HORLEY TOWN COUNCIL

Planning & Development Committee

Minutes of a Meeting of the above-named Committee held at the Town Council Offices, Albert Road, Horley on 23 July 2019, at 7.30 pm

The meeting was preceded at 6.00 pm with a presentation of the new RBBC Corporate Plan by the Leader of RBBC, Borough Councillors and the Head of Corporate Policy.

Present Cllrs Giorgio Buttironi

Pamela Chandler

Mike George (Chairman)

Jerry Hudson (Vice – Chairman)

Samantha Marshall
Simon Marshall
Martin Saunders
Fiona Stimpson

Also Present Carol Fenton (Deputy Town Clerk)

Judy Morgan (Finance and Planning Officer)

P 6513 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllrs Powell and Spencer be accepted for reasons as specified in the Attendance Register as well as the apology of the Town Clerk, Joan Walsh).

Jouri Waish)

P 6514 Disclosable Pecuniary Interests and Non-Pecuniary Interests

RESOLVED: that the Declarations of Interest, as appended to these minutes, be

noted.

P 6515 Approval of Minutes

Planning & Development Committee - 25 June 2019

RESOLVED: that the minutes of the above meeting of the Planning & Development

Committee, be approved.

Planning Updates – 25 June 2019

P 6516 Footpath 392 Horley Diversion Application.

It was noted that the Town Council had written to the SCC Countryside Access Officer in support of the proposed diversion for pedestrian safety so that it runs beside the railway line, under the viaduct and along Cross Oak Lane to join the footpath on Orchard Drive.

RESOLVED: noted.

P 6517 Junction at Cross Oak Lane / Orchard Drive

It was noted that the Town Council had written to Cllr Matt Furniss, the Cabinet Member for Highways, on 17 July 2019, with a copy to SCC Highways Officers, expressing its concerns about the current layout of the Orchard Drive and Cross Oak Lane junction and asking what could be done to improve the junction. A response was awaited, and a further update would be provided at the next Committee meeting.

P 6517) RESOLVED: noted.

P 6518 Outside Bodies and Sub-Committees

Horley Town Management Group (HTMG)

Members were informed that the HTMG had their most recent meeting on Thursday, 18 July 2019. The RBBC Regeneration Manager was unable to attend to give a briefing on the High Street Precinct refurbishment but he did pass on the following update for the meeting:

- Work was progressing well on the precinct; the block paving was almost complete, and the street furniture had been ordered.
- Barriers would remain in place until the TRO was in force which was likely to be around the end of September or beginning of October. The reason for this was that the loading bay needs to be monitored by enforcement to prevent cars from parking there.

Cllr Hudson noted that there were already some issues with the tarmacking and that puddles were already appearing. Councillors expressed concern about the continuing lack of public communication from RBBC about the precinct works.

Further updates from the HTMG included: -

That the expression of interest lodged by RBBC in the Local Growth Fund had been successful and they now needed to submit a full business case by 16 August 2019. A decision is expected in September 2019.

The proposed project included:

- 1. Plans to improve the pedestrian and national cycle route into the town, including the underpass and along High Street;
- 2. To install pay on exit parking at Central and Victoria Road car parks; and
- 3. To undertake an options/feasibility study into development options for the High Street Car Park.

The HTMG Chairman had proposed to make enquiries with RBBC Democratic Services about the merger of HTMG with the Horley Regeneration Forum, including a revised 'Terms of Reference' and renaming of the new group. It was noted that RBBC and SCC should have equal input to ensure that updates encompass wide-ranging issues under each authority's responsibility.

The next meeting of HTMG will take place on Thursday 12 September.

RESOLVED: noted.

P 6519 Determined Planning Applications

Members reviewed the list of Planning Applications determined for the period 21 June - 18 July 2019.

RESOLVED: noted.

P 6520

Planning Applications received from Reigate & Banstead Borough Council for the period 21 June – 18 July 2019.

RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be approved.

Planning Appeals - During the period 21 June - 18 July 2019

P 6521 Planning Appeals Received

Members reviewed the list of Planning Appeals Received for the period 21 June – 18 July 2019.

RESOLVED: noted.

P 6522 Planning Appeals Determined

Members reviewed the list of Planning Appeals Determined for the period 21 June – 18 July 2019.

RESOLVED: noted.

P 6523 Ongoing Planning Matters

Horse Hill Oil Well Planning Application

The Committee was informed that SCC had notified the Town Council of further information being submitted in respect of the above application. These included a noise technical document together with clarification of geotechnical comments and landscape, visual and restoration issues.

RESOLVED: noted.

P 6524 North East Sector (The Acres)/North West Sector (Westvale Park)

There was nothing to report.

RESOLVED: noted.

P 6525 Town Centre Regeneration

The Regeneration Forum had not met and therefore there were no updates.

P 6525) RESOLVED: noted.

Railway Matters

P 6526 Govia Thameslink Railway (GTR) – Passenger Benefit Fund

The Planning Vice-Chairman reported that he understood it might be possible for the fund for Horley Station to be used for improvements to the subway.

<u>The survey</u>, to close on 31 July 2019, was included in the HTC eNewsletter, website and twitter, encouraging individuals to submit their responses.

Both RBBC and the rail users' group, RRDRUA, had been contacted separately for their views. RBBC had since responded, advising that they had decided to leave the matter to individual residents to respond to the consultation. The RRDRUA were of the opinion that Horley Station was already doing well from a station facilities perspective and that other stations in their area could benefit more from such funding. Councillors expressed the opinion that this highlighted the need for Horley to have its own dedicated rail user's association.

RESOLVED: noted.

P 6527

The Chairman reported that he understood that there was an opportunity using technology to increase the capacity of the London to Brighton Line by reducing the spacing between trains.

RESOLVED: noted.

Highways Matters

P 6528

SCC WESTVALE ROAD HORLEY, (40 MPH SPEED LIMIT) ORDER proposal (closing date 2 August2019)

Councillors discussed the proposal and were in support of the imposition of a speed limit. However, they queried whether a 40-mph limit was sufficiently low on the approach to a residential area and queried whether a 30-mph limit would be more suitable. There was also some discussion about the absence of road markings on the roundabout.

RESOLVED: that a response should be sent to SCC in support of the proposal but querying the speed limit to be imposed and why there were no road markings on the roundabout.

P 6529 SCC Highways Bulletins

RESOLVED: that receipt be noted of the latest SCC Highways Bulletins (already circulated to members).

Airport Matters

P 6530 Gatwick Route 4 Airspace Change – Design Principle Feedback Request – Closing Date: 28 June 19)

Members discussed the above Gatwick Route 4 Airspace Change consultation

response which had previously been circulated.

RESOLVED: that the Town Council's response to the above Gatwick Route 4 Airspace Change consultation (as appended to the signed copy of these minutes), be ratified.

P 6531 GATCOM: Weekly Newsletters & Updates

These had previously been circulated to Members for information. The Planning Chairman said that Members were welcome to contact him for any clarification.

RESOLVED: noted.

P 6532 GAL Final Master Plan

The plan, previously circulated to Members, gives details of GAL's proposals to take forward the sustainable development of the airport. GAL intend to progress with plans to introduce new technology to build capacity and resilience on the main runway and will prepare a planning application to bring the standby runway into routine use by the mid-2020s. They also plan to recommend that planning policy continues to safeguard land for an additional runway.

RESOLVED: noted.

P 6533 Recent Airport Communications

From	Subject	Received	Action
GATCOM	Weekly Newsletters & Updates	28.06.19) 05.07.19) 12.0719) 19.07.19	Noted.
Salfords and Sidlow Parish Council	Gatwick Route 4 Airspace Change – Design Principle Feedback Response	28.06.19	Noted.
GATCOM	Runway Closures Rev.5	01.07.19	Noted.
UKACC	Minutes of the Annual Meeting 2019	15.07.19	Noted.
GATCOM	GATCOM response to ICCAN's first Corporate Strategy 2019-21	15.07.19	Noted

RESOLVED: noted.

P 6534 Accessibility of Horley Town Centre for Mobility users

Cllr Stimpson said that following publication on the website, the HTC eNewsletter, and on social media, several volunteers had come forward to join the community group to carry out the audit. Some of the issues to be considered included cars

P 6534)

parked by dropped kerbs, on pavements and in bus stops. The audit was underway but the request for volunteers should be repeated in the next Town Council eNewsletter.

RESOLVED: that the call for evidence on pavement accessibility for mobility users, in Horley Town Centre, be widely publicised in the Town Council eNewsletter and website with responses sent to Cllr Stimpson.

P 6535 RBBC DMP

The Planning Chairman gave an update. The Report from the Planning Inspector (PI) on the DMP is now available to view: www.reigate-banstead.gov.uk/dmp. The Report concluded that the DMP is 'sound', legally compliant, and provides an appropriate basis for RBBC's Planning Policies, subject to the Main Modifications (MMs), as identified by the Planning Inspector (PI), being made.

Briefly the outcomes for Horley in the Report are: -

- ➤ Green Belt Review (GBR) with reference to the 'Rural Surrounds of Horley' the PI concluded that "exceptional circumstances do not exist and there is insufficient justification for the Rural Surrounds of Horley to be designated as Green Belt."
- 'Sustainable Urban Extension' (SUEs) Review Outside the Green Belt (Meath Green Lane / Bonehurst Road / Land off 'The Close' / Haroldslea Drive) – all sites were considered deliverable, developable and the allocations sound.
- Other Allocations within the Green Belt (reference to the Rural Surrounds of Horley) The expanded East Surrey Hospital could be relocated either in full or in part to a site in the Rural Surrounds of Horley.
- Other Non-Green Belt Allocations (High Street Car Park) A flood risk assessment in required.
- Employment Provision Review in line with National Policy and the RBBC Core Strategy Allocation of a Horley Business Park results in a significant oversupply in the Borough. However, RBBC's more recent evidence confirms the lack of a high-quality Business Park. The site's prime function would be to provide jobs for the Gatwick Diamond economic sub-region and assist in providing around 775% of the office floorspace shortfall in the adjoining borough of Crawley. The inclusion of this area in the allocation is justified.
- Planning Policy on provision for the Travelling Community Allocated sites were deliverable and available, the proposed increase in density is achievable and deliverable.
- Overall Conclusion and Recommendation subject to inclusion of the MMs the DMP is sound and capable of adoption.

RESOLVED: noted.

P 6536 RBBC Draft Corporate Plan Consultation (Closing Date: 16 September 2019)

Cllrs Mark Brunt, Tony Schofield, and Graham Knight together with Cath Rose, Head of Corporate Policy at RBBC, attended prior to the meeting to present the 'Reigate & Banstead 2025: Draft Five Year Plan' to Horley Town Council. Councillors and the Clerk from Salfords and Sidlow Parish Council also attended the presentation along with County Cllr, Kay Hammond.

P 6536)

Cllr Brunt opened the presentation by saying that it was important for the Borough Council to get input from the Town and Parish Councils, as the Plan was not just for RBBC to consider. The Borough Council felt it important to listen to these views and to what the ambitions and targets were. As the Plan would encompass the whole of the borough, this was therefore an open opportunity. Cllr Knight added that the Plan was a statement of intent and that RBBC want it to be driven by residents. They had conducted several resident surveys and polls and the Plan had an eighteen-month gestation. It had reached the draft Plan stage and been launched for public consultation. He hoped that Town and Parish Councillors would encourage residents to look at the Plan, put forward their aspirations and have their say.

The Head of Corporate Policy circulated a summary handout (available to view on the RBBC website) to those present. She said that the draft Plan had drawn on a wide range of information, including the current Plan, and the updated Borough Quality of Life Profile (also available to view on the RBBC website). It was similar to the previous version and was incremental in building on what RBBC already do. New priorities included climate change and housing affordability. The Consultation was open until 16 September and it was planned to adopt the Plan in December 2019.

In response to questions from the audience, the following information was received. RBBC was seeking to align with all their major partners and they wanted to hear the Town and Parish Council priorities too. As an example, ClIr Brunt said that leaders of RBBC, Mid Sussex, Horsham, Crawley and Tandridge were all working together on their responses to the Gatwick Master Plan, and needed to talk to Town and Parish Councils, to make sure that there were no conflicts in their responses. He added that RBBC was also seeking funding from GAL for resources to allow them to respond.

Salfords & Sidlow Parish Council raised the issues of the control of community centre services and public transport.

The focus on housing affordability was to enable young people who have a strong link with the Borough, to remain living and working within the Borough, they needed to attract the right kind of employment opportunities to keep residents in the Borough.

Cllr Brunt said that he had noted the Town and Parish Council views in that communications from the Borough were poor; and he took on board the need to revisit the way in which the regeneration project was being run in Horley. He agreed that post GCSE education for Horley was a necessary requirement and suggested that this be included in feedback for the HTC Town Plan.

In reply to a question about how the progress of the Plan would be monitored, Cllr Knight said that they would measure against key performance indicators and an annual document, reporting progress, would be produced.

In response to a comment regarding the increasing difficulty of working with RBBC to stage community events; Cllr Brunt said that RBBC needed to be more aware of the social element of some of its work.

In summary, RBBC would share the comments and feedback received on the Plan, following the presentation. Cllr Brunt said he wished to return in November to share the revised Plan once the comments and feedback had been taken into consideration and this was welcomed by everyone present.

RESOLVED: noted.

P 6536)

Cllr George suggested that as feedback on the draft RBBC Corporate Plan should further reflect the Town Council's aspirations for its own five-year Town Plan (to be reviewed shortly), that all members consider suggestions for discussion at the next meeting of the Planning Committee and this was agreed.

RESOLVED: that draft responses to the RBBC Corporate Plan be considered at the next Committee meeting and that these responses be taken into consideration during the Town Council's review of its five-year Town Plan.

P 6537 Coast to Capital Local Industrial Strategy - digital network capability

Cllr Saunders raised the issue. He gave an overview of mobile network coverage and internet speeds in Horley. These were decent overall with a few 'not spots' but he felt that the Council should champion the aspiration of full mobile coverage and full fibre broadband connection.

RESOLVED: noted.

P 6538 RBBC Protective Injunction to Prevent Illegal Encampments on Land It Owns

It was noted that the High Court had granted Reigate and Banstead Borough Council a protective injunction to prevent illegal encampments on land it owns. This will enable them to deal with encampments through the courts much more quickly when they arise. In response to Member's question, the Planning Chairman said that HTC had robust security measures in place.

RESOLVED: noted.

P 6539 Letters Received

From	Subject	Received	Action
A resident	Objections to development at 53 Haroldslea Drive	10.07.19	Planning Chairman responded 10.07.19. residents need to contact HTC during the consultation and this should be highlighted in the next eNewsletter.
A resident	Objections to the imposition of parking restrictions in Ladbroke Road Horley	18.07.19	Ward Councillors responded with advice on how to put forward concerns to Surrey County Council.
Tandridge District Council RESOLVED: noted.	Limpsfield Neighbourhood Plan	4.07.19	Noted.

P 6540 Diary Dates

St Georges Day Fair 17/08/19

Horley In Bloom Awards 4/10/19

RESOLVED: noted.

P 6541 Items for Future Consideration

No matters were raised.

RESOLVED: noted.

P 6542 Press Release

RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.

Meeting closed at 9.11 pm Date of next meeting: 27 August 2019

Planning & Development Committee <u>Declarations of Interest</u>

Date of Meeting: 23 July 2019

Councillor(s)	Pecuniary or Non-Pecuniary	Reference	Location	Details
Samantha Marshall	Non-Pecuniary	<u>19/01231/S73</u>	Wings Peeks Brook Lane Horley Surrey RH6 9SX	Supporter of the Greyhound Trust.

To see plans please CTRL+click on the application number to follow the link .

1. RBBC Letter Dated:	Application No: 19/00879/HHOLD
LOCATION:	Arawa 5 Russells Crescent Horley Surrey RH6 7DJ
DESCRIPTION:	Proposed rear and side extensions. As amended on 20/06/2019.
HORLEY TOWN COUNCIL COMMENTS Ratified at meeting, 23/07/19	Whilst we had no objections to the previous application we note & support the concerns of the Conservation Officer.

2. RBBC Letter Dated: 26/06/19	Application No: 19/01133/RET
LOCATION:	227 Balcombe Road Horley Surrey RH6 9EF
DESCRIPTION:	Retrospective change of use from C3 Residential Care Home to C3 Residential Care Home to include an element of ancillary teaching C2.
HORLEY TOWN COUNCIL COMMENTS Ratified at meeting, 23/07/19	No objections

3. RBBC Letter Dated: 27/06/19	Application No: 19/01210/RET
	(See also application #4 below)
LOCATION:	11 Massetts Road Horley Surrey RH6 7PR
DESCRIPTION:	Retrospective front side extension to existing seating area with an option convertible (conservatory) built up by shell windows, doors and roof frames.
HORLEY TOWN COUNCIL COMMENTS Ratified at meeting, 23/07/19	No objections

4. RBBC Letter Dated: 27/06/19	Application No: 19/01249/ADV
	(See also application #3 above)
LOCATION:	Shiraz 11 Massetts Road Horley Surrey RH6 7PR
DESCRIPTION:	Retrospective application for replacing the existing hanging sign
	to Rohs cool white background, new text led lighting, with
	aluminium box and grape and vine basket images.
HORLEY TOWN COUNCIL	No objections
COMMENTS	
Ratified at meeting, 23/07/19	

25 July 2019 Page 1 of 6

5. RBBC Letter Dated: 27/06/19	Application No: <u>19/01231/S73</u>
LOCATION:	Wings Peeks Brook Lane Horley Surrey RH6 9SX
DESCRIPTION:	Demolition of the existing metal barn and the residential bungalow Wings and construction of a new dog kennel facility and office headquarters for the Greyhound Trust (GT). Variation of condition 3 of permission 17/01956/F. Removal of demolition condition.
HORLEY TOWN COUNCIL COMMENTS Ratified at meeting, 23/07/19	No objections. We question the need to demolish a residential building in good condition. The site being at the end of a road & somewhat secluded should not have the impact of overdevelopment.

6. RBBC Letter Dated: 27/06/19	Application No: 19/01191/OUT
LOCATION:	Drill Service Ltd 89 Albert Road Horley Surrey RH6 7HB
DESCRIPTION:	Conversion of existing ground floor commercial property and
	alterations to existing first and second floor residential properties
	to create 3 No. 1-bed, 3 No. 2-bed and 1 No. 3-bed flats.
HORLEY TOWN COUNCIL	No objections
COMMENTS	
Ratified at meeting, 23/07/19	

7. RBBC Letter Dated: 28/06/19	Application No: 19/01275/F
LOCATION:	4 Meath Green Avenue Horley Surrey RH6 8EF
DESCRIPTION:	Erection two storey two bedroom house.
HORLEY TOWN COUNCIL	Object on grounds of:-
COMMENTS	1] Overdevelopment
Ratified at meeting, 23/07/19	2] Negative impact on street scene.
	3] Negative impact on the amenities of the
	neighbouring properties.
	4] Cramped design

8. RBBC Letter Dated: 01/07/19	Application No: 19/01288/HHOLD
LOCATION:	1 Smithbarn Close Langshott Horley Surrey RH6 9LF
DESCRIPTION:	Replace existing conservatory with PVCU framed conservatory and roof canopy.
HORLEY TOWN COUNCIL COMMENTS Ratified at meeting, 23/07/19	No objections

25 July 2019 Page 2 of 6

9. RBBC Letter Dated: 03/07/19	Application No: 19/01236/HHOLD
LOCATION:	Little Limes 11 Limes Avenue Horley Surrey RH6 9DH
DESCRIPTION:	Demolition of conservatory and erection of single storey flat roof rear extension.
HORLEY TOWN COUNCIL COMMENTS Planning meeting, 23/07/19	No objections

10. RBBC Letter Dated: 03/07/19	Application No: 19/01291/HHOLD
LOCATION:	Grenville 47 Limes Avenue Horley Surrey RH6 9DG
DESCRIPTION:	Construction of a rear roof extension and 5no roof windows inserted into the pitched roof and the loft converted into habitable space. Demolition of porch canopy and external walls to the front elevation and new two storey glazed window feature and entrance door.
HORLEY TOWN COUNCIL COMMENTS Planning meeting, 23/07/19	No objections

11. RBBC Letter Dated: 09/07/19	Application No: 19/01340/HHOLD
LOCATION:	20 Cloverfields Langshott Horley Surrey RH6 9EY
DESCRIPTION:	Proposed single storey rear extension and first floor side/rear extension.
HORLEY TOWN COUNCIL COMMENTS Planning meeting, 23/07/19	No objections

12. RBBC Letter Dated: 10/07/19	Application No: 19/01331/HHOLD
LOCATION:	33 Horley Row Horley Surrey RH6 8DN
DESCRIPTION:	Single storey rear extension
HORLEY TOWN COUNCIL COMMENTS Planning meeting, 23/07/19	No objections

25 July 2019 Page 3 of 6

13. RBBC Letter Dated: 11/07/19	Application No: 19/01360/HHOLD
LOCATION:	51 Whittaker Drive Horley Surrey RH6 9FB
DESCRIPTION:	Installation of two roof windows to both roof slopes and a pitched roof dormer window.
HORLEY TOWN COUNCIL COMMENTS Planning meeting, 23/07/19	No objections

14. RBBC Letter Dated: 12/07/19	Application No: 19/00957/F
LOCATION:	Rear Of 48 Brighton Road And Rear Of 10 Church Road Horley RH6 7HD
DESCRIPTION:	2no proposed dwellings to the rear of host dwelling at 48 Brighton Road and 10 Church Road amended to reflect previous refusal designed to match the size and style and appearance of the surrounding properties. As amended on 10/07/2019.
HORLEY TOWN COUNCIL	The Town Council OBJECTS on the following grounds: -
COMMENTS	i. Overdevelopment
Planning meeting, 23/07/19	ii.Unsuitability of creating another access to the very busy A23, with the pub car park & congestion from vehicles queuing at the traffic lights.

15. RBBC Letter Dated: 16/07/19	Application No: 19/01379/HHOLD
LOCATION:	Vulcan Lodge 27 Massetts Road Horley Surrey RH6 7DQ
DESCRIPTION:	The demolition and replacement of the office space to the east of the property, and the demolition of the existing single-storey ancillary spaces, to the west, replacing those with a two-storey two-bed annexe.
HORLEY TOWN COUNCIL	No objections subject to no adverse comments from the
COMMENTS	Conservation Officer.
Planning meeting, 23/07/19	

16. RBBC Letter Dated:16/07/19	Application No: 19/01385/HHOLD
LOCATION:	36 Balcombe Gardens Horley Surrey RH6 9BY
DESCRIPTION:	Proposed single storey rear extension.
HORLEY TOWN COUNCIL COMMENTS Planning meeting, 23/07/19	No objections

25 July 2019 Page 4 of 6

17. RBBC Letter Dated:18/07/19	Application No: <u>19/01370/S73</u>
LOCATION:	Former Philips Research Laboratories South Site Crossoak Lane Salfords Surrey RH1 5HA
DESCRIPTION:	The redevelopment of the site to include four employment buildings incorporating 5 units for open B1(b), B1(c), B2 and B8 use comprising 15,831sqm GEA with associated parking and landscape planting Application to remove condition 23 of permission 18/01180/F which restricts the amount of B8 floorspace.
HORLEY TOWN COUNCIL	The Town Council OBJECTS to this application.
COMMENTS	The current transport infrastructure will not support the
Planning meeting, 23/07/19	proposal both at Cross Oak Lane and at the junction of Cross Oak Lane with the A23 especially when taking into account that the Westvale Park development access road joins in to this junction. The introduction of more B8 use will only exacerbate the traffic issues in the general area.

25 July 2019 Page 5 of 6

Tree Works (Non-Felling)

A. RBBC Letter Dated: 24/06/19	Application No: 19/01187/TPO
LOCATION:	The Oriel Ringley Avenue Horley Surrey RH6 7GD
DESCRIPTION:	Crown lift on the lime to the left hand of the entrance into the Oriel site, off of Ringley Avenue. The crown lift will be to a height of 6 meters. This will be to improve access and remove branches growing towards the building, leaving a balanced crown. Aiming to align with the height of the tree on the other side of the entrance.
HORLEY TOWN	No objections, subject to no adverse comments from the Tree
COUNCIL COMMENTS	Officer.
(Planning Officer delegation):	

25 July 2019 Page 6 of 6