

HORLEY TOWN COUNCIL
Planning & Development Committee

Minutes of a Meeting of the above-named Committee held at the
Town Council Offices, Albert Road, Horley on 2 February 2016, at 7.30 pm

Present

Cllrs Mike George (Chairman)
James Baker
Surrinder Banwait
Richard Biggs
Kevin Etheridge
Jerry Hudson
Linda Mabbett
Richard Olliver
Fiona Stimpson

In Attendance

Alan Jones (Town Clerk)
Joan Walsh (Administrative Officer)

P 5181 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllrs Jackson, Marshall and Powell be accepted for reasons as specified in the Attendance Register.

P 5182 Declarations of Interest and Dispensations

RESOLVED: that the Declarations of Interest and requests for Dispensations for Disclosable Pecuniary Interests, as appended to these minutes, be noted.

P 5183 Public Forum

There were no members of the public present during the Public Forum.

RESOLVED: noted.

**P 5184 Approval of Minutes
Planning & Development Committee – 5 January 2016**

The minutes of the above meeting of the Planning & Development Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

RESOLVED: noted.

**P 5185 Matters Arising
Planning & Development Committee – 5 January 2016**

No matters were raised.

RESOLVED: noted.

Outside Bodies and Sub-Committees

P 5186 Gatwick Diamond Business (GDB)

RESOLVED: that a HTC representative to attend at future Members Meetings of Gatwick Diamond Business be appointed at the next Full Council Meeting on 9 February 2016.

P 5187 Horley Town Management Group (HTMG)

The Clerk advised that the next HTMG meeting would be held on 22 February 2016, after which time, a further update would be provided for the Committee.

RESOLVED: noted.

Deferred Planning Applications

P 5188 Planning Application: 04/02120/RM1C – Horley North West Development, Meath Green Lane, Horley

RESOLVED: that the Town Council's response to the above Planning Application: 04/02120/RM1C – Horley North West Development, Meath Green Lane, Horley, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be ratified.

P 5189 SCC Ref 2015/0192/RE15/02426/CON: 2 Perrylands Lane, Smallfield

RESOLVED: that the Town Council's response to the above Planning Application: 2015/0192/RE15/02426/CON – 2 Perrylands Lane, Smallfield, as appended to the signed copy of the minutes and available on the Town Council and County Council websites, be ratified.

P 5190 Determined Planning Applications

Members reviewed the list of Planning Applications determined for the period 16 December 2015 to 26 January 2016.

RESOLVED: noted.

P 5191 Planning Applications received from Reigate & Banstead Borough Council for the week ending 5 January 2016.

RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.

P 5192 Planning Applications received from Reigate & Banstead Borough Council for the week ending 12 January 2016.

RESOLVED: *that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.*

P 5193 Planning Applications received from Reigate & Banstead Borough Council for the week ending 19 January 2016.

RESOLVED: *that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.*

P 5194 Planning Applications received from Reigate & Banstead Borough Council for the week ending 26 January 2016.

RESOLVED: *that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.*

Planning Appeals

P 5195 Planning Appeals Received

The list of Planning Appeals received by Reigate & Banstead Borough Council was reviewed.

RESOLVED: *noted.*

P 5196 Planning Appeals Determined

The list of Planning Appeals determined was reviewed.

RESOLVED: *noted.*

Ongoing Planning Matters

P 5197 Parking Obstruction: Kings Road, Horley

The Clerk updated members on a reply from Surrey Highways to concerns raised by several elderly residents who had experienced difficulties accessing the medical centre on Kings Road when the lay-by was blocked by parked vehicles.

The Highways Team had since proposed to construct a footway in that section, and thereby remove the ability to park as well as providing a level surface for mobility aids. These works would, however, need to be prioritised along with other necessary road improvements but it was hoped this would be progressed in the next financial year.

RESOLVED: *noted.*

P 5198 North East Sector

No matters were raised.

RESOLVED: noted.

P 5199 North West Sector

No matters were raised.

RESOLVED: noted.

P 5200 Town Centre Regeneration

No matters were raised.

RESOLVED: noted.

Railway Matters

**P 5201 Redhill, Reigate & District Rail Users Association (RRDRUA):
“Fair Fares” Campaign**

The Clerk reported that the RRDRUA had called for rail improvements and changes to the disproportionate cost of fares on certain routes. Their President, Crispin Blunt MP, had also secured a parliamentary debate on the matter. The group would be holding their Annual General Meeting on 21 April 2016, and representatives from the Department for Transport (Dft), Govia Thameslink Railway and Network Rail had been invited to attend.

Cllr Olliver added that a recent meeting of Surrey ALC, it was reported that a pressure group had also commented on the need for a redesign of the railway in the South East to benefit commuters, including more efficient rail connections via Lewes and Brighton into London to improve the timings of rail services and reduce overcrowding on trains.

RESOLVED: noted.

Highways Matters

P 5202 RBBC Consultation: (Off-Street Parking Places) Order 2016

RESOLVED: that the Town Council’s response to the RBBC Consultation (Off-Street Parking Places) Order 2016, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be ratified.

P 5203 SCC Highways – Safety Improvement at Lee Road and Mill Close, Horley

The Clerk reported that as part of an ongoing campaign to improve safety on roads in Surrey, the County Council would be carrying out some necessary repairs in Horley, on Lee Road and Mill Close. (These works have subsequently been completed).

RESOLVED: noted.

P 5204 SCC Highways Bulletin

RESOLVED: that receipt be noted of the latest SCC Highways Bulletin (already circulated to members).

Airport Matters

P 5205 GATCOM Meeting held on 28 January 2016

Cllr George provided an update on the last GATCOM meeting, at which a summary of the Chairman's Report on matters considered by the GATCOM Steering Group was given together with separate items on the **CAA Post Implementation Review (PIR)** on Gatwick's departure routes in conjunction with NATS and **Gatwick Independent Arrivals Review Report and Recommendations**. The Key Messages and Outcomes of the meeting would be circulated to members, on receipt (subsequently sent).

RESOLVED: noted.

**P 5206 CAA Consultation – Surface Access to Airports
(Closing Date: 22 April 2016)**

Cllr George informed the Committee of the CAA consultation launched to review issues affecting passengers' connections to UK airports, in particular, road and forecourt access. He asked members to review the consultation document and email their comments plus any questions to the HTC office before the next meeting. He further suggested that the ongoing problem of parking on residential roads by airport users be reflected in the Town Council's response, and this was agreed.

(CAA Consultation available to review at:

<http://publicapps.caa.co.uk/docs/33/CAP%201364%20surface%20access%20review%201.pdf>)

RESOLVED: that the Town Council's draft response to the CAA Consultation on Surface Access to Airports, be approved at the next meeting of this Committee.

P 5207 Recent Airport Communications

From	Subject	Received	Action
GATCOM	Weekly Newsletters & Updates	Various	Noted.

RESOLVED: noted.

P 5208 Gatwick Area Conservation Campaign (GACC)

The Committee discussed a request from the GACC Membership Secretary for the Town Council to subscribe to this Outside Body on environmental matters affecting Gatwick Airport and surrounding areas. It was decided that membership would not be taken up at this time, however, the Clerk would ask that regular electronic updates and newsletters from the organisation continue to be sent.

RESOLVED: that the Clerk responds to the GACC Membership Secretary regarding an annual subscription and electronic updates.

P 5209 Proposed Horley Business Park

It was noted that there had been no further developments on the proposed Horley Business Park since the last Committee meeting, as extensive research, including mitigation and feasibility studies had to be fully completed. A public relations company was, however, in place to keep all consultative groups updated on progress. Members felt that this form of communication should be widened across Horley North West Sector to benefit all established resident groups.

An outline Planning Application was expected later in the year, at which time, the Town Council would have an opportunity to make formal comments as a statutory consultee.

RESOLVED: noted.

**P 5210 SCC Consultation: Local Transport Review
Proposed Changes to Local Bus Services (Closing Date: 14 March 2016)**

The Chairman advised that on review of the above SCC consultation on local bus services, none of the proposed changes were of any relevance to Horley. It was therefore decided that the Town Council would not make formal comments on this occasion, and the County Council would be notified accordingly.

RESOLVED: that the Clerk writes to the SCC Group Manager for Travel and Transport, stating that the Town Council had no comments to make on the Local Transport Review on this occasion, as the proposals had no impact for Horley.

P 5211 RBBC Consultation: Draft Developer Contributions Supplementary Planning Document (SPD) (Closing Date: 22 February 2016)

The Chairman told members that the above consultation on the Draft Developer Contributions Supplementary Planning Document (SPD) sets out the Borough Council's intended approach to securing infrastructure from new development, following the adoption of the Community Infrastructure Levy in April 2016. It was noted that the Town Council had already commented in support of the consultation last year, and so had nothing further to add on this occasion. The Clerk would notify the LDF Team accordingly.

RESOLVED: that the Clerk notifies the LDF Team that the Town Council had no additional comments to make on the RBBC Consultation: Draft Developer Contributions Supplementary Planning Document (SPD).

P 5212 Post Office Consultation: Changes to Post Office on Lee Street Horley (Closing Date: 19 February 2016)

The Clerk informed members about the above Post Office Consultation on proposed changes to the Lee Street branch, which included an easy access open plan style service point and extended opening hours (to include Sundays). Members welcomed these changes and it was agreed that a formal response be made by the Town Council in full support of the proposals.

RESOLVED: that the Town Council's formal response in full support of the proposed changes to the Lee Street Post Office, be approved.

P 5213 Child Safety at Horley Infants School

The Clerk updated members on recent measures taken by Cllr Powell, to improve child safety at Horley Infants School following a number of complaints about inconsiderate parking by parents on Lumley Road and Albert Road during school drop-off and pick-up times.

Cllr Powell had liaised with RBBC and SCC officials as well as Surrey Police to resolve the problems as a matter of urgency. He was later advised that the zig-zag lines at the front and rear of the school would be checked by enforcement officers as a preventative measure.

Cllr Stimpson added that some other suggested improvements made at the time of the initial Child Safety Campaign should be reviewed, as it was not clear if the temporary use of the High Street car park for parents as well as the Walking Bus, were still in operation.

RESOLVED: that the Clerk liaises with Cllr Powell on the continuance of safety measures in place since the launch of the Child Safety Campaign at Horley Infants School.

P 5214	Letters Received			
	From	Subject	Received	Action
	Resident	Flooding Concerns – Horley North West Sector	12.1.16	Noted.
	Resident	Landens Farm, Horley – Noise Disturbance on Sundays by site contractors	22.1.16	Noted.
	Resident	Safety Hazard – Advertisement Display Board, Russells Square, Horley	2.2.16	Noted.

RESOLVED: noted.

P 5215 Diary Dates

Surrey Local Councils' Update
Manor House Hotel, Guildford, 11 February 2016

RESOLVED: noted.

P 5216 Urgent Business

No matters were raised.

RESOLVED: noted.

P 5217 Press Release

RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.

Meeting closed at 9.10 pm.

Date of next meeting: 1 March 2016