people of all ages. The play equipment at Court Lodge has reached the end of its useable life and we have recently appointed HAGS SMP to replace and update the play area to serve the younger residents of Horley well into the future. The wildflowers at Church Meadows were spectacular last year and popular with Horley Residents, visitors to the town and its local insects! Our Grounds Maintenance contractor is looking at different seed mixes to make this annual display even more impressive.

Horley in Bloom and South & South East in Bloom continues to prove very popular every year and the effort that goes into entries is outstanding. The photographic competition continues to go from strength to strength.

Langshott allotments and Church Road allotments are starting to come to life again after our poor weather so far this year. The work put into these allotments by plot holders is outstanding and I really enjoy walking around them at judging time for Horley in Bloom.

Luckily for Horley we have many local volunteers who help with tasks throughout the year, Horley Conservation Group, Gatwick Greenspace, Horley Piscatorial Society to name but a few, without whom the job of keeping our outdoor spaces up to standard would be that much harder.

Thank you to all everyone for your work throughout the year and special thanks go to Burleys, our contractor, for the great job they do at maintaining our parks and greenspaces.

**James Baker**  
**Chairman, Leisure & Amenities Committee**

**31 March 2018**

## **Planning & Development Committee Report 2017-18**

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I have had the pleasure to have taken over the Chairmanship of this Committee this year, following my previous year as Vice-Chairman. This Committee meets more regularly than the other Town Council committees to ensure that deadline dates for submitting comments on planning applications are met. We also have a sub-committee to review plans that have deadline dates prior to a meeting and I would like to pass on my thanks to Cllr George and Cllr Olliver for their work on this sub-committee this year.

The Town Council is a legal consultee on all planning applications within the parish boundary and the Planning & Development Committee acts for the Council on these matters.

The Committee also considers any planning matters from neighbouring authorities such as Crawley, Mole Valley and Tandridge Councils, which may have an impact on the town and its residents. During the past 12 months, the committee has considered a total of 300 [296] Planning Applications for Horley. These comprise:

- 13 [4] Consultations from Department of Transport on Aviation and Airports, Department for Environment, Food and Rural Affairs on the Draft UK Air Quality Plan and Highways England on plans for a Smart Motorway Scheme. Also, Surrey County Council (SCC) on Highways and Waste & Recycling, Reigate and Banstead Borough Council on licensing and the Development Management Plan and others from neighbouring authorities such as Tandridge and Mole Valley about their Local Plan;
- 13 [9] large developments of 6 or more dwellings;
- 39 [22] small developments of less than 6 dwellings;
- 158 [124] extensions, loft conversions, conservatories and fencing;
- 59 [38] covering tree preservation orders;
- 18 [38] commercial properties including changes of use for retail units.

***The figures in square brackets are those from last year, included for comparison purposes.***

The Committee is also responsible for the following:

### **Gatwick Airport:**

We are very fortunate in having Councillor George as our representative on the Gatwick Airport Consultative Committee (GATCOM). He is also on GATCOM's Noise and Track Monitoring Advisory Group (NATMAG). He reports on all matters relating to the airport. During the year Councillor George has managed to explain the finer details of Route 4 and the subsequent judicial review findings which have now resulted in changes starting to be looked at, which will benefit those who have been so affected in Horley by the original route changes.

### **Off Airport Parking and UBER Taxis:**

We have continued to encourage Gatwick Airport Limited to help local Councils to resolve off airport parking problems. People continue to park their cars in Horley roads when going off on holiday rather than leaving them in designated car parks. This adds to congestion and causes problems for local residents.

Our Borough Councillors, in conjunction with GAL and UBER, have now managed to reach a solution to move UBER's waiting cars to a more practical and less intrusive area outside of Horley and they continue to work with other taxi providers to ensure Horley is not affected by them.

**Highways:**

The Planning Committee has continued to put as much pressure as possible on Surrey County Council to improve the road network in and around the town. Whilst accepting their budget constraints, we are constantly seeking to get potholes and damaged pavements repaired and maintained. Our Committee members have sent many detailed letters asking for specific areas to be dealt with and will continue to do so.

**Local Transport:**

The works to allow the bus route through the Acres has now been completed and hopefully the residents will soon benefit from the extended route.

**Horley Regeneration:**

We have good representation on the Horley Regeneration Forum. With the works to the Riverside Green Chain approaching completion through the Acres and the playgrounds at the far end now in use, the Acres is effectively complete and the Westvale Park development is well under way with residents now living there.

The Council has submitted a detailed response to the RBBC Development Management Plan which has been published on the Town Council Website.

**Café in the Park**

This year we also managed to get planning permission for the new proposed Café in the Park at Horley Recreation Ground. This exciting addition to the facilities in the park will be of benefit to many residents and visitors in the future.

**Proposed Business Park:**

Many changes have already been made to this proposal through the Development Management Plan (DMP) consultations and our comments and responses have been submitted. The Planning Committee has been pressurising Reigate & Banstead Borough Council for more detailed information and plans for this proposal and will continue to push for all the information needed on this potential development.

**Horley Town Management Group (HTMG):**

We continue to contribute to and support this group. The Town Centre has been allocated funding for improvements and the HTMG is liaising with the Borough regarding this investment in the Town. Recently a defibrillator has been purchased with HTMG and County Councillor funding and will be situated at the entrance to Boots in the Precinct.

**Flooding:**

As a potential area for flooding, we continue to monitor developments on this subject. We intend to continue the review of our resilience policies and information.

**Consultations:**

In the past year the Council has responded to the following consultations:

<b>Consultation Requested by</b>	<b>Topic</b>	<b>Details</b>
DfT	Aviation & Airports	UK Airspace Policy: A framework for balanced decisions on the design and use of airspace
Defra	Environment	Draft UK Air Quality Plan
SCC	Highways	Proposed provision of a Zebra Pedestrian Crossing, Victoria Road
SCC	Waste & Recycling	"Shaping Surrey's Community Recycling Centres 2017
Tandridge DC	Local Plan	Garden Village Consultation
Mole Valley DC	Local Plan	Scope & Content of Local Plan
SCC	Pay and Conserve -	Proposed Car Park Charing on Surrey County Council's Countryside Estate
DEFRA	SES Water Drought Plan 2017	Action to be taken in case of drought
RBBC	Licensing	Proposed Changes to Current Taxi and Private Hire Licensing Policy
Mole Valley DC	Local Plan	Greenfield Call for Sites
Highways England	Smart Motorway Scheme	M23 Junctions 8 to 10
RBBC	DMP Reg 19	Response to Reg 19 Submission Document
WSCC	Local Plan	Proposed Modifications to the Joint West Sussex Minerals Local Plan

**Planning Committee:**

The Planning Committee meets monthly and members of the public are encouraged to attend and address members on planning or other matters. I would like to thank all those members of the public who did attend to express their views and concerns throughout the year.

Our comments on planning applications are available to view on our website together with our responses to consultations.

We continue to offer training and updates to committee Members both internally and externally through the Surrey Association of Local Councils (Surrey ALC). We also encourage presentations by Officers from the Borough Council. The Community Infrastructure Levy (CIL) is a new charge which will, in suitable developments, result in 15% of the levy being transferred to the Town Council for local projects for the benefit of residents.



Unfortunately, most ongoing new developments in the town are not liable to CIL, as all the major developments currently in Horley predate CIL. We look forward to this new income stream giving benefit to Horley residents in the future.

In conclusion, I would like to thank my Vice Chairman, Cllr Richard Olliver, and all members of the committee for their hard work and support throughout the last year. My thanks, also to Judy Morgan, our planning officer, without whose support and hard work our job would be impossible. I would also like to thank Alan Jones for his work, especially on the Café Project and Joan Walsh our new Town Clerk for all the work she puts in to make sure the information is available to our Committee members.

**Richard Biggs**  
**Chairman, Planning & Development Committee**  
**31 March 2018**

## **Mayoral Engagements 2017 - 2018**

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Interview on Susy Radio re the Quality Award to the Town Council.  
Presentation of Town Award at St Bart's Church  
Raising of the Commonwealth Flag at Reigate Town Hall  
Performance of Musicals by East Surrey Guides  
Gracewell Care Home Summer Fete  
Reigate & Banstead Civic Service at Christ the King Church, Salfords  
Reigate & District Scouts AGM  
Photoshoot at Taylor Wimpey Sales Offices re HIB Sponsorship  
Horley Carnival  
Annual Choral Mattins at Guildford Cathedral  
Surrey Mayors' Luncheon hosted by Chairman of Surrey County Council  
Surrey Mayors Association Welcome Party  
Opening of Trinity Oaks School Summer Fair  
Horley Singers Summer Concert  
Opening of Manorfield Primary School Summer Fair  
South & South East in Bloom Judging Day  
Visit to Loseley Park (Invitation from Lord Lieutenant of Surrey)  
Interview on Susy Radio (Station's 5<sup>th</sup> Birthday)  
Surrey Mayors Association Garden Party & AGM  
Interview on BBC Radio Surrey regarding Precinct regeneration  
Tree Planting at Nork Park to commemorate the Centenary of the Battle of Passchendaele  
Civic Service for Farnham Town Council  
South & South East in Bloom Awards Ceremony  
Horley in Bloom Awards Evening  
Induction of new Rector at St Bart's Church  
Horley Lions Reception for sponsors and recipients of donations  
Re-opening of the Air Balloon Pub & Restaurant  
RBL Surrey Poppy Launch  
Horley Lions Bonfire & Fireworks Display  
Re-dedication of the Memorial Gardens  
National Two Minutes Silence in Town Centre Precinct  
Remembrance Sunday Parade & Service  
Photoshoot for Horley Skate Park Opening  
Prizegiving at Horley Flower Club Christmas Show  
Opening of Manorfield School Christmas Fair  
Judging of Christmas Cakes at Gracewell Park Care Home  
Town Centre Carol Service and Hospitality  
Presentation of Retirement Gifts to Alan Jones  
Horley Singers Christmas Concert  
Christmas Eve Carol Service at Horley Methodist Church  
Horley Town Football Club – FA Vase 4<sup>th</sup> Round Match  
Presentation of Certificates at Horley Young People's Centre  
Presentation of cheque to Age UK at Wykeham House  
Poppy Appeal Cadet Competition Presentation Night  
Commonwealth Flag Raising at Reigate Town Hall  
100<sup>th</sup> Birthday Party at Barfield Care Home  
Armed Forces Covenant Update, Reigate Town Hall  
Horley Photographic Club Awards Presentation

## Town Awards

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The Town Awards scheme has been in operation since 2000, with the first awards being presented at the Annual Town Meeting of 10 April 2000. Nominations for Town Awards are invited every year, when anyone can complete a nomination form, together with a seconder, to propose an individual for outstanding service or commitment to the Town. Horley Town Council is responsible for the administration and final selection of award winners, according to strict guidelines and criteria.

The Awards Sub Committee reviews the nominations and makes its recommendations to the Town Council. Award winners receive a Town Badge, a Certificate of Commendation and their Citation. Presentations are usually made at the Town Meeting or at other appropriate events such as the Horley in Bloom Awards Ceremony, subject to the award winners' discretion.

This year an award is to be presented to Roy Martin, our former caretaker and general "Man about Town", for exceptional service to Horley Town Council, above and beyond the call of duty, for over 30 years.

Previous recipients of the Town Awards:

<b>2017</b>	Michael Nichols
<b>2016</b>	Helen Peters
<b>2015</b>	Brian Buss
<b>2013</b>	Ann Middlecote Ian Yeo
<b>2012</b>	Doug Kilborn Peter Moxley BEM
<b>2011</b>	Veronica Ballard Alison Brice
<b>2010</b>	Dr Jim Williamson Kathleen Tremble (Posthumous Award)
<b>2009</b>	Tom Anglim
<b>2008</b>	Robert Garfitt Andrew Partridge
<b>2007</b>	Andrew Kent
<b>2007</b>	Alan Tracey
<b>2005</b>	Barbara Hall
<b>2005</b>	David Hall
<b>2005</b>	John Melvin
<b>2004</b>	Gordon McGinty
<b>2004</b>	Gill Partridge
<b>2004</b>	Douglas Simpson
<b>2002</b>	Walter Jupp and Doreen Jupp
<b>2002</b>	John McFarlane
<b>2002</b>	John Rigby
<b>2000</b>	Graham Larcombe
<b>2000</b>	Joan Fewtrell and Syd Fewtrell
<b>2000</b>	Lew Targett
<b>2000</b>	Penny Jeffers
<b>2000</b>	Richard Smith
<b>2000</b>	Andy Thompson

**Fund Holder Statement**

**Report for the Period:** 01 April 2017 to 22 March 2018

<b>Horley Edmonds Endowment Fund</b>			
<b>Market Value of Fund at 31 March 2017</b>			<b>£121,649.79</b>
	<b>TOTAL</b>	<b>Receipts £0.00</b>	<b>Payments £0.00</b>
<b>Total Fund at 22 March 2018</b>			<b>£121,649.79</b>

<b>Grants Income &amp; Expenditure</b>			
<b>Opening Balance at 01 April 2017</b>			<b>£2,947.68</b>
		<b>Receipts</b>	<b>Payments</b>
Dividend Receipts		£3,649.50	
Contribution to Community Foundation			£1,368.57
Grant Payments			£2,440.00
	<b>TOTAL</b>	<b>£3,649.50</b>	<b>£3,808.57</b>
Balance at 22 March 2018			<b>£2,788.61</b>
Net Income expected by 31 March			<b>£760.31</b>
<b>Balance available for grant making at 1<sup>st</sup> April 2018</b>			<b>£3,548.92</b>

**Statement of Grants  
Given**

**01 April 2017 to 22 March 2018**

<b>Date</b>	<b>Applicant</b>	<b>Amount</b>	<b>Note</b>
24/04/2017	Citizens Advice Reigate and Banstead	£740.00	Older Persons Advice Horley project providing advice, information and casework to 150 vulnerable older people through home visits
03/07/2017	St Wilfrid's Church, Horley	£200.00	Refurbishment of a kitchen to enable a Church to provide more community initiatives.
03/07/2017	ESRA (Employment Support Retraining Agency)	£500.00	Specialist rolling 1-1 sessions and group tuition aimed to help disadvantaged and unemployed people aged 18 and above who have had mental health issues find, return to or retain work
15/12/2017	Tall Ships Youth Trust (TSYT)	£1,000.00	Residential voyages for disabled or disadvantaged young people (February 2018 to January 2019).
			<b>4 grants given to the value of £2,440.00</b>

# THE HENRY SMITH CHARITY HORLEY

Parish of Horley (189) Charity No 237044

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## **Income & Expenditure Accounts for 2017-18**

### **INCOME**

Balance at 1.3.2017	1779.14
Smith Award	7040.00
<b>Total</b>	<b>8819.14</b>

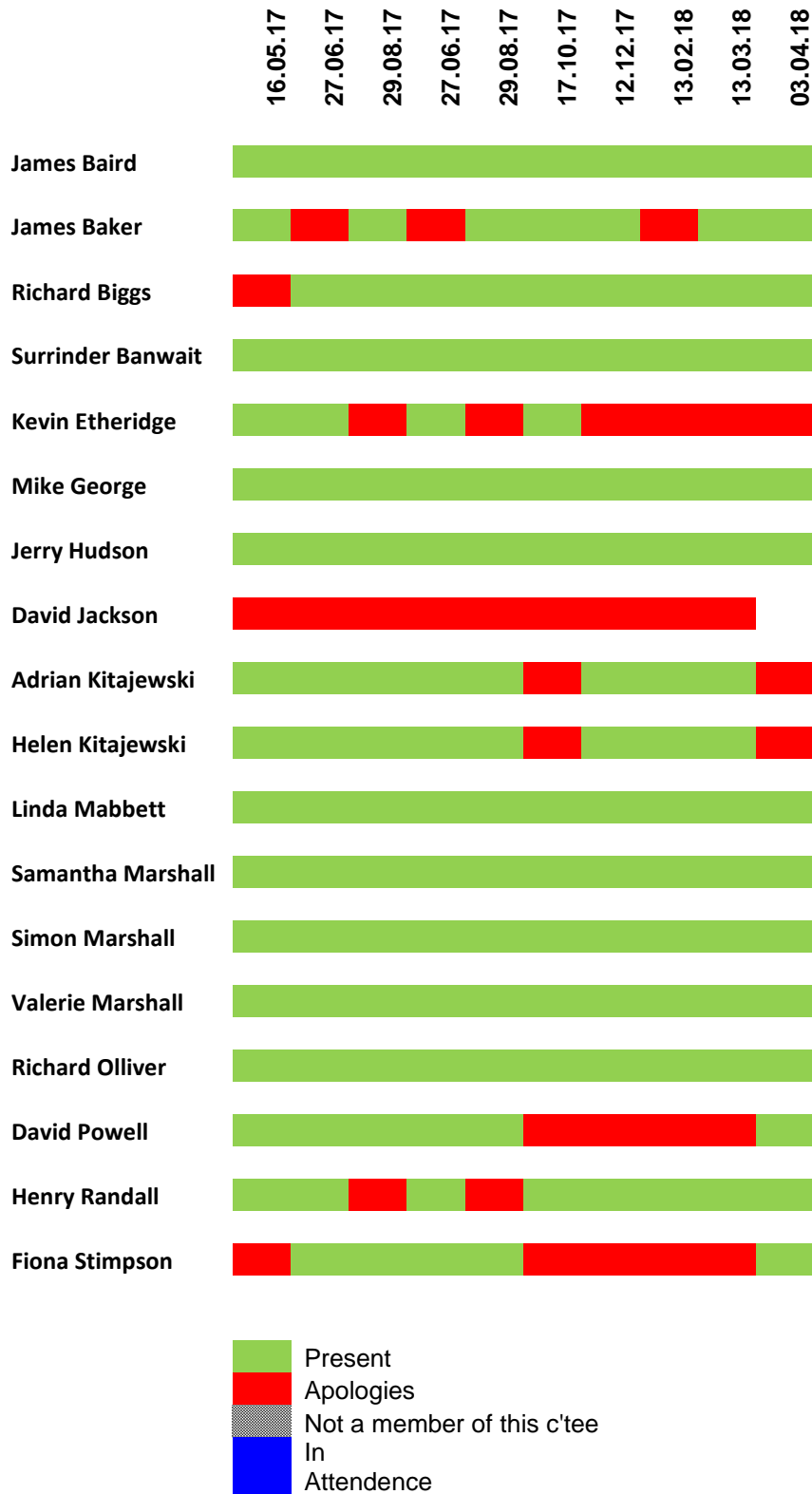
### **EXPENDITURE**

Grants	
Disabled persons	550.00
Students	1050.00
Single Parents	120.00
Christmas Gifts	2880.00
Distressed Family	200.00
<b>Total Expenditure</b>	<b>4800.00</b>

Balance at Bank	4019.14
	<b>8819.14</b>

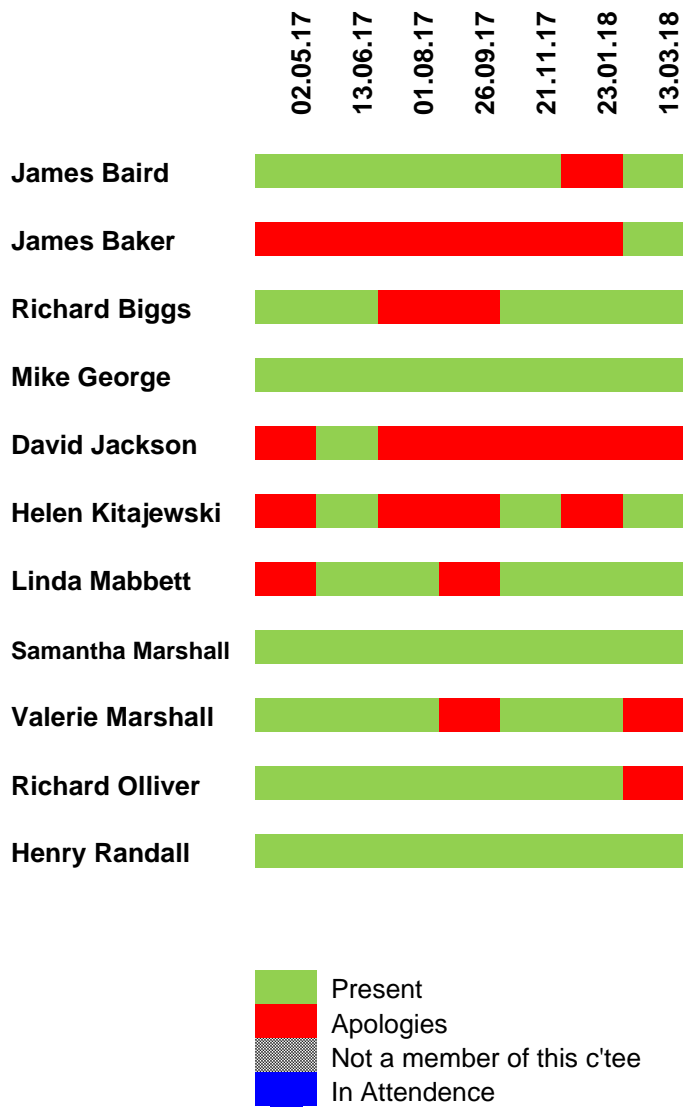
N.B. There are no Tesco Vouchers to hand  
£150 of Christmas Vouchers awarded to a Single Parent Family, the  
balance to elderly applicants  
Admin Expenses amounting to £73.00 for 2017-18 to be claimed in next year

**FULL COUNCIL ATTENDANCE STATISTICS 2017/18**

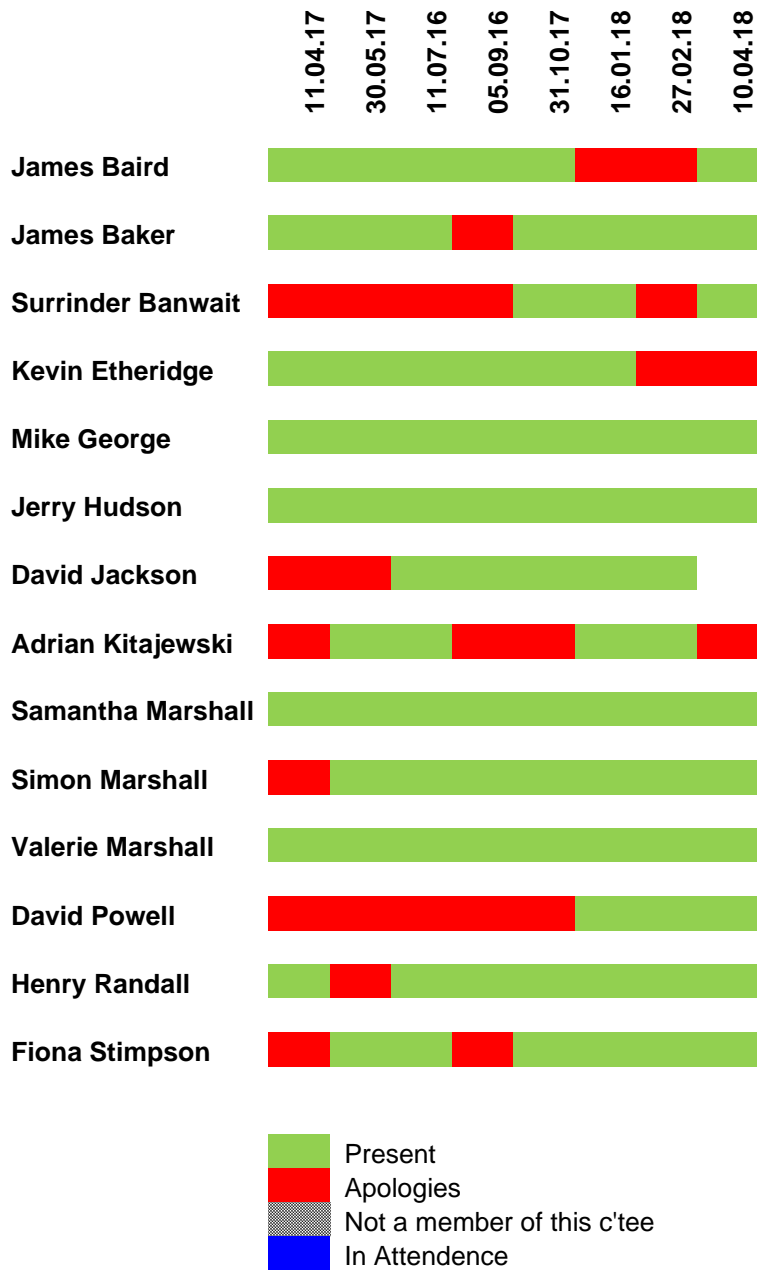


Cllr David Powell was granted leave of absence to perform his Mayoral Duties as Mayor of Reigate and Banstead

**FINANCE & GENERAL PURPOSES COMMITTEE ATTENDANCE STATISTICS 2016/17**

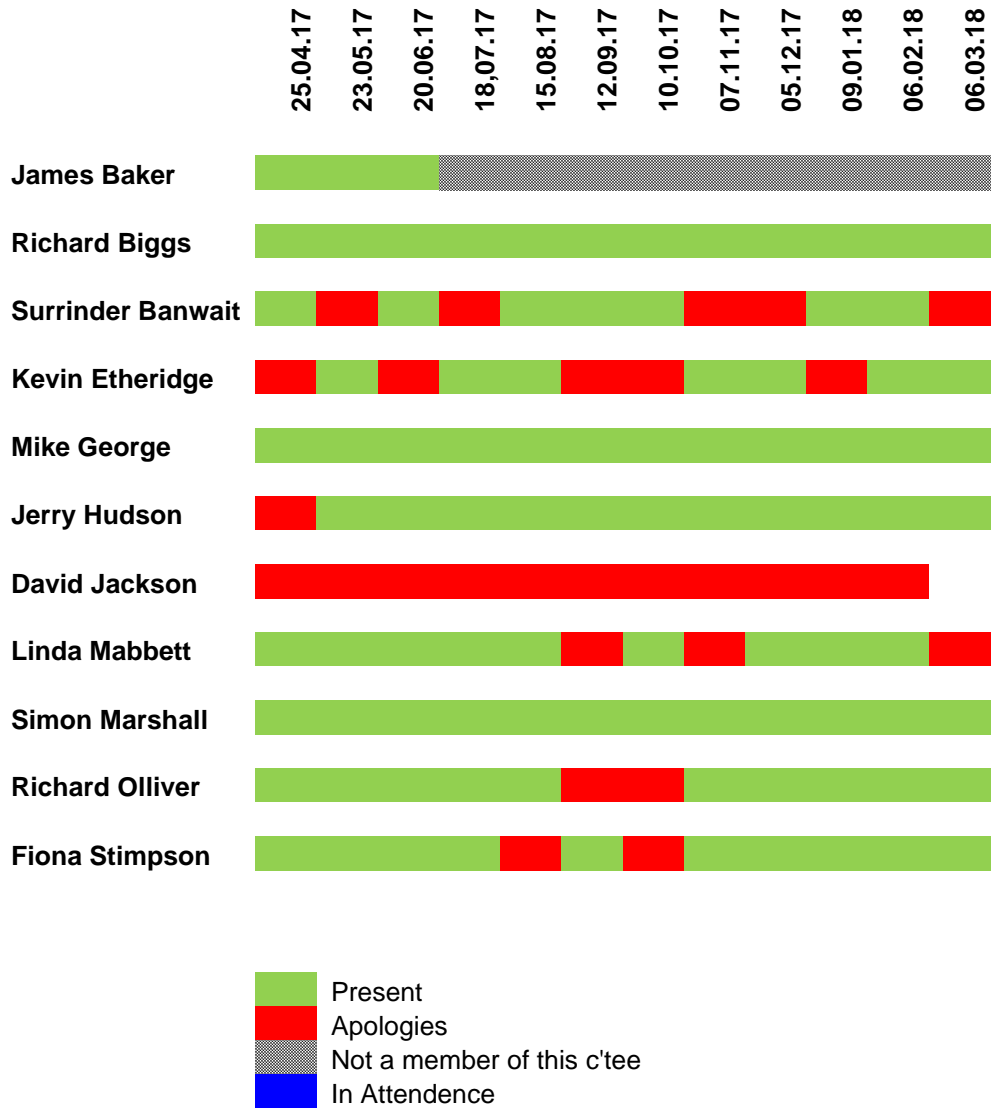


**LEISURE & AMENITIES COMMITTEE ATTENDANCE STATISTICS 2017/18**





**PLANNING & DEVELOPMENT COMMITTEE ATTENDANCE STATISTICS 2017/18**



**Horley Town Council**  
**Income & Expenditure Account**  
01/04/2016 to 31/03/2017

(Last) Year Ended 31 Mar 2016		(Current) Year Ended 31 Mar 2017
	<b><u>Income</u></b>	
302,780.00	PRECEPT	315,882.00
82,348.64	INCOME	55,264.97
47,873.97	LETTINGS AND RENT	60,709.93
201.35	OFFICE EXPENDITURE	195.03
10,600.00	GROUNDS MAINTENANCE	15,000.00
11,888.30	COURT LODGE/INNES PAVILION	1,290.00
5,182.98	TOWN CENTRE	7,006.75
105.15	HORLEY RECREATION GROUND	1,439.15
6,880.40	ALLOTMENTS	5.00
95.28	OFFICE MAINTENANCE & REPAI	0.00
284.19	GENERAL	369.14
4,000.00	SECURITY	0.00
	EMLYN MEADOWS	850.00
	GRANTS AND DONATIONS	0.00
<b><u>£472,240.26</u></b>		<b><u>£458,011.97</u></b>
	<b><u>Expense</u></b>	
80.00	EMLYN MEADOWS	1,251.80
1,893.70	LETTINGS AND RENT	2,654.75
9,431.42	OFFICE EXPENDITURE	15,077.89
154,593.16	SALARIES AND PENSIONS	165,259.32
35,813.86	OFFICE MAINTENANCE & REPAI	19,138.18
39,461.85	GENERAL	38,905.25
113,019.00	GROUNDS MAINTENANCE	88,767.26
-14,924.00	HORLEY RECREATION GROUND	10,634.56
29,224.41	COURT LODGE/INNES PAVILION	25,908.42
577.50	MICHAEL CRESCENT	508.70
3,812.22	ALLOTMENTS	3,594.82
12,035.17	TOWN CENTRE	12,116.26
7,476.13	SECURITY	7,014.48
4,700.00	GRANTS AND DONATIONS	5,637.50
<b><u>£397,194.42</u></b>		<b><u>£396,469.19</u></b>
	<b><u>General Fund</u></b>	
<b>215,376.56</b>	Balance at 01 Apr 2016	<b>191,317.40</b>
<u>472,240.26</u>	ADD Total Income	<u>458,011.97</u>
687,616.82		649,329.37
<u>397,194.42</u>	DEDUCT Total Expenditure	<u>396,469.19</u>
290,422.40		252,860.18
<u>99,105.00</u>	Transfer to/from Reserves	<u>78,900.00</u>
<b><u>£191,317.40</u></b>	Balance at 31 Mar 2017	<b><u>£173,960.18</u></b>

## Horley Town Council

### BALANCE SHEET

31/03/2017

<i>(Last) Year Ended</i> 31 Mar 2016		<i>(Current) Year Ended</i> 31 Mar 2017
£	<b>CURRENT ASSETS</b>	£
0.00	Stocks and stores	0.00
0.00	Work in progress	0.00
893.00	Debtors (Net of provision for doubtful debts)	5,712.37
0.00	Payments in advance	0.00
10,399.06	VAT Recoverable	11,808.71
326,187.14	Cash in hand	372,905.32
337,479.20	<b>TOTAL ASSETS</b>	390,426.40
	<b>CURRENT LIABILITIES</b>	
17,917.85	Creditors	9,322.27
<b><u>319,561.35</u></b>	<b>NET ASSETS</b>	<b><u>381,104.13</u></b>
	<b>Represented by:</b>	
191,317.40	General fund Balance	173,960.18
	<b>Reserves:</b>	
0.00	Capital	0.00
128,243.95	Earmarked	207,143.95
<b><u>319,561.35</u></b>		<b><u>381,104.13</u></b>