

HORLEY TOWN COUNCIL
Planning & Development Committee

Minutes of a Meeting of the above-named Committee held at the
Town Council Offices, Albert Road, Horley on 8 April 2014, at 7.30 pm

Present

Cllrs Mike George (Chairman)
Jack Chapman
Kevin Hagerty
Simon Marshall
Mike Miller
Richard Olliver
Tony Schofield
Jan Spratt
Fiona Stimpson

In Attendance

Cllr Richard Bethell
Cllr Roy Sherwin
Alan Jones (Town Clerk)
Joan Walsh (Administrative Officer)

Members of the Public: Mr N Austin
Ms T Austin

Press: Joshua Searle (Surrey Mirror)

P 4440 Apologies and Reasons for Absence

All members were present during the meeting.

RESOLVED: noted.

P 4441 Declarations of Interest and Dispensations

RESOLVED: that the Declarations of Interest and requests for Dispensations for Disclosable Pecuniary Interests, as appended to these minutes, be noted.

P 4442 Public Forum

There were two members of the public present during the Public Forum, to address the Committee regarding Planning Application: P/13/00117/HHOLD – 160 Balcombe Road, Horley, for a first floor rear extension to the existing residence over the approved ground floor extension.

The Austin family raised their concerns on the above Planning Application, following a Decision Notice by the Borough Council (dated 27 March 2013), to grant planning permission with conditions. Their main points of contention were that the new construction appeared to far exceed the plans approved by the Borough Council; the conservatory was much larger and could compromise the foundations of the adjoining properties as well as adequate drainage; and the

P 4442) magnitude of the first floor extension and dormer so close to the boundary were creating restrictions to daylight and intruding on privacy.

Town & Borough Councillor, Tony Schofield, told members he had visited the site to see the problem first hand for himself, and had consulted Planning Officers involved in the case as well. He advised that another Planning Application to seek retrospective planning permission had been registered with the Borough Council and, in line with current legislation, the dormer must be completed before it can be given 'Permitted Development' rights. He said the Applicant had already been served with an Enforcement Notice to demolish part of the over build, and he would call the matter in to the South Panel with a request that representations also made to the Full Planning Committee, if deemed necessary. He acknowledged the grievances raised by the residents, but stressed the importance not to confuse planning issues with neighbour issues.

The Chairman thanked all speakers for their comments, and stated that the retrospective Planning Application for this development would be given due consideration by the Town Council once received. He added that it was also important to note, the Applicant would have the right to appeal which would then be referred to the Planning Inspectorate for a final decision.

RESOLVED: noted.

**P 4443 Approval of Minutes
Planning & Development Committee – 11 March 2014**

The minutes of the above meeting of the Planning & Development Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

RESOLVED: noted.

**P 4444 Matters Arising
Planning & Development Committee – 11 March 2014**

No matters were raised.

RESOLVED: noted.

Outside Bodies and Sub-Committees

P 4445 Gatwick Diamond Business (GDB)

Cllr Bethell advised he was not present at the two previous members meetings, but would be attending the next meeting and networking session, on 25 April. He would thereafter prepare a summary report.

P 4445) *RESOLVED: noted.*

RECOMMEND: that this Committee recommend to the Finance & General Purposes Committee that the Town Council continue as a member of Gatwick Diamond Business for another year, and to approve the annual subscription of £354.00 (inclusive of VAT).

P 4446 Horley Town Management Group (HTMG)

The Clerk reported that the customer satisfaction questionnaires for submission to ATMi for benchmarking had been completed, and he thanked the Town Councillors who had kindly assisted in the exercise. He added that the last two planned interactive Horley Vision Sessions had been postponed but would be rearranged in due course.

RESOLVED: noted.

P 4447 Deferred Planning Applications

No Planning Applications had been deferred.

RESOLVED: noted.

P 4448 Determined Planning Applications

Members reviewed the list of Planning Applications determined for the period 5 March to 1 April 2014.

RESOLVED: noted.

P 4449 Planning Applications received from Reigate & Banstead Borough Council for the week ending 11 March 2014.

RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.

P 4450 Planning Applications received from Reigate & Banstead Borough Council for the week ending 18 March 2014.

RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.

P 4451 Planning Applications received from Reigate & Banstead Borough Council for the week ending 25 March 2014.

RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.

P 4452 **Planning Applications received from Reigate & Banstead Borough Council for the week ending 1 April 2014.**

RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.

Planning Appeals

P 4453 **Planning Appeals Received**

The list of Planning Appeals received from Reigate & Banstead Borough Council was reviewed.

RESOLVED: noted.

P 4454 **Planning Appeals Determined**

The list of Planning Appeals determined by Reigate & Banstead Borough Council was reviewed.

RESOLVED: noted.

Ongoing Planning Matters

P 4455 **Surrey County Council Ref: 2014/0060/NM
Land at Horley Infant School, Lumley Road, Horley – Planning
Application for Single Storey Extension**

The Clerk reported notification from Surrey County Council of the above Planning Application by Horley Infant School, for a single storey extension to the school hall and kitchen. The matter had yet to be presented on the RBBC list, and it was therefore decided to delegate the proposal to the Chairman and Vice-Chairman to determine a response, as the consultation period was likely to expire before the next Committee meeting. *(A response of 'No objections' was subsequently submitted from the Town Council to Surrey County Council).*

RESOLVED: that the Planning Application by Horley Infant School, Lumley Road, Horley for a single storey extension to hall and kitchen be delegated to the Chairman and Vice-Chairman to determine a response, and ratify at the next meeting of this Committee.

P 4456 **North East Sector**

No matters were raised.

RESOLVED: noted.

P 4457 North West Sector

Cllr Miller gave an update on the development at the North West Sector. He said it was anticipated that a new Section 106 Agreement would soon be finalised and signed off by the Property Developers.

RESOLVED: noted.

Town Centre Regeneration

P 4458 New Access Arrangements to Central Car Park Service Road, Horley

The Clerk stated that in a recent press article, it was reported that the reversal of the one way system around the Central Car Park Service Road to ease congestion at the busy Victoria Road junction, was proving to be a success. The speed and frequency of traffic light changes at this junction would continue to be evaluated by the County Council during the 18 month trial period to try and alleviate traffic build up further.

RESOLVED: noted.

P 4459 Paving Improvements and Public Access

In the light of more complaints from the public about the condition of the forecourt paving outside the 'Jack Fairman' Public House, Victoria Road, the Clerk stated that he would take up the matter again with SCC Highways Project Manager for Horley, Christine Urry, to see what further action can be taken to replace the worst affected areas. Cllr Stimpson further requested the Clerk to also inform the Head of Neighbourhood Services, that certain A-Board signs in the same area were obstructing access for mobility and pushchair users.

RESOLVED: that the Clerk requests the SCC Highways Project Manager to consider further improvements to the paved pedestrianised area on Victoria Road; and asks the Head of Neighbourhood Services to consider repositioning certain A-Board signs in the same area to eliminate access problems for the public.

P 4460 Railway Matters

No matters were raised.

RESOLVED: noted.

Highways Matters

P 4461 SCC Consultation: Review of Surrey Rights of Way Improvement Plan (ROWIP) – Closing Date: 9 May 2014

P 4461) The Clerk advised that the County Council had launched a public consultation to review the Rights of Way Improvement Plan (ROWIP) which forms part of the Surrey Transport Plan. Views were being sought from path users and those with an interest in accessing Surrey's countryside, including land managers, owners and neighbouring authorities. The Chairman said he would review the proposals, and prepare a response for approval at the next Committee meeting.
(Available to view at: www.surreycc.gov.uk/roads-and-transport/surrey-transport-plan-ltp3)

RESOLVED: that a response from the Town to the SCC Consultation on ROWIP, be prepared by the Chairman and approved at next meeting of this Committee.

P 4462 **SCC Consultation: New Policies for Setting Local Speed Limits and Road Safety Outside Schools – Closing Date: 25 April 2014**

The Clerk reported that Surrey County Council were consulting on new policies for '**Setting Local Speed Limits**' and '**Road Safety Outside Schools**', and invited any comments. It was agreed that the Chairman would prepare draft replies to the questionnaire, and it was thought that input from Cllr David Powell who had recently launched a Child Safety Campaign at Horley Infant School, would be worthwhile. (Replies to the Survey Monkey questionnaire by the Town Council were subsequently sent to Surrey County Council, prior to the closing date.)
(Available to view at: www.surreycc.gov.uk/roads-and-transport/roads-and-transport-policies-plans-and-consultations/roads-and-transport-consultations/roads-and-transport-consultations-in-surrey/consultation-on-speed-limit-and-road-safety-outside-schools-policies)

RESOLVED: that replies to the SCC Consultation on New Policies for Setting Local Speed Limits and Road Safety Outside Schools, be ratified at the next meeting of this Committee.

P 4463 **Surrey Highways Bulletin**

RESOLVED: that receipt be noted of the latest SCC Highways Bulletin (already circulated to members).

Local Flooding Issues

P 4464 **Horley South East Flood Forum**

Cllr Schofield told members that a new Flood Forum for the Horley South East area had yet to be initiated, however representatives from the Borough and Town Councils, the Environmental Agency (EA) and local residents had been passed on to the Surrey Highways Drainage Asset Team. Some preliminary meetings amongst local resident associations had, however, taken place with a view to forming another more localised 'Horley Flood Alleviation Group'.

P 4464) He said that location maps of Horley with the route of the River Mole plus adjoining streams and ditches had also been supplied, to identify critical flood risk areas for initial investigation, with supporting evidence and photographs from the public. The next stage would be to consult with drainage engineers to set out a positive set of actions and prioritise the remedial works.

The Clerk added that funding through the 'Surrey County Council Flooding 'Repair & Renew Grants' (RRGY) scheme for householders severely affected by flooding from December 2013 to March 2014 had been set up. In addition, grants by the Community Foundation for Surrey people having to evacuate their homes, might also be considered.

RESOLVED: noted.

P 4465 Reigate & Banstead: Core Strategy

Cllr Miller reported that the recommendations made by the Planning Inspector on the Reigate & Banstead Core Strategy, would be presented to the Full Council Committee, in July.

RESOLVED: noted.

Airport Matters

P 4466 GAL Consultation: "A Second Runway for Gatwick" & Exhibition Dates (Closing Date: 16 May)

The Clerk reported receipt of the widely publicised Runway Options Consultation by GAL, to assist in their final submission on the preferred option to the Airports Commission to consider in its evaluation process and subsequent advice to the Government.

(Available to view at: www.gatwickairport.com.consultation)

A discussion amongst members followed on the topical debate, and it was thought it would be worthwhile for the Town Council to hold a separate meeting with residents to ascertain a consensus of views **[for/against/not sure]** to the various proposals, before making a final deliberation. It was therefore decided that the Town Council would not make a formal submission to the GAL Consultation at this stage, but would recommend to Full Council that a separate meeting with residents be arranged.

RESOLVED: that a response from the Town Council to the GAL Consultation on Runway Options, would not be made at this stage.

RECOMMEND: that this Committee recommend to Full Council that a separate meeting with residents be held at the Albert Rooms to ascertain views on the preferred Runway Options at Gatwick Airport.

P 4467	From	Subject	Received	Action
	GATCOM	Press Release: "Gatwick's options for a second runway are on the Agenda (GATCOM) meeting"	3.4.14	Noted.
	GACC	Press Release: "No chance to say No"	24.3.14	Noted.
	GATCOM	Weekly Newsletters, News Summaries & Other Updates	Various	Noted.

RESOLVED: noted.

P 4468 Letters Received

From	Subject	Received	Action
Surrey County Council – Local Highways Services	New Horley Parking Restrictions	25.3.14	Noted.

RESOLVED: noted.

P 4469 Diary Dates

Police Neighbourhood Panel Meeting (Horley North West)
Baden Drive (off Parkhurst Road), Horley, 9 April, 7.00 pm

River Mole Clearance – Volunteers Sought
Gathering at Six Bells car park, Horley, 12 April, 10.00 am

HATs St George's Day Fayre
High Street & Precinct, 26 April

RESOLVED: noted.

P 4470 Press Release

RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.

Meeting closed at 9.05 pm. Date of next meeting: 6 May 2014