

**HORLEY TOWN COUNCIL**  
**Finance & General Purposes Committee**

A meeting of the above-named Committee will be held at the Albert Rooms,  
Albert Road, Horley, on **Tuesday 12 June 2018 at 7.30 pm**

**A G E N D A**

**1 Appointment of Committee Chairman  
(Vice-Chairman of the Council in the Chair)**

**Elected Chairman to take the Chair**

**2 Appointment of Committee Vice-Chairman**

**3 Apologies and Reasons for Absence**

**4 Disclosable Pecuniary Interests and Non-Pecuniary Interests**

To receive from members any declarations of interest in relation to any items included on this agenda.

**5 Public Forum**

**6 Approval of Minutes**

Committee Meeting, Tuesday 1 May 2018

**7 Matters Arising**

Committee Meeting, Tuesday 1 May 2018

**8 Appointments to Sub-Committees and Outside Bodies**

To agree appointments to the following:

Communications Sub-Committee

Resilience & Emergency Plan Sub-Committee

Internal Audit Review Sub-Committee

Standing Orders Sub-Committee

Borough Standards Committee (appointment already made)

Surrey Association of Local Councils (appointments already made)

For consideration – Horley Vimy Twinning Association

**9 Audit Matters**

To receive the Councillors' Audit Certificate for April and May (if available) 2018.

**10 Financial Reports**

To approve the financial reports, including bank reconciliations and summaries of receipts and payments, up to 30 April 2018 (and 31 May 2018 if available).

**11 Communications**

i) To receive an update on the meeting of the Communications Sub-Committee held on 29 May 2018

ii) To receive an update on any other matters.

**12 General Data Protections Regulations (GDPR)**

i) To receive an update on recent actions taken.

ii) Appointment of Data Protection Officer – to re-consider the way forward.

iii) Members' Briefing – to receive an update on the recent Briefing held at Reigate Town Hall.

**...Continued**

- 13 Surrey Association of Local Councils (Surrey ALC)  
& National Association of Local Councils (NALC)**  
i) To receive updates on recent meetings and other events attended.  
ii) To receive an update on any other matters and to consider information received.
- 14 Local Government Boundary Commission – Draft Recommendations for Ward Boundaries  
in Reigate and Banstead**  
To consider information received and to agree the way forward (closing date for  
submissions, 13 August 2018)
- 15 Photocopier/Printer Upgrade**  
To consider information received and to agree the way forward.
- 16 Charges for Use of Football Pitches, Court Lodge Fields**  
To agree charges for the 2018/2019 Season
- 17 Westvale Park Neighbourhood Watch**  
To consider information received from the Neighbourhood Watch Scheme Co-ordinator.
- 18 Letters Received**
- 19 Diary Dates**  
To note forthcoming events.
- 20 Urgent Business**  
To note urgent business for inclusion on any future agenda.
- 21 Press Release**  
To agree items for distribution.
- 22 Exclusion of Public and Press**  
“In view of the special or confidential nature of the business about to be transacted, it is  
advisable in the public interest that the press and public be excluded and that they be  
instructed to withdraw.”
- 23 Approval of Confidential Minutes** **CONFIDENTIAL**  
Committee Meeting, Tuesday 1 May 2018.
- 24 Matters Arising** **CONFIDENTIAL**  
Committee Meeting, Tuesday 1 May 2018.



**Signed: Joan Walsh, Town Clerk, 7 June 2018**

**Date of next meeting – Tuesday 31 July 2018**