



HORLEY TOWN COUNCIL

Leisure & Amenities Committee

A meeting of the above-named Committee will be held at the Albert Rooms, Albert Road, Horley
on Tuesday, 25 April 2023, 7.30 pm

**All correspondence and papers referred to in the public part of the agenda are available to view
in the Town Council Offices during normal office hours or on the website**

A G E N D A

- 1 Apologies and Reasons for Absence**
To receive apologies and reasons for absence.
- 2 Disclosable Pecuniary Interests and Non-Pecuniary Interests**
To receive any declarations of interest in relation to any items included on this agenda.
- 3 Public Forum**
- 4 Approval of Minutes**
Leisure & Amenities Committee, meeting held on 24 January 2023.
- 5 Leisure Updates**
Leisure & Amenities Committee, meeting held on 24 January 2023.
- 6 Horley Churchyards**
To receive a report on recent meetings and any other updates.
- 7 HTC Grounds Maintenance and Security**
 - i) To receive updates on any recent meetings held with the Town Council's Ground Maintenance Contractor and to note any issues arising.
 - ii) Drainage measures, Horley Recreation Ground – To receive an update on investigations carried out to resolve flooding on the access pathway by the playground and to agree the way forward.
 - iii) Members' inspections of Recreation Grounds - To receive any updates.
 - iv) To receive an update on any other matters.
- 8 Community Events in Horley**
 - i) **The Coronation of His Majesty The King and Her Majesty The Queen Consort**
 - a. To note the finalised arrangements on celebratory events in Horley, including the **"Nationwide Big Lunch (Afternoon Tea) Event** at Horley Recreation Ground on Sunday, 7 May 2023 and to approve expenditure from HTC towards hospitality up to a sum not exceeding £1200 plus VAT.
 - b. National **'Big Help Out' Event** – To note arrangements made by the Town Council to support the community in the nationwide volunteering event on 8 May 2023 and to ratify expenditure in the sum of £158 plus VAT.
 - ii) **Horley Carnival: 17 June 2023** - To receive any updates from the Horley Carnival Committee following recent meetings.
 - iii) **Horley in Bloom (HIB) and Photographic Competitions 2023:** To receive an update from the HIB Working Group following recent meetings.
 - iv) To receive an update on any other matters.
- 9 Use of HTC Community Buildings, Parks and Outdoor Spaces**
 - ii) **Pickleball Court provision, Horley Recreation Ground** – To agree the way forward following further correspondence received to line mark a second court for the sport.
 - iii) To receive any updates on upcoming events.

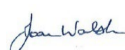
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To: Members of the Leisure & Amenities Committee:

Cllrs Hannah Avery, Jante Baird, James Baker, Jordan Beech, Mike George, Jerry Hudson, Helen Kitajewski, Robert Marr, Samantha Marshall, Simon Marshall (Chairman), David Powell, Fiona Stimpson (Vice-Chairman)

- 10 Compliance & Regulatory**
- i) **Annual Inspections of Playgrounds and Play Equipment (RoSPA)** – To receive an update on repairs identified from the annual inspections of playgrounds and parks equipment at all Town Council sites and to ratify the sum of £290 plus VAT paid to the Play Inspection Company for the inspections and report.
 - ii) **HTC Playgrounds & Grounds Inspections and Repairs:** To receive the latest inspection reports and updates on repairs.
 - iii) To receive an update on any other matters.
- 11 Allotments in Horley**
To receive any updates.
- 12 Tree Works**
- i) To receive an update on any planned tree works or those recently carried out.
 - ii) To note that a full 3-year Tree Survey is to be carried out by County Tree Surgeons in all Town Council parks and public spaces in the month of April and to approve the total cost of the survey in the sum of £1530 plus VAT.
- 13 Wildflower Planting Project (led by the HTC Environment Sub-Committee)**
- i) To note progress with wildflower seed planting on small strips of land at Horley Recreation Ground and Emlyn Meadow Bunds and to ratify the total cost of £400 plus VAT.
 - ii) To approve the cost of additional planting of wildflower seeds on the small strip of land next to the bus gate at 'The Acres', Langshott in a sum up to and not exceeding £250 plus VAT (proposed by the HTC Environment Sub-Committee Chairman).
- 14 General upkeep of the 'Welcome to Horley' signs (at Lee Street, Bonehurst Road, Smallfield Road, Balcombe Road, and Brighton Road/Massetts Road) by Horley Lions Club volunteers -**
To consider a contribution of £250 from the Town Council to the club towards the project (including bedding plants) through the General Power of Competence (GPC), to be covered from the 'Community Events' budget.
- 15 Outside Bodies**
To receive any updates from Town Council representatives on the following Outside Bodies:
- i) Gatwick Greenspace Partnership (GGP)
 - ii) Horley Conservation Group (HCG)
 - iii) Horley Open Spaces Advisory Committee (HOSAC)
- 16 Grounds Maintenance Contract Renewal 2024-2027**
To receive an update on progress made on the Grounds Maintenance Contract tender, effective from 1 January 2024.
- 17 RBBC Indoor and Outdoors Sports Facilities Strategy -** To note information received following the study undertaken by the external consultancy in collaboration with Sports England.
- 18 Provision of Memorial Bench at Horley Recreation Ground -**To consider the purchase of a bench in the sum of £600 plus VAT to increase seating capacity and the inclusion of a memorial plaque at a resident's request, in memory of former long-serving County and Borough Members for Horley.
- 19 Communications Received**
- 20 Diary Dates**
- 21 Items for Future Consideration:** To note urgent business for inclusion on future agenda.
- 22 Press Release:** To agree items for inclusion.

Date of next meeting: 4 July 2023



Signed: Town Clerk

Dated: 20 April 2023

To: Members of the Leisure & Amenities Committee:

Cllrs Hannah Avery, Jante Baird, James Baker, Jordan Beech, Mike George, Jerry Hudson, Helen Kitajewski, Robert Marr, Samantha Marshall, Simon Marshall (Chairman), David Powell, Fiona Stimpson (Vice-Chairman)