

HORLEY TOWN COUNCIL
Finance & General Purposes Committee

A meeting of the above-named Committee will be held at the Albert Rooms,
Albert Road, Horley, on **Tuesday 1 May 2018 at 7.30 pm**

A G E N D A

1 Apologies and Reasons for Absence

2 Disclosable Pecuniary Interests and Non-Pecuniary Interests

To receive from members any declarations of interest in relation to any items included on this agenda.

3 Public Forum

4 Approval of Minutes

Committee Meeting, Tuesday 13 March 2018

5 Matters Arising

Committee Meeting, Tuesday 13 March 2018

6 Audit Matters

- i) To receive the Councillors' Audit Certificate for February and March 2018.
- ii) To receive an update on the unaudited accounts for year ending 31 March 2018 and to consider making additional provision for earmarked funds.
- ii) Annual accounts (Annual Governance & Accountability Return) 2017/2018– to verify the dates of the period for the exercise of public rights.

7 Financial Reports

To approve the financial reports, including bank reconciliations and summaries of receipts and payments, up to 31 March 2018.

8 Card Payment Machines

To consider proposals for processing of future payments.

9 Communications

- i) To receive an update on the meeting of the Communications Sub-Committee held on 1 May 2018.
- ii) To receive an update on any other matters.

10 General Data Protections Regulations (GDPR)

To receive an update on recent actions taken and those still outstanding.

11 Community Infrastructure Levy (CIL)

To receive an update on latest reports received.

**12 Surrey Association of Local Councils (Surrey ALC)
& National Association of Local Councils (NALC)**

- i) To receive updates on recent meetings and other events attended.
- ii) To note receipt of the NALC Model Standing Orders and to agree the way forward.
- iii) To receive an update on this year's Subscription payments.
- iv) To receive an update on any other matters.

13 Town Meeting, 27 April 2018

To review the recent meeting.

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- 14 Innes Pavilion**
To receive an update on outstanding works.
- 15 Horley Edmonds Community Fund**
i) To note receipt of the Fund Holder Statement for the period 01.04.17 – 31.03.18.
ii) To note that a meeting with the Director of Grants & Impact at the Community Foundation for Surrey is due to take place on 15 May 2018.
- 16 Letters Received**
- 17 Diary Dates**
To note forthcoming events.
- 18 Urgent Business**
To note urgent business for inclusion on any future agenda.
- 19 Press Release**
To agree items for distribution.
- 20 Exclusion of Public and Press**
“In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw.”
- 21 Approval of Confidential Minutes** **CONFIDENTIAL**
Committee Meeting, Tuesday 13 March 2018.
- 22 Matters Arising** **CONFIDENTIAL**
Committee Meeting, Tuesday 13 March 2018.



Signed: Joan Walsh, Town Clerk, 26 April 2018

Date of next meeting – Tuesday 12 June 2018