



HORLEY TOWN COUNCIL

ANNUAL REPORT 2014 - 2015

Presented at the Town Meeting on 27 March 2015

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INTRODUCTION

The Annual Report is issued by Horley Town Council and we trust you will find it to be an interesting insight into our business and other activities over the past municipal year. This year the Town Meeting has been brought forward to 27 March 2015 in order to avoid any overlap with Local Elections campaigns. The election of all Horley Town Councillors will take place on 7 May 2015 when members will be elected for a term of four years.

Included in this publication are reports from the Chairman and Town Mayor, as well as all the statutory reports made by the Town Council's Committee Chairmen, all of which will be presented at the Town Meeting. It also includes a variety of information and statistics. At the time of producing this Annual Report our accounts for 2014/15 are not available, but we have included financial information relating to the financial year 2013/14. The unaudited accounts for 2014/15 will be made available to the public for inspection from 1 June until 26 June 2015. We expect to publish the audited Annual Return on our website in October 2015.

A list of all the Town Councillors and their representation on committees and outside bodies is included in the next few pages. An electronic copy of this report is also available from our website www.horleysurrey-tc.gov.uk.

We have been delighted to launch our new-look website recently, which will continue to be reviewed with regular news updates, Council Agenda and Minutes, together with a variety of community and business information.

Lastly, if you have any queries relating to the information contained in this document, please contact the Town Council Offices at:

92 Albert Road, Horley RH6 7HZ

Telephone: 01293 784765 email: town.clerk@zen.co.uk.



Alan Jones
Town Clerk
9 March 2015

STATISTICS AND INFORMATION

The Town Council is administered as a first tier local government authority in an area whose County Authority responsibilities are maintained by Surrey County Council and whose District Council responsibilities are maintained by Reigate & Banstead Borough Council.

There are approximately 22,000 people residing within the boundary of this Town Council of which 17,172 are registered electors as at 1 April 2014.

The Precept is collected on the Town Council's behalf by Reigate & Banstead Borough Council. For the fiscal year 2015/16, it is set at £ 302,802. This equates to a sum of £34.62 per band D household, unchanged from the previous year. Please refer to the Finance Chairman's report for more details about the precept and reserves.

The main responsibilities of the Town Council are:

- Edmonds Community Hall (Albert Rooms) Lettings
- Allotments
- Bay Close Open Space
- Children's Playgrounds
- Christmas Tree (Town Centre)
- Church Meadows
- Court Lodge Fields
- Emlyn Meadows
- Football Pitch Hire at Court Lodge Fields
- Hanging Baskets
- Horley in Bloom
- Horley in Spring
- Horley Recreation Ground
- Innes Pavilion (Court Lodge Playing Fields)
- Michael Crescent Centenary Park
- Newsletter Production
- Planning and Development Consultation
- Riverside Garden Park
- Riverside Walk
- Saturday Market
- South & South East in Bloom
- Tennis Courts
- Town Centre Planters
- Town Guide
- War Memorial
- Website and Social Networking
- Working in Partnership with the Horley & District Chamber of Commerce
- Working in Partnership with the Horley Town Management Group
- Working in Partnership with Reigate & Banstead Borough Council
- Working in Partnership with Surrey County Council
- Yattendon Road Recreation Ground

TOWN COUNCILLORS

Horley North (4)

Simon Marshall	CON	12 Castle Drive, Horley RH6 9DB	784765
Valerie Marshall	CON	12 Castle Drive Horley, RH6 9DB	784765
Michael Miller	CON	50 Haroldslea Drv, Horley RH6 9DU	784201
Jan Spratt	CON	92 Albert Road, Horley RH6 7HZ	784765

Horley North Central (3)

Kevin Hagerty	CON	46 Massetts Road Horley, RH6 7DS	820500
David Powell	CON	48 Fairfield Ave, Horley RH6 7PD	774695
Fiona Stimpson	CON	19 Church Road, Horley RH6 7EY	784965

Horley North East (2)

Jack Chapman	CON	43 Bonehurst Road, Horley RH6 8PJ	786165
Dr Richard Olliver	CON	2 Limes Avenue, Horley, RH6 9DH	786710

Horley North West (4)

Mike George	RA	31 Rutherwick Close, Horley RH6 8RD	411655
David Jackson	CON	4 Newlands Close Horley RH6 8JR	07754 210669
Tony Schofield	CON	Heronwood House, Langshott Wood Horley RH6 9LN	824450
Roy Sherwin	CON	Little Manor, Apperlie Drive, Horley RH6 9EU	771485

Horley South Central (3)

Richard Bethell	CON	1 Hamilton Close, Horley, RH6 7HW	783195
Mo Goldsmith	CON	92 Albert Road, Horley RH6 7HZ	784765
Michael Robinson	CON	243 Balcombe Road, Horley RH6 9EF	821001

Horley South East (2)

James Baird	CON	92 Albert Road, Horley RH6 7HZ	784765
Samantha Marshall	CON	92 Albert Road, Horley RH6 7HZ	784765

17 of the above members were elected at the Local Government elections held on 5 May 2011.

Celia Austin resigned on 13 May 2014.

David Jackson was co-opted on 2 September 2014

POLITICAL BALANCE OF THE COUNCIL

Committees

Leisure & Amenities Committee

Conservative Party	13	93%
Residents' Assoc. / Independent	1	7%
	<u>14</u>	

Finance & General Purposes Committee

Conservative Party	11	92%
Residents' Assoc. / Independent	1	8%
	<u>12</u>	

Planning & Development Committee

Conservative Party	9	90%
Residents' Assoc. /Independent	1	10%
	<u>10</u>	

Chairman & Town Mayor:

CLr Richard Olliver

Vice-Chairman & Deputy Town Mayor:

CLr Mike George

**Leisure & Amenities
Committee**

J Baird
R Bethell
J Chapman (**Vice-Chairman**)
M George
M Goldsmith
Samantha Marshall
Simon Marshall (**Chairman**)
V Marshall
R Olliver
D Powell
M Robinson
R Sherwin
J Spratt
F Stimpson

**Planning & Development
Committee**

J Chapman
M George (**Chairman**)
K Hagerty
D Jackson
Simon Marshall
M Miller
R Olliver
T Schofield (**Vice-Chairman**)
J Spratt
F Stimpson

Finance & General Purposes Committee

J Baird
R Bethell
M George
M Goldsmith
D Jackson
Samantha Marshall
Simon Marshall
M Miller (**Vice-Chairman**)
R Olliver
D Powell
M Robinson
R Sherwin (**Chairman**)

Sub-Committees & Working Groups 2014/2015

<u>Sub-Committee</u>	<u>Councillor(s)</u>	<u>Reporting to:</u>
Awards Sub-Committee	Mo Goldsmith, Simon Marshall, Richard Olliver, David Powell	Full Council
Corporate Plan Sub-Committee	Jack Chapman, Mike George, Richard Olliver, David Powell, Tony Schofield, Roy Sherwin	Full Council
Edmonds Management Committee	Council Chairman, F&GP Chairman, David Powell	Full Council
Horley Town Council and Reigate & Banstead Borough Council Liaison Committee	Council Chairman & Committee Chairmen	Full Council
Leaders' Group	All Chairmen (plus Vice-Chairmen)	Full Council /Committee concerned
Police Liaison Committee	Jack Chapman, Mike George, Simon Marshall, Richard Olliver, Tony Schofield	Full Council
Second Runway Sub-Committee	James Baird, Richard Bethell, Mike George, Mike Miller, David Powell, Tony Schofield	Full Council
Staff Sub-Committee	Chairman & Vice Chairman of Council, Committee Chairmen	Full Council
Strategy & Forward Planning Advisory Group	Richard Bethell, James Baird, David Powell, Tony Schofield, Roy Sherwin (other members as invited)	Full Council
Local Design Advisory Committee	Mike George, Richard Olliver, Fiona Stimpson	Planning & Development
Planning Applications Sub-Committee	P&D Chairman & Vice-Chairman, Richard Olliver	Planning & Development
Communications Sub-Committee	James Baird, Mike George, Samantha Marshall, Richard Olliver, Michael Robinson	Finance & General Purposes
Internal Audit Review Sub- Committee	F&GP Chairman and Vice-Chairman	Finance & General Purposes
Standing Orders Sub-Committee	Chairman of Council Committee Chairmen, James Baird	Finance & General Purposes
Grounds Maintenance Sub-Committee	Jack Chapman, Simon Marshall, David Powell	Leisure & Amenities
Himalayan Balsam Action Group	Richard Bethell, Jack Chapman, Mo Goldsmith, Simon Marshall, Valerie Marshall, David Powell, Jan Spratt	Leisure & Amenities
Horley in Bloom Advisory Committee	Jack Chapman, Richard Bethell, Mike George, Simon Marshall, Valerie Marshall, Fiona Stimpson, Marcia Atkinson, Monica Read, Betty Thompson plus Members of other local organisations	Leisure & Amenities

**Horley Open Spaces Advisory
Committee**

Richard Bethell, Jack Chapman,
Mike George, Samantha Marshall,
Simon Marshall, Valerie Marshall,
David Powell, Fiona Stimpson,
Emanuel Flecken (RBBC),
Ian Wright (RBBC),
County Cllr Kay Hammond,
Kevin Lerwill (GGP) Cathy Cooper
(local resident), Paul Capper
(Horley Piscatorial),
John Davies (Horley Piscatorial)

Leisure & Amenities

Outside Bodies 2014/2015

<u>Outside Body</u>	<u>Councillor(s)</u>	<u>Reporting to:</u>
Gatwick Airport Consultative Committee (GATCOM)	Mike George Fiona Stimpson (Sub)	Planning & Development
Gatwick Diamond Business	Richard Bethell	Planning & Development
Horley Regeneration Forum	P&D Chairman & Vice-Chairman Richard Olliver	Planning & Development
Horley Town Management Group (HTMG)	Simon Marshall, S&FP representative, Richard Olliver (Sub)	Planning & Development
Borough Standards Committee	Richard Bethell	Finance & General Purposes
Surrey Association of Local Councils (Surrey ALC)	Richard Olliver	Finance & General Purposes
Carnival Advisory Committee	Mike George, Mo Goldsmith, Samantha Marshall, Valerie Marshall, Fiona Stimpson plus members of other local organisations	Leisure & Amenities
Churchyards Committee	Mike George, David Powell	Leisure & Amenities
Gatwick Greenspace Partnership	Mike George, Simon Marshall	Leisure & Amenities

Chairman's Report 2014-2015

I was very proud to be elected Chairman and Town Mayor for a third year.

It has been a very busy year and one of great achievement. We continue to give good value for money to our local residents. We have been able to reduce the effect of double taxation by obtaining a significant grant from Reigate and Banstead Borough Council. The Innes Pavilion at Court Lodge Fields has had the roof replaced and has been upgraded for future use as a Community Hall. We have undertaken a wide ranging survey of local residents regarding a possible second runway at Gatwick.

The Council web site has been completely overhauled and new monthly *eHighlights* has been launched. We encourage residents to register their email addresses for these electronic news letters.

The transfer of the allotments in the Acres to the Town Council is now complete. These plots will be available to local residents and will reduce the waiting list for allotments in the town.

We have had another very successful year in the South & South East in Bloom Competition, where we once again obtained two Silver Gilt awards. It was good to see the Town and Memorial gardens looking so great particularly in the centenary anniversary of the commencement of the First World War.

The Town Council continues to try and improve facilities for its residents on a very small budget. You may have seen my regular news items in the RH6 Uncovered magazine. We intend to keep up this momentum in the future.

If you have any views on issues about the Town or how we could improve things, please let us know.

My thanks must go to my Vice-Chairman and Deputy Town Mayor, Cllr Mike George, for all his support and hard work. I would also like to thank the Chairmen of the major committees and all the members of the Council for all they do and for the enormous amount of effort they put into trying to make Horley a better place for all its residents.

We owe a vote of thanks to the hard work put in by the Town Clerk: Alan Jones; Deputy Town Clerk: Carol Fenton; Administrative Officers: Joan Walsh / Rose Cavanagh, and our Parks Warden and all round helper: Roy Martin.

Richard J Olliver
Chairman and Town Mayor

9 March 2015

Retrospective for the financial year ending 31 March 2015.

With the timing of the Elections, this Town Meeting is taking place before the books are closed. However we believe that this committee has navigated the year with a good degree of success, and will leave solid foundations for the new council.

The major "event" was undoubtedly the signing of an agreement with Reigate & Banstead Borough Council whereby your council would be compensated for spending that elsewhere in the Borough would be for the Borough's account. The index linked ten year agreement starting at £35000 pa, whilst, in our view, an understated amount, was, frankly, all we were going to get, and is a significant step forward in mitigating the previous unfairness.

Our first, unbudgeted, payment was received and the decision taken to recycle it to reduce the pension deficit. The last revaluation indicated a deficit of £94,000 and this simply could not be wished away. With this payment plus an additional £11,000 that we are legally required to pay annually, the deficit should be progressively reduced.

The other "event" which is perhaps below the radar was that, having spent a fortune on re-roofing the Innes Pavilion at Court Lodge Fields, the Baptist Church rented the facility for the year, whilst its new premises were being built. This provided welcome stability following the difficulties of previous years. The church will shortly move into its new building and the challenge will be to find new users. It is an expensive facility to look after and maintain solely for weekend football matches.

It finally needs to be said that your council eventually persuaded Reigate & Banstead Borough Council to continue its Council Tax Support Grant of £21,000 for 15/16. Details were set out in this report last year, but in essence it is to compensate for reductions in our income, due to changes in the way council tax is administered, and is given by Central Government to the Borough. The Borough Council has indicated that it intends to progressively reduce the amount from next year. It remains a national issue and strong representations have been made to the Government by Local Government Associations,

The Town Element of Council Tax

The management of our financial resources led us to the conclusion that it would be appropriate to maintain current levels of tax. The precept announcement set out the intention to place £35,000 into a Council tax stabilization fund with the intention that it could be drawn on to mitigate any potential tax increase during the next council, unless the council is faced with a greater priority. We have been able to do this as well as making £25,000 available for new projects which is anticipated to include the demolition and removal of the old Squash Court / former Scout Hut at Michael Crescent Centenary Park, as the building is becoming internally dangerous. We also intend to pay off the outstanding loan, taken out for the Innes Pavilion roof replacement, with the help of a final grant of £10,000 from the Gatwick Airport Community Trust.

The precept requirement for 2015/2016 is as follows:

	£k
The basic cash need is	287
The New Projects need is	25
Net cash after repayment of pavilion loan	49
less Double Taxation relief	-36
less drawn from reserves	<u>-23</u>
Precept requirement is	302

This translates to the same Band D tax as last year of £34.62

Management of reserves is as important as managing the revenue items. The 15/16 year starts with total Reserves of £216k + some possible savings. As shown above, reserves are budgeted to fall by £23k to £193k. Of this £58k are earmarked for defined future needs leaving a balance of £135k as a General Reserve to cover unknown unknowns! With the risk profile of HTC this is slightly higher than strictly needed, but will possibly give the new Council a little more fire power for appropriate projects. Several projects are being assessed in conjunction with Borough and County Councillors to ensure that Horley speaks with one voice when competing for outside funding, particularly for Sports and Leisure facilities.

It remains for me to thank all the office team who have all played their part in ensuring prompt and accurate accounts. I am told that, for the first time, to anybody's knowledge, the audit report had absolutely nothing to say on even the tiniest matter. Rose Cavanagh, who has run the accounting, must have a mention, having demonstrated that our monthly accounts can be produced accurately in under 3 working hours from the month end closure. She has kept me on my toes!

Roy Sherwin
Chairman, Finance & General Purposes Committee
24 February 2015

The Town Council provides and maintains four recreation areas. These are Horley Recreation Ground, Court Lodge Playing Fields, Emlyn Meadow and Michael Crescent Centenary Park. Also, under devolved powers, we maintain on behalf of Reigate & Banstead Borough Council the following – Riverside Garden Park, Yattendon Road Recreation Ground, Church Meadows, Bay Close open space and Riverside Walk.

I would like to thank the many members who have supported me during the year by giving up their time at the weekends to make inspections of the recreation areas.

I was very pleased that we exceeded last year's high standards in the South & South East in Bloom Competition and won two Silver Gilt awards.

Our own Horley in Spring and Horley in Bloom Competitions were again well-supported this year. This was a tremendous effort by all who took part, including the judges and our hard-working staff. These competitions are now very popular.

Our association with Gatwick Greenspace has again proved to be a great asset, with a number of projects taking place around the town. Many thanks to Kevin Lerwill for all his help. Kevin has now also set up Horley Conservation Group, consisting of Councillors and residents who are interested in doing occasional gardening and clearance work to improve the look of open spaces around the town.

Cllr David Powell and his band of helpers have done an excellent job in removing the large amount of Himalayan Balsam in a number of our recreation areas, our thanks should go to them. Himalayan Balsam is an invasive plant that grows up to 10 ft high, particularly on river banks. This is an on-going project that will take several years. Cllr Powell is also tackling small pockets of another invasive plant, Japanese Knotweed that have sprung up in various places.

Horley Recreation Ground has been busy, with a funfair and a circus, both of which were well-supported, and both will be visiting again during the forthcoming year. It was also the venue for the Horley Lions Donkey Derby and Charity Dog Show.

The carnival also took place in the Recreation Ground last year, following a break of several years, and was so successful that it is to be repeated in June. This is largely due to the hard work of the Carnival Committee, consisting of members from different organisations throughout the town.

Horley Recreation Ground has also been the recipient of two awards to benefit residents, one for £8,500 from the Surrey Legacy Fund for new playground equipment for toddlers and the other for £10,000 from the London Marathon Charitable Trust to replace the outdoor fitness equipment, which is yet to be purchased.

There is still a long waiting list for allotments. The Church Road allotments are popular and well-used and the new allotments at The Acres should be operational soon.

Finally, I would like to thank my very valuable Vice Chairman, Cllr Jack Chapman, and the other members of the L & A committee for all their support and hard work, and a very special thank you to the staff - Alan Jones, Carol Fenton, Joan Walsh, Rose Cavanagh and Roy Martin.

Simon Marshall
Chairman of Leisure & Amenities

9 March 2015

Planning & Development Committee Report 2014-2015

The Town Council is a legal consultee on all planning applications within the parish boundary and the Planning & Development Committee acts for the Council regarding these matters.

Planning Committee:

The Committee meets monthly and members of the public are encouraged to attend and address the Committee on planning or other matters. Our determinations on planning applications are available to view on our web site together with our responses to consultations. I am also happy to take telephone calls or e-mails from residents on the workings of the Committee and its decisions.

The Committee also considers any planning matters from neighbouring authorities such as Crawley, Mole Valley and Tandridge Borough and District Councils, which may have an impact on the town and its residents. During the past 11 months the Committee has considered a total of 261 [244] Planning Applications for Horley. These comprise:-

- 11 [14] Consultations from Surrey County Council (SCC) on schools and others from neighbouring authorities such as Crawley (including Gatwick Airport) and Mole Valley;
- 18 [22] for large developments of 6 or more dwellings;
- 22 [15] for small developments of less than 6 dwellings;
- 143 [125] for extensions, loft conversions, conservatories and fencing;
- 47 [45] covering tree preservation orders;
- 20 [23] for commercial properties including changes of use for retail units.

The figures in brackets are from last year's report and included for comparison purposes and cover a period of twelve months.

In addition to planning applications the Committee is responsible for the following:-

Horley Regeneration:

The Acres development should be completed this year with the new Baptist Church being ready in mid-summer.

With the completion of the S.106 agreement work should begin to start in the near future on the North West development with the building of the link roads from the A217, including a bridge over the flood plain and Rive Mole, and the A23.

Now that the Borough's Core Strategy has been adopted, work has started on designing the Development Management Policies which will influence the areas for future residential and commercial developments, local character and design of buildings, car parking and town centre regeneration. Also included will be the Council's earlier submissions on the open green spaces within the town, to be designated as urban open spaces.

The Town Council intends to be fully involved in the process and will be submitting its proposals shortly.

Gatwick Airport:

Following our briefings over the winter of 2013/14 from Gatwick Airport Ltd [GAL], Gatwick Diamond Business and the Gatwick Area Conservation Campaign this Council decided to embark on the biggest consultation exercise in its history, regarding a possible second runway at Gatwick, as it was felt that the views of our residents should be sought on such an important matter

We started the process with an open public meeting held at Oakwood School, following which a report was published with the outcome of the comments from residents.

There followed a questionnaire hand delivered to every household in the town with an on-line option also being available. From that we received 1,096 responses which helped to form the Council's response to the Airports Commission.

In drafting our response I must acknowledge the technical support we received from our colleagues at Reigate & Banstead Borough Council on matters of noise and air quality. We also worked with them in ensuring that their response and our response were complimentary and we agreed on the issues affecting Horley and other parts of the borough which would be impacted.

The report of the results of the resident's consultation and the response to the Airports Commission consultation can be found on our web site.

Our position at the moment remains that, as the location of the next runway will be decided by Central Government, the Council will work to ensure that, should Gatwick be selected then the commitments made by GAL in respect of financial contributions towards local infrastructure etc. are met. In this we will be helped by the results of the resident's questionnaire, by identifying their views both for and against a second runway.

Through our on-going membership of the Gatwick Airport Consultative Committee [GATCOM] together with our re-appointment as a GATCOM member of the Noise and Track Monitoring Advisory Group [NATMAG] we are actively engaged in all airport matters as they may affect the local communities.

We have continued working through NATMAG to address the question of the overflight of Horley by Gatwick departing flights. In this we received considerable help with the implementation of Performance Based Navigation, which was introduced for all capable aircraft from May last year. This meant that the concentrated flight path moved northwards towards south Reigate and Redhill, much to the annoyance of residents living in those areas. This has resulted in the number of overflights in August 2014 being at the lowest ever on record. However as I mentioned in last year's report, the town can continue to be legally overflown by flights from Heathrow.

Highways:

Yet again the subject of pot holes has continued to be a major concern to the residents, with the Council collating and reporting these as and when they are advised to us. We would encourage residents to report all highways defects, damage to street furniture and defective traffic and street lights either directly to Surrey County Council's interactive web site or via the Town Council; the latter probably being easier for those without internet access. Project Horizon continues to support major highways projects across the town, although one in particular has slipped by twelve months at the request of the Borough Council, to avoid disruption to a new development.

Local Transport:

Whilst the town is relatively well served with bus routes, there are pockets which remain under served. In particular I am referring to The Acres where the construction of the bus gate allowing access to Langshott together with the installation of passing bays has yet to happen. The Council will continue to work with officers and Councillors at Borough and County levels to have this situation resolved as soon as possible.

Another issue concerning residents who live in the eastern part of the town is the lack of bus services to East Surrey Hospital and Redhill; currently their only service [Fastway 20] goes south to the airport and Crawley and switching to services 100 and 400 in other parts of Horley is possible but not easy.

Just as there are issues with bus services accessing The Acres, the Council sees similar problems with the planned bus route to serve the North West Sector.

Horley Town Management Group:

The Council continues to work to support the efforts of this Group.

Flooding:

Over the past year we have become concerned that, whilst there have been numerous meetings of Flood Forums and the like, there has been little evidence on the ground of mitigation learning from the experiences of the flooding over the winter of 2013/14. It was also interesting to note that, within the appraisal documents published by the Airports Commission, there was recognition of the flood risk to areas downstream on the River Mole, such as Horley, from future developments at Gatwick

The Council has had dialogue with Keith Faricy, the Borough Council's Drainage Engineer, and we had hoped to have a meeting with Borough Council representatives on this subject, however no dates to meet have been offered so far. That said the Lead Local Flood Authority is Surrey County Council.

Consultations:

In the past year the Council has responded to the following consultations:-

SCC	Review of the Surrey Rights of Way Improvement Plan	Review of former Report published in 2007
SCC	Surrey Rights of Way	Review of Improvement Plan (ROWIP)
HTC	"Do you want a Second Runway at Gatwick?"	Consultation Exercise with Horley Residents following Open Public Meeting
SCC	Highways	New Policies for Setting Local Speed Limits and Road Safety Outside Schools
GAL	A Second Runway for Gatwick"	Exhibition Dates
GAL	Gatwick Runway Consultation	Second Runway Options for Gatwick
GAL	Gatwick Airspace Changes	Second Consultation
SCC	Local Transport Plan	Local Transport Strategy & Forward Programmes
SCC	Local Transport Plan	Local Transport Review
Airports Commission	Proposed Second Runway at Gatwick Airport	
Airports Commission	Increasing UK's Long-Term Aviation Capacity	Three Options for a New Runway in the South East
Civil Aviation Authority (CAA)	Post Implementation Review (PIR) of P-RNav	PIR Review
Civil Aviation Authority (CAA)	Post Implementation Review (PIR) of P-RNav	Departure Routes
RBBC	Community Infrastructure Levy (CIL)	CIL Tariff
Network Rail	Sussex Area Route Study	GATCOM Response
Govia Thameslink Railway (GTR)	Railway Consultation	December 2015 Timetable
Surrey County Council	Draft Statement of Community Involvement	Minerals & Waste Planning
Dept Communities & Local Govt	Parish Poll Consultation	

As this is my final report of the current administration I thought I should look back on the progress that has been achieved:-

- An increase in the number of residents using the Public Forum to address the Committee.
- Successful transition to a totally paperless system of handling planning applications.
- A majority of Committee members also working paperless.
- Increasing numbers of residents contacting the Council for advice and/or support regarding planning applications.
- Closer working with Borough Council members and officers on planning and regeneration matters
- Publishing Horley planning applications, together with this Council's responses, on our website.

In conclusion, I would like to thank my Vice Chairman, Councillor Tony Schofield, and all members of the Committee for their hard work and support throughout the past year. My thanks, also to the Clerk and staff, without whose support our job would be impossible.

Mike George
Chairman, Planning & Development Committee
16th February 2015

Mayoral Engagements 2014 - 2015

Installation of new High Sheriff at Guildford Cathedral
Brownie Centenary Celebration Party (attended by Cllrs Mo Goldsmith & Samantha Marshall)
St George's Day Fayre (attended by Cllr George)
Reigate District Scouts St George's Day Celebrations (attended by Cllr George)
Gatwick Runway Consultation (attended with Cllr George)
Investiture of British Empire Medals (attended by Cllr Miller)
Surrey ALC event at South of England Show (plus Cllrs Mike Miller, Simon Marshall and the Clerk)
Horley Carnival
Open Day at Amherst House
Horley Singers' Summer Concert
Annual Choral Mattins Service at Guildford Cathedral
Horley Brownies' Charity Conga at Waitrose
High Sheriff Garden Party at South Godstone
Surrey Mayors' Welcome at Reigate Town Hall
Scoutabout at Ardingly
Annual Meeting of Queen Elizabeth Foundation in Leatherhead
Annual Donor Event (Community Foundation for Surrey) at Gatton Hall
South & South East in Bloom Judging
Public Meeting at Oakwood School regarding Possible Second Runway
Awards Evening for Horley Army Cadets
Military Pageant to commemorate the centenary of the start of the First World War at Deepcut
Presentation of "Men of Horley" book at Horley Library
Receipt of First World War Commemoration Bench from Cllr Dorothy Ross-Tomlin at Horley Churchyard
Horley RBL Parade and Drumhead Service (First World War Commemoration)
Commemoration Service for the Centenary of the First World War, Leatherhead
Participation in South East Today television broadcast about Henry Webber
Barnfield Open Day
Crawley Borough Council Civic Service
South & South East in Bloom Awards Ceremony
Chairmen's Networking Day
Horley in Bloom Awards Ceremony
Service for the Judiciary, Guildford
Presentation of "Men of Horley" book to Borough Mayor
Surrey Lord-Lieutenant's Investiture of British Empire Medals
Redhill Corps of Drums – Annual Show Night
Royal British Legion Surrey Poppy Launch
Bonfire & Fireworks Display – Lighting of Bonfire
Opening of Garden of Remembrance
Remembrance Sunday Parade & Service
Remembrance Day Two Minutes Silence in Precinct
Schools Remembrance Service in Memorial Gardens (attended by Cllr George)
Opening of Trinity Oaks School, The Acres
Lighting of Town Christmas Tree with Sam Gyimah MP
Christmas Tree Festival, Horley Methodist Church
Town Centre Carol Service and Councillors' Hospitality
Carol Service at Horley Methodist Church
Opening of new Boots Opticians, Horley
Launch of Macmillan Cancer Support Centre at Reigate Grammar School

Town Awards

The Town Awards scheme has been in operation since 2000, with the first awards being presented at the Annual Town Meeting of 10 April 2000. Nominations for Town Awards are invited every year, when any resident can complete a nomination form, together with a seconder, to propose an individual for outstanding service or commitment to the town. Horley Town Council is responsible for the administration and final selection of award winners according to strict guidelines and criteria.

The Awards Sub Committee reviews the nominations and makes its recommendations to the Council. Award winners receive a Town Badge, a Certificate of Commendation and their Citation. Presentations are usually made at the Town Meeting or at other appropriate events such as the Horley in Bloom Awards Ceremony, subject to the award winners' approval.

We will be presenting an Award to a worthy recipient at this year's Town Meeting.

Previous recipients of the Town Award:-

2013	Ann Middlecote Ian Yeo
2012	Doug Kilborn Peter Moxley
2011	Veronica Ballard Alison Brice
2010	Dr Jim Williamson Kathleen Tremble (Posthumous Award)
2009	Tom Anglim
2008	Robert Garfitt Andrew Partridge
2007	Andrew Kent
2007	Alan Tracey
2005	Barbara Hall
2005	David Hall
2005	John Melvin
2004	Gordon McGinty
2004	Gill Partridge
2004	Douglas Simpson
2002	Walter Jupp and Doreen Jupp
2002	John McFarlane
2002	John Rigby
2000	Graham Larcombe
2000	Joan Fewtrell and Syd Fewtrell
2000	Lew Targett
2000	Penny Jeffers
2000	Richard Smith
2000	Andy Thompson

This year we have been saddened to learn of the deaths of Town Award Holders Tom Anglim and Ann Middlecote.

Horley Edmonds Community Fund

Report to Horley Town Meeting, 27 March 2015

In 2007, Horley Town Council was left a substantial sum in the will of Cyril Edmonds. The Town Council explored a number of potential options and conducted a full public consultation. The preferred option was to set up a permanent fund, which would generate sufficient income from the capital sum to provide funding for community projects and activities that benefit people who live within Horley, including those suffering from disadvantage.

In July 2008, the Town Council appointed the Community Foundation for Surrey (CFS) to manage the Fund and achieve the objectives as outlined above. The sum of £105,000 was transferred to the Foundation, with £100,000 establishing a permanent endowment fund and £5,000 establishing an initial grant-making fund, to be added to by subsequent dividend receipts.

As at 28 February 2015, the Community Foundation for Surrey is pleased to report that:

- The permanent endowment fund has increased in capital value to £117,127.75.
- The Fund has yielded net income of £10,504.55.
- This income has been added to the grant-making fund.
- Twenty-four grants have been awarded to date, totalling £19,046.84 (as outlined below).

The attached Fund Statement for 2014/15 shows activity in the financial year to 28 February 2015.

The Town Council and CFS continue to receive enquiries about the Edmonds Community Fund, and the partnership arrangement is successfully enabling the wishes of the late Cyril Edmonds to be fulfilled.

In addition, using the expertise of CFS, other local philanthropists are also able to be consulted. In some cases, this has enabled local community groups in Horley to receive a joint grant award, with funds coming from the Horley Edmonds Community Fund and further support from another CFS donor.

Statement of Grants Awarded 2008 to 28/02/2015

03/11/2008	Anchor Trust	£913.00	Transport costs for 5 outings in 2009 for elderly
03/11/2008	St Wilfrid's Church	£2,000.00	Replacing the folding doors of a church hall,
09/09/2009	Home Start East Surrey	£1,000.00	family support through home visits for 5
26/05/2010	Strawson Hall Management Committee	£1,000.00	refurbishment of a community hall in Horley
16/09/2010	East Surrey Domestic Abuse Services	£500.00	Domestic abuse awareness workshops for 15-16 year olds
01/02/2011	Furnistore in East Surrey	£500.00	Maintenance of van for deliveries and collections of furniture and household goods
16/11/2011	Delta Club	£1,000.00	Assistance towards travel, venue hire and outings for a social club for adults with disabilities
19/01/2012	Better Together	£500.00	English lessons for local Polish adults in Horley
27/04/2012	Reigate & Redhill Live at Home Scheme	£500.00	Day centre providing support for elderly people in Horley
07/03/2013	Raven Housing Trust	£700.00	Soca/Boxercise workshops for young people in Horley
19/03/2013	Horley Evening Womens Institute	£264.00	Hire of Horley Methodist Church hall for 11 months for this newly established local group
28/03/2013	Delta Club	£1,000.00	Regular social activities for disabled adults in Horley
03/07/2013	Horley Flower Club	£959.59	New speakers and microphones to enhance

			demonstrations at a flower club in Horley, particularly for the benefit of elderly or hard of hearing members.
16/09/2013	Archway Theatre Company	£1,000.00	equipment to enable the establishment of a community cinema in Horley
16/09/2013	Horley Singers	£514.00	music for Christmas Concert at Horley Methodist Church
05/02/2014	Contact the Elderly	£1,000.00	Re-launch of a friendship scheme in Horley to support vulnerable elderly people.
05/02/2014	Youth Empowerment Crime Diversion Scheme (YES+)	£500.00	Delivering six 6-week sessions across 6 Schools in East Surrey designed to divert young people away from offending behaviour.
05/02/2014	Horley Insight Group	£700.00	Hiring meeting place and guest speakers for this group supporting people with visual impairments
02/04/2014	Horley Baptist Church	£1,000.00	"Living Stones Church and Community Centre" building project to support the whole community.
02/04/2014	Anchor Trust	£400.00	Social trips for elderly residents at a residential home in Horley.
02/04/2014	UBB Basketball Club	£800.00	Supporting basketball coaching for children in Horley during lunchtimes or after school.
04/08/2014	Horley Town Council	£296.25	Purchase of a lectern to place 'Men of Horley' WWI commemorative book upon
16/10/2014	9th Horley Scout Group	£1,000.00	Camping equipment for scouts of all ages in Horley
04/02/2015	Delta Club	£1,000.00	Specialised transport to enable disabled Delta Club members to leave their homes and meet together.
24 grants given to the value of £19,046.84			



Horley Edmonds Fund

Accounting Period: 01 April 2014 to 28 February 2015
Fund Established: 2008
Fund Description: The Fund will support voluntary and community groups, charities and individuals in need within the area of benefit

Capital Statement - Horley Edmonds Endowment Fund

	Credit	Debit
Market Value of fund at 01 April 2014		£111,647.83
TOTAL	£0.00	£0.00

Interim Update:

Current Capital Fund Value at 28 February 2015 **£117,127.75**

Grant Fund Statement - Horley Edmonds Fund

	Credit	Debit
Opening Balance at 01 April 2014		£3,349.61
Dividend Receipts	£4,082.56	
Management fees		£1,256.04
Grant Payments		£4,496.25
TOTAL	£4,082.56	£5,752.29
Balance available for grant making at 28 February 2015		£1,679.88

Statement of Grants Given



01 April 2014 to 28 February 2015

Date	Applicant	Amount	Note
02/04/2014	Anchor Trust	£400.00	Social trips for elderly residents at a residential home in Horley.
02/04/2014	UBB Basketball Club	£800.00	Supporting basketball coaching for children in Horley during lunchtimes or after school.
02/04/2014	Horley Baptist Church	£1,000.00	"Living Stones Church and Community Centre" building project to support the whole community.
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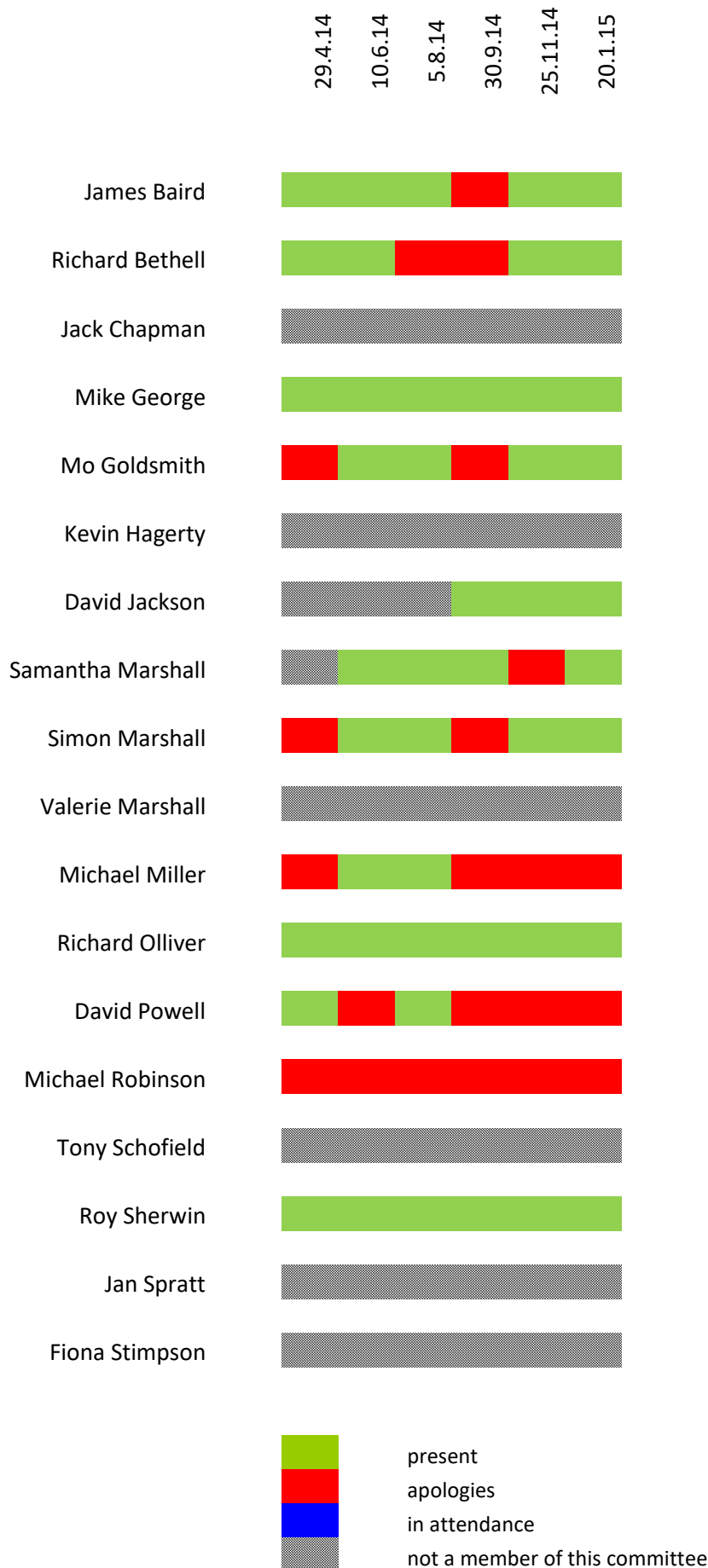
6 grants given to the value of £4,496.25

FULL COUNCIL ATTENDANCE STATISTICS 2014/15



 present
 apologies

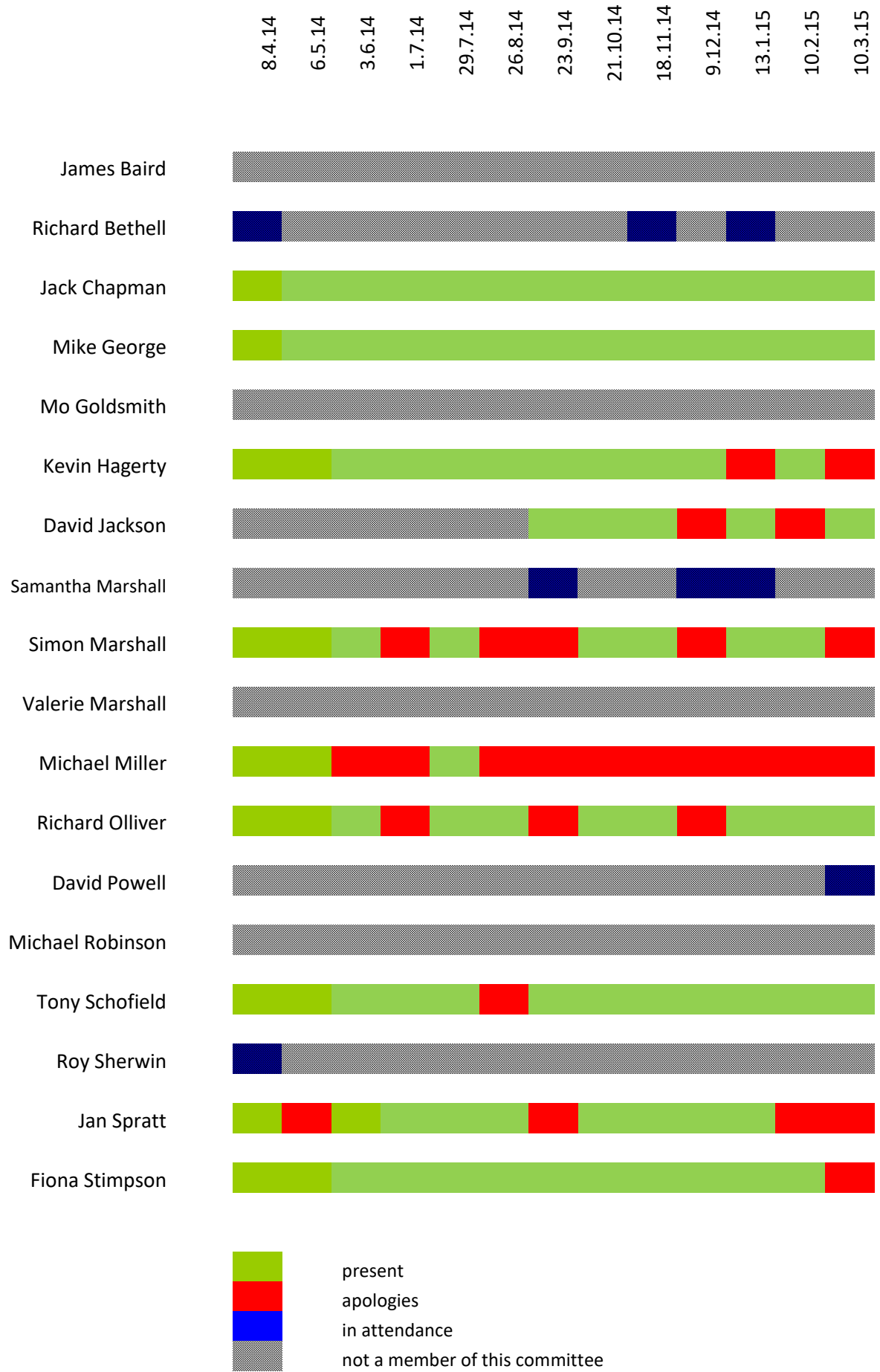
FINANCE & GENERAL PURPOSES COMMITTEE ATTENDANCE STATISTICS 2014/15



LEISURE & AMENITIES COMMITTEE ATTENDANCE STATISTICS 2014/15



PLANNING & DEVELOPMENT COMMITTEE ATTENDANCE STATISTICS 2014/15



Horley Town Council

BALANCE SHEET

31/03/2014

(Last) Year Ended
31 Mar 2013

(Current) Year Ended
31 Mar 2014

£	LONG TERM ASSETS	£
0.00	Fixed Assets and Long term Investments	0.00
0.00	Long Term Debtors	0.00
CURRENT ASSETS		
0.00	Stocks and stores	0.00
0.00	Work in progress	0.00
2,875.00	Debtors (Net of provision for doubtful debts)	9,593.32
0.00	Payments in advance	0.00
9,856.91	VAT Recoverable	11,013.57
0.00	Temporary lendings (investments)	0.00
188,884.05	Cash in hand	220,067.51
201,615.96	TOTAL ASSETS	240,674.40
CURRENT LIABILITIES		
14,610.84	Creditors	47,581.61
0.00	Temporary borrowing	0.00
187,005.12	NET ASSETS	193,092.79
Represented by:		
158,908.62	General fund Balance	178,848.84
Reserves:		
20,852.55	Capital	0.00
7,243.95	Earmarked	14,243.95
0.00	Adjustments	0.00
187,005.12		193,092.79

Horley Town Council
Income & Expenditure Account
01/04/2013 to 31/03/2014

(Last) Year Ended
31 Mar 2013

(Current) Year Ended
31 Mar 2014

Income

295,830.00	PRECEPT	283,890.00
24,119.47	INCOME	40,330.44
42,803.40	LETTINGS AND RENT	48,613.24
411.91	OFFICE EXPENDITURE	296.67
6,950.00	GROUNDS MAINTENANCE	6,960.82
1,445.07	COURT LODGE/INNES	84,541.36
218.75	TOWN CENTRE	311.47
5.15	HORLEY RECREATION	170.15
3.45	ALLOTMENTS	3.45
287.94	GENERAL	0.00
200.00	GRANTS AND DONATIONS	700.00
128.95	OFFICE MAINTENANCE &	0.00
£372,404.09		£465,817.60

Expense

1,564.28	LETTINGS AND RENT	1,611.50
12,625.09	OFFICE EXPENDITURE	15,633.10
127,200.49	SALARIES AND PENSIONS	132,339.34
18,664.76	OFFICE MAINTENANCE &	17,862.44
41,186.37	GENERAL	39,545.01
78,410.00	GROUNDS MAINTENANCE	67,935.64
6,906.27	HORLEY RECREATION	6,002.22
3,681.72	COURT LODGE/INNES	153,108.96
922.73	MICHAEL CRESCENT	1,924.17
800.00	EMLYN MEADOWS	0.00
556.20	ALLOTMENTS	4,102.60
8,588.17	TOWN CENTRE	7,287.27
6,736.40	SECURITY	6,119.28
11,795.00	GRANTS AND DONATIONS	5,150.00
	Provision for Doubtful Debts	1,108.40
£319,637.48		£459,729.93

General Fund

55,220.65	Balance at 01 Apr 2013	158,908.62
372,404.09	ADD Total Income	465,817.60
427,624.74		624,726.22
319,637.48	DEDUCT Total Expenditure	459,729.93
107,987.26		164,996.29
-50,921.36	Transfer to/from Reserves	-13,852.55
£158,908.62	Balance at 31 Mar 2014	£178,848.84

Transfers:

General Fund to Capital Reserve £-20,852.55
General Fund to Earmarked Reserve £7,000.00