

**HORLEY TOWN COUNCIL**  
**Finance & General Purposes Committee**

Minutes of a Meeting of the above-named Committee held at the Town Council  
Offices, Albert Road, Horley on Tuesday 1 August 2017, at 7.30 pm

**Present:** Cllrs Samantha Marshall – Chairman  
J Baird  
M George  
L Mabbett  
V Marshall  
R Olliver  
H Randall

**In attendance:** A Jones – Town Clerk  
C Fenton – Deputy Town Clerk

**F 4065 Apologies and Reasons for Absence**

***RESOLVED: that the apologies of Cllrs Baker, Biggs, Etheridge, Jackson and H Kitajewski be accepted, for reasons as specified in the Attendance Register.***

**F 4066 Disclosable Pecuniary Interests and Non-Pecuniary Interests**

Cllr Olliver declared a non-pecuniary interest in the Horley Bowling Club related matter, in view of his wife's membership of the Club.

***RESOLVED: noted.***

**F 4067 Public Forum**

No members of the public were present.

***RESOLVED: noted.***

**F 4068 Approval of Minutes  
Finance & General Purposes Committee, 13 June 2017**

The minutes of the above meeting of the Finance & General Purposes Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

***RESOLVED: that the minutes of the above meeting of the Finance & General Purposes Committee, including all confidential items, be approved.***

**F 4069 Audit Matters**

**RESOLVED: that the Councillors' Audit Certificate for April, May & June 2017 and Clerk's responses, where applicable, be received. (A copy is appended.)**

**F 4070 Financial Reports for April 2017**

**RESOLVED: that the following reports, as appended to these minutes, be approved:**

- i) Bank Reconciliations**
- ii) Receipts List totalling £196,037.69 (no VAT)  
(Includes receipt of £189,428.50 from RBBC for Precept, Double Taxation Grant and Council Tax Support Grant.)**
- iii) Payments List totalling £15,920.63 plus VAT (£16,333.87)**

**F 4071 Financial Reports for May 2017**

**RESOLVED: that the following reports, as appended to these minutes, be approved:**

- i) Bank Reconciliations**
- ii) Receipts List totalling £8,222.12 plus VAT (£20,030.83)  
(Includes VAT refund of £11,808.71)**
- iii) Payments List totalling £115,980.76 plus VAT (£131,288.81)  
(includes payment of £61,400 plus VAT to Bendcrete Leisure.)**

**F 4072 Financial Reports for June 2017**

**RESOLVED: that the following reports, as appended to these minutes, be approved:**

- i) Bank Reconciliations**
- ii) Summary of Receipts and Payments compared with Estimates**
- iii) Receipts List totalling £38,845.27 (no VAT)  
(Includes grant from RBBC of £30,000 and Section 106 payment of £4,907.73.)**
- iii) Payments List totalling £26,020.32 plus VAT (£27,931.09)**

**F 4073 Transfer of Earmarked Funds**

**RECOMMEND: that the following recommendation of the Leisure & Amenities Committee be recommended for consideration at the Full Council meeting on 29 August 2017:**

**"RECOMMEND: that, following receipt of £30,000 funding from Horley Borough Councillors towards the skate park, the £30,000 remaining in the Skate Park Fund be transferred to the Playgrounds Fund, giving a total of £64,000 in that fund."**

**F 4074 Community Infrastructure Levy (CIL)**

Members were updated on information received from the Borough Council's CIL Officer.

**RESOLVED: noted.**

**F 4075 Communications**

Members were updated on the meeting held in July.

**RESOLVED: noted.**

**F 4076 Borough Standards Committee**

It was noted that there had been no meetings of the Committee.

**RESOLVED: noted.**

**Surrey Association of Local Councils (Surrey ALC) & National Association of Local Councils (NALC)**

**F 4077** Cllr Olliver updated members on meetings of SERCAF (South East Region County Association Forum), Surrey ALC, Surrey & Sussex ALC (SSALC) and NALC, all of which he had recently attended. It was noted that subscriptions to Surrey ALC would again be capped for larger Councils for 2018/2019. The Clerk reminded members about SSALC Training Events, which members were able to attend, if they so wished. He added that full details had been circulated in the recent SSALC Newsletter.

**RESOLVED: noted.**

**F 4078** Receipt was noted of The Good Councillors' Guide to Finance & Transparency, recently published by the Department for Communities & Local Government.

**RESOLVED: noted.**

**Licence to Operate the Saturday Market in the Central Car Park, Horley**

**F 4079** The Clerk advised members that a further Licence had been agreed between the Town and Borough Councils, expiring 31 March 2018.

**RESOLVED: noted.**

**F 4080** **RESOLVED: that the continued operation of the Saturday Market be reviewed in February 2018.**

**F 4081      Parking Spaces at Horley Recreation Ground**

Members considered correspondence received from the Secretary of Horley Bowling Club, enquiring whether, in view of the increased popularity of the Park, the Town Council had any plans to extend the existing car park. The Clerk reminded members that Horley Bowling Club had already been given permission to park cars inside the security barrier on match days. Members discussed the matter in some detail. Cllr George said it was likely that the Town Council may consider some sort of extension to the car park as part of the Café in the Park Project, however Cllr Randall added that any such extension should only be proportionate to the overall size of the Park. It was also suggested that the Bowling Club may be able to make arrangements for overflow parking with nearby businesses.

***RESOLVED; that the Secretary of Horley Bowling Club be informed accordingly.***

**F 4082      Diary Dates**

***RESOLVED: that upcoming events be noted, in particular the Horley in Bloom Photographic Competition (closing date for entries, 21 August).***

**Meeting Closed at 8.28 pm.  
Date of Next Meeting: 26 September 2017**