

HORLEY TOWN COUNCIL

Minutes of a Meeting of the Planning and Development Committee held on 10 January 2023, at 7.30 pm

Present Cllrs Hannah Avery Mike George (Chairman) Martin Saunders
 James Baker Samantha Marshall Rob Spencer*
 Giorgio Buttironi* Simon Marshall Fiona Stimpson**
 Jerry Hudson David Powell*

* Absent

**In Attendance Remotely

Also Present Rachel Botcherby (Planning Officer)
 Sophie Mandak (Administrative Assistant)

P 7420 Apologies and Reasons for Absence

Apologies were received from Cllrs Spencer and Buttironi.

RESOLVED: Noted.

P 7421 Disclosable Pecuniary Interests and Non-Pecuniary Interests

Borough Members Cllrs Avery and Baker declared they are members or substitutes of the Reigate and Banstead Borough Council Planning Committee and therefore the views expressed by them at this meeting may change.

RESOLVED: Noted.

P 7422 Approval of Minutes

Planning & Development Committee held on 20 December 2022.

RESOLVED: That the minutes of the above meeting of the Planning & Development Committee be approved.

Planning Updates

P 7423 Horley Bus Services

The Planning Officer advised the Committee that letters have been sent to both Metro Bus and Surrey County Council regarding Members concerns over the No.20 bus service and particularly live bus service communication. A follow-up meeting has been requested with all parties to hear the solutions. Any response or further updates will be provided to the Committee.

The Chairman advised Members that he had also joined a new Bus Group which has also raised the issue of live travel communication.

RESOLVED: Noted

P 7424 West Sussex County Council Bus Survey

The Planning Officer advised the Committee that she completed the West Sussex Bus Consultation on behalf of HTC on 3rd January 2023. The survey was

considerably shorter than the Surrey Bus Survey and didn't include any reference to specific bus routes. A copy has been sent to the Chairman.

RESOLVED: Noted

Outside Bodies and Sub-Committees

P7425 Horley Town Management Group

The Planning Officer advised that HTMG met virtually on 8th December for a briefing from the Borough Council on the draft proposals for the High Street Public Realm. She advised the Committee that a further virtual briefing is scheduled for 16th January 2023.

P 7426 Determined Planning Applications

Members reviewed the list of Planning Applications determined for the period 16 December 2022 to 05 January 2023.

RESOLVED: Noted.

P 7427 Registered Planning Applications

Planning Applications received from Reigate & Banstead Borough Council for the period 16 December 2022 to 05 January 2023.

RESOLVED: That the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be approved.

P 7428 Planning Appeals, during the period 16 December to 05 January 2023.

Members reviewed the list of Planning Appeals lodged, awaiting decision, and determined.

RESOLVED: Noted.

Highway Matters

P 7429 Horley Access Group

The Chairman of the Horley Access Group advised that they are still awaiting an update on the utility access cover along the Balcombe Road by the Jai Ho restaurant.

She advised that the access road off the Balcombe Road, opposite Meadowcroft Close was in a really poor state of repair and so would be added to the list for consideration.

The Chairman also advised that a new lady had joined the group who is partially sighted and that she raised valid concerns about the crossing point along Station Approach towards the Town Centre.

The Committee were also advised that the Access Group had provided feedback to the Borough's Placemaking Team in respect of the draft proposals for the High Street Public Realm Improvements and Subway.

RESOLVED: Noted

P 7430 Traffic Calming Measures around 'The Acres' and Wheatfield Way, Langshott

The Planning Officer advised that there was still no progress on the installation of the VAS being installed along Wheatfield Way. The Planning Officer advised that if no progress was made soon then the matter would be referred back to Full Council given the passage of time since the Council agreed to allocate CIL money to implement the signs.

RESOLVED: That a further email be sent to Surrey County Highway to express the Council's dissatisfaction at the lack of progress.

P 7431 Other Highways Matters.

The Planning Officer advised that there are scheduled temporary traffic lights proposed in Victoria Road from Monday 16th January 2023 for 2 weeks. The Highways work includes replacing the traffic light equipment on Victoria Road at the junction with Russell's Crescent and at the junction with Consort Way East, and between these two locations, as they have become obsolete and are in a poor condition.

RESOLVED: Noted

Airport Matters

P 7432 GATCOM

Newsletters & updates circulated to all members.

RESOLVED: Noted

P 7433 Redhill to Horley Pathfinder Design Code Engagement

The Planning Officer advised the Committee that the Borough Council is currently engaging with residents on the vision for the Design Code between Horley and Redhill. Members are encouraged to complete the survey individually and when the formal consultation is undertaken in Autumn this year the Committee can consider a consolidated, collective response on behalf of the Council

RESOLVED: The Planning Officer to circulate the survey [link](#) to all members.

P 7434 Letters Received

From	Subject	Date	Action
CAGNE	Request to join CAGNE Aviation Town and Parish Council Forum.	05.01.23	Response to be issued to decline invitation but confirm HTC happy to receive information.

CAGNE	CAGNE committee response to Mr Tom Crowley's letter concerning the noise group on GATCOM	08.01.23	Noted
Esso Petroleum	Notification of land inspection	10.01.23	Noted

P 7435

Diary Dates

16th January – **HTMG (Virtual) at 5pm**

17th January – **Environment Sub Committee @6pm (please note earlier time for those attending)**

17th January – **Finance @ 7.30pm**

20th January – **Gatwick Local Community Transport Issues Stakeholder Group @11am**

24th January – **Leisure Committee @7.30pm**

30th January – **Mayors Charity Dinner @ 7pm**

RESOLVED: *Noted*

P 7436

Items for Future Consideration.

Cllr Saunders has requested that the Adoption of Roads in the Acres Development be added to the next Full Planning Agenda on 14th March 23.

P 7437

Press Release

RESOLVED: *that comments on Planning Application be released to the press and placed on the Town Council website.*

Meeting closed at 20.18pm

Date of next meeting: 14 February 2023

List of Planning Applications
Registered by Reigate & Banstead Borough Council
During the period 15 December 2022 – 05 January 2023
To see plans please CTRL+click on the application number to follow the link

01. RBBC Letter Dated: 16.12.22	Application No: 22/02631/HHOLD
LOCATION:	Westharrows Haroldslea Drive Horley Surrey RH6 9PH
DESCRIPTION:	Proposed single storey front/side extension and 2.25m high brick boundary wall (2.4m piers)
HORLEY TOWN COUNCIL COMMENTS	Horley Town Council has no objections to the extension but considers the height and design of the proposed wall as excessive in this location.

02. RBBC Letter Dated: 20.12.22	Application No: 22/02737/HHOLD
LOCATION:	19 Arne Grove Horley Surrey RH6 8DQ
DESCRIPTION:	Single storey extension
HORLEY TOWN COUNCIL COMMENTS	No Objections

03. RBBC Letter Dated: 20.12.22	Application No: 22/02699/HHOLD
LOCATION:	Ons Lapa 189 Smallfield Road Horley Surrey RH6 9LR
DESCRIPTION:	Single storey rear extension.
HORLEY TOWN COUNCIL COMMENTS	No Objections

04. RBBC Letter Dated: 21.12.22	Application No: 22/02741/F
LOCATION:	37 Station Road Horley Surrey RH6 9HW
DESCRIPTION:	Creation of external alterations to the ground floor (front) through additional/altered fenestration
HORLEY TOWN COUNCIL COMMENTS	No Objections

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05. RBBC Letter Dated: 21.12.22	Application No: 22/02736/CU
LOCATION:	2 Russells Crescent Horley Surrey RH6 7DN
DESCRIPTION:	Change of use from guest house accommodation to house in multiple occupancy for up to 7 people
HORLEY TOWN COUNCIL COMMENTS	No Objection to the principle of the change of use, however, Horley Town Council consider the development provides inadequate parking for the number of rooms proposed.

06. RBBC Letter Dated: 22.12.22	Application No: 22/02543/HHOLD
LOCATION:	11 Ashleigh Close Horley Surrey RH6 8AJ
DESCRIPTION:	2 Storey side extension and single storey rear extension. As Amended.
HORLEY TOWN COUNCIL COMMENTS	No Objection

07. RBBC Letter Dated: 03.01.23	Application No: 22/02785/F
LOCATION:	Earl Haig Memorial Building Albert Road Horley Surrey RH6 7JA
DESCRIPTION:	Proposed replacement fence with increase in height
HORLEY TOWN COUNCIL COMMENTS	No Objection