



Horley Town Council



**ANNUAL REPORT
2006/07**



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INTRODUCTION

This is the fourth Annual Report to be issued by Horley Town Council and we trust you will find it to be an insight into our business and activities over the past municipal year.

This report incorporates all the statutory committee reports made by the Town Council's committee chairmen which were presented at the Annual Town Meeting on 23 March 2007. It also includes a variety of information and statistics. At the time of producing this annual report our accounts for 2006/07 are not yet available, therefore we have included financial information relating to the financial year 2005/06. However, it is anticipated that the unaudited accounts for 2006/07 will be available to the public for inspection in June 2007 and the audited accounts will be available from September 2007.

A list of all the Town Councillors and their representation on outside bodies is included in the next few pages.

An electronic copy of this report is also available from our website, www.horleysurrey-tc.gov.uk. Our web site will continue to be updated with regular news updates, council minutes and a variety of community and business information.

Lastly, if you have any queries relating to the information contained in this document, please contact the council offices at Albert Road, Horley RH6 7JA (tel 01293 78476) or by e-mail to alan.jones@horleysurrey-tc.gov.uk.



Alan Jones
Town Clerk

14 April 2007

Horley Town Council gratefully acknowledges the assistance of Tyne Harman, Oakwood School who designed the cover sheet and prepared the attendance statistics during her work experience week.

TOWN COUNCILLORS

Horley North

Mr Simon Marshall	CON	12 Castle Drive Horley RH6 9DB	786859
Mr Michael Miller *	CON	50 Haroldslea Drive, Horley RH6 9DU	784201
Dr Richard Olliver	IND	2 Limes Avenue, Horley, RH6 9DH	786710

Horley North Central

Mrs Diana Andrews	LIB	16 Wesley Close, Horley RH6 8JB	773189
Ms Deborah Ashley-Smith	CON	1 St Hilda's Close, Horley RH6 7BA	776197
Mr Graham Larcombe	LIB	63 Church Road, Horley RH6 8AB	432632

Horley North East

Mr Tony Breen	CON	34 Massetts Road, Horley RH6 7DS	771991
Mr Jack Chapman	CON	Forge Cottage, 43 Bonehurst Road, Horley RH6 8PJ	786165

Horley North West

Mrs Denese Brooke-Harte	UKIP	47 Parkhurst Road, Horley RH6 8EU	418090
Mr Mike George	RA	31 Rutherwick Close, Horley RH6 8RD	411655
Ms Maureen Goldsmith	CON	Council Offices, Albert Road, Horley RH6 7JA	784765
Mrs Andrea Venn	CON	The Old House, Bremner Avenue Horley RH6 8EP	823775

Horley South Central

Mr Edwin Andrews	LIB	16 Wesley Close, Horley RH6 8JB	773189
Mr Bernard Kendall	CON	3 Heritage Lawn, Horley RH6 9XH	820624
Mr Barry Weston	RA	20 Hatchgate, Horley RH6 7EA	428948

Horley South East

Dr Andrew Kent	RA	151 Balcombe Road, Horley, RH6 9DR	430611
Mr John Meech ++	CON	41 Castle Drive, Horley RH6 9DD	783655

* Town Mayor and Chairman of the Town Council

++ Vice Chairman of the Town Council

Key:	Political Affiliation
CON	Conservative
LIB	Liberal Democrat
RA	Residents' Associations
IND	Independent

Note: 16 the above members were elected on 1 May 2003. Cllrs Sarah Branwhite and Tania Peppiatt were co-opted on 20 May 2003. Tania Peppiatt resigned from the council on 6 December 2005 owing to ill health. Richard Olliver was co-opted on 14 February 2006. Sarah Branwhite resigned on 13 February 2007 having moved out of Horley.

Town Clerk Alan Jones	Council Offices, Albert Road, Horley, RH6 7JA	784765
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POLITICAL BALANCE OF THE COUNCIL

Full Council

Conservative Party	9	52%
Liberal Democrat Party	3	18%
Residents Associations	3	18%
UK Independence Party	1	6%
Independent	1	6%
	<u>17</u>	

Committees

Finance & General Purposes Committee

Conservative Party	8	62%
Liberal Democrat Party	2	15%
Residents Associations	1	15%
UK Independence Party	1	8%
	<u>13</u>	

Leisure & Amenities Committee

Conservative Party	6	60%
Liberal Democrat Party	2	20%
Residents Associations	1	10%
Independent	2	10%
	<u>10</u>	

Planning & Development Committee

Conservative Party	5	40%
Liberal Democrat Party	2	20%
Residents Associations	2	20%
UK Independence Party	1	10%
Independent	2	10%
	<u>10</u>	

Committee Membership - 2006/2007

CHAIRMAN OF THE COUNCIL: Cllr M Miller
VICE-CHAIRMAN OF THE COUNCIL: Cllr J Meech
SAFETY OFFICER - Chairman of the Council

Leisure & Amenities Committee

E Andrews
Ms D Ashley-Smith
J Chapman (**Vice-Chairman**)
M George
Ms M Goldsmith
G Larcombe
S Marshall (**Chairman**)
J Meech
M Miller
R Olliver

Planning & Development Committee

Mrs D Andrews (**Vice-Chairman**)
Mrs D Brooke-Harte
J Chapman
M George
A Kent (**Chairman**)
G Larcombe
J Meech
M Miller
R Olliver
Mrs A Venn

Finance & General Purposes Committee

Mrs D Andrews
E Andrews
Ms D Ashley-Smith (**Vice-Chairman**)
T Breen (**Chairman**)
Mrs D Brooke-Harte
Ms M Goldsmith
J Kendall
A Kent
S Marshall
J Meech
M Miller
Mrs A Venn
B Weston

Sub-Committees 2006/2007

<u>Sub-Committee</u>	<u>Councillor(s)</u>	<u>Reporting to:</u>
Corporate Plan Sub-Committee	Diana Andrews, Tony Breen, Jack Chapman, Mike George, Simon Marshall	Full Council
Decisions Sub-Committee (Finance & General Purposes)	Chairman or Vice Chairman of Council plus Chairman & Vice Chairman of Finance & General Purposes	Full Council
Decisions Sub-Committee (Leisure & Amenities) and (Planning & Development)	Chairman or Vice Chairman of Council plus Chairman & Vice Chairman of Leisure & Amenities or Chairman & Vice Chairman of Planning & Development	Full Council
Local Strategic Partnership	Vice-Chairman of Council (Substitute – Chairman)	Full Council
Staff Sub-Committee	Chairman & Vice Chairman of Council, Committee Chairmen Denese Brooke-Harte	Full Council
Horley Master Plan Advisory Committee	All Town Councillors plus members of other local organisations, as appropriate	Planning & Development
Horley Master Plan Consultative Forum	Diana Andrews Andrew Kent	Planning & Development
Horley Town Centre Task Group	Diana Andrews Richard Olliver	Planning & Development
Awards Sub-Committee	Sarah Branwhite Mo Goldsmith Andrew Kent Graham Larcombe Michael Miller	Finance & General Purposes
Borough Standards Committee	Andrew Kent	Finance & General Purposes
Clean Neighbourhoods and Environment Act Sub-Committee	Denese Brooke-Harte, Mo Goldsmith, Simon Marshall, John Meech	Finance & General Purposes
Editorial Sub-Committee (Newsletter & Town Guide)	Denese Brooke-Harte Bernard Kendall, Andrew Kent Andrea Venn	Finance & General Purposes
Quality Status Sub-Committee	Eddie Andrews, Mike George Bernard Kendall	Finance & General Purposes

Relocation of Town Council Offices Sub-Committee	Chairman & Vice Chairman of Council, Committee Chairmen Bernard Kendall, Graham Larcombe, Barry Weston (other members welcome to attend)	Finance & General Purposes
Risk Assessment Sub-Committee	Eddie Andrews Mike George Andrew Kent John Meech	Finance & General Purposes
Standing Orders Sub-Committee	Chairman of Council Committee Chairmen Diana Andrews	Finance & General Purposes
Christmas Lights Advisory Committee	Debbie Ashley-Smith, Graham Larcombe, Simon Marshall, Michael Miller, Richard Olliver, Barry Weston, B Cllr Allen Kay	Leisure & Amenities
Emlyn Meadows Advisory Committee	Jack Chapman, Mike George, Mo Goldsmith, Simon Marshall, Barry Weston C Cllr Kay Hammond Members of Public and Local Organisations	Leisure & Amenities
Football Pitches Sub-Committee	Jack Chapman, Simon Marshall and Assistant Clerk	Leisure & Amenities

Outside Bodies 2006/2007

<u>Outside Body</u>	<u>Councillor(s)</u>	<u>Reporting to:</u>
Access Group	Maureen Goldsmith	Finance & General Purposes
Area Passenger Transport Consultative Group (East Surrey)	Richard Olliver (Substitute – Mike George)	Planning & Development
Campaign to Protect Rural England (CPRE – Reigate & Banstead)	Jack Chapman	Planning & Development
Churchyards Committee	Andrew Kent Mike George	Leisure & Amenities
Citizens Advice Bureau	Debbie Ashley-Smith	Finance & General Purposes
Fastway Liaison Group	Bernard Kendall Graham Larcombe	Planning & Development
Gatwick Airport Consultative Committee (GATCOM)	Bernard Kendall (Substitute – Richard Olliver)	Planning & Development
Gatwick Greenspace Partnership	Mike George (Substitute – Michael Miller)	Leisure & Amenities
Horley Alliance	Council Chairman P&D Chairman P&D Vice-Chairman F & GP Chairman	Planning & Development
Horley In Bloom	All Town Councillors welcome to attend	Leisure & Amenities
Horley Sports (Social) Club	Mike George Michael Miller (Substitutes as necessary)	Finance & General Purposes
Liaison with Church Road Allotment Holders	Jack Chapman	Leisure & Amenities
Local History Management Committee	Maureen Goldsmith	Finance & General Purposes
Surrey County Association of Parish & Town Councils	John Meech (substitute – Michael Miller)	Finance & General Purposes

**Surrey County Playing
Fields Association**

Michael Miller

Leisure & Amenities

**Town Centre Management
Group**

Debbie Ashley-Smith
Denese Brooke-Harte

Leisure & Amenities

**Youth Matters
Representative**

Debbie Ashley-Smith
Simon Marshall (Sub)

Leisure & Amenities

STATISTICS AND INFORMATION

The Town Council is administered as a first tier local government authority in an area whose County Authority responsibilities are maintained by Surrey County Council and whose District Council responsibilities are maintained by Reigate & Banstead Borough Council.

There are about 23,000 people residing within the boundary of this Council of which approximately 15,905 are registered electors.

The Precept is collected on the Town Council's behalf by Reigate & Banstead Council. For the fiscal year 2007/08, it is set at £269,376. This equates to a sum of approximately £31.90 per band D household. The Precept for the previous fiscal year 2005/06 was set at £255,790.

The main responsibilities of the Town Council are:

A23 Recreation Ground including Memorial and Ornamental Gardens

Albert Rooms lettings

Allotments

Children's Playgrounds

Christmas Tree

Council Office lettings

Court Lodge Recreation Ground

Emlyn Meadows

Football hire at Court Lodge Playing Fields

Hanging Baskets

Horley in Bloom

Innes Pavilion

Michael Crescent Centenary Park

Planning and Development Consultation

Tennis Courts

Town Centre Management in partnership with the Town Centre Management Group

Town Guide

War Memorial

Website



Allotments



Albert Rooms



**Opening of new
multi-purpose
court**



Horley in Bloom

CHAIRMAN'S REPORT: THE MUNICIPAL YEAR 2006/07 UNDER REVIEW

I have felt greatly honoured and privileged to represent the Town Council in this my fourth year as Town Mayor and Chairman. This is also the final year of the present council as we look forward to the local elections in May. I have served the council as Town Mayor since 2003 and looking back I am very proud of the achievements, notably the award of Quality Status in 2004.

The municipal year 2006/07 has again been a very demanding and challenging one for this Council. The Town Council is working in partnership with many organisations as the relentless growth of Horley continues. The Town Council represents the powerful democratic voice of the local community and we shall do our utmost to ensure that changes are made not just for changes sake, but that Horley will receive the benefit of planned improvements.

We have received substantial funding from two sources, first from the Crime & Disorder Reduction Partnership for important improvements to the lighting in the Horley A23 Recreation Ground and secondly from Reigate & Banstead Borough Council, using s106 funding, to provide the new Multi Purpose Court. We have also been fortunate to receive funding from County Councillors' and Borough Councillors' members' schemes. These are examples of the continued confidence shown in the Town Council by other authorities.

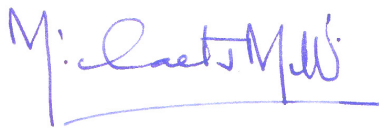
Our seventeen members, the majority of whom are in full time employment, work very hard for the people of Horley and carry out their duties most conscientiously. They devote much of their free time to the Town Council without any financial reward and I would like to thank them all personally for their valuable contribution in the past four years. We shall publish our councillors' attendance statistics in our Annual Report next month, which will demonstrate how much time has been devoted to council business. Sarah Branwhite has reluctantly had to give up her seat as she has moved out of the area, but I also thank her for her efforts.

I am delighted that in 2006 we had a tremendous response to our Grants Scheme. We received a number of exciting and worthwhile projects for careful consideration. We had to make some difficult decisions and awarded a total of £3,465 to 8 different local organisations. We have just launched the 2007 scheme and there is plenty of time to lodge applications.

Looking forward, we expect 2007/08 to be an exciting and interesting year with a newly elected council. The Town Council is in fact planning for the next five years through our Corporate Plan for 2007/2011 and it will state the Town Council's vision and aspirations for Horley.

I must of course thank our hard working staff for their efforts throughout the past year.

Finally I would genuinely wish to thank the public of Horley for welcoming me so generously as their Town Mayor, and for the words of encouragement that they have given me during the past four years. I have been most grateful and will always look back on my tenure with treasured memories. Thank you.



Michael J Miller

Chairman and Town Mayor
14 March 2007

FINANCE & GENERAL PURPOSES COMMITTEE REPORT 2006/07

Committee Members

Tony Breen [Chairman]
Debbie Ashley-Smith [Vice-Chairman]
Diana Andrews
Eddie Andrews
Denese Brooke-Harte
Maureen Goldsmith
Bernard Kendall
Andrew Kent
Simon Marshall
John Meech
Michael Miller
Andrea Venn
Barry Weston

Committee Responsibilities

The Committee supervises all financial, administrative and civic matters and ensures that all procedures and financial transactions are dealt with in accordance with the various statutes governing local authority activities. The Committee approves expenditure recommended by the Leisure & Amenities Committee and the Planning & Development Committee. Accounts are checked regularly and two councillors are rostered to conduct an internal audit prior to each F & GP Committee meeting. A number of councillors serve on sub-committees and outside bodies, which report back to this committee.

Finance

The Council's accounts are run strictly in accordance with various statutory instruments and guidance received from the National Association of Local Councils. I am pleased to report that all our procedures and internal controls were conducted to the satisfaction of the internal auditor. In the opinion of BDO Stoy Hayward plc, the external auditors, our accounts received complete and unqualified acceptance, and we are fully in accordance with the Audit Commission's requirements. The audited balance sheet for 2005/06 showed an increase in the general reserves from £22,700 to £26,892.

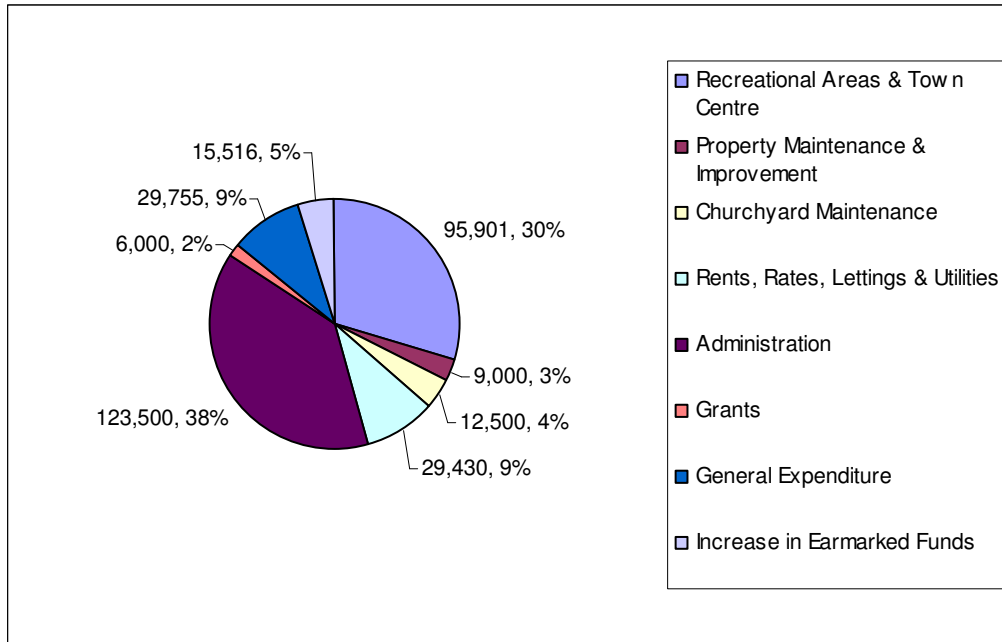
Looking towards the end of the financial year 2006/2007, the Council accounts remain in a strong state and, when the balance sheet is drawn up next week, the general reserves are likely to be in excess of the £30,000 forecast. Although the precept is raised from residents of the town, unlike other higher tier authorities, the Town Council receives no central government grant. However, one of the benefits of achieving Quality Status was that we were able to make a bid to the Quality Parish Investment Fund. We are hopeful a further bid can be made in 2007/08.

Looking forward to the forthcoming financial year, the Parish element of Council Tax for 2007/2008 has been set at £269,376, which represents an annual increase of £1.50 per Band D household. The pie chart which follows describes the apportionment of overall expenditure. We have worked hard to achieve best value for the public in the cost of services and facilities provided by the Town Council, and we have ensured that any increase is kept within reasonable levels. It has to be recognised that the council has a responsibility for the continued upkeep of our recreation parks and community hall, as well as the costs of office relocation and the commitment to provide a quality service to residents.

This Town Council has also been informed by the Borough Council that the costs of the Local Elections in May 2007 will increase significantly, mainly as result of Government legislation to maximise participation and to reduce the potential for fraud. We have no control over these costs

but have been advised that they are likely to be in excess of £14,000. We shall do everything we can to mitigate this.

The Town Council has considered the need to improve security in our recreation grounds. We are therefore going to place improved lighting in the Horley A23 Recreation Park, thanks to a successful bid from the Crime and Disorder and Reduction Partnership.



Forecast Expenditure 2007/08

Web Site

Businesses and local organisations continue to be added to our local directories on the web with an increased number of hits on the web site. We use the web site to accept football pitch bookings and Albert Rooms lettings. We deal with many enquires on our website seeking information about Horley, and interestingly, a growing number of queries come from potential tourists. In February 2007 the web site received a record 16,000 visits

Newsletter

Quarterly issues of our newsletter, Horley Highlights, are produced and delivered to the public using up to 50 distribution points. The 2007 Town Guide is in preparation and will be delivered to all households in the summer. It will be produced by MAD Ideas, a local Horley publishing company.

Government Initiatives

The Council has fully revised its Freedom of Information Act Publication Scheme, which allows members of the public access to specified council documentation and publications. The Council's Risk Assessment has been comprehensively revised, following consultation with the F&GP sub-committee.

Albert Rooms and Town Council Offices

The Albert Rooms goes from strength to strength and it has become a popular venue for regular activities such as country dancing, pilates, martial arts etc. and is often used seven days each week. This increased demand sometimes means that we unfortunately have to disappoint some hirers. However it is also a permanent home for Kidzone, an after school club. The Town Council plans to move its offices to the Albert Rooms, subject to planning permissions.

Acknowledgments

Finally, I must extend my thanks to Alan Jones and Carol Fenton for their hard work in all matters relating to this Committee. I would also like to thank Sue Dalley for her diligent work on the accounts and support at internal audit sessions.

Lastly my thanks must be recorded to all members of the Committee for their hard work throughout the past year.



Tony Breen

*Chairman, Finance & General Purposes Committee
12 March 2007*

LEISURE & AMENITIES COMMITTEE REPORT
2006-07

Committee Members

Simon Marshall Chairman
Jack Chapman Vice-Chairman
Eddie Andrews
Debbie Ashley-Smith
Mike George
Maureen Goldsmith
Bernard Kendall
John Meech
Michael Miller
Richard Olliver

The Town Council provides and maintains four recreation areas, these are the A23 Recreation Ground, Court Lodge Fields, Emlyn Meadows and Michael Crescent Centenary Park

It also manages the allotments and is responsible for certain landscaped areas in the town centre. The Committee also supports projects, such as Horley in Bloom, and is represented on several youth projects.

We were very lucky to hold a Horley in Bloom competition this year because of the water shortage. It was good to see the entrants finding ways of catching rainwater, well done to all of them, and thanks also to all our staff and the Officers from Reigate and Banstead Council. Next year we hope to be taking part in South East in Bloom as well.

The Youth Council has had a good year and has held its first event - during half-term week an ice rink was erected in the car park. The Youth Council is doing well but we need more young people to make it the success that it deserves.

During the year we have continued our success in providing extra CCTV cameras in the A23 recreation ground near the Charlesfield Road entrance. Inhibitors have been installed at the entrances to the park to prevent motor bike riders from riding into the park. Faye White, the England and Arsenal Ladies' football captain opened the new multi-purpose court, which is now well used. New five-a-side football posts have also been erected at Court Lodge Fields.

The Nature Trail in Emlyn Meadow is continuing to thrive. This year we planted some more trees in the fenced-off area, ones that are better suited to the wet conditions. Some new seats, in keeping with the area, have also been constructed. Shortly we will be putting up some bird boxes, sowing wild seeds and also planting shrubs around part of the earth bund. We were very lucky to receive funding from the Awards for All Scheme and this will allow an environmental artist to work with local schools. County and Borough Councillors also continue to support the project.

We have continued to provide a grant to maintain the churchyards. We have erected a new fence between the allotments and the Horley New Churchyard.

My Vice Chairman and I have continued to carry out weekly inspections of all the recreational facilities. During the year I have had regular meetings with our

grounds maintenance contractor and the police. I would like to thank them for all their help.

Finally, I wish to extend my thanks to the Vice Chairman, the rest of the committee and the staff.



Simon Marshall
Chairman, Leisure & Amenities Committee
9 March 2007



Nest boxes for Emlyn Meadows



New playing surface at Michael Crescent



Town Meeting



War Memorial

PLANNING & DEVELOPMENT COMMITTEE REPORT **2006 - 2007**

Committee Members

Cllr. Dr. Andrew Kent Chairman
 Cllr. Diana Andrews Vice-Chairman
 Cllr. Denese Brooke-Harte
 Cllr. Jack Chapman
 Cllr. Mike George
 Cllr. Graham Larcombe
 Cllr. John Meech*
 Cllr. Michael Miller*
 Cllr. Dr. Richard Olliver
 Cllr. Andrea Venn*

*Also Borough Councillor

Committee Responsibilities

Under a statutory consultation arrangement, the Borough Council is obliged to seek Horley Town Council's comments on all applications for development within the parish boundary. The Committee is authorised by the Town Council to address these matters. The Committee also considers planning matters in neighbouring areas deemed to have a significant impact on Horley. These mainly derive from Crawley Borough Council and relate to Gatwick Airport. However, the Council also receives consultations from Surrey County Council and the neighbouring districts of Mole Valley and Tandridge.

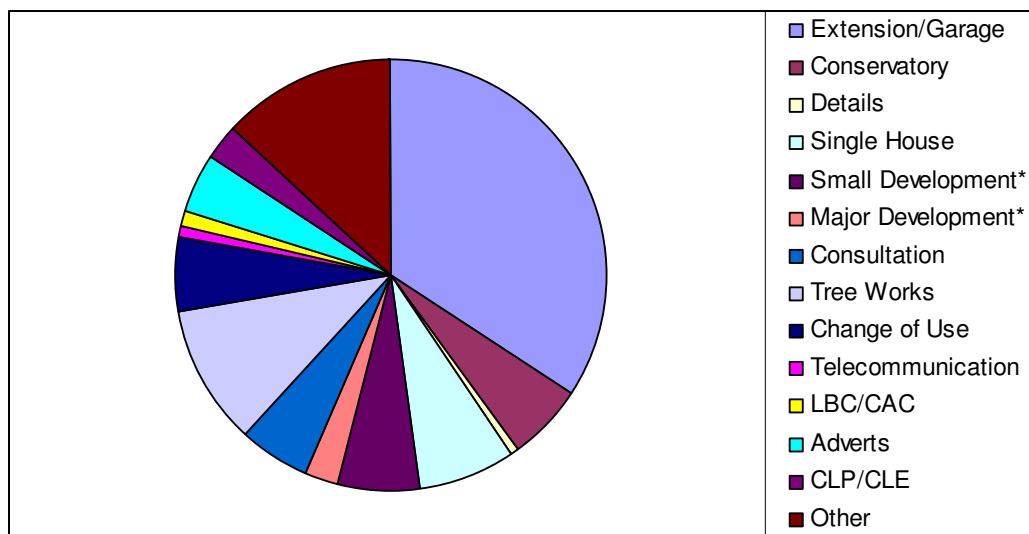
Procedures

Applications are listed by the Council staff and circulated weekly to all Councillors. Detailed plans are on file for consultation if required. Following formal consideration comments are submitted regularly to Reigate & Banstead Borough Council. Weekly planning lists for Horley are posted on the website. The Council's comments on planning applications are routinely forwarded to the local press. Over the course of the council year there will have been 15 Planning Committee meetings. We considered a total of 283 applications between March 21st 2006 and 13th Feb 2007. A breakdown of the types of application considered is shown on the attached spreadsheet.

Planning Applications Statistics

PLANNING APPLICATIONS				
TYPE	No. 2005	No. 2006	No. 2007	PERCENTAGE
Extension/Garage	136	101	96	34.04%
Conservatory	16	20	17	6.03%
Details	40	23	1	0.35%
Single house	12	14	21	7.45%
Small Development ⁺	32	25	17	6.03%
Major Development*	23	4	7	2.48%
Consultation	21	7	15	5.32%
Tree Works	38	34	30	10.64%
Change of Use	10	18	15	5.32%
Telecommunication	0	2	3	1.06%
LBC/CAC	4	1	3	1.06%
Adverts	8	10	12	4.26%
CLP/CLE	12	5	8	2.84%
Other	37	24	37	13.12%
Total	389	288	282	100%

⁺2-20 units *21 or more units



SMALL DEVELOPMENTS			
LOCATION	No. of UNITS	LOCATION	No. of UNITS
42-52 Limes Ave	6 dwellings	38-40 Chaffinch Way	2 houses
121 Balcombe Rd	3 apartments	24-26 Chaffinch Way	2 houses
2 Bullfinch Close	3 houses	6-18 StationRd (x3)	7 flats
2 The Drive	4 apartments	53-55 Meath Green Lane (x2)	14 dwellings
36 High St	3 flats	Rowan, Bonehurst Rd	9 flats
39 Meath Green Lane	14 dwellings		
71 Massetts Rd (x3)	6 flats + 2 lets		

MAJOR DEVELOPMENTS			
LOCATION	No. of UNITS	LOCATION	No. of UNITS
Court Lodge CFS	23-29 dwellings	43-49 High St	23 flats
4-8 Limes Ave	24 apartments	The Grove	41 apartments
North West Sector (x2)	1510 dwellings		

Public Representation

Thirteen representations were made at the Public Forum. These concerned the following applications & issues: Court Lodge CFS site (x2), 4-8 Limes Ave, Green Week, Horley Anderson (x4), 71 Massetts Rd (x3), 21 Limes Ave, Planet Sweet.

Consultations

The committee has responded to the following consultations:

- EA, River Mole Catchment Abstraction Management Strategy
- RBBC, Draft Town Centre Regeneration Proposals
- SCC, Rights of Way Improvement Plan for Surrey
- SCC, Surrey Waste Plan
- RBBC, Land at Meath Green Horley (NW Sector)
- SEERA, Draft SE Regional Spatial Strategy
- Home Secretary, Merger of Surrey & Sussex Police Forces
- DoT, Brighton Main Line Route Utilisation Strategy
- Horsham DC, West & NW of Crawley Joint Area Action Plan
- BAA Gatwick Noise Insulation Scheme

Acknowledgements

I would like to thank my Vice-Chairman, Cllr. Diana Andrews and members of the Committee for their hard work throughout the year. I also thank the Clerk, Deputy Clerk and Assistant Clerk for their excellent administration and advice in support of all Committee matters.

A handwritten signature in blue ink, appearing to read 'A. Kent', with a long horizontal flourish extending to the right.

Andrew Kent

Chairman, Planning & Development Committee, 9 March 2007

FUNCTIONS ATTENDED BY THE TOWN MAYOR

Throughout the municipal year 2006/2007 the Town Mayor, on some occasions accompanied by other Town Councillors, represented the Town Council at the following meetings and events:

Extraordinary Meeting of the Horley Sports (Social) Club (with Cllr George)

Surrey County Council Public Services Lunch

Horley Singers Concert (with other Town Councillors)

The Surrey Scouts Scram Fun Day

The Leisure Centre Review Meeting with invited residents, Town Councillors and Borough Council members and officers

Royal British Legion Celebration Parade and Garden Dedication

Horley Learning Partnership conference dinner

Horley in Bloom Presentation evening (along with other members)

Meeting with Borough representatives and invited members of the public to discuss leisure proposals

Horley Singers Concert

Concert at Saint Hill Manor

Opening of Garden of Remembrance

Remembrance Parade and Service (along with other members)

Public Meeting at Regent Hall about Leisure Proposals (along with other members)

Brambles Dinner at Crawley Civic Hall

Opening of Langshott School Christmas Fayre

Surrey County Council Christmas Reception at County Hall

Switching on of Christmas lights

Horley Learning Partnership Carol Service at St Bartholomew's Church

TOWN AWARDS

The Town Awards scheme has been in operation since 2000, with the first awards being presented at the Annual Town Meeting of 10 April 2000. Nominations for the Town Award are invited every year, when any resident of the Town can complete a nomination form, together with a seconder, to propose an individual for outstanding service or commitment to the town. Horley Town Council is responsible for the administration and final selection of award winners according to strict guidelines and criteria.

An Awards Sub Committee reviews and makes its recommendations to the Council. Award winners receive a Town Badge, a Certificate of Commendation, and their Citation. Presentations are usually made either at the Annual Town Meeting, or other appropriate events, subject to the award winners' approval.

In 2006 the Town Council's Awards Committee considered a total of 5 nominations from members of the public. One person was invited to accept an award but declined, and of course we respect this person's wishes. The Awards Committee will consider 2007 nominations later in the year.

Previous recipients of the Town Award are:-

- | | | |
|-------------|-------------------|--|
| 2005 | Mrs Barbara Hall | In recognition of Barbara's support of local charitable organisations for more than forty years.

Barbara has been a member of the patients committee at the Kings Road Health Centre for many years and has recently become a non-executive director for the NHS East Surrey PCT and is also actively involved with Open Line through the Horley Help Shop |
| 2005 | David Hall | In recognition of David's outstanding voluntary work and charity work, as well as being a School Governor and a former member of Surrey County Council.

David has been Chairman of the Horley Local History Centre, based in the Library, and is very involved with the Local History Society. He also continues to conduct his own research into the town's history. |
| 2005 | John Melvin | John has been an active member of the Horley Lions Club since 1974 and has been President on three occasions, 1976, 1982, and 2003.

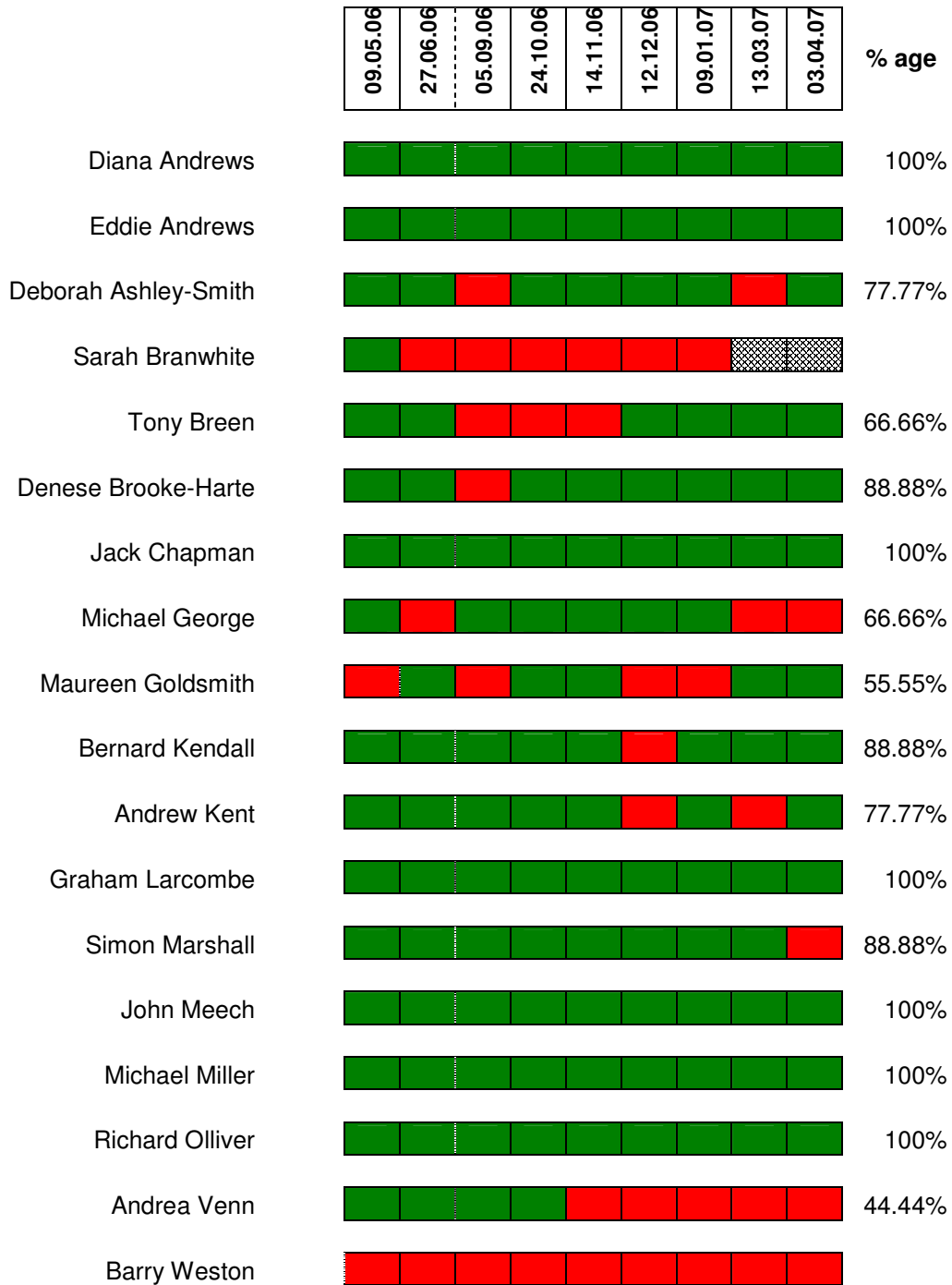
Since his retirement in 1982 he has spent much of his time sorting the many paperback books which are sold on the Lions Bookstall in the town centre each Saturday. |
| 2004 | Mr Gordon McGinty | For his outstanding services to the community in promoting and encouraging the youth of Horley, and for his many years as school governor of Oakwood school. |

2004	Mrs Gill Partridge	In recognition of her tireless commitment to the community in building strong twinning links with Vimy, promoting an exchange of language, culture, friendship and tolerance.
2004	Mr Douglas Simpson	In recognition of his tireless efforts in campaigning for environmental issues in Horley and, more recently his knowledge on local flooding issues.
2002	Mr Walter Jupp and Mrs Doreen Jupp	For their joint contribution to the people of Horley by continuous and consistent support of the local community, for involvement in Horley Citizens Advice Bureau and Regent Hall Day Centre, and other initiatives over the past thirty years.
2002	Mr John McFarlane	In recognition of his selfless service and commitment to the community in countless ways including service on the Management Committee of the Horley Citizens Advice Bureau, President of the Horley Residents' Association and Chairman of the Welfare Committee of the Horley Lions. He has also made immense contributions to the success of the Horley Local History Society.
2002	Mr John Rigby	For his services to the people of Horley, ably demonstrated by his enthusiasm, determination and tireless commitment in his capacity as Town Clerk of Horley Town Council.
2000	Mr Graham Larcombe	In recognition of his work with local businesses, his involvement and commitment with the Chamber of Commerce, and for his hard work in the restoration of confidence within the local business sector.
2000	Mrs Joan Fewtrell and Mr Syd Fewtrell	In recognition of their joint tireless work for the good of the community and in particular for Neighbourhood Watch, Keys Youth Community Centre and Strawson Hall.

2000	Mr Lew Targett	For services to Horley's Cub and Scout movement.
2000	Mrs Penny Jeffers	In recognition of her loyal and dedicated services to education as Head Teacher of Court Lodge Infant School.
2000	Mr Richard Smith	For services to Horley as Chairman of the Town Council, and raising the profile and reputation of the town.
2000	Mr Andy Thompson	For services as Headmaster of Oakwood School and instilling in his pupils a sense of community and social responsibility, and also for driving through improvements to the Memorial Gardens particularly by involving pupils in the design of the new Memorial Gates.

FULL COUNCIL ATTENDANCE STATISTICS

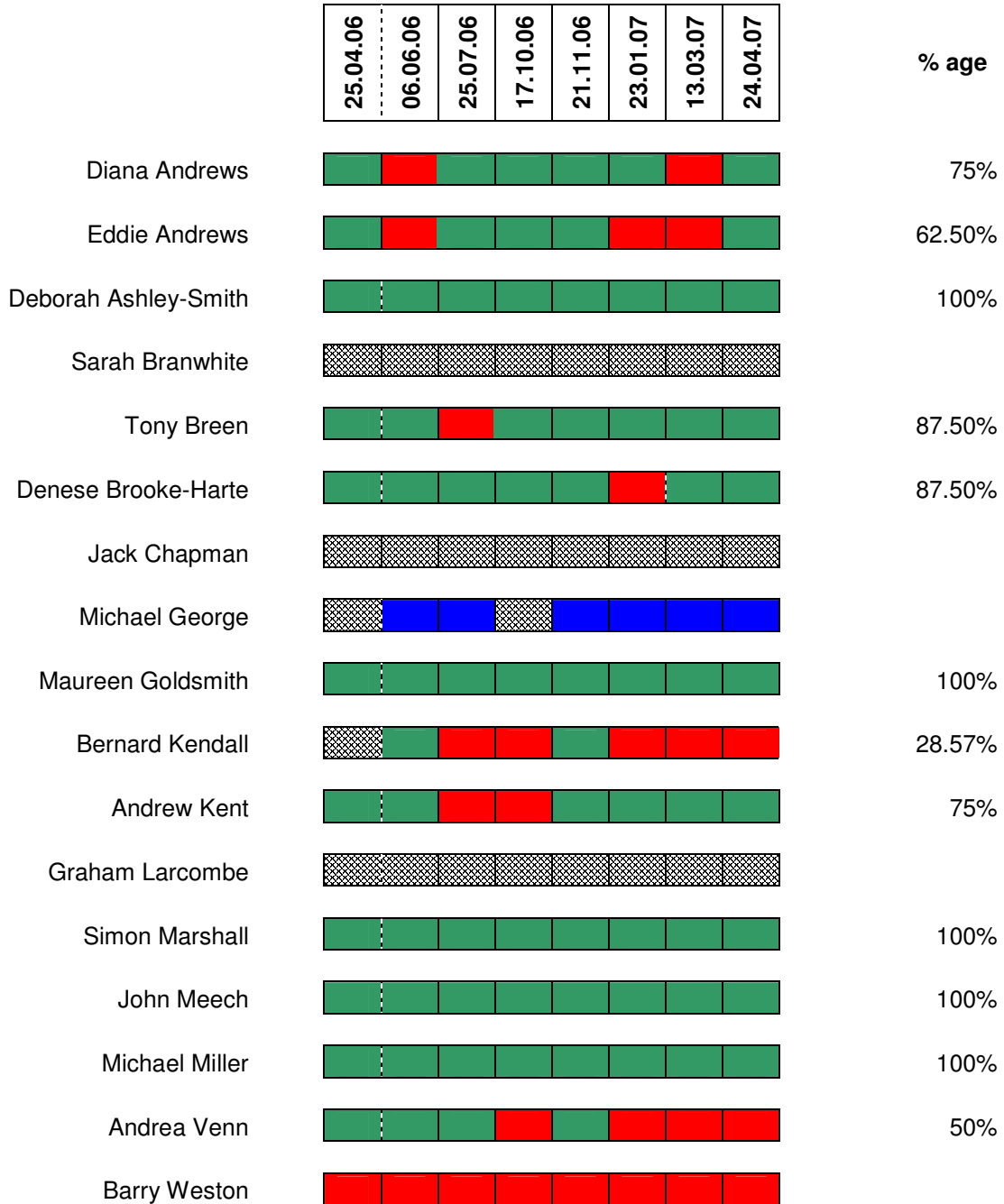
2006/2007



= present
 = apologies

FINANCE & GENERAL PURPOSES COMMITTEE ATTENDANCE STATISTICS

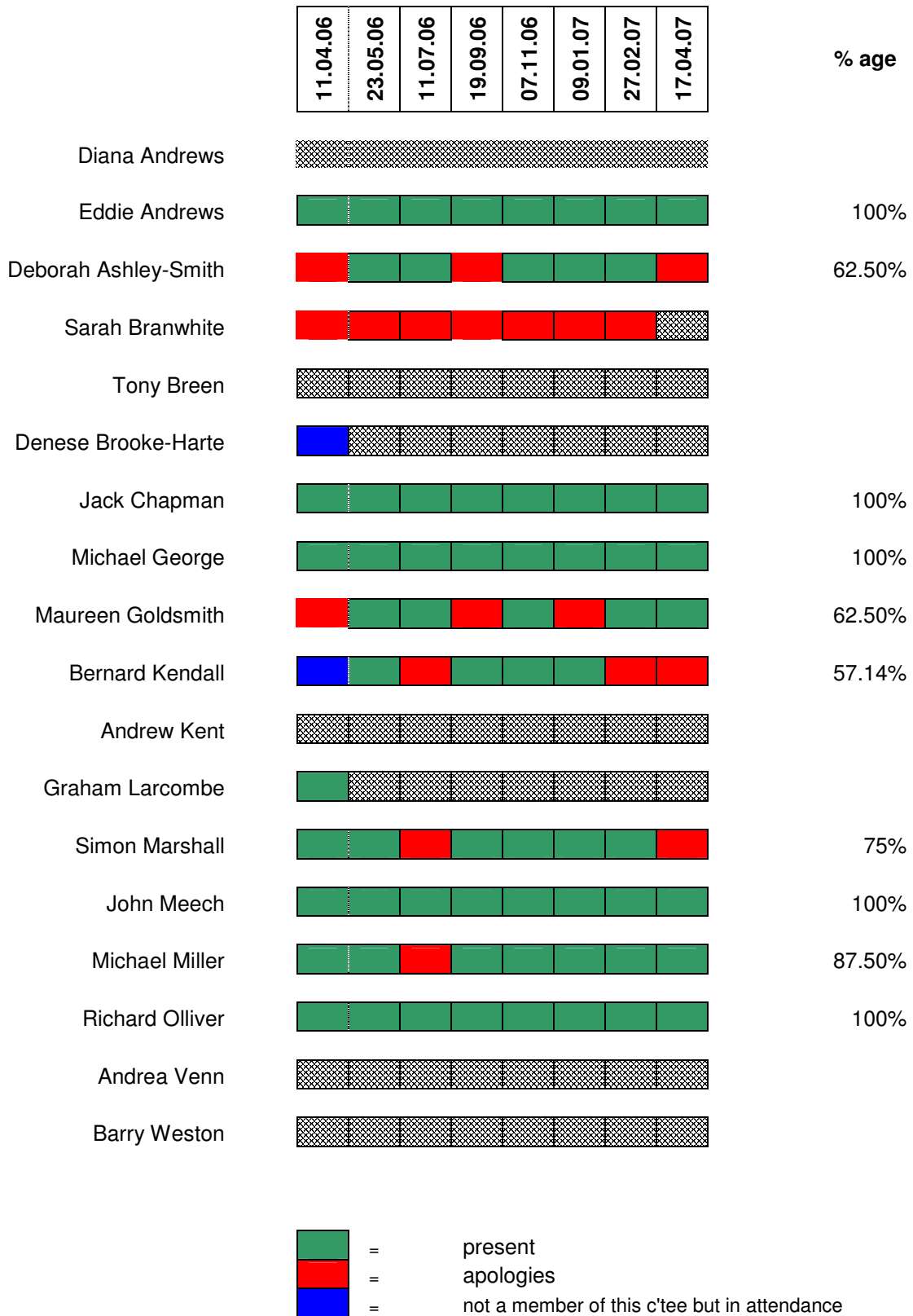
2006/2007



= present
 = apologies
 = not a member of this c'tee but in attendance

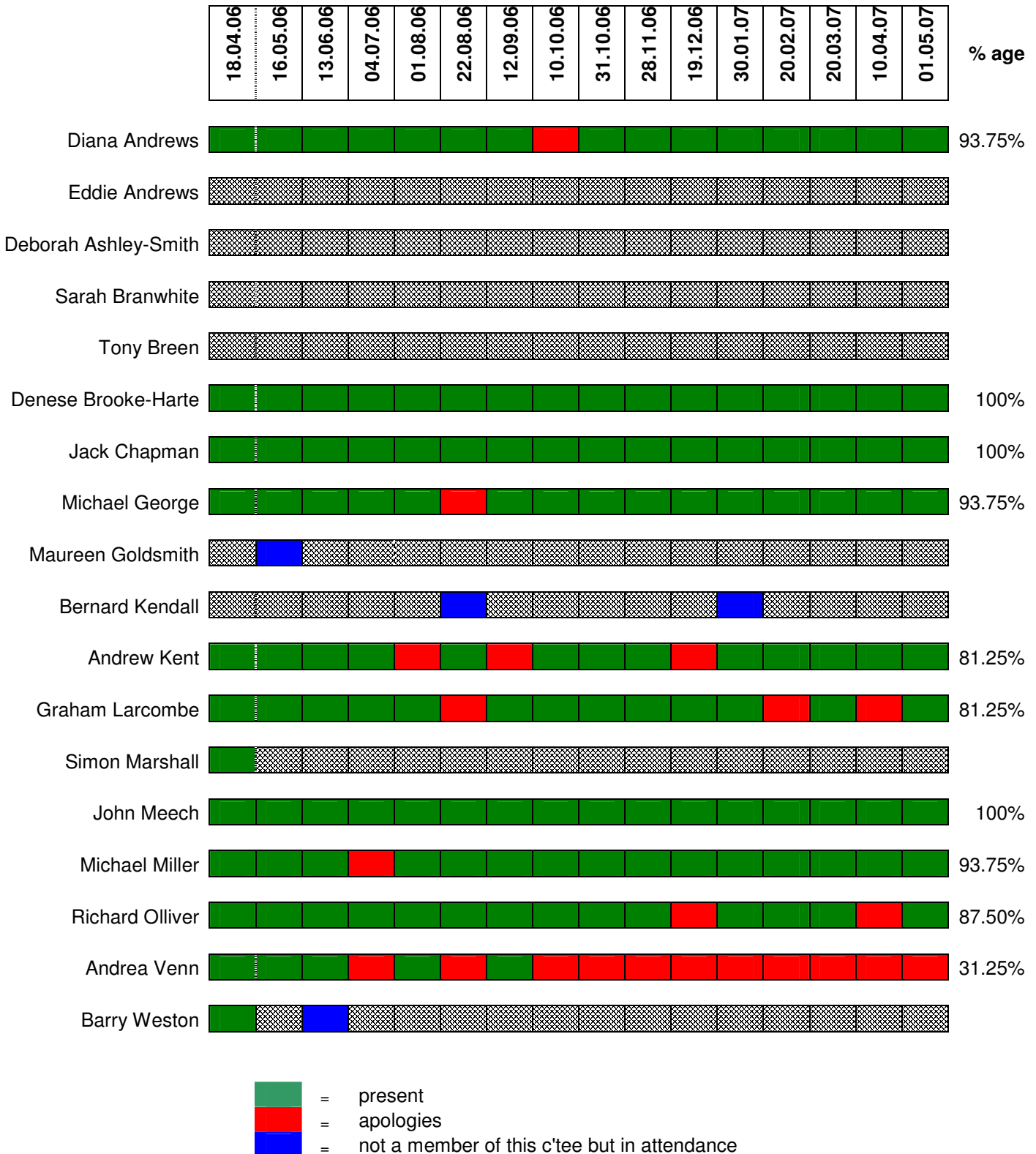
LEISURE & AMENITIES COMMITTEE ATTENDANCE STATISTICS

2006/2007



PLANNING & DEVELOPMENT COMMITTEE ATTENDANCE STATISTICS

2006/2007



Income & Expenditure Account 2005/2006

<i>Year Ended 31 March 2005</i>	Income	<i>Year Ended 31 March 2006</i>
	Income	
227,864.30	Income	249,696.54
391.68	Administration	212.23
-766	CCTV	21,200.00
5,380.00	General	1,526.72
752.42	Rates and Utilities	1,739.44
584.97	Maintenance and Repair	0
26,950.06	Lettings and Rents	30,491.80
1,833.83	Court Lodge/Innes Pavilion	413.8
2,250.47	A23 Recreation Ground	1,158.60
	Emlyn Meadows	1,000.00
	Leisure- Other	1,478.00
3.45	Allotments	0
7,699.54	Town Centre	9,067.12
	Salaries	250
	Grants and Donations	11,330.00
-11,202.85	Value Added Tax	0
£261,742		£329,564
	Expenditure	
184.35	Income	0
11,507.28	Administraton	11,741.18
5,689.59	CCTV	12,012.04
34,036.51	General	33,830.36
5,403.04	Rates and Utilities	5,775.03
6,280.18	Maintenance and Repair	6,521.76
600.79	Lettings and Rents	409.5
11,839.50	Court Lodge/Innes Pavilion	2,088.16
38,947.39	A23 Recreation Ground	21,208.79
647.21	Michael Crescent	3,530.81
	Emlyn Meadows	215.78
	Leisure - Other	6,964.71
34,692.41	Grounds Maintenance	39,383.87
545.44	Allotments	3,834.40
7,565.51	Town Centre	17,538.83
89,649.52	Salaries	97,690.24
	Grant Award Scheme	5,382.67
12,000.00	Grants and Donations	29,138.77
5,562.40	Miscellaneous	2,498.92
5,617.40	parish Poll	0
	Provision for Doubtful Debts	0
£270,769		£299,766
	General Fund	
35,064.55	Balance at 1 April 2005	22,699.67
261,741.87	ADD Total Income	329,564.25
296,806.42		352,263.92
270,768.52	DEDUCT Total Expenditure	299,765.82
26,037.90		52,498.10
-3,338.23	Transfer to Reserves	-25,606.18
£22,700	Balance at 31 March 2005	£26,892

Balance Sheet as at 31 March 2006

<i>Year Ended 31 March 2005</i>		<i>Year Ended 31 March 2006</i>
	LONG TERM ASSETS	
	Investments	
	Long Term Debtors	
	CURRENT ASSETS	
	Stocks and stores	
	Work in progress	
8,073.24	Debtors (Net of provision for doubtful debts)	2,756.06
	Payments in advance	
3,740.07	VAT Recoverable	8,010.83
	Temporary lendings (investments)	
47,800.52	Bank and Cash	77,955.81
59,613.83	TOTAL ASSETS	88,722.70
	CURRENT LIABILITIES	
7,280.68	Creditors	6,591.12
	Temporary borrowing	
52,333.15	NET ASSETS	82,131.58
	Represented by:	
22,699.67	General fund balance	26,891.92
	Reserves:	
	Capital	
29,633.48	Earmarked	55,239.66
	External	
	Adjustments	
52,333.15		82,131.58

**Supporting Statement to the Accounts
for the Year Ending 31 March 2006**

1. Fixed Assets

1.1 Community Assets:

As at 31 March 2006 the following community assets were held at the following book value:

a.	Allotments	40,000
b.	Michael Crescent Centenary Park	15,000
c.	Albert Rooms	320,177
d.	Innes Pavilion	310,000
e.	Emlyn Meadows	30,000
f.	A23 Recreation Ground	175,000

		890,177

1.2 Other Fixed Assets:

As at 31 March 2006 the following fixed assets were held at the following book values:

a.	Council Offices' fixtures and fittings and business equipment	24,940
b.	Innes Pavilion and Court Lodge Playing Fields (equipment per inventory)	10,542
c.	Albert Rooms (inventory of furniture, equipment and appliance)	7,123
d.	Recreation Ground equipment, street furniture etc	66,368

		108,973

	Total fixed assets	£999,150
		=====

2. Borrowings

At the close of business on 31 March 2006 there were no loans outstanding.

3. Leases

- Horley Bowls Club: forty-five year lease of land at A23 Recreation Land until 2043.
Annual Rent: £201
- Horley Sport (Social) Club: twenty-five year full maintenance lease of the Innes Pavilion until 2025.
Annual Rent: £2,080.
- 1st Horley Scout Group: ninety-nine year full repairing lease of land and building at Michael Crescent until 2100.
Annual Rent: £50

4. Debts Outstanding & Prepayments

At 31 March 2006 the debts shown in the Schedule of Debtors and Creditors were owed to the Town Council. These are available on request. There were no prepayments.

5. Reserves

Reserve Funds as at 31 March 2006 were: **£26,892**

6. Earmarked Reserves

Earmarked Reserves as at 31 March 2006 were: **£55,240**

7. Tenancies

- | | |
|---|----------------|
| a. Council Offices. Landlord: Surrey County Council. | £10,500 |
| b. Court Lodge Fields. Landlord: Reigate & Banstead Borough Council. | £1 |

8. Section 137 Payments and Other Grants

Section 137 of the Local Government Act 1972 enables the Town Council to spend up to £5.14 per elector for the benefit of the community on activities or projects not specifically authorised by other powers. The limit for this Council in the year ended 31 March 2006 has been calculated as number of electors 15,905 x £5.30 = £84,297.

Payments during the year amounted to **£3,025** represented by:

- £200 to Royal British Legion Poppy Appeal
- £40 to Surrey Crimestoppers
- £900 to MHA R&R Live at Home Scheme (awarded under Grants Scheme)
- £1,000 to Horley Row Community Playgroup (awarded under Grants Scheme)
- £885 to Brambles Respite Care Centre (awarded under Grants Scheme)

A balance of £2,558 was paid to various organisations also under the Town Council's Grants Scheme using specific Local Government legislation other than s137 of the Local Government Act 1972.

9. Council Delegated Powers

During the financial year the Town Council did not undertake any agency work on behalf of any other authorities.

10. Advertising & Publicity

During the financial year the Town Council did not incur any expenditure for advertising or public relations.

11. Contingent Liabilities

There were no contingent liabilities as at 31 March 2006

12. Pensions

For the year ending 31 March 2006, the Council's contributions equal 215% of employees' superannuation pay plus an additional monetary sum of £7,786 per annum.

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