

HORLEY TOWN COUNCIL

Joan Walsh
Town Clerk
Council Offices, 92 Albert Road
Horley, Surrey RH6 7HZ
Tel: 01293 784765
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AGENDA

ORDINARY MEETING OF HORLEY TOWN COUNCIL

Date / Time: Tuesday, 30 January 2024 at 7.30 pm

Venue: Horley Town Council offices, Albert Rooms, 92 Albert Road, Horley RH6 7HZ

SENT BY EMAIL TO ALL MEMBERS OF THE COUNCIL

Dear Councillors

You are hereby respectfully summoned to attend an **ORDINARY MEETING of HORLEY TOWN COUNCIL** to be held on Tuesday, 30 January 2024, at the Albert Rooms, 92 Albert Road, Horley RH6 7HZ. The Agenda for the meeting is attached to this Summons.

Yours sincerely

Joan Walsh
Town Clerk

Members' Apologies:

If required, a Member must submit their apologies for this meeting by sending an email to: town.clerk@horleytown.com or by telephoning the office on 01293 784765, by no later than noon on the day of the meeting.

Public Forum:

Members of the Public and Press are welcome to attend this meeting in person or may join it remotely by requesting a Zoom link by email to: town.clerk@horleytown.com or by telephoning the office on 01293 784765, by no later than noon on the day before the meeting is due to be held.

Public and Press attendees are invited to put questions or draw relevant matters to the Council's attention and are permitted to speak once only and for five minutes maximum in respect of a business item on the agenda, at the discretion of the Chairman. If it appears that the number of speakers is likely to unreasonably delay the disposal of business items on the agenda, the Chairman may direct that a question or comment is submitted in writing which shall be answered in due course.

HORLEY TOWN COUNCIL

An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms,
Albert Road, Horley on Tuesday, 30 January 2024, at 7.30 pm

All correspondence and papers referred to in the public part of the agenda are available to view in the Town Council Offices during normal office hours or on the website.

The meeting will be preceded by a minute's silence in memory of former Horley Town Councillor, James Gibbs, who passed away recently.

AGENDA

- 1 Apologies for Absence**
To receive apologies for absence with officer recommendation for acceptance.
- 2 Disclosable Pecuniary Interests and Non-Pecuniary Interests**
To receive any declarations of interest in relation to any items included on this agenda.
- 3 Public Forum**
- 4 Minutes**
To approve the Minutes of the Ordinary Council Meeting held on [12 December 2023](#)
- 5 Full Council Updates**
- 6 Committee Reports**
 - i) To receive the Minutes of the meetings of the Planning & Development Committee held on [19 December 2023](#)
- 7 Council Chairman's Report**
To receive a report of events attended by the Chairman or representative since the Full Council meeting held on 12 December 2023 (*attached*).
- 8 Surrey Association of Local Councils (SALC) and National Association of Local Councils (NALC)**
 - i) To receive any updates from Cllr Mike George as the HTC representative on the SALC Board.
 - ii) To receive any other updates from the National and County Associations.
- 9 Borough, County Council and Other Updates**
 - i) To receive an update on the SCC/RBBC/HTC Joint Council meeting, held on 22 January 2024.
 - ii) To receive an update on the RBBC/HTC Liaison Meeting will be held on 8 February 2024.
 - iii) To receive an update on any other matters.
- 10 Internal Audit Matters**
 - i) To receive the Councillors' Audit Certificates for October, November, and December 2023 (*attached*)
 - ii) To receive an update on any other matters.
- 11 Financial Matters**
 - i) To approve the financial reports, including bank reconciliations and summaries of receipts and payments, up to December 2023. (*attached*)
 - ii) To note receipt of the Double Taxation Agreement for the years 2024-2034 between RBBC and HTC signed and sealed by RBBC.
- 12 Community Foundation for Surrey (CFS) - Horley Edmonds Community Fund (HECF)**
 - i) To note receipt of the quarterly HECF Statement for the period 1 October 2023 to 31 December 2023.
 - ii) **Grant Application:** To consider an application for funding from the Menshare Listening Group – Horley Group towards providing mental health support to men in Horley.
 - iii) To receive an update on any other matters.

13 Meetings Calendar 2024-25

To review meeting arrangements and the proposed meetings calendar for the Municipal Year 2024/25 and to make recommendations for final approval at the next Full Council meeting on 19 March 2023.

14 Annual Town Public Forum (formerly 'Town Meeting')

To consider arrangements for the meeting to be held on Friday, 17 May 2024, from 6.30pm.

15 HTC Neighbourhood CIL

To receive the latest quarterly CIL report from Reigate and Banstead Borough Council for the period 16/09/23-15/12/23.

16 'Café In The Park' tenancy - Horley Recreation Ground

To ratify the decision of council to permit a temporary change to Café opening hours until Easter, at the tenant's request.

17 Outside Bodies

To receive any updates from the Town Council representatives on the following outside bodies:

- i) Horley Community Partnership
- ii) Royal British Legion

18 [Salfords Primary School Published Admission Number \(PAN\) consultation](#) [Closes: 31 January 2024]

To agree this Council's response on proposed admission arrangements for the 2025/26 intake from a Horley perspective (*attached*)

19 RBBC Strategic Infrastructure Programme (SIP) 2023-2027:

Reference Numbers: CIL SIP (2) 17, 18, 19, 20

- i) To receive an update on the programme of live projects and anticipated timescales.
- ii) **CIL SIP (2) 18: HTC Offices Expansion & Sustainability Project** – To appoint a working group of councillors for the project and to agree the way forward.
- iii) To receive an update on any other matters.

20 SCC Your Fund Surrey Small Community Projects

- i) To receive an update on successful bids made by the Town Council through the scheme along with project delivery and anticipated timescales.
- ii) To receive an update on any other matters.

21 Communications Received

22 Diary Dates

23 Items for Future Consideration

To note urgent business for inclusion on future agenda.

24 Press Release

To agree items for inclusion.

25 Exclusion of Public and Press

"In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."

26 SCC Your Fund Surrey – Small Community Projects Scheme

CONFIDENTIAL

i) Replacement of Playground Railings, Court Lodge (Ref: YF199)

To consider for approval the recommendations of the Leisure Committee for award of contractor to complete the project.

ii) Replacement of Playground Railings, Horley Recreation Ground (Ref: YF200)

To consider for approval the recommendations of the Leisure Committee for award of contractor to complete the project.

27 Infrastructure Improvements at Edmonds Hall

CONFIDENTIAL

To consider appointing a contractor or contractors to carry out the replacement of the windows at Edmonds Hall to improve energy efficiency and sustainability in support of the CIL SIP (2) 18 HTC Offices Expansion & Sustainability Project.



Signed: Town Clerk, 25 January 2024

Date of Next Meeting - 19 March 2024

List of Mayoral Events 13 December 2023 – 30 January 2024

Date	Event	Location
23 December	Greenaway Foundation Christmas Diner Deliveries	Crawley
10 January	103 rd Birthday Party	Amherst Care Home, Horley


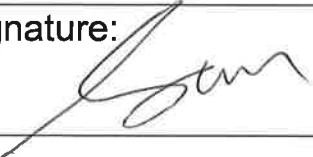

HORLEY TOWN COUNCIL

Councillors' Audit Certificate

This is to certify that we have today conducted the necessary checks for the month(s):

October 2023

We consider that the accounts have/have not been properly maintained during the period in question.

Observations (Councillors)	Clerk/ RFO's action
<p>Only one entry for WET on payments list but value is that of two invoices - could list show both inv. nos (or neither)</p>	<p>Noted, where possible this will be done.</p>
Name: S. MARSHALL Signature: 	Signature: 
Name: S. WATSON Signature: 	
Date: 17/1/24	Date: 18/1/2024





HORLEY TOWN COUNCIL

Councillors' Audit Certificate

This is to certify that we have today conducted the necessary checks for the month(s):

November 2023

We consider that the accounts have/have not been properly maintained during the period in question.

Observations (Councillors)	Clerk/ RFO's action
No issues	
Name: S. MARSHALL Signature: 	Signature: 
Name: S. WOTTON Signature: 	
Date: 17/1/24	Date: 18/1/24





HORLEY TOWN COUNCIL

Councillors' Audit Certificate

This is to certify that we have today conducted the necessary checks for the month(s):

December 2023

We consider that the accounts have/have not been properly maintained during the period in question.

Observations (Councillors)	Clerk/ RFO's action
No issues	
Name: S. MARSHALL Signature:  17/1/24	Signature: 
Name: S WOTTON Signature: 	
Date: 17/1/24	Date: 18/1/24

Horley Town Council

Bank Reconciliation Statement as at 31/10/2023
for Cashbook 1 - HSBC Current 51219138

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
			<hr/>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	<hr/>
			<hr/>
<u>Unpresented Receipts (Plus)</u>			<hr/>
			<hr/>
		Balance per Cash Book is :-	89,058.02
		Difference is :-	0.00

Signatory 1:

Signatory 2:

Bank Reconciliation Statement as at 31/10/2023
for Cashbook 2 - HSBC Deposit 01219154

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Deposit 01219154	31/10/2023		294,379.10
			<u>294,379.10</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			294,379.10
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			294,379.10
		Balance per Cash Book is :-	294,379.10
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/10/2023
for Cashbook 3 - HSBC Payroll 81345788

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Payroll 81345788	31/10/2023		19,793.97
			<u>19,793.97</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			19,793.97
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			19,793.97
		Balance per Cash Book is :-	19,793.97
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/10/2023
for Cashbook 4 - Nationwide Intl 90036306

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Nationwide Intl 90036306	31/10/2023		23,240.07
			<u>23,240.07</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			23,240.07
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			23,240.07
		Balance per Cash Book is :-	23,240.07
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/10/2023
for Cashbook 5 - FairFX Bank Debit Card

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
FairFX Bank Debit Card	31/10/2023		533.42
			<u>533.42</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			533.42
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			533.42
		Balance per Cash Book is :-	533.42
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/10/2023
for Cashbook 6 - Handelsbanken 50044859

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Handelsbanken 50044859	31/10/2023		100,691.90
			<u>100,691.90</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			100,691.90
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			100,691.90
		Balance per Cash Book is :-	100,691.90
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/10/2023
for Cashbook 7 - Safe (unbanked money)

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Safe (Unbanked Money)	31/10/2023		100.00
			<u>100.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			100.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			100.00
		Balance per Cash Book is :-	100.00
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/10/2023
for Cashbook 8 - Handelsbanken FT 26366645

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Handelsbanken FT 26366645	31/10/2023		250,000.00
			<u>250,000.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			250,000.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			250,000.00
		Balance per Cash Book is :-	250,000.00
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

10/11/2023

Horley Town Council

11:30

Cashbook transactions totalling £0.00 or more
for the period 01/10/2023 to 31/10/2023Payments

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date</u>	<u>Payment Ref</u>	<u>Payee Name</u>	<u>Amount</u>
1	HSBC Current 51219138	7	05/10/2023	Trans	Handelsbanken 50044859	75,000.00
1	HSBC Current 51219138	7	04/10/2023	BACS	Circus World Entertainment Ltd	500.00
1	HSBC Current 51219138	7	05/10/2023	BACS	Reda Z Hussain	150.00
1	HSBC Current 51219138	7	05/10/2023	BACS	Surrey Pensions	3,099.73
1	HSBC Current 51219138	7	05/10/2023	BACS	HMRC	3,367.79
1	HSBC Current 51219138	7	12/10/2023	BACS	Horley United FC	1,000.00
1	HSBC Current 51219138	7	12/10/2023	BACS	Helen Maan	49.30
1	HSBC Current 51219138	7	12/10/2023	BACS	Tom Turner	8.75
1	HSBC Current 51219138	7	05/10/2023	1647418935	Amazon Business	503.34
1	HSBC Current 51219138	7	05/10/2023	INV-3605	Bennetts Builders Ltd	1,303.05
1	HSBC Current 51219138	7	05/10/2023	KFS23-R047	Kiasu Fire and Security Ltd	1,896.00
1	HSBC Current 51219138	7	05/10/2023	51299	Mulberry & Co	411.84
1	HSBC Current 51219138	7	05/10/2023	244683-1	Society of Local Council Clerk	403.00
1	HSBC Current 51219138	7	06/10/2023	2044172	Corona Energy	99.05
1	HSBC Current 51219138	7	06/10/2023	17810295	Corona Energy	144.00
1	HSBC Current 51219138	7	05/10/2023	SB20233263	PKF Littlejohn LLP	1,638.00
1	HSBC Current 51219138	7	05/10/2023	146656	Nviro Ltd	1,764.00
1	HSBC Current 51219138	7	13/10/2023	MHOXABEI	Amazon Business	62.91
1	HSBC Current 51219138	7	13/10/2023	4821	Dapper Shoes	95.69
1	HSBC Current 51219138	7	13/10/2023	24464	Smartguard Security	1,156.20
1	HSBC Current 51219138	7	13/10/2023	105290	Micro Maintenance Limited	1,372.80
1	HSBC Current 51219138	7	13/10/2023	10893735	Idverde Limited	4,997.82
1	HSBC Current 51219138	7	16/10/2023	57974000	Sage UK	39.60
1	HSBC Current 51219138	7	18/10/2023	00068411	SOS Systems Limited	44.59
1	HSBC Current 51219138	7	19/10/2023	42334541	Zen Internet Limited	111.89
1	HSBC Current 51219138	7	18/10/2023	1950180	Corona Energy	117.45
1	HSBC Current 51219138	7	17/10/2023	Paid17Oct	Corona Energy	1,312.23
1	HSBC Current 51219138	7	17/10/2023	Paid17Oct1	Corona Energy	141.72
1	HSBC Current 51219138	7	17/10/2023	INV026780	Water Environmental Treatment	328.80
1	HSBC Current 51219138	7	17/10/2023	13088	L&C Installations Ltd	72.00
1	HSBC Current 51219138	7	17/10/2023	LUQVABEI	Amazon Business	142.28
1	HSBC Current 51219138	7	17/10/2023	INV8	Twin Peaks Sandwich Bar	393.00
1	HSBC Current 51219138	7	05/10/2023	BACS	Michael Stone Window Cleaning	165.00
1	HSBC Current 51219138	7	13/10/2023	SALC	Surrey Association of Local Co	120.00
1	HSBC Current 51219138	7	17/10/2023	PDC1	PDC	156.92
1	HSBC Current 51219138	7	13/10/2023	BRIT CREST	BRITANIACREST RECYCLING	18,150.90
1	HSBC Current 51219138	7	10/10/2023	10838513	HSBC UK Bank PLC	56.40
1	HSBC Current 51219138	7	09/10/2023	WAT	SES Water	100.00
1	HSBC Current 51219138	7	16/10/2023	172006226	EE Ltd	37.06
1	HSBC Current 51219138	7	23/10/2023	105252	Micro Maintenance Limited	449.30
1	HSBC Current 51219138	7	26/10/2023	GB31RCASA	Amazon Business	153.21
1	HSBC Current 51219138	7	26/10/2023	105292	Micro Maintenance Limited	1,099.00
1	HSBC Current 51219138	7	16/10/2023	26192	PLG Signs	72.00
1	HSBC Current 51219138	7	26/10/2023	4934	TRITEL COMMUNICATIONS LTD	600.00
1	HSBC Current 51219138	7	30/10/2023	2624956	Everflow Water	236.14
1	HSBC Current 51219138	7	26/10/2023	BACS	Anna Matthews	150.00
1	HSBC Current 51219138	7	26/10/2023	13088_1	L&C Installations Ltd	72.00
1	HSBC Current 51219138	7	02/10/2023	14975/132	Reigate & Banstead Borough Cou	104.00

10/11/2023

Horley Town Council

11:30

Cashbook transactions totalling £0.00 or more
for the period 01/10/2023 to 31/10/2023Payments

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date</u>	<u>Payment Ref</u>	<u>Payee Name</u>	<u>Amount</u>
1	HSBC Current 51219138	7	02/10/2023	14975/427	Reigate & Banstead Borough Cou	50.00
1	HSBC Current 51219138	7	25/10/2023	SBS114001	Spitfire Networking Services L	69.44
1	HSBC Current 51219138	7	26/10/2023	3605	Bennetts Builders Ltd	1,303.07
1	HSBC Current 51219138	7	05/10/2023	BACS	Steve Hobbs	120.00
1	HSBC Current 51219138	7	30/10/2023	BACS	SumUp	0.34
1	HSBC Current 51219138	7	06/10/2023	BACS	HSBC	8.00
1	HSBC Current 51219138	7	20/10/2023	Transfer	HSBC Payroll 81345788	10,000.00
5	FairFX Bank Debit Card	7	14/10/2023	IEE2923009	Adobe Systems Software Ireland	60.66
5	FairFX Bank Debit Card	7	07/10/2023	E0200P4PYI	Microsoft Ireland Operations L	166.05
5	FairFX Bank Debit Card	7	27/10/2023	BACS	Milk and More	11.80
5	FairFX Bank Debit Card	7	27/10/2023	GIFFGAFF01	GiffGaff	30.00
5	FairFX Bank Debit Card	7	06/10/2023	BACS	1Password	23.27
5	FairFX Bank Debit Card	7	05/10/2023	BACS	Staples	15.98
5	FairFX Bank Debit Card	7	03/10/2023	BACS	Interflora	47.00
5	FairFX Bank Debit Card	7	03/10/2023	32676	Email Blaster UK	15.59
3	HSBC Payroll 81345788	7	27/10/2023	BACS	Net Salaries	12,093.00
3	HSBC Payroll 81345788	7	26/10/2023	BACS	HSBC	8.00
6	Handelsbanken 50044859	7	04/10/2023	C 5604	Handelsbanken FT 26366645	250,000.00

Receipts

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date Banked</u>	<u>Amount Banked</u>
1	HSBC Current 51219138	7	03/10/2023	2,671.00
6	Handelsbanken 50044859	7	05/10/2023	75,000.00
1	HSBC Current 51219138	7	04/10/2023	128.00
1	HSBC Current 51219138	7	08/10/2023	350.76
1	HSBC Current 51219138	7	10/10/2023	270.00
1	HSBC Current 51219138	7	11/10/2023	115.30
1	HSBC Current 51219138	7	12/10/2023	110.25
1	HSBC Current 51219138	7	10/10/2023	17,000.00
1	HSBC Current 51219138	7	16/10/2023	240.00
1	HSBC Current 51219138	7	16/10/2023	136.00
1	HSBC Current 51219138	7	18/10/2023	125.13
1	HSBC Current 51219138	7	19/10/2023	238.00
1	HSBC Current 51219138	7	20/10/2023	90.00
1	HSBC Current 51219138	7	21/10/2023	52.00
1	HSBC Current 51219138	7	23/10/2023	68.00
1	HSBC Current 51219138	7	24/10/2023	924.77
1	HSBC Current 51219138	7	25/10/2023	0.31
1	HSBC Current 51219138	7	24/10/2023	9,969.18
1	HSBC Current 51219138	7	24/10/2023	20.00
1	HSBC Current 51219138	7	26/10/2023	1,250.00
1	HSBC Current 51219138	7	26/10/2023	1,735.84
3	HSBC Payroll 81345788	7	20/10/2023	10,000.00
8	Handelsbanken FT	7	04/10/2023	250,000.00
6	Handelsbanken 50044859	7	31/10/2023	404.58

10/11/2023

Horley Town Council

11:31

Cashbook transactions totalling £500.00 or more
for the period 01/10/2023 to 31/10/2023

Payments

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date</u>	<u>Payment Ref</u>	<u>Payee Name</u>	<u>Amount</u>
1	HSBC Current 51219138	7	05/10/2023	Trans	Handelsbanken 50044859	75,000.00
1	HSBC Current 51219138	7	04/10/2023	BACS	Circus World Entertainment Ltd	500.00
1	HSBC Current 51219138	7	05/10/2023	BACS	Surrey Pensions	3,099.73
1	HSBC Current 51219138	7	05/10/2023	BACS	HMRC	3,367.79
1	HSBC Current 51219138	7	12/10/2023	BACS	Horley United FC	1,000.00
1	HSBC Current 51219138	7	05/10/2023	1647418935	Amazon Business	503.34
1	HSBC Current 51219138	7	05/10/2023	INV-3605	Bennetts Builders Ltd	1,303.05
1	HSBC Current 51219138	7	05/10/2023	KFS23-R047	Kiasu Fire and Security Ltd	1,896.00
1	HSBC Current 51219138	7	05/10/2023	SB20233263	PKF Littlejohn LLP	1,638.00
1	HSBC Current 51219138	7	05/10/2023	146656	Nviro Ltd	1,764.00
1	HSBC Current 51219138	7	13/10/2023	24464	Smartguard Security	1,156.20
1	HSBC Current 51219138	7	13/10/2023	105290	Micro Maintenance Limited	1,372.80
1	HSBC Current 51219138	7	13/10/2023	10893735	Idverde Limited	4,997.82
1	HSBC Current 51219138	7	17/10/2023	Paid17Oct	Corona Energy	1,312.23
1	HSBC Current 51219138	7	13/10/2023	BRIT CREST	BRITANIACREST RECYCLING	18,150.90
1	HSBC Current 51219138	7	26/10/2023	105292	Micro Maintenance Limited	1,099.00
1	HSBC Current 51219138	7	26/10/2023	4934	TRITEL COMMUNICATIONS LTD	600.00
1	HSBC Current 51219138	7	26/10/2023	3605	Bennetts Builders Ltd	1,303.07
1	HSBC Current 51219138	7	20/10/2023	Transfer	HSBC Payroll 81345788	10,000.00
3	HSBC Payroll 81345788	7	27/10/2023	BACS	Net Salaries	12,093.00
6	Handelsbanken 50044859	7	04/10/2023	C 5604	Handelsbanken FT 26366645	250,000.00

Receipts

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date Banked</u>	<u>Amount Banked</u>
1	HSBC Current 51219138	7	03/10/2023	2,671.00
6	Handelsbanken 50044859	7	05/10/2023	75,000.00
1	HSBC Current 51219138	7	10/10/2023	17,000.00
1	HSBC Current 51219138	7	24/10/2023	924.77
1	HSBC Current 51219138	7	24/10/2023	9,969.18
1	HSBC Current 51219138	7	26/10/2023	1,250.00
1	HSBC Current 51219138	7	26/10/2023	1,735.84
3	HSBC Payroll 81345788	7	20/10/2023	10,000.00
8	Handelsbanken FT	7	04/10/2023	250,000.00

Bank Reconciliation Statement as at 30/11/2023
for Cashbook 1 - HSBC Current 51219138

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Current 51219138	30/11/2023		83,580.84
			<u>83,580.84</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
20/11/2023 43042176 Zen Internet Limited		111.89	
			<u>111.89</u>
			83,468.95
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			83,468.95
		Balance per Cash Book is :-	83,468.95
		Difference is :-	0.00

Signatory 1:

NameSignedDate

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NameSignedDate

Bank Reconciliation Statement as at 30/11/2023
for Cashbook 2 - HSBC Deposit 01219154

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Deposit 01219154	30/11/2023		234,379.10
			<u>234,379.10</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			234,379.10
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			234,379.10
		Balance per Cash Book is :-	234,379.10
		Difference is :-	0.00

Signatory 1:

NameSignedDate

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NameSignedDate

Bank Reconciliation Statement as at 30/11/2023
for Cashbook 3 - HSBC Payroll 81345788

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Payroll 81345788	30/11/2023		14,494.95
			<u>14,494.95</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			14,494.95
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			14,494.95
		Balance per Cash Book is :-	14,494.95
		Difference is :-	0.00

Signatory 1:

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Bank Reconciliation Statement as at 30/11/2023
for Cashbook 4 - Nationwide Intl 90036306

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Nationwide Intl 90036306	30/11/2023		23,240.07
			<u>23,240.07</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			23,240.07
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			23,240.07
		Balance per Cash Book is :-	23,240.07
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 30/11/2023
for Cashbook 5 - FairFX Bank Debit Card

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
FairFX Bank Debit Card	30/11/2023		1,246.63
			<u>1,246.63</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			1,246.63
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			1,246.63
		Balance per Cash Book is :-	1,246.63
		Difference is :-	0.00

Signatory 1:

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Bank Reconciliation Statement as at 30/11/2023
for Cashbook 6 - Handelsbanken 50044859

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Handelsbanken 50044859	30/11/2023		341,357.03
			<u>341,357.03</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			341,357.03
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			341,357.03
		Balance per Cash Book is :-	341,357.03
		Difference is :-	0.00

Signatory 1:

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Bank Reconciliation Statement as at 30/11/2023
for Cashbook 7 - Safe (unbanked money)

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Safe (Unbanked Money)	30/11/2023		0.00
			<hr/> 0.00
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			0.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			0.00
		Balance per Cash Book is :-	0.00
		Difference is :-	0.00

Signatory 1:

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NameSignedDate

Bank Reconciliation Statement as at 30/11/2023
for Cashbook 8 - Handelsbanken FT 26366645

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Handelsbanken FT 26366645	30/11/2023		250,000.00
			<u>250,000.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			250,000.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			250,000.00
		Balance per Cash Book is :-	250,000.00
		Difference is :-	0.00

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17/01/2024

Horley Town Council

14:42

Cashbook transactions totalling £0.00 or more
for the period 01/11/2023 to 30/11/2023

Payments

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date</u>	<u>Payment Ref</u>	<u>Payee Name</u>	<u>Amount</u>
1	HSBC Current 51219138	8	01/11/2023	14975	Reigate & Banstead Borough Cou	104.00
1	HSBC Current 51219138	8	08/11/2023	442637	BRITANIACREST RECYCLING	1,339.20
1	HSBC Current 51219138	8	08/11/2023	Q0607W	British Telecommunications Ltd	261.50
1	HSBC Current 51219138	8	08/11/2023	2046	Heatherlands Tree Care	9,204.00
1	HSBC Current 51219138	8	08/11/2023	10896223	Idverde Limited	5,681.82
1	HSBC Current 51219138	8	08/11/2023	KFS23	Kiasu Fire and Security Ltd	108.00
1	HSBC Current 51219138	8	08/11/2023	1000045	LG Business Consultants	2,107.90
1	HSBC Current 51219138	8	08/11/2023	147112	Nviro Ltd	1,764.00
1	HSBC Current 51219138	8	08/11/2023	24597	Smartguard Security	670.32
1	HSBC Current 51219138	8	08/11/2023	01053	Michael Stone Window Cleaning	55.00
1	HSBC Current 51219138	8	08/11/2023	4937	TRITEL COMMUNICATIONS LTD	564.00
1	HSBC Current 51219138	8	20/11/2023	42679561	Zen Internet Limited	111.89
1	HSBC Current 51219138	8	14/11/2023	1VP93HF1D	Amazon Business	47.41
1	HSBC Current 51219138	8	14/11/2023	14567	J Prior Electrical Contractors	993.30
1	HSBC Current 51219138	8	14/11/2023	S001882	Neco Fire Gard	1,440.00
1	HSBC Current 51219138	8	14/11/2023	SED 01 HOR	Royal British Legion Industies	130.00
1	HSBC Current 51219138	8	14/11/2023	CXXX	Royal British Legion Industies	250.00
1	HSBC Current 51219138	8	20/11/2023	43042176	Zen Internet Limited	111.89
1	HSBC Current 51219138	8	22/11/2023	GB31XQDO	Amazon Business	236.74
1	HSBC Current 51219138	8	22/11/2023	3605	Bennetts Builders Ltd	1,303.06
1	HSBC Current 51219138	8	22/11/2023	17950972	Corona Energy	257.17
1	HSBC Current 51219138	8	22/11/2023	17950971	Corona Energy	203.19
1	HSBC Current 51219138	8	22/11/2023	8869	Jarrett & Lam Ltd	672.00
1	HSBC Current 51219138	8	11/11/2023	Trans	Handelsbanken 50044859	106,000.00
1	HSBC Current 51219138	8	06/11/2023	BACS	Surrey Pensions	3,936.57
1	HSBC Current 51219138	8	12/11/2023	Trans	Handelsbanken 50044859	133,975.86
1	HSBC Current 51219138	8	06/11/2023	BACS	HMRC	4,676.39
1	HSBC Current 51219138	8	17/11/2023	1987970	Corona Energy	158.90
1	HSBC Current 51219138	8	17/11/2023	1991492	Corona Energy	136.31
1	HSBC Current 51219138	8	17/11/2023	1990997	Corona Energy	733.32
1	HSBC Current 51219138	8	16/11/2023	17824266	Sage UK	39.60
1	HSBC Current 51219138	8	16/11/2023	2164660121	EE Ltd	37.06
1	HSBC Current 51219138	8	18/11/2023	BACS	HSBC	8.50
1	HSBC Current 51219138	8	27/11/2023	BACS	HMRC	6,585.47
1	HSBC Current 51219138	8	27/11/2023	BACS	Surrey Pensions	5,151.01
1	HSBC Current 51219138	8	27/11/2023	105241	Micro Maintenance Limited	470.40
7	Safe (unbanked money)	8	29/11/2023	CHQ	East Surrey Green Party	100.00
1	HSBC Current 51219138	8	08/11/2023	Nov23	SES Water	100.00
1	HSBC Current 51219138	8	30/11/2023	00069270	SOS Systems Limited	82.18
1	HSBC Current 51219138	8	27/11/2023	PW494635	Public Work's Loan Board	9,772.46
1	HSBC Current 51219138	8	22/11/2023	105307	Micro Maintenance Limited	449.30
1	HSBC Current 51219138	8	24/11/2023	11445295	Spitfire Networking Services L	63.48
2	HSBC Deposit 01219154	8	20/11/2023	Transfer	HSBC Current 51219138	60,000.00
1	HSBC Current 51219138	8	20/11/2023	Transfer	HSBC Payroll 81345788	10,000.00
1	HSBC Current 51219138	8	08/11/2023	Transfer	FairFX Bank Debit Card	1,000.00
1	HSBC Current 51219138	8	30/11/2023	BACS	SumUp	2.55
1	HSBC Current 51219138	8	10/11/2023	10929325	HSBC UK Bank PLC	47.92
3	HSBC Payroll 81345788	8	18/11/2023	BACS	HSBC	8.00

17/01/2024

Horley Town Council

14:42

Cashbook transactions totalling £0.00 or more
for the period 01/11/2023 to 30/11/2023

Payments

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date</u>	<u>Payment Ref</u>	<u>Payee Name</u>	<u>Amount</u>
3	HSBC Payroll 81345788	8	28/11/2023	BACS	Net Salaries	15,291.02
5	FairFX Bank Debit Card	8	22/11/2023	IEE2023012	Adobe Systems Software Ireland	60.66
5	FairFX Bank Debit Card	8	14/11/2023	E0200PK32	Microsoft Ireland Operations L	164.80
5	FairFX Bank Debit Card	8	03/11/2023	33007	Email Blaster UK	15.59
5	FairFX Bank Debit Card	8	16/11/2023	DD	Land Registry	6.00
5	FairFX Bank Debit Card	8	01/11/2023	BACS	Experian	29.99
1	HSBC Current 51219138	8	21/11/2023	BACS	GiffGaff	6.00
5	FairFX Bank Debit Card	8	04/11/2023	BACS	Milk and More	3.75
5	FairFX Bank Debit Card	8	21/11/2023	BACS	GiffGaff	6.00

Receipts

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date Banked</u>	<u>Amount Banked</u>
1	HSBC Current 51219138	8	01/11/2023	350.76
1	HSBC Current 51219138	8	07/11/2023	342.00
1	HSBC Current 51219138	8	03/11/2023	22.60
1	HSBC Current 51219138	8	07/11/2023	128.00
1	HSBC Current 51219138	8	07/11/2023	96.00
1	HSBC Current 51219138	8	08/11/2023	228.00
1	HSBC Current 51219138	8	08/11/2023	352.00
1	HSBC Current 51219138	8	08/11/2023	52.00
1	HSBC Current 51219138	8	09/11/2023	109.74
1	HSBC Current 51219138	8	09/11/2023	45.20
1	HSBC Current 51219138	8	09/11/2023	52.00
1	HSBC Current 51219138	8	11/11/2023	115.30
1	HSBC Current 51219138	8	13/11/2023	135.00
1	HSBC Current 51219138	8	13/11/2023	110.25
1	HSBC Current 51219138	8	13/11/2023	927.96
1	HSBC Current 51219138	8	16/11/2023	58.00
1	HSBC Current 51219138	8	16/11/2023	152.00
1	HSBC Current 51219138	8	17/11/2023	52.00
1	HSBC Current 51219138	8	09/11/2023	70,000.00
1	HSBC Current 51219138	8	09/11/2023	35,805.86
1	HSBC Current 51219138	8	09/11/2023	28,170.00
1	HSBC Current 51219138	8	13/11/2023	106,000.00
6	Handelsbanken 50044859	8	11/11/2023	106,000.00
6	Handelsbanken 50044859	8	12/11/2023	133,975.86
1	HSBC Current 51219138	8	24/11/2023	150.00
1	HSBC Current 51219138	8	22/11/2023	90.00
1	HSBC Current 51219138	8	25/11/2023	125.13
1	HSBC Current 51219138	8	29/11/2023	1,663.33
1	HSBC Current 51219138	8	24/11/2023	0.30
1	HSBC Current 51219138	8	30/11/2023	270.17
1	HSBC Current 51219138	8	20/11/2023	60,000.00
3	HSBC Payroll 81345788	8	20/11/2023	10,000.00
5	FairFX Bank Debit Card	8	08/11/2023	1,000.00
1	HSBC Current 51219138	8	30/11/2023	1.00
6	Handelsbanken 50044859	8	30/11/2023	689.27

07/12/2023

Horley Town Council

16:01

Cashbook transactions totalling £500.00 or more
for the period 01/11/2023 to 30/11/2023

Payments

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date</u>	<u>Payment Ref</u>	<u>Payee Name</u>	<u>Amount</u>
1	HSBC Current 51219138	8	08/11/2023	442637	BRITANIACREST RECYCLING	1,339.20
1	HSBC Current 51219138	8	08/11/2023	2046	Heatherlands Tree Care	9,204.00
1	HSBC Current 51219138	8	08/11/2023	10896223	Idverde Limited	5,681.82
1	HSBC Current 51219138	8	08/11/2023	1000045	LG Business Consultants	2,107.90
1	HSBC Current 51219138	8	08/11/2023	147112	Nviro Ltd	1,764.00
1	HSBC Current 51219138	8	08/11/2023	24597	Smartguard Security	670.32
1	HSBC Current 51219138	8	08/11/2023	4937	TRITEL COMMUNICATIONS LTD	564.00
1	HSBC Current 51219138	8	14/11/2023	14567	J Prior Electrical Contractors	993.30
1	HSBC Current 51219138	8	14/11/2023	S001882	Neco Fire Gard	1,440.00
1	HSBC Current 51219138	8	22/11/2023	3605	Bennetts Builders Ltd	1,303.06
1	HSBC Current 51219138	8	22/11/2023	8869	Jarrett & Lam Ltd	672.00
1	HSBC Current 51219138	8	11/11/2023	Trans	Handelsbanken 50044859	106,000.00
1	HSBC Current 51219138	8	06/11/2023	BACS	Surrey Pensions	3,936.57
1	HSBC Current 51219138	8	12/11/2023	Trans	Handelsbanken 50044859	133,975.86
1	HSBC Current 51219138	8	06/11/2023	BACS	HMRC	4,676.39
1	HSBC Current 51219138	8	17/11/2023	1990997	Corona Energy	733.32
1	HSBC Current 51219138	8	27/11/2023	BACS	HMRC	6,585.47
1	HSBC Current 51219138	8	27/11/2023	BACS	Surrey Pensions	5,151.01
1	HSBC Current 51219138	8	27/11/2023	PW494635	Public Work's Loan Board	9,772.46
2	HSBC Deposit 01219154	8	20/11/2023	Transfer	HSBC Current 51219138	60,000.00
1	HSBC Current 51219138	8	20/11/2023	Transfer	HSBC Payroll 81345788	10,000.00
1	HSBC Current 51219138	8	08/11/2023	Transfer	FairFX Bank Debit Card	1,000.00
3	HSBC Payroll 81345788	8	28/11/2023	BACS	Net Salaries	15,291.02

Receipts

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date Banked</u>	<u>Amount Banked</u>
1	HSBC Current 51219138	8	13/11/2023	927.96
1	HSBC Current 51219138	8	09/11/2023	70,000.00
1	HSBC Current 51219138	8	09/11/2023	35,805.86
1	HSBC Current 51219138	8	09/11/2023	28,170.00
1	HSBC Current 51219138	8	13/11/2023	106,000.00
6	Handelsbanken 50044859	8	11/11/2023	106,000.00
6	Handelsbanken 50044859	8	12/11/2023	133,975.86
1	HSBC Current 51219138	8	29/11/2023	1,663.33
1	HSBC Current 51219138	8	20/11/2023	60,000.00
3	HSBC Payroll 81345788	8	20/11/2023	10,000.00
5	FairFX Bank Debit Card	8	08/11/2023	1,000.00
6	Handelsbanken 50044859	8	30/11/2023	689.27

Bank Reconciliation Statement as at 31/12/2023
for Cashbook 1 - HSBC Current 51219138

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Current 51219138	31/12/2023		74,977.94
			<u>74,977.94</u>
<u>Unpresented Payments (Minus)</u>			
		<u>Amount</u>	
19/12/2023 43395678 Zen Internet Limited		111.89	
			<u>111.89</u>
			74,866.05
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			74,866.05
		Balance per Cash Book is :-	74,866.05
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/12/2023
for Cashbook 2 - HSBC Deposit 01219154

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Deposit 01219154	31/12/2023		195,621.68
			<u>195,621.68</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			195,621.68
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			195,621.68
		Balance per Cash Book is :-	195,621.68
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/12/2023
for Cashbook 3 - HSBC Payroll 81345788

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Payroll 81345788	31/12/2023		11,474.13
			<u>11,474.13</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			11,474.13
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			11,474.13
		Balance per Cash Book is :-	11,474.13
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/12/2023
for Cashbook 4 - Nationwide Intl 90036306

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Nationwide Intl 90036306	31/12/2023		23,240.07
			<u>23,240.07</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			23,240.07
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			23,240.07
		Balance per Cash Book is :-	23,240.07
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/12/2023
for Cashbook 5 - FairFX Bank Debit Card

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
FairFX Bank Debit Card	31/12/2023		883.80
			<u>883.80</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			883.80
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			883.80
		Balance per Cash Book is :-	883.80
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/12/2023
for Cashbook 6 - Handelsbanken 50044859

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Handelsbanken 50044859	31/12/2023		342,560.14
			<u>342,560.14</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			342,560.14
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			342,560.14
		Balance per Cash Book is :-	342,560.14
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/12/2023
for Cashbook 7 - Safe (unbanked money)

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Safe (Unbanked Money)	31/12/2023		0.00
			<hr/> 0.00
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			0.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			0.00
		Balance per Cash Book is :-	0.00
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/12/2023
for Cashbook 8 - Handelsbanken FT 26366645

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Handelsbanken FT 26366645	31/12/2023		250,000.00
			<u>250,000.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			250,000.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			250,000.00
		Balance per Cash Book is :-	250,000.00
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

17/01/2024

Horley Town Council

14:43

Cashbook transactions totalling £0.00 or more
for the period 01/12/2023 to 31/12/2023

Payments

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date</u>	<u>Payment Ref</u>	<u>Payee Name</u>	<u>Amount</u>
1	HSBC Current 51219138	9	07/12/2023	S14300	Clutton Property Ltd	384.00
1	HSBC Current 51219138	9	07/12/2023	147417	Nviro Ltd	1,764.00
1	HSBC Current 51219138	9	07/12/2023	10899609	Idverde Limited	4,997.82
1	HSBC Current 51219138	9	07/12/2023	BACS	Deposit Return	150.00
1	HSBC Current 51219138	9	07/12/2023	BACS	Deposit Return	100.00
1	HSBC Current 51219138	9	01/12/2023	14975/132	Reigate & Banstead Borough Cou	104.00
1	HSBC Current 51219138	9	19/12/2023	GB327ZZ2A	Amazon Business	55.08
1	HSBC Current 51219138	9	13/12/2023	HORLEY/6	James Corrigan	475.00
1	HSBC Current 51219138	9	13/12/2023	4168	Constant Hydiene Ltd	282.00
1	HSBC Current 51219138	9	13/12/2023	217545	C.J,Uden & Co Drainage Consult	204.00
1	HSBC Current 51219138	9	13/12/2023	24713	Smartguard Security	446.88
1	HSBC Current 51219138	9	13/12/2023	4347	SB Heating Solutions Ltd	120.00
1	HSBC Current 51219138	9	13/12/2023	21155	Reigate Environmental Services	480.00
1	HSBC Current 51219138	9	13/12/2023	1000046	LG Business Consultants	1,561.50
1	HSBC Current 51219138	9	13/12/2023	1350887	Amazon Business	132.22
1	HSBC Current 51219138	9	19/12/2023	R0692	Kiasu Fire and Security Ltd	120.00
1	HSBC Current 51219138	9	19/12/2023	8922	Jarrett & Lam Ltd	192.00
1	HSBC Current 51219138	9	19/12/2023	1262	Reigate & Banstead Borough Cou	21,523.43
1	HSBC Current 51219138	9	22/12/2023	3605	Bennetts Builders Ltd	1,303.07
1	HSBC Current 51219138	9	22/12/2023	01091	Michael Stone Window Cleaning	55.00
1	HSBC Current 51219138	9	22/12/2023	BACS	Surrey Pensions	4,307.80
1	HSBC Current 51219138	9	22/12/2023	BACS	Rachel Botcherby	100.00
1	HSBC Current 51219138	9	09/12/2023	549095	SES Water	100.00
1	HSBC Current 51219138	9	13/12/2023	91484	Fire Protection Services Surre	72.00
1	HSBC Current 51219138	9	13/12/2023	91521	Fire Protection Services Surre	82.80
1	HSBC Current 51219138	9	13/12/2023	13124	L&C Installations Ltd	207.30
1	HSBC Current 51219138	9	13/12/2023	230801	Sussex Wildlife Trust	2,235.00
1	HSBC Current 51219138	9	13/12/2023	V021745346	EE Ltd	37.06
1	HSBC Current 51219138	9	18/12/2023	IN00020330	Corona Energy	166.97
1	HSBC Current 51219138	9	18/12/2023	IN00020305	Corona Energy	156.93
1	HSBC Current 51219138	9	18/12/2023	IN00020267	Corona Energy	771.22
1	HSBC Current 51219138	9	19/12/2023	20444172	Corona Energy	503.11
1	HSBC Current 51219138	9	19/12/2023	18020213	Corona Energy	258.15
1	HSBC Current 51219138	9	18/12/2023	0070321	SOS Systems Limited	90.70
1	HSBC Current 51219138	9	18/12/2023	18001675	Sage UK	39.60
5	FairFX Bank Debit Card	9	14/12/2023	IEE2023013	Adobe Systems Software Ireland	60.66
5	FairFX Bank Debit Card	9	07/12/2023	E0200PXM9	Microsoft Ireland Operations L	164.80
5	FairFX Bank Debit Card	9	03/12/2023	33353	Email Blaster UK	15.59
5	FairFX Bank Debit Card	9	07/12/2023	BACS	Waitrose	96.99
1	HSBC Current 51219138	9	19/12/2023	43395678	Zen Internet Limited	111.89
1	HSBC Current 51219138	9	19/12/2023	BACS	Steve Hobbs	30.00
1	HSBC Current 51219138	9	21/12/2023	1154960	Spitfire Networking Services L	65.68
1	HSBC Current 51219138	9	22/12/2023	105359	Micro Maintenance Limited	449.30
2	HSBC Deposit 01219154	9	12/12/2023	HSBC11018	HSBC UK Bank PLC	122.76
1	HSBC Current 51219138	9	20/12/2023	DecPayroll	HSBC Payroll 81345788	10,000.00
2	HSBC Deposit 01219154	9	12/12/2023	Transfer	HSBC Current 51219138	40,000.00
3	HSBC Payroll 81345788	9	21/12/2023	BACS	Net Salaries	13,012.82
3	HSBC Payroll 81345788	9	19/12/2023	BACS	HSBC	8.00

17/01/2024

Horley Town Council

14:43

Cashbook transactions totalling £0.00 or more
for the period 01/12/2023 to 31/12/2023

Payments

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date</u>	<u>Payment Ref</u>	<u>Payee Name</u>	<u>Amount</u>
5	FairFX Bank Debit Card	9	05/12/2023	BACS	Trophystore	18.79
5	FairFX Bank Debit Card	9	21/12/2023	BACS	GiffGaff	6.00
2	HSBC Deposit 01219154	9	12/12/2023	REFUND	HSBC	122.76
1	HSBC Current 51219138	9	12/12/2023	BACS	HSBC	122.76
1	HSBC Current 51219138	9	27/12/2023	FLLB476505	BNP Paribas Leasing Solutions	180.00
1	HSBC Current 51219138	9	19/12/2023	DD	HSBC	9.00

Receipts

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date Banked</u>	<u>Amount Banked</u>
1	HSBC Current 51219138	9	04/12/2023	927.48
1	HSBC Current 51219138	9	05/12/2023	350.76
1	HSBC Current 51219138	9	05/12/2023	160.00
1	HSBC Current 51219138	9	15/12/2023	228.00
1	HSBC Current 51219138	9	06/12/2023	64.00
1	HSBC Current 51219138	9	06/12/2023	70.00
1	HSBC Current 51219138	9	07/12/2023	282.00
1	HSBC Current 51219138	9	07/12/2023	11.30
1	HSBC Current 51219138	9	08/12/2023	8.60
1	HSBC Current 51219138	9	08/12/2023	33.90
1	HSBC Current 51219138	9	08/12/2023	286.70
1	HSBC Current 51219138	9	11/12/2023	135.00
1	HSBC Current 51219138	9	11/12/2023	115.30
1	HSBC Current 51219138	9	12/12/2023	110.25
1	HSBC Current 51219138	9	08/12/2023	152.00
1	HSBC Current 51219138	9	15/12/2023	52.00
1	HSBC Current 51219138	9	18/12/2023	15.00
1	HSBC Current 51219138	9	20/12/2023	52.00
1	HSBC Current 51219138	9	21/12/2023	90.00
1	HSBC Current 51219138	9	21/12/2023	102.00
1	HSBC Current 51219138	9	22/12/2023	0.30
1	HSBC Current 51219138	9	27/12/2023	125.13
1	HSBC Current 51219138	9	27/12/2023	67.80
1	HSBC Current 51219138	9	29/12/2023	125.85
3	HSBC Payroll 81345788	9	20/12/2023	10,000.00
1	HSBC Current 51219138	9	12/12/2023	40,000.00
2	HSBC Deposit 01219154	9	12/12/2023	1,242.58
1	HSBC Current 51219138	9	13/12/2023	2,379.00
6	Handelsbanken 50044859	9	29/12/2023	1,203.11

10/01/2024

Horley Town Council

15:03

Cashbook transactions totalling £500.00 or more
for the period 01/12/2023 to 31/12/2023

Payments

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date</u>	<u>Payment Ref</u>	<u>Payee Name</u>	<u>Amount</u>
1	HSBC Current 51219138	9	07/12/2023	147417	Nviro Ltd	1,764.00
1	HSBC Current 51219138	9	07/12/2023	10899609	Idverde Limited	4,997.82
1	HSBC Current 51219138	9	13/12/2023	1000046	LG Business Consultants	1,561.50
1	HSBC Current 51219138	9	19/12/2023	1262	Reigate & Banstead Borough Cou	21,523.43
1	HSBC Current 51219138	9	22/12/2023	3605	Bennetts Builders Ltd	1,303.07
1	HSBC Current 51219138	9	22/12/2023	BACS	Surrey Pensions	4,307.80
1	HSBC Current 51219138	9	13/12/2023	230801	Sussex Wildlife Trust	2,235.00
1	HSBC Current 51219138	9	18/12/2023	IN00020267	Corona Energy	771.22
1	HSBC Current 51219138	9	19/12/2023	20444172	Corona Energy	503.11
1	HSBC Current 51219138	9	20/12/2023	DecPayroll	HSBC Payroll 81345788	10,000.00
2	HSBC Deposit 01219154	9	12/12/2023	Transfer	HSBC Current 51219138	40,000.00
3	HSBC Payroll 81345788	9	21/12/2023	BACS	Net Salaries	13,012.82

Receipts

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date Banked</u>	<u>Amount Banked</u>
1	HSBC Current 51219138	9	04/12/2023	927.48
3	HSBC Payroll 81345788	9	20/12/2023	10,000.00
1	HSBC Current 51219138	9	12/12/2023	40,000.00
2	HSBC Deposit 01219154	9	12/12/2023	1,242.58
1	HSBC Current 51219138	9	13/12/2023	2,379.00
6	Handelsbanken 50044859	9	29/12/2023	1,203.11

Detailed Income & Expenditure by Budget Heading 31/12/2023

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>110 Council Income</u>								
1076 Precept	0	525,016	525,016	0			100.0%	
1090 Interest	2,446	8,126	0	(8,126)			0.0%	
1120 CIL Income	0	239,976	0	(239,976)			0.0%	239,976
1130 S136 Double Taxation Income	0	43,733	43,733	0			100.0%	
1500 Allotment Rent Income	30	165	0	(165)			0.0%	
Council Income :- Income	<u>2,476</u>	<u>817,016</u>	<u>568,749</u>	<u>(248,267)</u>			<u>143.7%</u>	<u>239,976</u>
Net Income	<u>2,476</u>	<u>817,016</u>	<u>568,749</u>	<u>(248,267)</u>				
6001 less Transfer to EMR	0	239,976						
Movement to/(from) Gen Reserve	<u>2,476</u>	<u>577,040</u>						
<u>120 Albert Rooms</u>								
1210 Edmonds Hall Lettings	1,310	9,427	13,000	3,573			72.5%	
Albert Rooms :- Income	<u>1,310</u>	<u>9,427</u>	<u>13,000</u>	<u>3,573</u>			<u>72.5%</u>	<u>0</u>
4110 Compliance and Regulatory	235	315	0	(315)		(315)	0.0%	
4120 Window Cleaning	55	275	553	278		278	49.7%	
4195 Rates	0	1,040	2,000	960		960	52.0%	
4215 Maintenance Contracts	100	475	0	(475)		(475)	0.0%	
4230 Utilities	578	2,821	5,073	2,252		2,252	55.6%	
Albert Rooms :- Indirect Expenditure	<u>968</u>	<u>4,926</u>	<u>7,626</u>	<u>2,700</u>	<u>0</u>	<u>2,700</u>	<u>64.6%</u>	<u>0</u>
Net Income over Expenditure	<u>342</u>	<u>4,501</u>	<u>5,374</u>	<u>873</u>				
<u>130 Legal and Statutory</u>								
4060 Audit Costs	0	1,530	1,437	(93)		(93)	106.5%	
4065 Insurance	0	12,630	12,000	(630)		(630)	105.2%	
4070 Legal Fees	0	0	3,315	3,315		3,315	0.0%	
Legal and Statutory :- Indirect Expenditure	<u>0</u>	<u>14,160</u>	<u>16,752</u>	<u>2,592</u>	<u>0</u>	<u>2,592</u>	<u>84.5%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(14,160)</u>	<u>(16,752)</u>	<u>(2,592)</u>				
<u>140 Salaries</u>								
4000 Salaries	17,928	133,967	169,600	35,633		35,633	79.0%	
4010 NIC Employer	1,582	11,324	22,900	11,576		11,576	49.4%	
4020 Superannuation Employer	3,093	22,944	31,200	8,256		8,256	73.5%	
Salaries :- Indirect Expenditure	<u>22,603</u>	<u>168,234</u>	<u>223,700</u>	<u>55,466</u>	<u>0</u>	<u>55,466</u>	<u>75.2%</u>	<u>0</u>
Net Expenditure	<u>(22,603)</u>	<u>(168,234)</u>	<u>(223,700)</u>	<u>(55,466)</u>				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
150 Office Expenditure								
1110 Photocopying Income	0	33	0	(33)			0.0%	
Office Expenditure :- Income	0	33	0	(33)				0
4080 Stationery	0	255	774	519		519	32.9%	
4085 Postage and Couriers	0	75	83	8		8	90.4%	
4090 Office Supplies and Equipment	176	3,289	3,315	26		26	99.2%	
4095 Website	160	2,205	2,210	5		5	99.8%	
4100 Communication	105	1,577	2,763	1,186		1,186	57.1%	
4105 Photocopier Expenditure	197	1,285	2,500	1,215		1,215	51.4%	
4110 Compliance and Regulatory	0	490	0	(490)		(490)	0.0%	
4120 Window Cleaning	0	55	553	498		498	9.9%	
4125 IT and Support	600	7,584	7,500	(84)		(84)	101.1%	
4230 Utilities	0	75	0	(75)		(75)	0.0%	
Office Expenditure :- Indirect Expenditure	1,238	16,890	19,698	2,808	0	2,808	85.7%	0
Net Income over Expenditure	(1,238)	(16,857)	(19,698)	(2,841)				
160 Administration								
1140 Reigate & Banstead Income	0	1,250	0	(1,250)			0.0%	
1150 SCC Ward Memebers Allocation	2,379	35,853	0	(35,853)			0.0%	
1720 Adminstration Charge	0	1	0	(1)			0.0%	
Administration :- Income	2,379	37,104	0	(37,104)				0
4140 Bank Charges	130	665	1,105	440		440	60.2%	
4145 Professional Fees	1,662	10,215	15,000	4,785		4,785	68.1%	
4150 Election	21,523	21,523	0	(21,523)		(21,523)	0.0%	21,523
4155 Cllrs' Training and Expenses	475	1,726	884	(842)		(842)	195.2%	
4160 Staff Training and Expenses	16	197	1,658	1,461		1,461	11.9%	
4165 Chairman's Allowance	0	0	400	400		400	0.0%	
4170 Members' Allowance	0	0	1,989	1,989		1,989	0.0%	
4175 Subscriptions and Licences	2,268	7,729	8,558	829		829	90.3%	
Administration :- Indirect Expenditure	26,074	42,055	29,594	(12,461)	0	(12,461)	142.1%	21,523
Net Income over Expenditure	(23,695)	(4,951)	(29,594)	(24,643)				
6000 plus Transfer from EMR	21,523	21,523						
Movement to/(from) Gen Reserve	(2,171)	16,572						
170 Compliance & Regulatory								
4110 Compliance and Regulatory	1,433	2,668	5,525	2,857		2,857	48.3%	
4310 Repairs	0	97	0	(97)		(97)	0.0%	
Compliance & Regulatory :- Indirect Expenditure	1,433	2,765	5,525	2,760	0	2,760	50.0%	0
Net Expenditure	(1,433)	(2,765)	(5,525)	(2,760)				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>180 Maintenance and Repair</u>								
4210 Cleaning	0	14,700	19,492	4,792		4,792	75.4%	
4215 Maintenance Contracts	0	0	1,507	1,507		1,507	0.0%	
4310 Repairs	0	0	3,566	3,566		3,566	0.0%	
Maintenance and Repair :- Indirect Expenditure	0	14,700	24,565	9,865	0	9,865	59.8%	0
Net Expenditure	0	(14,700)	(24,565)	(9,865)				
<u>190 Office Other Running Costs</u>								
4215 Maintenance Contracts	0	242	0	(242)		(242)	0.0%	
Office Other Running Costs :- Indirect Expenditure	0	242	0	(242)	0	(242)		0
Net Expenditure	0	(242)	0	242				
<u>210 Court Lodge & Innes Pavilion</u>								
1310 Football Pitches Income	670	2,516	6,300	3,784			39.9%	
1320 Innes Pavilion Rent Income	0	6,667	9,252	2,585			72.1%	
1340 Utilites income	0	808	0	(808)			0.0%	
Court Lodge & Innes Pavilion :- Income	670	9,991	15,552	5,561			64.2%	0
4110 Compliance and Regulatory	0	828	0	(828)		(828)	0.0%	
4210 Cleaning	0	3,283	3,326	43		43	98.7%	
4215 Maintenance Contracts	343	1,442	1,105	(337)		(337)	130.5%	
4230 Utilities	395	2,801	2,873	72		72	97.5%	
4300 Rent to RBBC Expenditure	0	0	1	1		1	0.0%	
4305 Refurbishment	0	0	5,691	5,691		5,691	0.0%	
4310 Repairs	0	0	1,138	1,138		1,138	0.0%	
4400 Playground Inspections	0	2,920	0	(2,920)		(2,920)	0.0%	
4405 Playground Repairs	0	(18)	0	18		18	0.0%	
Court Lodge & Innes Pavilion :- Indirect Expenditure	738	11,257	14,134	2,877	0	2,877	79.6%	0
Net Income over Expenditure	(68)	(1,265)	1,418	2,683				
<u>220 Horley Recreation Ground</u>								
1340 Utilites income	9	4,343	0	(4,343)			0.0%	
1400 Café in the Park Rent Income	0	8,200	12,000	3,800			68.3%	
1600 Bowling Club Lease	0	0	276	276			0.0%	
1610 Events Income	0	3,300	7,000	3,700			47.1%	
1620 Banners	147	1,109	1,400	291			79.2%	
Horley Recreation Ground :- Income	156	16,952	20,676	3,724			82.0%	0
4110 Compliance and Regulatory	0	1,200	0	(1,200)		(1,200)	0.0%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4215 Maintenance Contracts	0	1,957	2,345	388		388	83.5%	
4230 Utilities	643	6,732	1,350	(5,382)		(5,382)	498.7%	
4310 Repairs	0	54	0	(54)		(54)	0.0%	
4340 Signage	0	695	1,875	1,180		1,180	37.1%	
4345 Pest control	0	0	630	630		630	0.0%	
4350 Tree Surgery	0	9,400	12,000	2,600		2,600	78.3%	
4400 Playground Inspections	0	2,920	9,730	6,810		6,810	30.0%	
4405 Playground Repairs	0	(254)	8,206	8,460		8,460	(3.1%)	
4410 Parks Furniture	0	2,100	5,862	3,762		3,762	35.8%	
4415 Café in the Park Expenditure	0	165	2,210	2,045		2,045	7.5%	
4420 Memorial & Ornamental Gdns	0	276	5,691	5,415		5,415	4.9%	
4425 Events expense	0	428	0	(428)		(428)	0.0%	
Horley Recreation Ground :- Indirect Expenditure	643	25,674	49,899	24,225	0	24,225	51.5%	0
Net Income over Expenditure	(487)	(8,722)	(29,223)	(20,501)				
<u>230 Church Road Allotments</u>								
1500 Allotment Rent Income	(15)	(100)	3,465	3,565			(2.9%)	
Church Road Allotments :- Income	(15)	(100)	3,465	3,565			(2.9%)	0
4215 Maintenance Contracts	0	45	0	(45)		(45)	0.0%	
4230 Utilities	0	(28)	575	603		603	(4.9%)	
4310 Repairs	0	388	2,044	1,656		1,656	19.0%	
Church Road Allotments :- Indirect Expenditure	0	405	2,619	2,214	0	2,214	15.5%	0
Net Income over Expenditure	(15)	(505)	846	1,351				
<u>240 Langshott Allotments</u>								
1500 Allotment Rent Income	0	4,275	3,990	(285)			107.1%	
Langshott Allotments :- Income	0	4,275	3,990	(285)			107.1%	0
4210 Cleaning	0	1,106	1,103	(3)		(3)	100.3%	
4215 Maintenance Contracts	0	260	0	(260)		(260)	0.0%	
4230 Utilities	0	312	2,763	2,451		2,451	11.3%	
4310 Repairs	0	817	1,773	956		956	46.1%	
Langshott Allotments :- Indirect Expenditure	0	2,495	5,639	3,144	0	3,144	44.2%	0
Net Income over Expenditure	0	1,780	(1,649)	(3,429)				
<u>260 Michael Crescent</u>								
4110 Compliance and Regulatory	0	186	0	(186)		(186)	0.0%	186
4195 Rates	(110)	284	540	256		256	52.5%	

Detailed Income & Expenditure by Budget Heading 31/12/2023

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4215 Maintenance Contracts	0	62	0	(62)		(62)	0.0%	
4230 Utilities	0	1,494	200	(1,294)		(1,294)	746.8%	1,405
4400 Playground Inspections	0	2,919	0	(2,919)		(2,919)	0.0%	
4405 Playground Repairs	0	1,809	0	(1,809)		(1,809)	0.0%	
4550 Buildings & Grounds	0	15,186	2,210	(12,976)		(12,976)	687.1%	15,126
Michael Crescent :- Indirect Expenditure	(110)	21,939	2,950	(18,989)	0	(18,989)	743.7%	16,717
Net Expenditure	110	(21,939)	(2,950)	18,989				
6000 plus Transfer from EMR	0	16,717						
Movement to/(from) Gen Reserve	110	(5,222)						
<u>270 Emlyn Meadows</u>								
4215 Maintenance Contracts	0	0	500	500		500	0.0%	
Emlyn Meadows :- Indirect Expenditure	0	0	500	500	0	500	0.0%	0
Net Expenditure	0	0	(500)	(500)				
<u>280 Town Centre</u>								
1250 Councillors Hospitality Income	(113)	164	0	(164)			0.0%	
1300 Devolved Powers RBBC Income	0	1,700	1,700	0			100.0%	
Town Centre :- Income	(113)	1,864	1,700	(164)			109.6%	0
4110 Compliance and Regulatory	0	263	0	(263)		(263)	0.0%	
4215 Maintenance Contracts	0	145	0	(145)		(145)	0.0%	
4340 Signage	0	48	0	(48)		(48)	0.0%	
4600 Flower Baskets, Beds, Planters	0	9,557	9,674	117		117	98.8%	
4620 HTC Events	0	2,394	4,000	1,606		1,606	59.8%	
4630 Christmas Tree	0	320	2,162	1,842		1,842	14.8%	
Town Centre :- Indirect Expenditure	0	12,727	15,836	3,109	0	3,109	80.4%	0
Net Income over Expenditure	(113)	(10,863)	(14,136)	(3,273)				
<u>290 Security</u>								
4330 Security	1,124	5,270	6,630	1,360		1,360	79.5%	
4650 CCTV Installation	0	1,896	2,000	104		104	94.8%	
4655 CCTV Maintenance	0	927	3,500	2,573		2,573	26.5%	
4660 CCTV Broadband Connection	93	860	2,186	1,326		1,326	39.3%	
Security :- Indirect Expenditure	1,217	8,952	14,316	5,364	0	5,364	62.5%	0
Net Expenditure	(1,217)	(8,952)	(14,316)	(5,364)				

Detailed Income & Expenditure by Budget Heading 31/12/2023

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>310 Full Council</u>								
4500 GM Contracts 2016/2020	4,165	39,510	78,000	38,490		38,490	50.7%	
4710 Churchyards Grant	0	6,750	6,750	0		0	100.0%	
4720 HTC Grants Scheme	0	1,250	3,000	1,750		1,750	41.7%	
Full Council :- Indirect Expenditure	<u>4,165</u>	<u>47,510</u>	<u>87,750</u>	<u>40,240</u>	<u>0</u>	<u>40,240</u>	<u>54.1%</u>	<u>0</u>
Net Expenditure	<u>(4,165)</u>	<u>(47,510)</u>	<u>(87,750)</u>	<u>(40,240)</u>				
<u>320 Loans</u>								
4700 Café in the Park - PWLB	0	13,798	27,596	13,798		13,798	50.0%	
4730 Council office - PWLB	0	19,545	19,545	0		0	100.0%	
Loans :- Indirect Expenditure	<u>0</u>	<u>33,343</u>	<u>47,141</u>	<u>13,798</u>	<u>0</u>	<u>13,798</u>	<u>70.7%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(33,343)</u>	<u>(47,141)</u>	<u>(13,798)</u>				
Grand Totals:- Income	6,862	896,562	627,132	(269,430)			143.0%	
Expenditure	58,968	428,272	568,244	139,972	0	139,972	75.4%	
Net Income over Expenditure	<u>(52,106)</u>	<u>468,290</u>	<u>58,888</u>	<u>(409,402)</u>				
plus Transfer from EMR	21,523	38,241						
less Transfer to EMR	0	239,976						
Movement to/(from) Gen Reserve	<u>(30,582)</u>	<u>266,555</u>						

HORLEY TOWN COUNCIL

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Kelly Owen, Admissions Officer
Salfords Primary School
By Email: admissions@salfordsschool.org

30 January 2024

Dear Ms Owen

Consultation: Admissions Arrangements for 2025/26 for Salfords Primary School

Horley Town Council would like to participate in the above consultation which is open for comment until 31 January 2024. We would further state that although the location of Salfords Primary School (PS) lies outside the Parish boundary of Horley, we are of the firm view that Horley residents could be seriously impacted should primary schools local to them reach a higher than anticipated level of demand. As such, we have the following comments to make.

We understand that Salfords PS has in recent years taken pupils from Horley where their first choice school locally has been oversubscribed. This may however not have been the most convenient option for obvious reasons with the location being out-of-town but still considered an acceptable alternative.

For this consultation however, in order to clearly assess the proposed reduction in the Published Admission Number (PAN) for Salfords PS, the Town Council must look at the bigger picture of what is likely to happen to the PAN of other schools in Horley. For example, at present, not only have Westvale Park residents been redirected to Salfords PS where Westvale Primary Academy is oversubscribed, but also from Langshott where 'The Acres', development is served by Trinity Oaks PS because it simply cannot accommodate a high number of entrants as a single form entry school. Furthermore, with the phased opening of both of these schools for older children living locally, they will be ahead of the phased opening and, as a consequence, may have to be accommodated in other schools within and outside Horley.

It also important to point out that the proposed residential development at Hookwood could have a significant impact on Horley residents being able to access primary education for their children due to increased demand. We have in the past been very concerned that this would place additional pressure on the education provision in Horley along with other infrastructure and have raised these concerns at the predetermination stage.

Additionally, even though school intake numbers may be decreasing nationally at the present time, these figures are likely to change due to a steady rise in population south of the borough in recent years and a vast change in demographics which are clearly notable. This is further evidenced in Horley with a significant increase in residential developments within a popular, urban town and so the possibility of a bulge year being repeated for any school to meet increased demand for entrants seems inevitable.

It is further noted that Salfords PS has been an acceptable solution for Horley pupils in years gone by but is not necessarily a practical one. Therefore, the proposal to halve the PAN from 60 to 30, must be with a firm assurance that any reduction will still allow it to appropriately serve the communities of Salfords, South Earlswood and Whitebushes. With the possible exception of some families in the Hoadley Road area, we do accept that it should not be assumed that Salfords is a suitable destination for pupils residing in Horley to purely cater for a wider catchment area. As such, other important factors should be considered by the education authority to increase primary school provision overall in the longer term which is something that the Town Council has been lobbying the relevant authorities about over many years.

We understand that the change, if the reduced PAN is agreed, would not come into effect until September 2025. We therefore assume that other local schools would in the same vein carry out a detailed PAN review well in advance, as a mandatory requirement, to determine if any changes might similarly be put forward.

We would further state that, if agreed, the change will undoubtedly impact families with pupils currently at the school and the wider community (including Horley) and for their other children reaching school age. It is a very worrying prospect for parents and guardians if school placements for siblings cannot be guaranteed.

In conclusion, the Town Council is acutely aware that primary school provision to meet the demand in the Horley area has been lacking for many years and may be exacerbated by this proposal. We would therefore be more reassured to see no reduction in the PAN currently set by Salfords PS and would urge that no changes are made for the September 2025 intake or in later years for the foreseeable future. Alternatively, the PAN should be carefully reassessed to achieve a much lower reduction than fifty per cent as is currently proposed.

On a final note, we would like to make known to you our support of the comments made by Salfords & Sidlow Parish Council in their separate submission to this consultation.

We look forward to hearing the outcomes of the review in due course and trust that our comments will be given due consideration.

Yours sincerely



Joan Walsh
Town Clerk

cc:

Cllr Jordan Beech, Surrey County Council
Cllr Andy Lynch, Surrey County Council
Parish Clerk, Salfords & Sidlow Parish Council