

HORLEY TOWN COUNCIL

Alan Jones FCSI ACIB

Town Clerk

Council Offices, 92 Albert Road

Horley, Surrey RH6 7HZ

Tel: 01293 784765

info@horleysurrey-tc.gov.uk

www.horleysurrey-tc.gov.uk



**An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms,
Albert Road, Horley on Tuesday 16 December 2014 at 7.30pm.**

1 Apologies and Reasons for Absence

2 Declarations of Interest & Dispensations

- i) To receive Declarations of Interest regarding items on this agenda.
- ii) To receive written requests for dispensations for Disclosable Pecuniary Interests (if any).
- iii) To grant any requests for dispensations, as appropriate.

3 Public Forum

4 Minutes

- i) To approve the minutes of the Ordinary Meeting of the Council held on 14 October 2014.
- ii) To approve the minutes of the Extraordinary Meeting of the Council held on 11 November 2014.

5 Matters Arising

- i) Ordinary Meeting of the Council held on 14 October 2014
- ii) Extraordinary Meeting of the Council held on 11 November 2014.

6 Committee Reports

To receive the minutes of the meetings of the following Committees:

- i) Approved minutes of the Leisure & Amenities Committee held on 9 September 2014 (previously circulated).
- ii) Unapproved minutes of the Leisure & Amenities Committee held on 4 November 2014 (attached).
- iii) Approved minutes of the Finance & General Purposes Committee held on 30 September 2014 (previously circulated).
- iv) Unapproved minutes of the Finance & General Purposes Committee held on 25 November 2014 (attached).
- v) Approved minutes of the Planning & Development Committee held on 23 September 2014 (attached).
- vi) Approved minutes of the Planning & Development Committee held on 21 October 2014 (attached).
- vii) Approved minutes of the Planning & Development Committee held on 18 November 2014 (attached).

7 Chairman's Report

To receive a report of events recently attended by the Chairman or his representative.

8 Reports from County Councillors

To consider topics for future discussion.

...Continued

- 9 National Salary Award 2014 – 2016**
To approve the new pay scales, as agreed by the National Joint Council for Local Government Services and recommended by the Staff Sub-Committee. (2.2% increase valid from 1 January 2015 until 31 March 2016, plus two non-consolidated [one off] payments in December 2014 and April 2015 totalling £316.)
- 10 Strategy & Forward Planning Advisory Group (S&FPG)**
To receive an update on recent meetings and any other matters.
- 11 Horley Project Requirements**
To receive an update.
- 12 Surrey Police**
To receive an update on recent liaison meetings and other matters.
- 13 Reigate & Banstead Borough Council & Horley Town Council Liaison Committee**
To receive a report of the meeting held on 12 November 2014.
- 14 Former Horley Anderson Centre and Car Park -
Surrender of Underlease and Deed of Variation to Headlease**
To approve the Deeds, for signature by the Chairman and Town Clerk
- 15 Transfer of Langshott Allotments**
i) To approve the Transfer Deed and Side Letter (previously signed by the Chairman and Town Clerk).
ii) To receive the Land Transaction Return, for signature by the Chairman and Town Clerk.
- 16 Loose Horses at Emlyn Meadows**
To receive an update, approve any actions taken and consider the way forward.
- 17 Innes Pavilion – Provision of Disabled Toilet Facilities**
To receive an update from the Clerk.
- 18 Fields in Trust Awards**
To note that Horley Town Council has been named Fields in Trust Partner of the Year (Town and Parish Councils)
- 19 Surrey Playing Fields**
To approve payment of £10, being the affiliation fee for 2014/2015.
- 20 Letters Received**
- 21 Diary Dates**
- 22 Urgent Business**
To note urgent business for inclusion on future agenda.
- 23 Press Release**
To agree items for inclusion.

...Continued

- 24 Exclusion of Public and Press**
“In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw.”
- 25 Confidential Minutes** **CONFIDENTIAL**
i) To approve the confidential minutes of the Ordinary Meeting of the Council held on 14 October 2014.
ii) To approve the confidential minutes of the Extraordinary Meeting of the Council held on 11 November 2014.
- 26 Matters Arising** **CONFIDENTIAL**
i) Ordinary Meeting of the Council held on 14 October 2014
ii) Extraordinary Meeting of the Council held on 11 November 2014.
- 27 Committee Reports – Confidential Minutes** **CONFIDENTIAL**
To receive the confidential minutes of Committee meetings.
- 28 Recommendation for Town Award 2014/2015** **CONFIDENTIAL**
To consider the recommendation received.
- 29 Town Council Estimates and Precept - Financial Year 2015/2016** **CONFIDENTIAL**
To finalise requirements and set the Town Council Precept for 2015/16.
- 30 Press Release**
To agree items for inclusion.

Date of Next Meeting – 3 February 2015



Signed, Town Clerk, 11 December 2014