

L 5226 Horley Churchyards Committee

The Members were informed about the virtual Churchyards Committee meeting held on 12 January 2022 which was attended by Cllr Mike George and the Town Clerk. The meeting was chaired by Reverend Les Wells and St Bart's representatives were also in attendance along with the RBBC Greenspaces Manager. The following updates were received at the meeting:

- The Churchyard's Ground Maintenance tender was underway and, following appointment, the new contract would begin in April 2022.
- County Care volunteers were assisting the Church with footpath weeding and painting gates under the direction of Cllr Baker.
- A recent tree survey undertaken by the Church had identified a number of urgent actions required for which extra funding was being sought. It was suggested that St Bart's make an application to the SCC Member Allocation Fund for a grant towards the tree works.
- The Town Council had further assisted St Bart's in identifying ownership of a split tree on the Bridle Way between the Church and Manorfield School which was later clarified to be their responsibility and was subsequently felled due to the severity of the damage. It was also thought that a second tree was similarly affected and required urgent removal.
- The next meeting would be held on 27 April 2022.

(Supplementary Note: St Bart's subsequently made a successful application to SCC Cllr Jordan Beech through the Member Allocation Fund and was awarded £850 towards the total cost of the project).

RESOLVED: noted.

L 5227 Update on Proposals for a Town Park in Horley

Members commented on the private briefing held earlier in the evening on proposals for a Town Park in Horley to provide an attractive open space with recreational and leisure facilities, as being very informative. During the session, the RBBC Executive Member for Planning Policy and Place Delivery, Cllr Richard Biggs, indicated that the Town Council would have an opportunity to provide important input into the 'Sports and Playing Pitch Strategy' element at an early stage. This formed part of a study undertaken by RBBC along with professional consultants and sports bodies to determine current provision of indoor and outdoor sports facilities across the borough along with future enhancements and where more development should be considered. A note of thanks to Cllr Biggs would be sent from the Town Clerk and the Committee would be kept informed as matters progress.

RESOLVED: noted.

L 5228 HTC Grounds Maintenance

Members were informed that the Grounds Maintenance Meeting with idverde which was due to be held earlier in the day (22 February 2022) had to be postponed at the request of the contractors. This was due to their competing priorities arising from recent storm damage but these had fortunately not affected any Town Council sites. The meeting would be rearranged shortly, at which time, it was hoped that the new Contracts Manager would be made known and regular progress meetings could be set to keep the Town Council appropriately updated.

RESOLVED: noted.

HTC Leisure & Recreational Projects in the Community

L 5229 Horley Recreation Ground Entrance Redesign

The Town Clerk reported that a meeting had been held with the appointed contractor and construction works to widen the park entrance and install a height barrier into the car park would begin on 7 March 2022 with an anticipated completion date of approximately two weeks. It was understood that disruption would be kept to a minimum throughout and the car park would remain accessible at all times. A further update would be provided at the next Committee meeting.

RESOLVED: noted.

L 5230 Use of HTC Parks & Outdoor Spaces

The Communications & Compliance Officer gave a summary of upcoming community events at all Town Council sites and bookings received throughout the year. Once confirmed and processed, all associated information would be available to view on the Town Council's [Parks & Leisure Events webpage](#) and shared on social media platforms. The Chairman added it was pleasing to note that recreational and leisure event providers were able to return this year and operate as normal.

RESOLVED: noted.

L 5231 Charging Considerations for Use of Council Land

The Members were asked to consider new charging arrangements for handling requests to use council land for non-commercial or non-profit making purposes or to support charitable causes. The Communications & Compliance Officer advised that enquiries of this nature were on the increase, especially in the aftermath of the Covid-19 pandemic. Following discussions, it was agreed that Officers would carry out further research and make enquiries with the Borough Council to determine if it would be appropriate to formulate a charging policy together with concessionary rates or to consider each case on merit. A further update would be provided in due course.

L 5231 RESOLVED: that more information be sourced on the suitability of introducing new arrangements and a charging policy for handling requests to use council land for non-commercial or non-profit making purposes or for charitable causes, for further consideration by the Committee.

L 5232 RESOLVED: that it be noted the Seventh Day Adventist Church were seeking to find a venue in Horley to hold a free Health Expo event and that the Town Council were offering assistance in support of a worthwhile community event to promote health and wellbeing.

L 5233 Horley Recreation Ground Tennis Courts – Request for Pickleball line marking

The Members were informed about a local sports group's request for more pickleball line marking on a second court, or a grant application for this purpose through the HTC Grants Scheme. It was noted that one of the courts had already been line marked for the sport last year around the time of the ground resurfacing by the appointed contractors. The Council also purchased some pickleball equipment for community use through the club. It was felt that this new request could only be considered on receipt of approximate costings for additional line marking, noting that all three courts were well utilised and free tennis coaching through the LTA was due to begin in the spring. The sports group would be kept updated accordingly.

L 5233 **RESOLVED: noted.**

L 5234 **The Queen's Platinum Jubilee (2-5 June 2022)**

The Committee were asked to consider event planning in Horley on this momentous occasion when HRH The Queen becomes the first British Monarch to celebrate a Platinum Jubilee after 70 years of service. Following deliberations, a number of ideas were made and the following recommendations were put forward:

- To seek to arrange a family fun day at Horley Recreation Ground as part of the 'Big Jubilee Lunch' with themed fancy dress from the 1950's to mark the The Queen's Coronation;
- To enquire with the Café Pavilion operators to see if they would like to support the event;
- To participate in the nationwide 'Green Canopy' initiative for tree planting.

Additionally, the Members supported the recommendation to hold a civic ceremony to rename the Ornamental Gardens to 'The Queen's Platinum Jubilee Gardens', subject to formal approval being acquired from Palace Officials. A further update would be provided at the next Committee meeting.

The Town Clerk added that HTC had been invited to a scoping meeting with RBBC representatives to be informed of tentative plans across the borough and this would be held remotely on 15 March. A further update would be provided at the next Committee.

RESOLVED: that recommendations by the Leisure Committee to mark The Queen's Platinum Jubilee 2022 at Horley Recreation Ground, including the renaming of the Ornamental Gardens to 'The Queen's Platinum Jubilee Gardens, be brought for approval by all Members at the Annual Meeting on 10 May 2022.

L 5235 **Horley Carnival: 18 June 2022**

Cllr George told the Members that arrangements for the Horley Carnival were progressing well and the theme this year is 'Superheroes'. Insurance arrangements for the parade were in place. Many community groups, organisations, schools and residents had become involved and good attendance from the public was anticipated with the parade ceremony opening the event from 12 noon.

RESOLVED: noted.

L 5236 **Horley in Bloom (HB) and Photographic Competition 2022**

The Members considered arrangements for this year's competition and were in agreement that the event should be launched at the upcoming annual Town Meeting on 29 April 2022. In the meantime, it was agreed that a remote meeting would be held by the HIB Advisory Committee to agree the content and oversee the arrangements. Officers would assist in creating entry forms along with the certificates and dates for judging and holding the awards evening would be decided in due course.

RESOLVED: that the official launch of the Horley in Bloom and Photographic Competition 2022, be launched at the annual Town Meeting on 29 April 2022.

Compliance & Regulatory

L 5237 **Playgrounds & Grounds Inspections and Repairs**

The Members were updated on recent repairs carried out by the Council's parks contractors,

L 5237 all of which were routine repairs and classified as low risk. It was further noted that despite the recent heavy storms, all HTC sites had been well protected apart from a section of fencing being damaged at the Langshott allotments which had since been repaired.

RESOLVED: that receipt be noted of the parks contractor's detailed weekly and daily visual playground inspect reports as well as the monthly grounds reports.

L 5238 New Signage Proposals – Court Lodge Fields

The Members were asked to consider a recommendation to install three new information boards at Court Lodge, one at the car park entrance; one at the playground area; and one at the pathway leading to 'The Six Bells' public house. Noting that quotations were being sought for best value for all three identical information boards, including vandal proofing and a protective coating against graffiti, it was agreed that the matter be pursued for further consideration at the next Committee meeting.

RESOLVED: The installation of three new identical information signs at Court Lodge be pursued and quotations received be presented for consideration at the next Committee meeting.

L 5239 Annual Playground Inspections (RoSPA)

The Town Clerk informed the Committee that the annual playground inspections and parks equipment at all sites had been conducted by the Play Inspection Company. Their report had just been received, noting that all issues identified had been classified as 'low risk' or 'very low risk' and mostly related to weather damage. The report had been shared with the Park's Contractor to action the necessary repairs accordingly.

RESOLVED: that receipt of the Town Council's annual Playground Inspectors Report from the Play Inspection Company be noted and the Park's Contractor be instructed to carry out necessary repairs at all Council sites.

Allotments in Horley

L 5240 Westvale Park Allotments

The Town Clerk advised that RBBC were seeking the views of HTC on the provision of a storage buildings for the Northern and Southern sites at Westvale Park allotments and referred to the specification and size dimensions which had been provided. Having considered the matter, the Members were of the view that the proposed buildings appeared fit for purpose as long as they could be kept secure and were vandal proof.

L 5240 RESOLVED: that the RBBC Planning Officer be updated on the views of the Committee that the proposed storage buildings at the Northern and Southern Sites were considered fit for purpose as long as they gave adequate protection against theft and criminal damage.

L5242 RESOLVED: that a request from the Langshott Allotment Tenants Association (LATA) to create three compost heaps (one each of manure, wood chips and compost) at the site for communal use be deferred pending receipt of further information, including the construction, maintenance and pest control.

L 5243 Summer Planting 2022

The Town Clerk confirmed that SCC Cllr Andy Lynch had provided 2k from the SCC Members' Allocation for summer planters at Court Lodge, Horley Row and Lee Street. A note of thanks

L 5243 was recorded to Cllr Lynch for his support of the project.

RESOLVED: noted.

L 5244 **RESOLVED: that the provision of Town Centre Hanging Baskets, subject to appropriate licences being acquired from SCC, be approved.**

RESOLVED: that the quotation from Amethyst Horticulture to provide Town Centre Hanging Baskets and Summer Planters (including those funded by Cllr Lynch), for the total sum of £7,955.95, be approved.

L 5245 **Environment Matters**

It was noted that the next meeting of Gatwick Greenspaces Partnership would be held on 25 April 2022 at the HTC offices with the programme beginning earlier in the day.

RESOLVED: noted.

L 5246 **Letters Received**

From	Subject	Date	Action
Forestry Commission	Control of Oak Processionary Moth (OPM) in 2022	February 2022	HTC to ensure all trees/hedge are sprayed and any nests found are removed as appropriate control measures.

L 5247 **Diary Dates**

Full Council: 1 March 2022, 7.30pm, Edmonds Hall.

Planning Committee: 15 March 2022, 7:30pm, Edmonds Hall.

Meeting closed at 21: 00 hrs

Date of next Meeting: 26 April 2022