

HORLEY TOWN COUNCIL
Planning & Development Committee

Minutes of a Meeting of the above-named Committee held at the
Town Council Offices, Albert Road, Horley on 27 March 2018, at 7.30 pm

Present

Cllrs Richard Biggs (Chairman)
Surinder Banwait
Mike George
Jerry Hudson
Linda Mabbett
Simon Marshall
Richard Olliver
David Powell
Fiona Stimpson

In Attendance

Alan Jones
Judy Morgan (Administrative Officer)

P 6038 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllr Etheridge be accepted for reasons as specified in the Attendance Register as well as the apology of the Clerk, Joan Walsh.

P 6039 Disclosable Pecuniary Interests and Non-Pecuniary Interests

RESOLVED: that the Declarations of Interest, as appended to these minutes, be noted.

P 6040 Public Forum

No members of the public attended.

**P 6041 Approval of Minutes
Planning & Development Committee - 6 March 2018**

RESOLVED: that the minutes of the above meeting of the Planning and Development meeting, be approved.

**Matters Arising
Planning & Development Committee - 6 March 2018**

P 6042 Parking on School Zig-Zag Road Markings, Albert Road, Horley

Cllr George reported that the matter had been discussed at the Joint Meeting between SCC Cabinet Member for Highways, Colin Kemp, Salfords & Sidlow PC and Horley TC, held on 19 March. The Area Highways Manager, Zena Curry, was also present at the meeting. Cllr Kemp said he thought that there should be a blanket Traffic Regulation Order (TRO) to enforce parking restrictions at the location and agreed to investigate the issue further.

RESOLVED: that a further update on the lack of parking restrictions and enforcement outside Horley Infant School, be provided at the next Committee meeting.

P 6043 North West Sector (Westvale Park)

Cllr George reported that he had contacted RBBC to ask the reason for the removal of many trees near Landens Farm but had yet to receive a response.

RESOLVED: that a further update on tree removal at Landens Farm, be provided at the next Committee meeting.

Outside Bodies and Sub-Committees

P 6044 Gatwick Diamond Business (GDB)

It was noted that the annual GDB subscription of £330 plus VAT was due. Members expressed reservations about the cost and questioned whether there was sufficient benefit from continued membership by the Town Council to GDB in order to justify such expenditure. The matter would therefore be followed up with GDB to consider other possible options such as an associate membership by the Town Council.

RESOLVED: that the Clerk enquire about the possibility of an associate membership by the Town Council to GDB at a reduced rate and provide an update at the next Committee meeting.

P 6045 Horley Town Management Group (HTMG)

Cllr Mabbett reported on a recent meeting of the High Street Pedestrian Precinct Working Group held at the site to discuss progress and emerging ideas. The group discussed statutory services for the proposed works, loading bays and times of operation, new LED lighting columns, replacement street furniture, cycle route provision and planters. Possible design features, styles and materials for the precinct construction were also considered from some examples provided by the RBBC Regeneration Manager and these would need to be decided at a later date.

It was further reported that the Licence Agreement for the positioning of a defibrillator outside Boots in Horley High Street would be finalised shortly. The defibrillator unit had been ordered by the Town Council and the cost covered by HTMG funding.

The next meeting of the HTMG group would be arranged as soon as the Regeneration Manager would be available to attend.

RESOLVED: noted.

P 6046 Sussex and Surrey Association of Local Councils (SSALC)

Cllr Olliver reported that he had attended a meeting between the three Chairmen of SSALC and a planning specialist. SSALC aim to provide a protocol for Parish and Town Councils with up to date information on planning practice. It was felt that this would be especially important for new Councillors following the 2019 election. Cllr Olliver would provide an update on the full version once this had been agreed.

RESOLVED: noted.

P 6047 Deferred Planning Applications

No matters were deferred.

P 6047) RESOLVED: noted.

Determined Planning Applications

P 6048 Members reviewed the list of Planning Applications determined for the period 3 March to 22 March 2018.

RESOLVED: noted.

P 6049 It was noted that where Planning Applications had been objected to by Town and Parish Councils but were later approved by the Planning Authority, then there may be specific conditions imposed with the permission in order to address the concerns raised by the consultees.

RESOLVED: noted.

P 6050 Planning Applications received from Reigate & Banstead Borough Council for the period 3 March 2018 to 22 March 2018.

RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.

Planning Appeals

P 6051 Planning Appeals Received

The list of Planning Appeals received during the period 3 March to 22 March 2018, were reviewed.

RESOLVED: noted.

P 6052 Planning Appeals Determined

There was nothing to report.

RESOLVED: noted.

P 6053 Ongoing Planning Matters

There was no update.

P 6054 North East Sector (The Acres)

There was no update.

RESOLVED: noted.

P 6055 North West Sector (Westvale Park)

There was no update.

RESOLVED: noted.

P 6056 Town Centre Regeneration

There was no update.

RESOLVED: noted.

P 6057

Railway Matters

There was no update.

RESOLVED: noted.

Highways Matters

P 6058

SCC Highways: Joint Meeting by Cabinet Member for Highways, Colin Kemp, with Salfords & Sidlow PC and Horley TC on 19 March

CLlr George provided an update on a joint meeting held at Salfords & Sidlow Parish Council which he had attended with the Clerk. The meeting was arranged by the SCC Lead Officer for the Reigate & Banstead Local Committee who attended with the Cabinet Member for Highways, Colin Kemp, and the Area Highways Manager, Zena Curry. The Chairman, Vice-Chairman and Clerk of Salfords & Sidlow Parish Council were also present.

CLlr George reported that there was a good exchange of information at the meeting. Mr Kemp provided an overview of his role and the responsibilities of Surrey County Council as the Highways Authority and Lead Local Flood Authority. The role of the Area Highways Manager was also explained. One of their primary engagement objectives was to improve communication with all joint and local committees as well as at local level and to use social media to share important information.

Mr Kemp discussed Operation Horizon 2 in terms of work completed, in progress or planned for the future as well as some schemes not guaranteed. The reports provided had been simplified into set categories, such as, traffic schemes, road surfacing etc and would be updated every 3 months. The works set out in the reports were costed within the County Council's overall budget for the current and previous financial years.

CLlr George commented at the meeting that a number of outstanding highways issues in Horley were raised by residents at the recent *Horley Residents' Forum Meeting*, some of which would require follow-up responses to be provided at the next Residents' Forum (to be held on 17 April). An example of this was the issue of the sink holes in Victoria Road. He was told that full identification of the issues to be resolved by SCC and the utilities companies was required in this case but solutions to these would be sought by the SCC Asset Management Team. It was further noted that the County Council do value such important information and feedback provided through local community engagement by Councillors.

RESOLVED: noted.

P 6059

SCC Highways: Works Communications Team – Important Updates

Location	Works/Duration	Received	Action
Horley Row	Temporary Traffic Order	23.3.18	Noted.
Bonehurst Road, Balcombe Road, Chequers Roundabout	Temporary Traffic Order	23.3.18	Noted.

P 6060

SCC Highways Bulletins

RESOLVED: that receipt be noted of the latest SCC Highways Bulletins (already circulated to members).

Airport Matters

P 6061

GATCOM: Announcement of retirement by GATCOM Chairman

RESOLVED: that the retirement by GATCOM Chairman, Dr John Godfrey, be noted.

P 6062

Cllr George reported that he had attended a Noise Management Board Meeting. The reduction of Night Noise Disturbance trial, with the objective for a new reduced night noise activity, is likely to begin in early 2019, to be followed by evaluation of the noise and other impacts of the initiatives.

He also reported on the Perception of Height and Noise Study carried out by Sussex University. Detailed information is available on the Gatwick Airport [website](#).

RESOLVED: noted.

P 6063

Recent Airport Communications

From	Subject	Received	Action
GATCOM	SG Airspace Update	23.3.18	Noted
GATCOM	EXCDS Heathrow Gatwick TMA South Transition April 2018	23.3.18	Noted
GATCOM	Weekly Newsletters & Updates	9.3.18) 16.3.18) 23.3.18)	Noted.

RESOLVED: noted.

P 6064

Letters Received

From	Subject	Received	Action
Tandridge District Council	Local Plan Newsletter	9.3.18	Noted.

RESOLVED: noted.

P 6065

Diary Dates

Funfair

Horley Recreation Ground from **2 April – 9 April**

Residents' Forum

Albert Rooms at 7.00 pm on **Tuesday 17 April 2018**

HATs St George's Day Fayre

Saturday 21 April 2018

P 6065)

Town Meeting

Albert Rooms at **7.30 pm** on **Friday 27 April 2018**

RESOLVED: noted.

P 6066

Urgent Business

No matters were raised.

P 6067

Press Release

RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.

Meeting closed at 8.32 pm

Date of next meeting: 24 April 2018

Planning & Development Committee
Declarations of Interest

Date of Meeting: 27 March 2018

Councillor(s)	Pecuniary or Non-Pecuniary	Reference	Location	Details
Marshall	Non-Pecuniary	18/00562/HHOLD	7 Castle Drive Horley Surrey RH6 9DB	Member of the Castle Drive Residents Association
Olliver	Non-Pecuniary	18/00448/S73	Denton Homes Development Site At Former 34 Limes Avenue Horley Surrey	Proximity
Olliver	Non-Pecuniary	18/00554/HHOLD	28 Limes Avenue Horley Surrey RH6 9DH	Proximity
Olliver	Non-Pecuniary	18/00529/HHOLD	46 Limes Avenue Horley Surrey RH6 9DG	Proximity
Stimpson	Non-Pecuniary	18/00038/F	Jessops Lodge 50 Massetts Road Horley Surrey RH6 7DS	Proximity