

## **HORLEY TOWN COUNCIL**

### **Minutes of a Meeting of the Planning and Development Committee held virtually on 19 May 2020, at 7.30 pm**

**Present**

Cllrs	James Baker*	Mike George (Chairman)	Martin Saunders
	Giorgio Buttironi*	Samantha Marshall	Rob Spencer
	Jerry Hudson*	Simon Marshall*	Fiona Stimpson
		David Powell	

**\* Absent**

**Also Present**

	Joan Walsh (Town Clerk)
	Judy Morgan (RFO and Planning Officer)

**P 6789**            **Virtual Meeting**

***RESOLVED: that in view of the COVID-19 lockdown period, the meeting of the Planning and Development Committee be held virtually.***

**P 6790**            **Apologies and Reasons for Absence**

***RESOLVED: that the apologies of Cllrs Baker, Buttironi, Hudson, and Simon Marshall be accepted for reasons as specified in the Attendance Register.***

**P 6791**            **Disclosable Pecuniary Interests and Non-Pecuniary Interests**

Cllr George declared a Non-Pecuniary interest in application numbers **20/00709/F** and **20/00893/CON** as the applicants are known to him.

Cllr Samantha Marshall declared a Non-Pecuniary interest in application numbers **20/00709/F** as the applicants are known to her and **20/00755/HHOLD** as the applicants are known to her and proximity.

No other declarations were received.

***RESOLVED: that the Declarations of Interest be noted.***

**P 6792**            **Approval of Minutes**  
**Planning & Development Committee – 21 April 2020**

***RESOLVED: that the minutes of the above meeting of the Planning & Development Committee, be approved.***

**P 6793**            **Planning Updates**

**P 6769 – ‘The Meadway’, Horley - Pavements**

The Town Clerk reported that ‘The Meadway’ had been added to the list of priorities compiled by the Horley Pavement Audit Committee (HPAC) after the SCC reference numbers for the online reports had been provided by the resident. It was hoped that the group could liaise directly with the SCC Highways Officer for Horley to progress the next phase of repairs identified in the pavement audit.

***RESOLVED: noted.***

## **Outside Bodies and Sub-Committees**

### **P 6794 Horley Town Management Group (HTMG)**

The Town Clerk said that there were no updates as no meeting had taken place in view of the Covid-19 crisis. She suggested that a virtual meeting with the group seemed the best way forward and this was agreed by members. The matter would be followed up accordingly.

**RESOLVED: Noted.**

### **P 6795 Determined Planning Applications**

Members reviewed the list of Planning Applications determined for the period 17 April – 14 May 2020.

**RESOLVED: noted.**

### **P 6796 Planning Applications received from Reigate & Banstead Borough Council for the period 17 April – 14 May 2020.**

**RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be approved.**

### **P 6797 Planning Appeals, during the period 17 April – 14 May 2020.**

There were no new Appeals relevant to Horley during this period.

**RESOLVED: noted.**

## **Ongoing Planning Matters**

### **P 6798 Certificate of Lawfulness (CLP) Applications**

The Town Clerk reported that she had followed up with the Planning Department at RBBC to enquire if CLP Applications could be added to the planning list separately, for noting by Members.

The subsequent response from the Head of Planning, previously circulated to all Members, was that as it is not a statutory requirement for HTC to be notified by the Planning Authority on all CLPs within the limits of permitted development, RBBC will only do so to seek evidence from ourselves on a particular application, if deemed appropriate. However, the Council may source all registered CLPs from the RBBC website and will note these for information at future Planning meetings.

**RESOLVED: noted.**

**P 6799            Town Centre Regeneration  
Horley High Street Precinct Issues**

It was noted that Members had some concerns about the ongoing emergency works in the precinct, but all the work had since been completed and area was clear. Cllr Baker had checked the works after completion, and they appeared to be satisfactory with the reinstatement thought to be of an acceptable standard. However, the damaged bench seat was still in situ and hanging outwards. The Town Clerk confirmed that the said bench had been reported to the RBBC Greenspaces Team.

**RESOLVED: noted.**

**Highways Matters**

**P 6800            The Surrey County Council Meath Green Lane, (D334) Horley Temporary Prohibition of Traffic Order 2020**

Notification had previously been circulated to all Members. The Order is required to facilitate footway slurry works, on behalf of Surrey County Council and will come into force on 2 June 2020, for a period of 18 months. The Order will only be operative while the relevant signs are being displayed and it is anticipated that the works will be completed within one day during the period of operation of the Temporary Order.

**RESOLVED: noted.**

**P 6801            Junction of Cross Oak Lane and Orchard Drive**

Cllr Saunders reported that there had been some renewed interest in trying to resolve the issues at this junction and he planned to contact Borough Cllr Derek Allcard to explore whether a compromise could be reached in conjunction with Salfords and Sidlow Parish Council, to allow matters to proceed.

**RESOLVED: noted.**

**P 6802            Horley Pavement Audit Committee (HPAC)**

The HPAC Chairman (Cllr Stimpson) gave the following update:

- They had added the resident who raised concerns about damaged pavements at 'The Meadway' to their mailing list.
- The Committee continued to gather evidence and requested that accompanying photographs be included with reports.
- They were still endeavouring to make direct contact with the SCC Highways Officer for Horley and various other options were suggested.

**RESOLVED: noted.**

**P 6803            Highways England & Partners – M23 Smart Motorway, Junctions 8-10**

The Town Clerk gave the latest update on the programme timetable of works and diversion routes. Appropriate measures on public health guidance would be correctly

**P 6803)** followed to prevent the spread of coronavirus. The information had previously been circulated to members.

**RESOLVED: noted.**

**P 6804 Update from Metrobus**

The Town Clerk reported receipt of the latest Metrobus newsletter (previously circulated), summarising its management to date on the Covid-19 crisis. This included measures to protect its workforce and passengers together with an outline Recovery Plan to sustain the company and its vital services. Plans were in place to increase its services to facilitate social distancing measures and to support economic and social recovery in towns and communities.

**RESOLVED: noted.**

**P 6805 SCC Highways Bulletins**

**RESOLVED: that receipt be noted of the latest SCC Highways Bulletins (already circulated to members).**

**Airport Matters**

**P 6806 Gatwick Airport Publication of Annual Results**

The publication had previously been circulated to all Members for information. The Town Clerk advised that just under 37 million passengers had passed through the airport in the 9-month period ending on 31 December 2019 but since then, the airport had experienced an unprecedented decline in passenger numbers due to the Covid-19 pandemic. GAL had responded by taking a range of steps to protect the safety and well-being of staff and passengers, to shield the business and to build financial resilience to assist rapid recovery.

**RESOLVED: noted.**

**P 6807 GATCOM Chairs letter to Chair of GAL – Covid-19 Impact**

The Town Clerk reported receipt of a copy letter (previously circulated to members) from the GATCOM Chair, Tim Crowley, to the GAL Chairman, Sir David Higgins. The Chairman of GATCOM addressed the impact of the Covid-19 lockdown on the operations of Gatwick Airport, the local economy and the aviation industry worldwide. He recognised the levels of activity had reduced to a fraction with many airlines grounded. These issues were even more exacerbated with news of British Airways and Virgin having to potentially withdraw its operations from Gatwick and thereby having a severe adverse impact on local businesses and employment. He offered full support and encouragement to GAL as future recovery plans were being put in place.

**RESOLVED: noted.**

P 6808

### **Gatwick Airport Airspace Change: Civil Aviation Authority (CAA) Decisions**

The Town Clerk gave an overview of two recent CAA decisions (previously circulated to members for information).

#### **Gatwick Route 4 Post Implementation Review (PIR)**

The final report of the CAA's Decision on the Route 4 PIR had been published. The CAA had concluded that the Route 4 2012 airspace change did not achieve its originally stated aim to an acceptable standard. As a result, Gatwick will be required to remove the current, temporary Route 4 satellite-based departure routes that were introduced on 26 May 2016. Aircraft will continue to fly Route 4 departures, but they will follow a satellite-based coded overlay of the conventional departure routes produced by each airline. The Chairman added that this airspace change had been generated in 2012 but they were now working on the 2018/19 airspace change.

**RESOLVED: noted.**

#### **CAP 1908 Gatwick Airport Northern Runway Project – Airspace Change Assigned Level Decision**

As dual runway operations would require only minor modifications to the airport's Aeronautical Information Publication (AIP) entry, GAL initiated an airspace change process, overseen by the CAA and in line with CAP1616 requirements. The CAA has reviewed GAL's proposals and categorised the Gatwick Airport Northern Runway Project Airspace Change Proposal as a Level 0.

Under the Planning Act 2008, GAL will carry out a formal statutory consultation on the Northern Runway proposals. This had been planned to start in the first half of this year, but due to the unprecedented events, this has now been postponed until a later date.

**RESOLVED: noted.**

P 6809

#### **GATCOM: Weekly Newsletters & Updates**

These had previously been circulated to Members for information.

**RESOLVED: noted.**

P 6810

#### **Recent Airport Communications**

<b>From</b>	<b>Subject</b>	<b>Received</b>	<b>Action</b>
GATCOM	Weekly Newsletters & Updates	1.05.20) 15.05.20)	Noted
GATCOM	Gatwick publishes annual results	04.05.20	Noted
GATCOM	Gatwick Airport Airspace – CAA Decisions	12.05.20	Noted

GATCOM	GATCOM Chair's letter to Chair of GAL	12.05.20	Noted
GATCOM	CEO update to GATCOM Members	18.05.20	Noted
GATCOM	Airspace updates	18.05.20	Noted
GTR	New Timetable introduction from 17 May 2020	18.05.20	Noted

**RESOLVED: noted.**

**P 6811 Letters Received**

<b>From</b>	<b>Subject</b>	<b>Received</b>	<b>Action</b>
Metrobus	Newsletter	15.05.20	Noted
West Sussex County Council	Submission of the Soft Sand Review of the West Sussex Joint Minerals Local Plan (Regulation 22)	12.05.20	Noted

**RESOLVED: noted.**

**P 6812 Diary Dates**

**RESOLVED: noted that the next virtual meeting to be held would be Planning and Development Committee on 16 June 2020.**

**P 6813 Press Release**

**RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.**

**Meeting closed at 8.14 pm**

**Date of next meeting: 16 June 2020**