

**HORLEY TOWN COUNCIL**  
**Planning & Development Committee**

Minutes of a Meeting of the above-named Committee held at the  
Town Council Offices, Albert Road, Horley on 29 March 2016, at 7.30 pm

**Present**

Cllrs Mike George (Chairman)  
James Baker  
Surrinder Banwait  
Richard Biggs  
Jerry Hudson  
David Jackson  
Linda Mabbett  
Simon Marshall  
Richard Olliver  
Fiona Stimpson

**In Attendance**

Carol Fenton (Deputy Clerk)  
Joan Walsh (Planning & Projects Officer)

**P 5250 Apologies and Reasons for Absence**

***RESOLVED: that the apologies of Cllrs Etheridge and Powell, be accepted for reasons as specified in the Attendance Register, as well as the apology of the Clerk, Alan Jones.***

**P 5251 Declarations of Interest and Dispensations**

***RESOLVED: that the Declarations of Interest and requests for Dispensations for Disclosable Pecuniary Interests, as appended to these minutes, be noted.***

**P 5252 Public Forum**

There were no members of the public present during the Public Forum.

***RESOLVED: noted.***

**P 5253 Approval of Minutes  
Planning & Development Committee – 1 March 2016**

The minutes of the above meeting of the Planning & Development Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

***RESOLVED: noted.***

**P 5254 Matters Arising  
Planning & Development Committee – 1 March 2016**

No matters were raised.

***RESOLVED: noted.***

## **Outside Bodies and Sub-Committees**

### **P 5255 Horley Town Management Group (HTMG)**

It was noted that the next HTMG meeting would be held on 18 April, at which time, it was hoped that the outcome of the Horley bid to the SCC Town Centres Fund to support regeneration projects in the town centre, would be known.

***RESOLVED: noted.***

### **P 5256 Deferred Planning Applications**

No matters were deferred.

***RESOLVED: noted.***

### **P 5257 Determined Planning Applications**

Members reviewed the list of Planning Applications determined for the period 24 February to 22 March 2016.

***RESOLVED: noted.***

### **P 5258 Planning Applications received from Reigate & Banstead Borough Council for the week ending 1 March 2016.**

***RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.***

### **P 5259 Planning Applications received from Reigate & Banstead Borough Council for the week ending 8 March 2016.**

***RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.***

### **P 5260 Planning Applications received from Reigate & Banstead Borough Council for the week ending 15 March 2016.**

***RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.***

**P 5261 Planning Applications received from Reigate & Banstead Borough Council for the week ending 22 March 2016.**

***RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.***

**Planning Appeals**

**P 5262 Planning Appeals Received**

The list of Planning Appeals received by Reigate & Banstead Borough Council was reviewed.

***RESOLVED: noted.***

**P 5263 Planning Appeals Determined**

The list of Planning Appeals determined was reviewed.

***RESOLVED: noted.***

**Ongoing Planning Matters**

**P 5264 RBBC Weekly Planning Lists**

It was reported that HTC staff had met with RBBC Planning Officers to raise concerns if the emailed distribution of the **RBBC Weekly Planning Lists** to Town and Parish Councils, were to be withdrawn.

At the meeting, it was explained that production of the weekly lists of applications into word and pdf format was a lengthy task, incorporating the whole of the borough, and such information could be sourced online by parish, ward or through separate searches, on the RBBC website. It was, however, acknowledged that such online reporting was not always concise or in set chronological order.

The timeframes set on consultations from registration to pre-determination stages to allow consultee comments to be submitted on time, were also questioned, and that HTC members would expect to be able to comment on all applications in their capacity of representing Horley constituents. It was further queried that when accessing online plans, if they could be grouped together for downloading rather than copied separately, and this suggestion would be investigated.

The Chairman summarised the issues for the committee on possible withdrawal of the weekly lists in terms of effectiveness for members to be able to review all Horley applications before meetings and additional workload for HTC staff throughout the process, as well as safeguarding against any proposed developments being inadvertently overlooked. A further update would be provided at the next meeting.

**RESOLVED: noted.**

**P 5265 North East Sector**

The Chairman commented that the local transport provision at the North East Sector remained unresolved since the bus gate to enable routing through the Acres via Langshott Lane together with a sequential bus bays along the lane, had yet to be established.

**P 5265)**

It was also noted that there were a number of outstanding allotment issues yet to be resolved by Barratts.

**RESOLVED: noted.**

**North West Sector**

**P 5266 Surrey County Council – Proposed Diversion to Public Footpath 362, Horley North West Sector**

The Deputy Clerk reported that an application had been made by the developers of the Horley North West Development, Crest Nicolson, to divert Public Footpath No. 362c Horley to an alternative route for which a 1.8 metre wide path would be provided to access the housing development. It was decided that the Town Council had no issues to the proposed diversion provided that adequate sign posting was provided, and the SCC Countryside Access Team would be notified accordingly.

**RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes, and available on the Town Council website, be approved.**

**P 5267 Town Centre Regeneration**

At the last *Horley Regeneration Forum*, held on 15 March, an informative Development Overview was given by the NWS Consortium, and the presentation slides would be circulated to members for information. A NES progress update was also received from the Regeneration Manager, as well as a Town Management Group update.

**RESOLVED: noted.**

**Railway Matters**

**P 5268 Reigate, Redhill and District Rail Users' Association (RRDRUA)**

The agenda for the RRDRUA Annual General Meeting to be held on 21 April, was received, together with the minutes of the previous meeting. (The annual subscription of £5.00 was subsequently made by the Town Council to the group.)

**RESOLVED: noted.**

## Highways Matters

### P 5269 Road Maintenance in Horley

Members commented on road maintenance required in Horley, and it was hoped that particular areas in need of urgent attention, such as, Victoria Road and Court Lodge Road, would be prioritised on the Project Horizon programme. It was further noted that recommendations for improvements to Albert Road and Lumley Road were expected to be scheduled by SCC Highways shortly.

**RESOLVED: noted.**

### P 5270 SCC Highways Bulletin

**RESOLVED: that receipt be noted of the latest SCC Highways Bulletin (already circulated to members).**

### P 5271 Airport Matters

#### Recent Airport Communications

From	Subject	Received	Action
GATCOM	<b>CAA Consultation (1):</b> Review of Commitments Framework by Gatwick Airport Ltd (Closing Date: 5.5.16)	15.3.16	Noted.
GATCOM	<b>CAA Consultation (2):</b> Improvements to UK Airspace Change Process (Closing Date: 15.6.16)	29.2.16	Noted
GATCOM	Weekly Newsletters & Updates	Various	Noted.

**RESOLVED: noted.**

### P 5272 Proposed Horley Business Park

The Chairman commented that since the Horley Consultative Group was set up by RBBC to hear the views of residents and maintain good communication, the first of these meetings had taken place with local resident groups. There were, however, no further developments to report on the proposal.

**RESOLVED: noted.**

### P 5273 RBBC Consultation: Reigate & Banstead's Retail Needs Assessment

It was noted that, as the views of the Town Council to the above RBBC consultation on Reigate and Banstead's Retail Needs Assessment had been reflected in the Town Vision Statement which was produced in collaboration with the HTMG last year, no further comments would be made on this occasion in order to avoid duplication for Horley.

**RESOLVED: noted.**

**P 5274** RBBC Survey (Town & Parish Councils): Traveller Accommodation Assessment

**RESOLVED: that the Town Council's response to the above RBBC Survey (Town & Parish Councils): Traveller Accommodation Assessment as appended to the signed copy of the minutes, and available on the Town Council and Borough websites, be ratified.**

**P 5275** Letters Received

<b>From</b>	<b>Subject</b>	<b>Received</b>	<b>Action</b>
Post Office	Changes to Lee Street Branch	18.3.16	Noted.

**RESOLVED: noted.**

**P 5276** Diary Dates

**St George's Day Fayre**

23 April, Town Centre Precinct

**Annual Town Meeting**

29 April, Albert Rooms

**RESOLVED: noted.**

**P 5277** Urgent Business

No matters were raised.

**RESOLVED: noted.**

**P 5278** Press Release

**RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.**

**Meeting closed at 8:55 pm.**

**Date of next meeting: 26 April 2016**