

HORLEY TOWN COUNCIL
Leisure & Amenities Committee

Minutes of a meeting of the above-named Committee held at the Albert Rooms, Albert Road, Horley on Tuesday 6 September 2016 at 7.30 pm.

Present Councillors James Baker - Chairman
 S Banwait
 M George
 A Kitajewski
 Samantha Marshall
 Simon Marshall
 V Marshall
 F Stimpson

In Attendance A Jones (Town Clerk)
 C Fenton (Deputy Clerk)

L 3999 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllrs Baird, Etheridge, Hudson, Jackson, Powell and Randall be accepted, for reasons as specified in the attendance register.

L 4000 Disclosable Pecuniary Interests and Non-Pecuniary Interests

Cllr Samantha Marshall declared a non-pecuniary interest in the Horley Conservation Group item, being a Group member.

RESOLVED: noted.

L 4001 Public Forum

No members of the public were present.

RESOLVED: noted.

**L 4002 Approval of Minutes
Leisure and Amenities Committee, 12 July 2016**

The minutes of the above meeting of the Leisure and Amenities Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

RESOLVED: that the minutes of the above meeting of the Leisure & Amenities Committee, including all confidential items, be approved.

L 4003 Horley Churchyards

It was noted that the next meeting of the Churchyards Committee was due to take place the following day, with the tour of the Churchyards taking place on Friday 9 September.

RESOLVED: noted.

L 4004 Grounds Maintenance Update

Members were updated on recent meetings with the Burleys Area Manager, notes of which are appended.

RESOLVED: noted.

Inspections and repairs

L 4005 ***RESOLVED: that receipt be noted of the Contractor's detailed weekly and daily visual playground inspection reports.***

L 4006 ***RESOLVED: that receipt be noted of the Contractor's monthly Grounds Inspections.***

L 4007 The Deputy Clerk advised that playground repairs carried out in June and July had totalled £1,879.50 plus VAT. This was almost entirely as a result of wear and tear, as opposed to vandalism. Members agreed that this was mainly due to the age of a lot of the equipment, particularly at the Court Lodge and Michael Crescent Playgrounds and stressed the need for replacement equipment to be included in budget requirements for the next financial year.

RESOLVED: noted.

L 4008 Replacement Skate Park, Horley Recreation Ground

The Clerk explained that a Borough Council Planning Officer had confirmed that planning permission would not be required for the new skate park. Following the recent User Group meeting the plans for the skate park had been agreed, subject to railings being erected where currently a bund was shown at one point. It was expected that work to remove the existing skate park and install the new one would start in October / November this year.

RESOLVED: noted.

L 4009 Visit by Funfair

The Deputy Clerk told members that Beach's Funfair would be visiting Horley one week earlier than planned and would be open from 7-9 October.

L 4009) (The funfair was subsequently given permission to stay for a second week.)

RESOLVED: noted.

L 4010 Circus Visits

The Deputy Clerk advised that a second circus had approached the Town Council regarding the possible use of Horley Recreation Ground. Members agreed that they had no wish to see two different operators on the same site and agreed that Circus Wonderland be given the first opportunity to use the park in 2017. (Subsequently confirmed that Circus Wonderland would be returning in September 2017.)

RESOLVED: noted.

L 4011 Rose Beds in Memorial Gardens

**RESOLVED: that the quotation from Burleys to remove the roses and fill in and seed the beds for the sum of £694 plus VAT be approved.
(Consideration to be given to planting a wild flower bed at a later date.)**

L 4012 Tree Works at Horley Recreation Ground

It was noted that Heatherlands Tree Care was due to start work on Monday 12 September.

RESOLVED: noted.

L 4013 Hedge Planting at Horley Recreation Ground

It was noted that an application to the Woodland Trust for a tree pack of 105 Year Round Colour saplings had been successful. They would be planted by the Horley Conservation Group to mask an unsightly wall adjacent to the park.

RESOLVED: noted.

Church Road and Langshott Allotments

L 4014 The Clerk advised that progress at the Langshott Allotments continued to be slow, regarding repairs to be carried out by Barratts prior to their departure from the site. Some fencing issues had been resolved, however there were still ongoing problems with the front gates and as yet no electricity connected to the toilet block. A meeting had taken place with a representative from the Horley Conservation Group (HCG), when it had been agreed that, subject to any planning issues being resolved, the HCG container be sited alongside the existing container.

L 4014) *RESOLVED: noted.*

The Clerk updated members on the oak tree in a garden adjacent to Church Road Allotments, from which two very large limbs had recently fallen. Burleys had been called as an emergency to make the tree safe on the allotments side, at a cost of £487 plus VAT and the owner of the tree had now had it reduced to a single stem.

L 4015 *RESOLVED: that payment of £487 plus VAT to G Burley & Sons for emergency tree work be ratified.*

L 4016 **Horley Conservation Group (HCG)**

Members considered a request for the Town Council, as it had done previously, to pay for the HCG Group membership of Surrey Wildlife Trust (£85 per annum). The Clerk advised that, for audit purposes, HCG be requested to complete a grant application, as St Bart's Church was required to do to seek funding for Churchyards maintenance.

RECOMMEND: that payment of the membership fee be approved, subject to the receipt of a grant application.

L 4017 **Horley Open Spaces Advisory Committee (HOSAC)**

Members were updated on the meeting held earlier, where discussions had included problems which arose regarding pockets of land which were never transferred from developers to local authorities.

RESOLVED: noted

Horley in Bloom (HIB)

L 4018 Members were updated on recent meetings, notes of which are appended.

RESOLVED: noted.

L 4019 The Deputy Clerk updated members on sponsorship matters. She explained that Crest Nicholson was to provide £500 for prizes in the Photographic Competition, Taylor Wimpey was to sponsor the buffet at the Awards Evening, for the sum of £300 and local company MAD Ideas was to sponsor the junior trophies in the Photographic Competition, as well as the reception for the Competition entrants, for the sum of £190.

RESOLVED: noted.

L 4020 South & South East in Bloom

The Deputy Clerk told members that the Awards Ceremony was to take place the following day. (Two Silver Gilt Awards subsequently received.)

RESOLVED: noted.

L 4021 Horley Saturday Market

It was noted that a representative of the Reigate & Banstead Joint Enforcement Team was to visit the High Street car park when the market was trading, to look at any problems which had been caused by the siting of the recycling bins at the Factory Shop end of the car park.

RESOLVED: noted.

L 4022 Horley Carnival, 17 June 2017

Members were updated on recent meetings.

RESOLVED: noted.

L 4023 Town Centre Christmas Arrangements

The Committee Chairman advised that the Horley Association of Traders (HATs) was no longer able to install its own Christmas lights and was now required to employ an outside company at considerable cost. The Clerk reminded members that the cost of the Town Centre Christmas Tree (including transportation, erection and removal) was traditionally funded by the Town Council. The Committee Chairman suggested that it may be beneficial to have a shorter tree which was a better shape.

RESOLVED:

- i) that the Town Council continue to provide the Town Centre Christmas Tree for 2016.**
- ii) that the Committee Chairman visit Balcombe Saw Mills to select a suitable tree.**

L 4024 Tesco Bags of Help Community Grant Scheme

It was noted that the Scheme would now be open for applications throughout the year.

RESOLVED: noted.

L 4025 Letters Received

Receipt was noted of a letter from the Royal British Legion, thanking the Town Council for the donation of the Henry Webber Book written by David Hall.

RESOLVED: noted.

L 4026 Diary Dates

RESOLVED: that forthcoming events be noted, in particular the Tour of the Churchyards on 9 September, CIL and DMP Presentations on 13 September and Town Centre Carol Service on 17 December.

Meeting closed at 8.48 pm

Date of next meeting – 1 November 2016