



HORLEY TOWN COUNCIL



ANNUAL REPORT
2016 - 2017

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INTRODUCTION



The Annual Report is issued by Horley Town Council and we trust you will find it to be an interesting insight into our business and other activities over the past municipal year.

Included in this publication are reports from the Chairman and Town Mayor, as well as all the statutory reports made by the Town Council's Committee Chairmen, all of which will be presented at the Town Meeting. It also includes a variety of information and statistics. At the time of producing this Annual Report our accounts for 2016/17 are not available, but we have included financial information relating to the financial year 2015/16. The unaudited accounts for 2016/17 will be made available to the public for inspection in July 2017. We expect to publish the audited Annual Return on our website in October 2017.

A list of all the Town Councillors and their representation on committees and outside bodies is included in the next few pages. An electronic copy of this annual report is also available from our website www.horleysurrey-tc.gov.uk.

Our website will continue to be reviewed with regular news updates, Council Agenda and Minutes, together with a variety of community and business information.

Lastly, if you have any queries relating to the information contained in this document, please contact the Town Council Offices at:

92 Albert Road, Horley RH6 7HZ

Telephone: 01293 784765 Email: town.clerk@horleytown.com

Handwritten signature of Alan Jones in blue ink.

Alan Jones

Town Clerk

7 April 2017

STATISTICS AND INFORMATION



The Town Council is administered as a first tier local government authority in an area whose County Authority responsibilities are maintained by Surrey County Council and whose District Council responsibilities are maintained by Reigate & Banstead Borough Council.

There are over **23,000** people residing within the boundary of this Town Council of which **18,113** are registered electors as at 1 April 2017.

The Precept is collected on the Town Council's behalf by Reigate & Banstead Borough Council. For the fiscal year 2017/18, it is set at £332,863. This equates to a sum of £35.94 per band D household. Please refer to the Finance Chairman's report for more details about the precept.

The main responsibilities of the town council are:

- Edmonds Community Hall (Albert Rooms) Lettings
- Allotments (Church Road & Langshott)
- Children's Playgrounds
- Christmas Tree (Town Centre)
- Church Meadows
- Court Lodge Fields
- Emlyn Meadows
- Football Pitch Hire at Court Lodge Fields
- Hanging Baskets & Town Centre Planters
- Horley in Bloom
- Horley Recreation Ground
- Innes Pavilion (Court Lodge Playing Fields)
- Memorial Gardens
- Michael Crescent Centenary Park
- Newsletter (distribution by email only)
- Planning and Development Consultation
- Saturday Market
- South & South East in Bloom
- Tennis Courts
- Town Guide
- War Memorial
- Website and Social Networking
- Working in Partnership with the Horley Town Management Group
- Working in Partnership with Reigate & Banstead Borough Council
- Working in Partnership with Surrey County Council

TOWN COUNCILLORS

Horley North (4)

| | | |
|-------------------|-----|------------------------------------|
| Simon Marshall | CON | 12 Castle Drive, Horley, RH6 9DB |
| Valerie Marshall | CON | 12 Castle Drive Horley, RH6 9DB |
| Richard Biggs | CON | 19 Furze Close, Horley, RH6 9SL |
| Adrian Kitajewski | CON | 13 Whittaker Drive Horley, RH6 9FB |

Horley North Central (2)

| | | |
|----------------|-----|-----------------------------------|
| David Powell | CON | 48 Fairfield Ave, Horley, RH6 7PD |
| Fiona Stimpson | CON | 19 Church Road, Horley, RH6 7EY |

Horley North East (2)

| | | |
|--------------------|-----|----------------------------------|
| Jerry Hudson | CON | 7 Chaffinch Way, Horley, RH6 8HH |
| Dr Richard Olliver | CON | 2 Limes Avenue, Horley, RH6 9DH |

Horley North West (4)

| | | |
|---------------|-----|--|
| Mike George | RA | 31 Rutherford Close, Horley, RH6 8RD |
| David Jackson | IND | 4 Newlands Close Horley, RH6 8JR |
| James Baker | CON | Ringley Oak Cottage, 53 Brighton Road, Horley, RH6 7HH |
| Henry Randall | CON | 19 Brighton Road, Horley, RH6 7HH |

Horley South Central (4)

| | | |
|-------------------|-----|---|
| James Baird | CON | Flat 4, 1 Hampton Road, Worcester Park, KT4 8EU |
| Surrinder Banwait | CON | 91 Albert Road, Horley, RH6 7HS |
| Helen Kitajewski | CON | 13 Whittaker Drive, Horley, RH6 9FB |
| Linda Mabbett | LAB | 3 The Ridgeway, Horley, RH6 7NW |

Horley South East (2)

| | | |
|-------------------|-----|------------------------------------|
| Samantha Marshall | CON | 35 Avenue Gardens, Horley, RH6 9BS |
| Kevin Etheridge | CON | 107 Tanyard Way, Horley, RH6 9PF |

The above members were elected at the Local Government elections held on 7 May 2015 with the exception of Richard Biggs who was co-opted on 16 June 2015.

POLITICAL BALANCE OF THE COUNCIL

Committees

Leisure & Amenities Committee

| | | |
|---------------------------------|-----------|-----|
| Conservative Party | 12 | 85% |
| Residents' Assoc. / Independent | 2 | 15% |
| | <u>14</u> | |

Finance & General Purposes Committee

| | | |
|---------------------------------|-----------|-----|
| Conservative Party | 8 | 73% |
| Residents' Assoc. / Independent | 2 | 18% |
| Labour Party | 1 | 9% |
| | <u>11</u> | |

Planning & Development Committee

| | | |
|--------------------------------|-----------|-----|
| Conservative Party | 8 | 73% |
| Residents' Assoc. /Independent | 2 | 18% |
| Labour Party | 1 | 9% |
| | <u>11</u> | |

COMMITTEE MEMBERSHIP 2016/17

Chairman & Town Mayor: Cllr Mike George
Vice Chairman & Deputy Town Mayor: Cllr David Jackson

Leisure & Amenities Committee

James Baird
James Baker (Chairman)
Surrinder Banwait
Kevin Etheridge
Mike George
Jerry Hudson
David Jackson
Adrian Kitajewski
Samantha Marshall
Simon Marshall (Vice-Chairman)
Valerie Marshall
David Powell
Henry Randall
Fiona Stimpson

Planning & Development Committee

James Baker
Richard Biggs (Vice-Chairman)
Surrinder Banwait
Kevin Etheridge
Mike George
Jerry Hudson
David Jackson
Linda Mabbett
Simon Marshall
Richard Olliver (Chairman)
Fiona Stimpson

Finance & General Purposes Committee

James Baird (Vice-Chairman)
James Baker
Richard Biggs
Mike George
David Jackson
Helen Kitajewski
Linda Mabbett
Samantha Marshall (Chairman)
Valerie Marshall
Richard Olliver
Henry Randall

SUB-COMMITTEES & WORKING GROUPS 2016/17

| Sub-Committee | Councillor(s) | Reporting to: |
|--|---|------------------------------------|
| Horley Town Council and Reigate & Banstead Borough Council Liaison Committee | Council Chairman & Committee Chairmen | Full Council |
| Leaders' Group | Council Chairman & Vice-Chairman plus Committee Chairmen/Vice-Chairmen | Full Council / Committee concerned |
| Staff Sub-Committee | Chairman & Vice Chairman of Council, Committee Chairmen | Full Council |
| Planning Applications Sub-Committee | P&D Chairman & Vice-Chairman, Mike George | Planning & Development |
| Communications Sub-Committee | James Baird, Mike George, Adrian Kitajewski, Helen Kitajewski Samantha Marshall, Richard Olliver | Finance & General Purposes |
| Emergency Plan (Resilience) Sub-Committee | James Baird, Mike George, Linda Mabbett, Richard Olliver | Finance & General Purposes |
| Internal Audit Review Sub-Committee | F&GP Chairman and Vice-Chairman | Finance & General Purposes |
| Standing Orders Sub-Committee | Council Chairman, Committee Chairmen, James Baird | Finance & General Purposes |

SUB-COMMITTEES & WORKING GROUPS 2016/17

| Sub-Committee | Councillor(s) | Reporting to: |
|---------------------------------------|--|---------------------|
| Café in the Park Working Group | James Baird, James Baker, Richard Biggs, Jerry Hudson | Leisure & Amenities |
| Grounds Maintenance Sub-Committee | L&A Chairman & Vice-Chairman, David Powell, Surrinder Banwait | Leisure & Amenities |
| Horley in Bloom Advisory Committee | James Baker, Mike George, Simon Marshall, Valerie Marshall, Fiona Stimpson, Jan Spratt, Marcia Atkinson, Monica Read, Betty Thompson plus Members of other local organisations | Leisure & Amenities |
| Horley Open Spaces Advisory Committee | James Baker, Mike George, Samantha Marshall, Simon Marshall Valerie Marshall, David Powell, Henry Randall, Fiona Stimpson, Jack Chapman, Jan Spratt (HCG). Catherine Baart (HCG), Emanuel Flecken (RBBC), County Cllr Kay Hammond, Kevin Lerwill (GGP), Cathy Cooper (local resident), Thomas (Horley Piscatorial), Barry Wildish (Horley Piscatorial) | Leisure & Amenities |

OUTSIDE BODIES 2016/17

| Outside Body | Councillor(s) | Reporting to: |
|---|--|----------------------------|
| Gatwick Airport Consultative Committee (GATCOM) | Mike George, Fiona Stimpson (Sub) | Planning & Development |
| Gatwick Diamond Business | Fiona Stimpson | Planning & Development |
| Horley Regeneration Forum | P&D Chairman & Vice-Chairman Council Chairman | Planning & Development |
| Horley Town Management Group (HTMG) | Linda Mabbett, Simon Marshall | Planning & Development |
| Borough Standards Committee | James Baird | Finance & General Purposes |
| Surrey Association of Local Councils (Surrey ALC) | Richard Olliver, Mike George | Finance & General Purposes |
| Horley Carnival Committee | Mike George, Samantha Marshall, Valerie Marshall, Fiona Stimpson (other members welcome) plus members of other local organisations | Leisure & Amenities |
| Churchyards Committee | Mike George, James Baker | Leisure & Amenities |
| Gatwick Greenspace Partnership | Mike George, Simon Marshall | Leisure & Amenities |
| Horley Conservation Group | All members welcome | Leisure & Amenities |

CHAIRMAN'S REPORT

2016/17

This is my first annual report as Chairman of the Council and Town Mayor. It has been an honour and privilege to lead this group of Councillors who work tirelessly to improve the town for the benefit of its residents and visitors. I would like to record my thanks to my fellow councillors for their support this year in particular my Vice Chairman, Cllr. David Jackson.

As Town Mayor I have taken great pleasure in meeting and supporting many community groups and local organisations in Horley and the surrounding area.

On being appointed Chairman, I stated my intention to make the Council as open and accessible as possible. To that end we have spent some time in planning and expanding the Council's use of social media and we have been very successful increasing the circulation of our newsletter. I have also attended residents' meetings and have had many telephone conversations with residents, regarding matters of concern to them. I see this as a very important role for the Town Council.

Another commitment was to continue the work of my predecessor, Cllr Richard Oliver in maintaining and expanding our working relationships with Borough and County Council members and officers. In this we have been successful however there still does remain room for improvement.

The arrival of Uber Taxis in Horley (mainly in the High Street Car Park) has generated much concern to residents and has required the Town Council to spend a lot of time and effort in working to resolve day to day issues with Borough members and officers.

The re-design of Route 4 in May led to a significant increase in aircraft overflying Horley creating annoyance and concern to many residents. This council led the way in discussing solutions with National Air Traffic Services [NATS] which has resulted in the lowest number of overflights on record.

Following the closure of the Borough Council's Help Shop, Town Council staff now experience a large number of enquiries from residents on matters which are the responsibility of either Reigate & Banstead Borough or Surrey County Councils. This has led to us reviewing our staffing levels for the future, as we do not see this demand reducing whilst at the same time the Town Council being able to continue supporting local community events such as the Horley Carnival and Horley and South East in Bloom.

It has been quite an eventful year for the Council with the construction of a new skate park which has been many years in the planning and should provide an attractive facility for the town's BMX riders and skate boarders. We have also continued with the early stages of our project to provide a café and toilets in the Horley Recreation Ground. In this we were helped by the many responses to our resident survey.

I hope you will find the contents of this report of the past year's activities helpful. Should you have any queries or require further information, please contact either the Town Council staff or myself.

It is always nice to finish a report by thanking our hard-working staff, Alan Jones the Town Clerk, Carol Fenton the Deputy Town Clerk, Joan Walsh the Planning and Projects Officer, Rose Cavanagh the Responsible Financial Officer and, lastly (but by no means least!) Roy Martin, who helps out in the office, along with other caretaker duties. After many years of loyal service Alan has sadly decided to retire in the coming Council year so this will be his last Town Meeting. We shall miss his advice and support but look forward to working with his successor.

Mike George

Chairman and Town Mayor

31 March 2017





I have been very proud to serve as the Finance & General Purposes Committee Chairman for a second year. My thanks to all the Committee members for their support and hard work.

I also would like to thank the Council staff, particularly Alan Jones (Town Clerk) and Rose Cavanagh (Responsible Financial Officer).

Financial Year 2017/18

The Town Council Precept for 2017/2018 has been set at a total net figure of **£332,863**. This means that the Town element of Council Tax will be an annual amount of **£35.94** (just over 69p per week), representing an annual increase of **70p** per Band D household (**+ 1.98%**). The Town Council is fully committed to maintain **all its services**, as well as pursuing a programme of enhancements and new projects. These will include improvements to our recreation grounds and playgrounds.

The Town Council continues to review security in its recreation grounds. Provision has been made for continued enhancements to CCTV, in consultation with Surrey Police. There will also continue to be a commitment for regular security patrols in all our parks to aid the safety of all members of public.

The Council has also made provision for floral displays to enhance the town centre for the benefit of residents and visitors, in support of our planned entries for South and South East in Bloom 2017, having already won two Silver Gilt awards in 2015 and 2016.

Our ageing skate park has been replaced during 2016/17. We were delighted to receive an award from Surrey County Council's Community Improvements Fund, with the balance funded from our earmarked Reserve funds.





Website, Town Guide and newsletter

The Town Council's website continues to provide vital information for residents, with an improved mobile site launched this year. The 2017 edition of the Town Guide was published in January and was delivered to all residents via Royal Mail, however copies are still available from the Town Council offices, with a digital copy also available on our website. The Town Guide is funded through the advertising contained therein and provides such key information to residents at no cost to this Council. The Town Council staff also prepare a monthly e-newsletter with both Council and local news and events, which goes to over 1400 residents and is increasing in popularity every month.

Future services

With the removal of government grants to County and Borough Councils causing gaping holes in annual Council budgets, there is a risk that the higher levels of local government may be forced to withdraw some services in order to balance their books in the years ahead. If this proves to be the case, Horley Town Council will discuss with residents as to which services they would deem essential. These could potentially be devolved to and managed by the Town Council, with any costs met through Council Tax (Precept).

In a challenging financial climate, Horley Town Council is committed to providing and enhancing facilities that meet the communities' needs, and in doing so, achieving them at best value.

Samantha Marshall

Chairman, Finance and General Purposes Committee

31 March 2017

LEISURE & AMENITIES COMMITTEE REPORT



2016/17

This has been a busy year for the Leisure & Amenities committee here at Horley Town Council. As my first year as Chairman, it has been a relatively steep learning curve but with support from fellow Councillors and Town Council staff all has gone well.

We continue to manage the upkeep and day to day running of Horley Recreation Ground, which is as popular as ever with Horley residents. During the year, we have had several events including the Carnival, Donkey Derby, Bonfire Night Celebrations as well as visits from Beach's funfair and Circus Wonderland. The events are well supported by Horley residents and provide a valuable revenue stream for the Town Council, which can in turn, be put towards future projects. Our new skate park is nearing completion and I'm sure it will prove to be a popular asset to the community. There was a lot of interest from skate park construction companies (yes there are such things!) when the project initially went out to tender but after careful consideration, we narrowed the field to three companies. Bendcrete was eventually appointed as the contractor. Open forums with skate park users proved popular and allowed us to tweak the design to meet their needs, as I'm sure you appreciate, not many of the Councillors count skateboarding as a hobby!

We are also in the early stages of planning a café and toilets in the Recreation Ground and already this is proving popular with Horley residents once again, improving our local facilities. Watch this space for more news!

The War Memorial and beautiful surrounding gardens continue to provide a fitting tribute to our fallen and, with the addition of the Henry Webber Memorial, will continue to do so for many years to come.

Court Lodge Fields are very busy throughout the season with football teams of all ages taking advantage of the excellent and well maintained facilities. The Innes Pavilion is now home to Fuzion Dojo, a martial arts group and our full-time tenant.

The wildflowers in Church Meadows looked wonderful last summer and we are looking forward to seeing them again this year.

We continue to do very well in South & South East in Bloom achieving silver gilt last year. Our own Horley in Bloom competition is well supported by residents and local businesses with brilliant entries across the board and is going from strength to strength.

Our allotments at Church Road and The Acres continue to be very popular and fully occupied. Allotment holders produce tremendous results every year and must be congratulated. The allotments categories in Horley in Bloom are very well supported.

Luckily for Horley Town Council we are supported by many volunteers, Gatwick Greenspace Partnership, Horley Conservation group and other committed local residents who do everything from environmental work to litter picking to looking after some of the town's flowerbeds. It is even said that David Powell, the Mayor of Reigate and Banstead, has been seen with his band of volunteers in the ongoing war against invasive Himalayan Balsam on the banks of the River Mole.

Thank you to everyone who has helped over the past year including Burleys our grounds maintenance contractor, Horley Town Council staff, Councillors and residents alike.

James Baker

Chairman, Leisure & Amenities Committee

31 March 2017

PLANNING & DEVELOPMENT COMMITTEE REPORT



2016/17

I have taken over the Chairmanship of this Committee this year after stepping down as Chairman of the Council. This is the busiest of the three Council Committees and because of timing constraints meets twice as often as any of the other committees. It is a challenge which I am happy to take on and, hopefully, there will be benefits from my previous experience on both the Town and Borough Councils.

The Town Council is a legal consultee on all planning applications within the parish boundary and the Planning & Development Committee acts for the Council on these matters.

The Committee also considers any planning matters from neighbouring authorities such as Crawley Borough, Mole Valley District and Tandridge District Councils, which may have an impact on the town and its residents. During the past 12 months, the Committee has considered a total of 296 [261] Planning Applications for Horley. These comprise:

- 4 [9] Consultations from Surrey County Council (SCC) on schools and others from neighbouring authorities such as Crawley (including Gatwick Airport) and Mole Valley;
- 9 [27] large developments of 6 or more dwellings;
- 22 [28] small developments of less than 6 dwellings;
- 124 [175] extensions, loft conversions, conservatories and fencing;
- 38 [36] covering tree preservation orders;
- 38 [21] commercial properties including changes of use for retail units.

The figures from last year are included in brackets for comparison purposes.

The Committee is also responsible for the following:

Gatwick Airport:

We are very fortunate in having Councillor Mike George as our representative on the Gatwick Airport Consultative Committee (GATCOM). He is also on the Noise and Track Monitoring Advisory Group (NATMAG). He reports on all matters relating to the airport. Details of The Route 4 controversy and Horley Overflights were explained to the Committee and reports have appeared on the Town Council website, as well as in our e newsletters, for the benefit of local residents. Members were also able to attend a tour of the Airport arranged by Gatwick Airport Ltd (GAL).

Off Airport Parking and UBER Taxis:

We have encouraged Gatwick Airport Limited to help local councils to resolve off airport parking problems. People continue to park their cars in Horley roads when going off on holiday rather than leaving them in designated car parks. This adds to congestion and causes problems with local residents.

Uber taxis have come to an arrangement with Reigate and Banstead to park their vehicles in the High Street Car Park away from local residents. It was hoped that this would help to control antisocial behaviour in other car parks close to residential properties. The initial teething problems appear to be coming under control, as a result of ongoing pressure on Reigate & Banstead Borough Council from both Horley Borough and Horley Town Council Members. We will continue to monitor and push for a permanent more acceptable solution.



Highways:

As a Council we have always had worries about the state of our roads. As a result, the Executive Member of Surrey County Council (SCC), Cllr Fury, was invited to speak to the Town Council. He explained that SCC is having increasing financial problems as a result of reduced grant allocation from Central Government. He promised to do what he could and reminded members of the function of the Local Committee (SCC and R&BBC) in prioritising Highways Issues.

Local Transport:

There are still problems with the bus routes in The Acres and the problem is being repeated in the North West Sector (Westvale Park). We will continue to exert pressure on the appropriate Authorities to resolve these issues.

Horley Regeneration:

We have good representation on the Horley Regeneration Forum. The Acres (North East Sector) is effectively complete and the Westvale Park development (North West Sector) is well under way. We were disappointed not to have been Consulted on Street naming. We continue to press for resolution of parking issues and bus issues on the estate. Tanyard Barn Community Centre has been completed on the Acres development.

We have contributed to the Borough Council's consultation on their Development Management Policy. We have made a few suggestions but we support the general thrust of the plan.

Proposed Business Park:

There has been very little information on this issue and it is difficult to know what will happen, if anything, on this site. We will continue to monitor it.

Horley Town Management Group:

We continue to contribute to and support this Group.

Flooding:

As a potential area for flooding, we continue to monitor developments on this subject. We intend to review our resilience policies and information.



Consultations:

In the past year the Council has responded to the following consultations:

| Consultation Requested by | Topic | Details | Consultation Requested by | Topic | Details |
|---------------------------|---|--|---------------------------|---|--|
| CAA | Surface Access to Airports | Road and Rail | SCC | National Highways and Transport Network | Road Quality |
| W Sussex CC | Joint Minerals Local Plan | Mineral Extraction | SCC | Waste Local Plan | Regulation 18 |
| SCC | Fire and Rescue Service | Public Safety Plan | BT | Proposed Removal of Public Payphones | Removal of Kiosks |
| RBBC | Retail Needs Assessment | Draft Final Report | RBBC | Parking Review | Parking restrictions in local roads |
| RBBC | Development Management Plan | Regulation 18 | SCC | Yattenden School | Admissions |
| GAL | Route 4 Consultation | Route Change | SCC | Part Night Lighting Programme | Switching off street lighting after midnight in designated Streets |
| SCC | Changes to SE Permit Scheme | Car Parks | Tandridge DC | Local Plan: Sites Consultation | Regulation 18 |
| Mole Valley DC | Draft Statement of Community Involvement | | DFT | Gatwick Airport Night Flights | Night flight allowances |
| Govia Thameslink Railway | GTR 2018 Timetable Consultation | Changes to timetable and train termini | DFT | Benefits of Drones to UK Economy | Drone Rules |
| SCC | No-Entry Signs in Albert and Lumley Roads | HEWS-70775856475 | | | |

Planning Committee:

The Committee meets monthly and members of the public are encouraged to attend and address the Committee on planning or other matters. Our determinations on planning applications are available to view on our website together with our responses to consultations.

We continue to offer training and updates to members of the Committee both internally, as well as externally through the Surrey Association of Local Councils (Surrey ALC). We also encourage presentations by Officers from both Borough and County Councils. The Community Infrastructure Levy (CIL) is a new challenge which will, in suitable residential developments, result in 15% of the Levy being transferred to the Town Council for Local Projects for the benefit of local residents. Unfortunately, most new developments in the Town are not liable for CIL as the major developments currently in Horley pre-date CIL. We look forward to this new income stream having benefits for Horley Residents in the future.

In conclusion, I would like to thank my Vice Chairman, Cllr Richard Biggs and all members of the Committee for their hard work and support throughout the last year. My thanks, also to Joan Walsh, our Planning Officer, without whose support our job would be impossible. This year has put additional strain on staff and members because of changes in information released by the Borough regarding planning applications and determinations, so my thanks are particularly valid.

Richard J Oliver

Chairman, Planning & Development Committee

31 March 2017

MAYORAL ENGAGEMENTS 2016/17



- Civic Reception (Mayor of Elmbridge)
- Installation of High Sheriff, Guildford Cathedral
- St George's Day Fayre, Horley
- Reigate Scouts Activity Day (Cubs & Beavers) Reigate College
- Tenth Anniversary of the Community Foundation for Surrey
- Horley Town Meeting
- Visit to Vimy for 25th anniversary of Town Twinning Civic Reception, Vimy
- Victory Day Wreath Laying at Vimy War Memorial
- Presentation of cheque to St Catherine's Hospice
- Opening of Helping Hands Home Care (attended by Deputy Mayor)
- Reigate & Banstead Civic Service at St Bart's Church
- AGM of East Surrey Home Start
- Surrey Mayors' Association Welcome Party
- Judging of Floats/Stalls at Horley Carnival
- Armed Forces Week Flag Raising Ceremony at Reigate Town Hall
- Horley Singers Summer Concert
- Fund raising lunch organised by Borough Mayor, Cllr Powell
- AGM of Reigate & Horley Scouts
- Horley Flower Club Show
- Surrey Mayors' Association Garden Party & AGM
- Service to Commemorate the Centenary of the Death of Henry Webber
- South & South East in Bloom Awards Ceremony (accompanied by Deputy Clerk)
- Wykeham House, 18th birthday celebrations (accompanied by Cllr Olliver)
- Crawley Civic Service
- Reception for entrants to HIB Photographic Competition
- Horley in Bloom Awards Evening
- FamilyLine Annual Meeting
- South East Reserves Forces and Cadets Association – Presentation of Awards
- Horley Vimy Twinning Association 25th Anniversary Dinner (Cllr & Mrs Olliver also attended)
- Manorfield School – Presentation of HIB Photography Award
- Opening of Ben's Place in Merstham (drop-in facility for ex and serving military personnel)
- Meath Green Infant School - Presentation of Carnival Award
- Royal British Legion Poppy Launch at Whitely Village
- Oakwood School – Presentation of Carnival Award
- Celebration of the end of Divali, Crawley BC
- Lighting of Bonfire at Horley Lions Bonfire & Fireworks Display
- Rededication of Memorial Gardens
- Burstow School – Opening of new Library
- National Two Minutes Silence, Pedestrian Precinct
- Schools' Remembrance Service, Memorial Gardens (attended by Deputy Mayor)
- Remembrance Parade and Service
- Bobtails Pre-School – Presentation of Carnival Award
- Launch of Gatwick Foundation Fund at Bramber
- Christmas Tree Festival Carol Service, Horley Methodist Church
- HATs Christmas Fayre to open Santa's Grotto and help switch on Christmas Lights
- Town Centre Carol Service & Hospitality
- Christmas Eve Carol Service at Horley Methodist Church
- Induction of new Priest at English Martyrs Catholic Church
- Interview on Susy Radio re the Quality Award to HTC
- Presentation of a Town Award to Michael Nichols at St Barts Church
- Raising of the Commonwealth Flag at Reigate Town Hall
- East Surrey Guides: A performance of Musicals
- Vimy Ridge 100 Commemorative Flag Raising
- Vaisakhi Festival, Crawley BC
- Installation of the High Sheriff of Surrey
- St George's Day Fayre, Horley
- St George's Day Celebration and Cubs/Scouts Promise Renewal

TOWN AWARDS

The Town Awards scheme has been in operation since 2000, with the first awards being presented at the Annual Town Meeting of 10 April 2000. Nominations for Town Awards are invited every year, when any resident can complete a nomination form, together with a seconder, to propose an individual for outstanding service or commitment to the town. Horley Town Council is responsible for the administration and final selection of award winners according to strict guidelines and criteria.

The Awards Sub Committee reviews the nominations and makes its recommendations to the Town Council. Award winners receive a Town Badge, a Certificate of Commendation and their Citation. Presentations are usually made at the Town Meeting or at other appropriate events such as the Horley in Bloom Awards Ceremony, subject to the award winners' approval.

This year an Award was presented to **Michael Nichols** for his unpaid work in both the Old and New Churchyards. The Award was presented at St Bartholomew's Church on 19 February 2017.



Previous recipients of the Town Award:-

- 2016** **Helen Peters**
- 2015** **Brian Buss**
- 2013** **Ann Middlecote**
Ian Yeo
- 2012** **Doug Kilborn**
Peter Moxley BEM
- 2011** **Veronica Ballard**
Alison Brice
- 2010** **Dr Jim Williamson**
Kathleen Tremble (Posthumous Award)
- 2009** **Tom Anglim**
- 2008** **Robert Garfitt**
Andrew Partridge
- 2007** **Andrew Kent**
Alan Tracey
- 2005** **Barbara Hall**
David Hall
John Melvin
- 2004** **Gordon McGinty**
Gill Partridge
Douglas Simpson
- 2002** **Walter Jupp and Doreen Jupp**
John McFarlane
John Rigby
- 2000** **Graham Larcombe**
Joan Fewtrell and Syd Fewtrell
Lew Targett
Penny Jeffers
Richard Smith
Andy Thompson



HENRY WEBBER MEMORIAL SERVICE



A Memorial Service was held in the Memorial Gardens, Horley Recreation Ground on Thursday 21 July 2016 to commemorate the centenary of the death of Henry Webber, who died in active service on 21 July 1916 on the battlefields of France during World War One, aged 67 years, the oldest soldier to be killed on active service.

The service was conducted by Rev John Glasspool, Chaplain of the Royal British Legion, Horley Branch. The Memorial Service included the unveiling of a lectern, detailing Henry's life story.

The service was well attended and included three generations of Henry Webber's family, some of whom had only met each other for the first time the previous week. Henry's grandchildren and their families travelled from as far as Australia to attend the service. The Horley community was well represented including, pupils from Horley Infant School, Meath Green Junior School, members of the Horley Churches inc St Barts, Surrey County Council, Royal British Legion and Town Councillors. David Hall, a local historian, presented a family tree to Henry Webber's great great great grandson, Jamie Alpine.

At the Service, the Royal British Legion Horley Branch provided a standard bearer supported by two buglers from the Redhill Corps of Drums. During the service poems were read, including one written and read by Meath Green Junior School.

Town Mayor Cllr Mike George said "The Council has long been aware of the significant anniversary of the centenary of the death of Henry Webber. He was the very first Parish Council Chairman as well as a guiding force in many other local organisations and largely responsible for the development of Horley in its formative years at the end of the 19th century. It is a very great honour to commemorate his life with the lectern and we hope that many younger people will come to read it. The Town Council is very pleased to have been able to welcome so many of the Webber family to Horley."



HORLEY EDMONDS COMMUNITY FUND



Horley Edmonds Fund

Report for the Period: 01 April 2016 to 31 March 2017
Fund Established: 2008
Fund Description: The Fund will support voluntary and community groups, charities and individuals in need within the area of benefit

Grant Fund Statement

| | Receipts | Payments | |
|--|------------------|------------------|------------------|
| Opening Balance at 01 April 2016 | | | £1,995.92 |
| Dividend Receipts | £4,336.83 | | |
| Contribution to Community Foundation | | £1,626.32 | |
| Grant Payments | | £2,000.00 | |
| Grant Payment Returns* | £241.25 | | |
| TOTAL | £4,578.08 | £3,626.32 | |
| Balance available for grant making at 31 March 2017 | | | £2,947.68 |

Horley Edmonds Fund Statement of Grants Given

01 April 2016 to 31 March 2017

| Date | Applicant | Amount | Note |
|------------|---|-----------|--|
| 18/04/2016 | Guildford Shakespeare Company The Play's The Thing | £500.00 | Provision of interactive sessions on GCSE Shakespeare text for schools which have an above average number of students eligible for free school meals and fewer than the average of students achieving 5 A-C GCSEs (including Maths and English). |
| 02/09/2016 | The Lucy Rayner Foundation | £500.00 | Workshops about mental health resilience for young people delivered in schools |
| 09/02/2017 | Horley Bowling Club Hard standing for mobility scooters and bikes | £1,000.00 | Remove and replace an existing shed in order to provide hard standing for mobility scooters. |

3 grants given to the value of £2,000.00

***Grant Payment Returns:**

£1,000 was awarded to the Delta Club in 2015 to support the costs of specialised transport to enable disabled members to meet together. In May 2016, £241.25 was returned by the Club and credited back into the Horley Edmonds Fund, representing unspent monies from the grant – due to the Club closing down.

Henry Smith Charity year ending 28th February 2017

Henry Smith Charity

Parish of Horley (189) Charity No 237044

Receipts & Payments Accounts

Year Ending 28th February 2017

Balances 28.2.2016

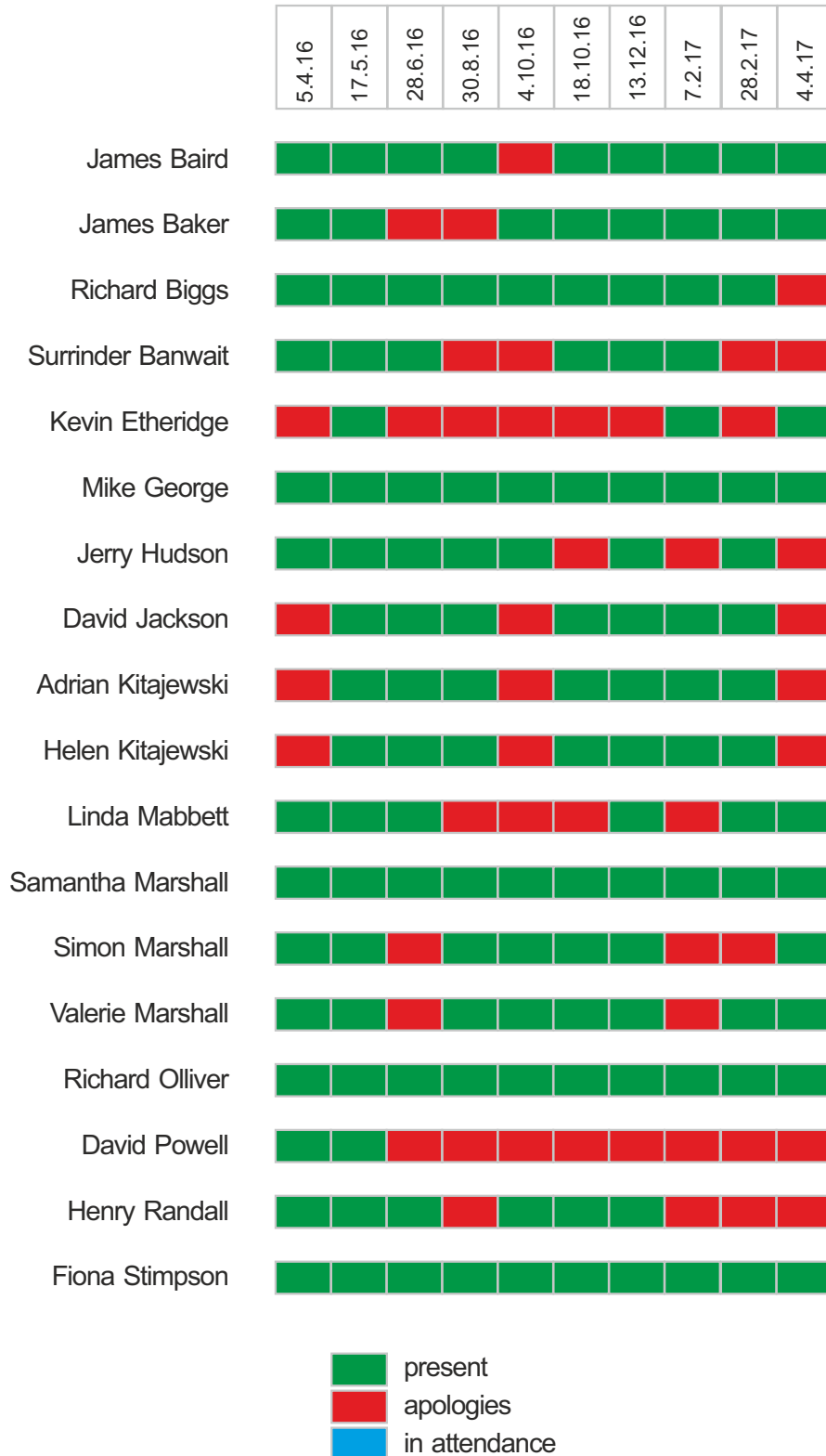
| | |
|-----------------|----------|
| Current Account | 2,952.70 |
|-----------------|----------|

| Income | | Expenditure | |
|-------------------|-----------------|--------------------------|-----------------|
| Henry Smith Grant | 7,040.00 | Christmas Vouchers | 3,940.00 |
| | | Student Grants | 1,440.00 |
| | | Strawson Hall | 1,000.00 |
| | | Horley Food Bank | 300.00 |
| | | Single Parents | 470.00 |
| | | Disabled persons | 1,000.00 |
| | | Administrators Expenses | 63.56 |
| | | Total | 8,213.56 |
| | | Balance 28.2.2017 | |
| | | Current Account c/f | 1,779.14 |
| Total | 9,992.70 | Total | 9,992.70 |

These are unaudited accounts prepared by D. Kilborn (Administrator and Trustee)

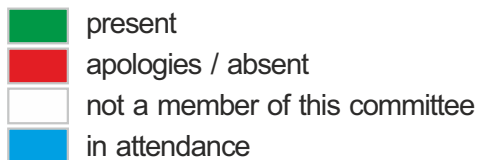
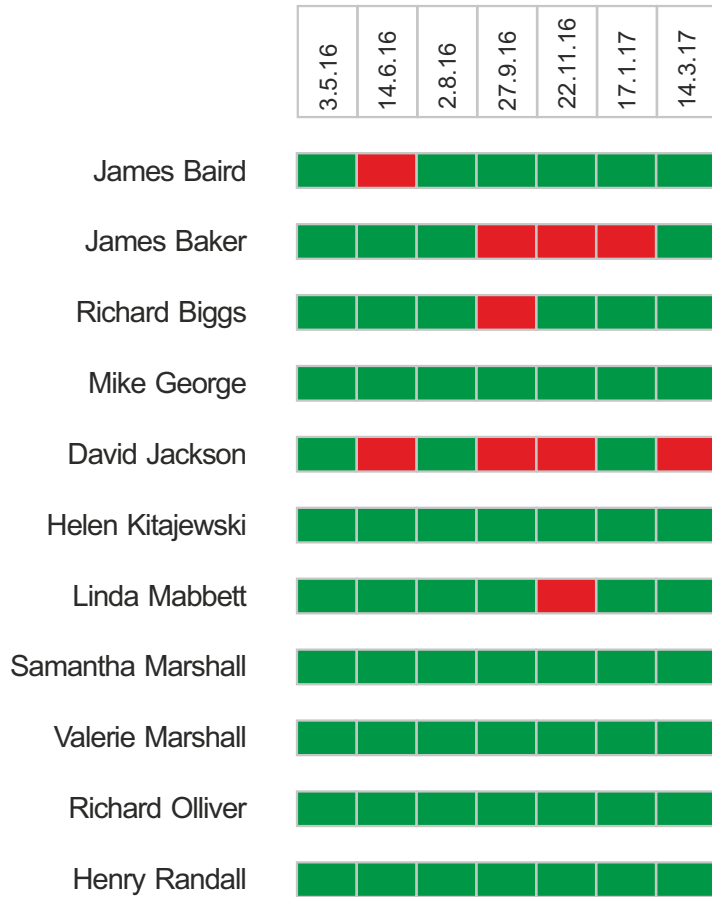
FULL COUNCIL ATTENDANCE STATISTICS

2016/17



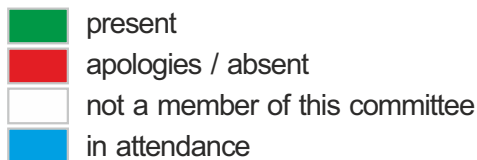
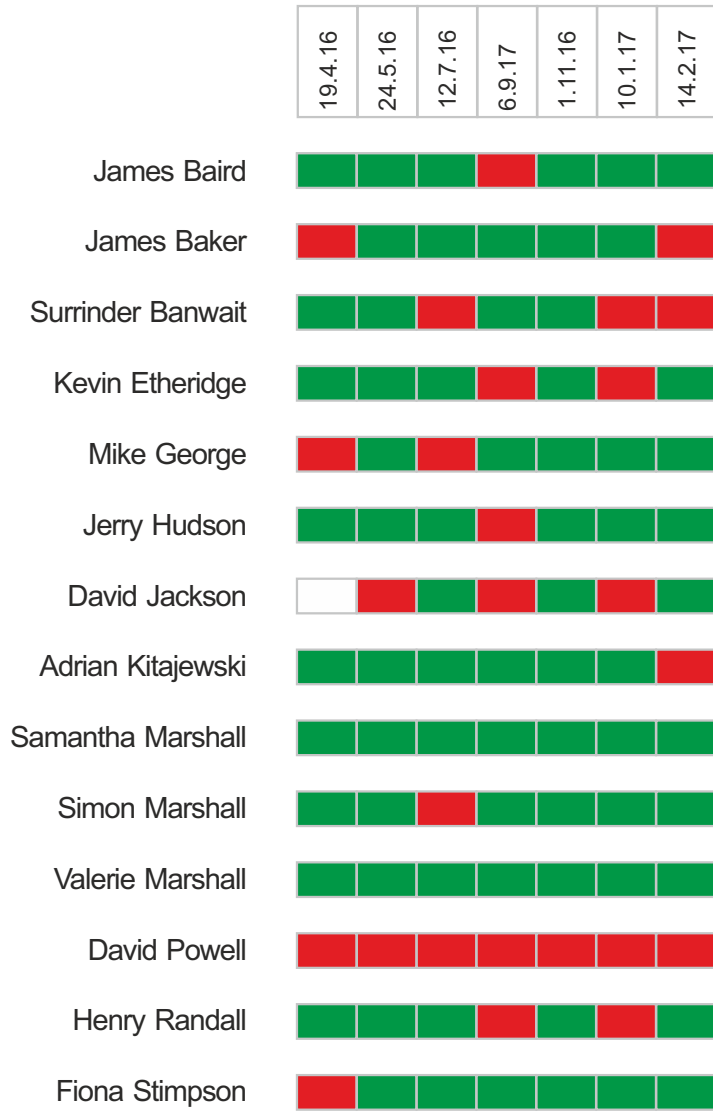
FINANCE & GENERAL PURPOSES COMMITTEE ATTENDANCE STATISTICS

2016/17



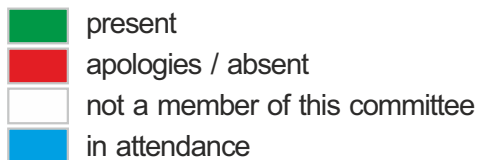
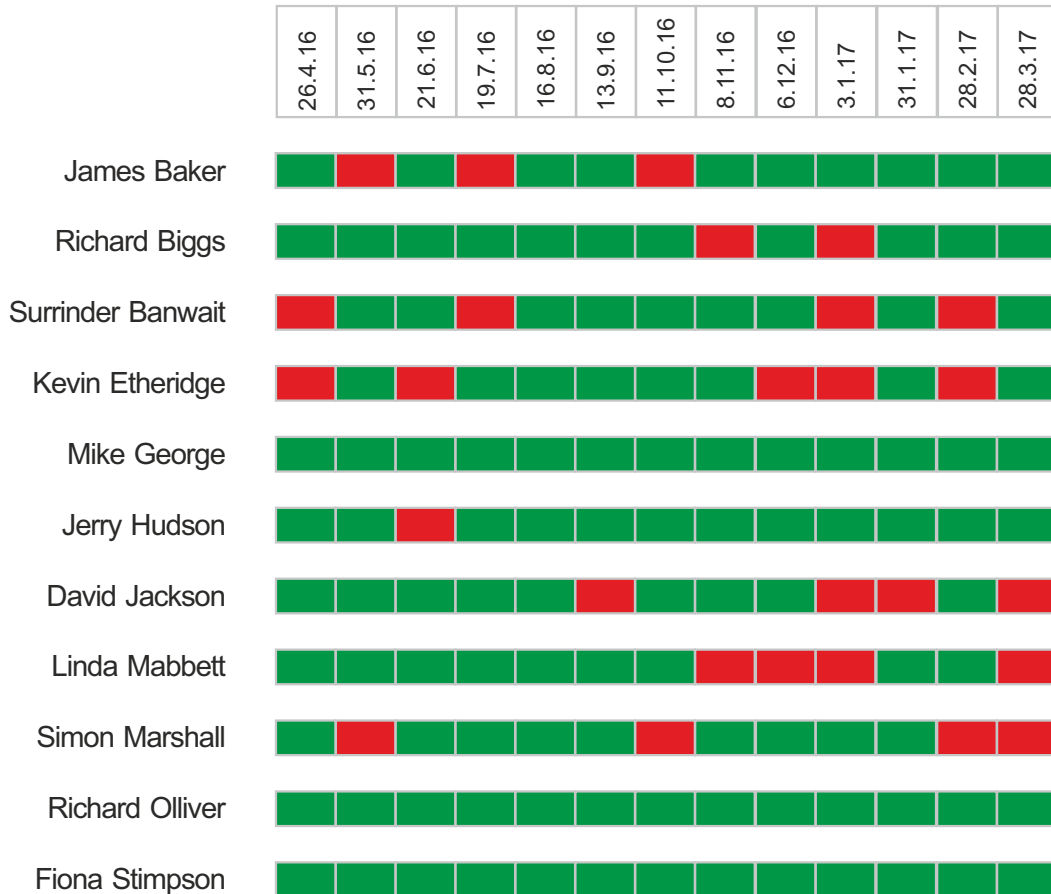
LEISURE & AMENITIES COMMITTEE ATTENDANCE STATISTICS

2016/17



PLANNING & DEVELOPMENT COMMITTEE ATTENDANCE STATISTICS

2016/17



1st April 2015 to 31st March 2016

INCOME & EXPENDITURE ACCOUNT

Horley Town Council Income & Expenditure Account 01/04/2015 to 31/03/2016

| <i>(Last) Year Ended</i> 31-Mar-15 | | <i>(Current) Year Ended</i> 31-Mar-16 |
|---------------------------------------|------------------------------|--|
| | <u>Income</u> | |
| 293,543.00 | PRECEPT | 302,780.00 |
| 85,913.43 | INCOME | 82,348.64 |
| 54,172.26 | LETTINGS AND RENT | 47,873.97 |
| 841.82 | OFFICE EXPENDITURE | 201.35 |
| -4,770.82 | GROUNDS MAINTENANCE | 10,600.00 |
| 7,746.99 | COURT LODGE/INNES PAVILION | 11,888.30 |
| 2,031.05 | TOWN CENTRE | 5,182.98 |
| 9,426.48 | HORLEY RECREATION GROUND | 105.15 |
| 3.45 | ALLOTMENTS | 6,880.40 |
| 12,046.25 | GRANTS AND DONATIONS | 0.00 |
| 124.83 | OFFICE MAINTENANCE & REPAIR | 95.28 |
| 249.00 | GENERAL | 284.19 |
| 97.60 | MICHAEL CRESCENT | 0.00 |
| 1,984.01 | EMLYN MEADOWS | 0.00 |
| | SECURITY | 4,000.00 |
| £463,409.35 | | £472,240.26 |
| | <u>Expense</u> | |
| 2,089.00 | EMLYN MEADOWS | 80.00 |
| 757.00 | LETTINGS AND RENT | 1,893.70 |
| 12,694.10 | OFFICE EXPENDITURE | 9,431.42 |
| 181,180.11 | SALARIES AND PENSIONS | 154,593.16 |
| 17,250.92 | OFFICE MAINTENANCE & REPAIR | 35,813.86 |
| 38,423.43 | GENERAL | 39,461.85 |
| 70,071.92 | GROUNDS MAINTENANCE | 113,019.00 |
| 36,656.50 | HORLEY RECREATION GROUND | -14,924.00 |
| 31,668.97 | COURT LODGE/INNES PAVILION | 29,224.41 |
| 1,084.82 | MICHAEL CRESCENT | 577.5 |
| 2,749.64 | ALLOTMENTS | 3,812.22 |
| 8,747.40 | TOWN CENTRE | 12,035.17 |
| 3,568.72 | SECURITY | 7,476.13 |
| 6,152.50 | GRANTS AND DONATIONS | 4,700.00 |
| -1,108.40 | Provision for Doubtful Debts | 0.00 |
| £411,986.63 | | £397,194.42 |
| | <u>General Fund</u> | |
| 178,848.84 | Balance at 01 Apr 2015 | 215,376.56 |
| 463,409.35 | ADD Total Income | 472,240.26 |
| 642,258.19 | | 687,616.82 |
| 411,986.63 | DEDUCT Total Expenditure | 397,194.42 |
| 230,271.56 | | 290,422.40 |
| 14,895.00 | Transfer to/from Reserves | 99,105.00 |
| £215,376.56 | Balance at 31 Mar 2016 | £191,317.40 |

Transfers:

General Fund to Earmarked Reserve £99,105.00

31st March 2016

UNAUDITED BALANCE SHEET

BALANCE SHEET as at 31.3.16

| <i>(Last) Year Ended</i> 31-Mar-15 | | <i>(Current) Year Ended</i> 31-Mar-16 |
|---------------------------------------|---|--|
| £ | | £ |
| | CURRENT ASSETS | |
| 0.00 | Stocks and stores | 0.00 |
| 0.00 | Work in progress | 0.00 |
| 10,427.07 | Debtors (Net of provision for doubtful debts) | 893.00 |
| 0.00 | Payments in advance | 0.00 |
| 6,133.80 | VAT Recoverable | 10,399.06 |
| 278,471.77 | Cash in hand | 326,187.14 |
| 295,032.64 | TOTAL ASSETS | 337,479.20 |
| | CURRENT LIABILITIES | |
| 50,517.13 | Creditors | 17,917.85 |
| 0.00 | Temporary borrowing | 0.00 |
| <u>244,515.51</u> | NET ASSETS | <u>319,561.30</u> |
| | Represented by: | |
| 215,376.56 | General fund Balance | 191,317.40 |
| | Reserves: | |
| 0.00 | Capital | 0.00 |
| 29,138.95 | Earmarked | 128,243.95 |
| 0.00 | Adjustments | 0.00 |
| <u>244,515.51</u> | | <u>319,561.35</u> |



To contact Horley Town Council

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