

HORLEY TOWN COUNCIL
Planning & Development Committee

Minutes of a Meeting of the above-named Committee held at the
Town Council Offices, Albert Road, Horley on 6 December 2016, at 7.30 pm

**Prior to the Planning & Development Committee meeting, a private meeting was
held with Surrey Highways on outstanding road works and
future maintenance in Horley.**

Present

Cllrs Richard Olliver (Chairman)
James Baker
Surrinder Banwait
Richard Biggs
Mike George
Jerry Hudson
David Jackson
Simon Marshall
Fiona Stimpson

In Attendance

Cllr Samantha Marshall
Cllr Valerie Marshall
Alan Jones (Town Clerk)
Joan Walsh (Planning & Projects Officer)
Members of the Public (1)

P 5503 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllr Etheridge and Mabbett, be accepted for reasons as specified in the Attendance Register.

P 5504 Disclosable Pecuniary Interests and Non-Pecuniary Interests

RESOLVED: that the Declarations of Interest, as appended to these minutes, be noted.

P 5505 Public Forum

Uber Parking Issues - Horley High Street Car Park

The speaker enquired if the Town Council had been kept informed on parking issues at Horley High Street car park, since 60 spaces had been leased by RBBC to Uber.

The Chairman advised that RBBC had briefed the Town Council, and a site visit had also taken place to address a number of subsequent concerns, including inconsiderate parking and littering. Cllr Biggs thought that adequate illumination around the portable toilets/litter bin areas as an improvement measure would be very worthwhile, and Borough Cllr Jackson advised he would pass on the suggestion to the Parking Enforcement Team for due consideration.

The Clerk added that Uber had set up a specific complaints handling process regarding their partner-drivers, and general parking complaints should continue to be raised directly with the Borough Council. This information and full contact details had been placed on the HTC website (available to view on this link [here](#)).

RESOLVED: noted.

**P 5506 Approval of Minutes
Planning & Development Committee – 8 November 2016**

RESOLVED: that the minutes of the above meeting of the Planning and Development meeting be approved.

**Matters Arising
Planning & Development Committee – 8 November 2016**

P 5507 Surrey County Council Consultation: Surrey Waste Local Plan, Regulation 18

The Clerk confirmed SCC had been notified that the Town Council had no comment to make on the *Issues and Options stage* of the above **Surrey Waste Local Plan (Regulation 18)** document as it purely referred to the process of the consultation.

RESOLVED: noted.

P 5508 Proposed Removal of Public Payphones by BT

The Clerk reported that following plans by BT to remove certain public telephone kiosks in the borough due to a significant lack of demand, that no concerns to the proposals from Horley residents had been received by the Town Council. The Borough Council had been notified accordingly.

RESOLVED: noted.

Outside Bodies and Sub-Committees

P 5509 Gatwick Diamond Business (GDB)

CLlr Stimpson advised that at the recent GDB Festive Afternoon Tea function at which she represented the Town Council, she was able to network with other GDB members as well meet some new business delegates. The report she prepared on the event, had already been circulated to members for information.

RESOLVED: noted.

P 5510 Horley Town Management Group (HTMG)

The Clerk reported that since SCC had pledged funding to support a community project for approximately 4 defibrillators in Horley Town Centre, the first of these appliances would soon be installed in the High Street, outside Boots. CLlr Stimpson added that other suggestions for positioning the remaining defibrillators could perhaps be extended to the public, on the Town Council website. The next HTMG meeting would be held on 11 January, at Waitrose.

RESOLVED: noted.

P 5511 Deferred Planning Applications

No matters from the previous meeting were deferred.

RESOLVED: noted.

P 5512 Determined Planning Applications

Members reviewed the list of Planning Applications determined for the period 5 November to 2 December 2016.

RESOLVED: noted.

P 5513 Planning Applications received from Reigate & Banstead Borough Council for the period 5 November to 2 December 2016.

RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.

Planning Appeals

P 5514 Planning Appeals Received

The list Planning Appeals received during the period 5 November to 2 December 2016, were reviewed.

RESOLVED: noted.

P 5515 Planning Appeals Determined

The list Planning Appeals determined during the period 5 November to 2 December 2016, were reviewed.

RESOLVED: noted.

P 5516 Ongoing Planning Matters

No matters were raised.

RESOLVED: noted.

North East Sector (The Acres)

P 5517 The Clerk reported that at a recent site meeting with Barratts, the final handover had been approved, subject to satisfactory completion of all remaining items. The electricity supply to the toilet block had been connected.

P 5518 Cllr George updated members on the recent Annual General Meeting of The Acres Residents Association. Amongst the items discussed were the adoption of certain estate roads and ownership of play areas by RBBC; rebuild of Tanyard Barn; and shop units to potentially become a convenience store. (A report for The Acres AGM, prepared by the Regeneration Manager, was subsequently emailed to members for information.)

RESOLVED: noted.

P 5519 North West Sector (Westvale Park)

There was no update.

RESOLVED: noted.

P 5520 Town Centre Regeneration

There was no update.

RESOLVED: noted.

Railway Matters

P 5521 Govia Thameslink Railway (GTR) 2018 Timetable Consultation

RESOLVED: that the Town Council's formal response to the above Govia Thameslink Railway (GTR) 2018 Timetable Consultation, as appended to the signed copy of these minutes and available to view on the Town Council website, be approved.

Highways Matters

P 5522 Operation Horizon: Outstanding Highways Works in Horley

The private briefing held prior to the meeting with Surrey Highways Officers on Operation Horizon, was discussed. Members decided that in light of new funding arrangements between Central Government and the County Council impacting on highways and transport infrastructure together with essential road maintenance, that a letter be sent to Sam Gyimah MP on how this should be explained to Horley residents.

RESOLVED: that the Clerk drafts a letter from the Town Council to Sam Gyimah MP, on new funding arrangements adversely affecting highways maintenance in Horley.

P 5523 National Highways and Transport Network (NHT) Survey – Member Consultation

RESOLVED: that the Town Council's response to the above National Highways and Transport Network (NHT) online survey (already submitted directly by the Planning & Development Committee Chairman), be ratified.

P 5524 Reigate & Banstead Parking Review 2016/17

The Reigate & Banstead Parking Review 2016/17 was discussed. The Chairman advised that the restrictions in Horley mainly applied to junctions for improving sight lines. There was also a change to curfew parking restrictions in the Garden Estate. Residents could buy permits to overcome these restrictions.

(Reigate & Banstead Parking Review 2016/17 available to view [here](#).)

RESOLVED: noted.

P 5525 SCC Highways Bulletins

RESOLVED: that receipt be noted of the latest SCC Highways Bulletins (already circulated to members).

Railway Matters

P 5526 Redhill, Reigate & District Rail User's Association (RRDRUA): Govia Thameslink Railway (GTR) 2018 Timetable Consultation

The Clerk advised that an update from the RRDRUA Committee Secretary was

- P 5526)** received on the recent GTR presentation and overview of their proposals for the **2018 Southern and Thameslink Timetable Consultation**. It was noted that a response had already been submitted from the Town Council to the consultation.

RESOLVED: noted.

Airport Matters

- P 5527 Gatwick Route 4 Consultation**

RESOLVED: that the Town Council's formal response to the above Gatwick Route 4 Consultation, as appended to the signed copy of these minutes and available to view on the Town Council website, be ratified.

- P 5528 GATCOM: Independent Arrivals Review – Runway Direction Protocol**

In his capacity as GATCOM representative, Cllr George told members that the proposals on Runway Direction Protocol had been discussed by NATMAG many times previously, as part of the Arrivals Review. He said this had nothing to do with increasing night movements but was about the distribution of noise to the local communities from night arrivals. As it was apparent that night flights were not an issue for Horley residents, a formal response from the Town Council would not be required at this stage.

RESOLVED: noted.

- P 5529 Recent Airport Communications**

From	Subject	Received	Action
GATCOM	GATCOM Weekly Newsletters (4)	11.11.16) 18.11.16) 25.11.16) 2.12.16)	Noted.

RESOLVED: noted.

- P 5530 Proposed Horley Business Park**

Cllr Jackson advised it was anticipated that a proposed Horley Business Park would be reviewed at the next RBBC meeting on 15 December, after which time, he would provide the Town Council with an update. (It subsequently came to light that **Horley Business Park Development LLP (HBPD LLP)** had created a new website to provide information, give contact details and facilitate participation in a proposed new business park in Horley).

(Horley Business Park Development LLP (HBPD LLP) available to view [here](#))

RESOLVED: noted.

- P 5531 Letters Received**

From	Subject	Received	Action
Tandridge District Council	Local Plan: Sites Consultation (Deadline: 30 December 2016)	11.11.16	Noted.
Resident	Pedestrian Safety – Horley High Street	18.11.16	Noted.

P 5531)	Surrey County Council	SCC Legal Event Order 2016 and Map Modification/Combined Order 2015/16	22.11.16	Noted.
	Surrey Highways	Temporary Prohibition of Traffic: Victoria Road (from 5.12.16)	24.11.16	Noted.
	Yattendon School	Consultation: Admission Arrangements 2018/19 (Deadline: 25 January 2017)	30.11.16	Noted.
	Resident	Pedestrian Safety – Horley High Street	18.11.16	Noted.
	Planning Portal	Newsletters (2)	10.11.16) 24.11.16)	Noted.
	Sussex and East Surrey Sustainability and Transformation Plan (STP)	Person-centred integrated community care	24.11.16	Noted. (Planning Chairman to review)
	Esso Petroleum	Pipeline Safety and Awareness	24.11.16	Noted.
	West Sussex County Council	Proposed Submission Draft West Sussex Joint Minerals Local Plan	24.11.16	Noted.

RESOLVED: noted.

P 5532 Diary Dates

- **HATs Christmas Fayre**
10 December
- **Town Centre Carol Service & Hospitality**
Morning of 17 December 2016

RESOLVED: noted.

P 5533 Press Release

RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.

The Committee Chairman concluded the meeting by wishing everyone present a very Happy Christmas and a Prosperous New Year!

Meeting closed at 8.55 pm

Date of next meeting: 3 January 2017