

HORLEY TOWN COUNCIL
Planning & Development Committee

Minutes of a Meeting of the above-named Committee held at the
Town Council Offices, Albert Road, Horley on 1 July 2014, at 7.30 pm

Present

Cllrs Mike George (Chairman)
Jack Chapman
Kevin Hagerty
Tony Schofield
Jan Spratt
Fiona Stimpson

In Attendance

Alan Jones (Town Clerk)
Joan Walsh (Administrative Officer)

P 4536 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllrs Marshall and Olliver be accepted for reasons as specified in the Attendance Register. Cllr Miller was absent.

RESOLVED: noted.

P 4537 Declarations of Interest and Dispensations

RESOLVED: that the Declarations of Interest and requests for Dispensations for Disclosable Pecuniary Interests, as appended to these minutes, be noted.

P 4538 Public Forum

There were no members of the public present during the meeting.

RESOLVED: noted.

**P 4539 Approval of Minutes
Planning & Development Committee – 3 June 2014**

The minutes of the above meeting of the Planning & Development Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

RESOLVED: noted.

**P 4540 Matters Arising
Planning & Development Committee – 3 June 2014**

No matters were raised.

RESOLVED: noted.

Outside Bodies and Sub-Committees

P 4541 Gatwick Diamond Business (GDB)

A copy of Cllr Bethell's report on the latest GDB meeting, together with a summary of Jeremy Taylor's Presentation and subsequent Networking Session, were received. The new members to serve on the Executive Council would be announced by GDB in due course.

RESOLVED: noted.

P 4542 Horley Town Management Group (HTMG)

The Clerk reported that Cllr Andy Lynch had been re-elected as Chairman of the HTMG group, and Chris Hancock was appointed Vice-Chairman.

The last Horley Vision Session had been well attended, and these would continue regularly so as to maintain the objective of building a strong vision and brand identity for Horley.

The newly formed Reigate & Banstead Joint Enforcement Team (JETs) was also discussed. It was suggested that these officers be invited to attend a future meeting of the Committee, to provide an overview of the services they will be providing in the community as well as their enforcement powers to deal with antisocial behaviour.

RESOLVED: that the Clerk invites the local JETs team to attend a future meeting, to provide a briefing on their public services and enforcement powers.

P 4543 Deferred Planning Applications

No Planning Applications were deferred.

RESOLVED: noted.

P 4544 Determined Planning Applications

Members reviewed the list of Planning Applications determined for the period 28 May to 24 June 2014.

RESOLVED: noted.

P 4545 Planning Applications received from Reigate & Banstead Borough Council for the week ending 3 June 2014.

RESOLVED: *that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.*

P 4546 Planning Applications received from Reigate & Banstead Borough Council for the week ending 10 June 2014.

RESOLVED: *that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.*

P 4547 Planning Applications received from Reigate & Banstead Borough Council for the week ending 17 June 2014.

RESOLVED: *that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.*

P 4548 Planning Applications received from Reigate & Banstead Borough Council for the week ending 24 June 2014.

RESOLVED: *that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.*

Planning Appeals

P 4549 Planning Appeals Received

The list of Planning Appeals received from Reigate & Banstead Borough Council was reviewed.

RESOLVED: *noted.*

P 4550 Planning Appeals Determined

The list of Planning Appeals determined by Reigate & Banstead Borough Council was reviewed.

RESOLVED: *noted.*

P 4551 Ongoing Planning Matters

No matters were raised.

RESOLVED: *noted.*

P 4552 North East Sector

The Clerk reported that, subject to the legal transfer from the developers to the Town Council being finalised, the plots at the new site in Langshott may become available in the next couple of months or so. In preparation for this, all applicants were being updated so that the allotments may be allocated accordingly. As the high demand for plots would inevitably exceed current availability, a waiting list would also remain in operation.

RESOLVED: noted.

P 4553 North West Sector

There was no update.

RESOLVED: noted.

P 4554 Town Centre Regeneration

Members discussed some safety concerns about the seating areas outside the Jack Fairman Public House and La Manger Café in the Town Precinct, as both had a tendency to encroach on the pavement at times, creating obstructions for passing pedestrians. The Chairman further commented on the importance for such establishments to comply with the legal concept of curtilages to prevent such practice. The Clerk said he would report these concerns to the local Joint Enforcement Team (JETs).

RESOLVED: that the Clerk contacts the JETs Team to enquire if pedestrian access in the Town Precinct can be adequately maintained around communal seating areas.

P 4555 Railway Matters

No matters were raised.

RESOLVED: noted.

Highways Matters

P 4556 Surrey Highways Bulletin

RESOLVED: that receipt be noted of the latest SCC Highways Bulletin (already circulated to members).

P 4557 Temporary Road Closures

Members discussed the replacement gas piping programme by Scotia Gas Networks, in Ladbrooke Road and Cross Oak Lane, at the railway

P 4557) bridges and in the private land between these roads, to be carried out in two phases. There was concern that the temporary road closures during these works, which could take up to two months to complete, might impede vital vehicular access to the A23 Brighton Road as well as other essential access routes. The Clerk said he would take up the matter with the Senior Highways Officer for further clarification.

RESOLVED: that the Clerk liaises with the Senior Highways Officer, to clarify local temporary road closures, during necessary works.

Local Flooding Issues

P 4558 Horley South East Flood Forum

Cllr Schofield advised that there was no further update by the Surrey Highways Drainage Team to start the series of meetings by the new Flood Forum for the Horley South East Area. Another local group had however been sent up by Smallfield Road residents, to identify other local flood risk areas.

He was also being regularly updated by RBBC's Senior Drainage Engineer, Keith Faricy, on the ditch clearing programme. In order to provide a full update, Mr Faricy was agreeable to attend a review meeting at the Town Council Offices, with the Surrey Highways Drainage Asset Team. Cllr Schofield said he would arrange a suitable meeting date (to be held prior to a forthcoming meeting of this Committee), and invitations would be extended to Horley residents as well.

RESOLVED: noted.

P 4559 Reigate & Banstead: Core Strategy

Cllr Schofield told members that, at an Extraordinary Full Council Meeting, to be held on 3 July 2014, the Reigate & Banstead Core Strategy and Affordable Housing Supplementary Planning Document (SPD) would be formally adopted.

(The relevant Adoption Statements were subsequently published on the Borough Council's website).

(Available to view at: www.reigate-banstead.gov.uk/corestrategy and www.reigate-banstead.gov.uk/planning/planning_policies/local_development_framework/supplementary_planning_documents/index.asp)

RESOLVED: noted.

Airport Matters

| P 4560 | From | Subject | Received | Action |
|--------|--------|---|----------|--------|
| | GATCOM | Weekly Newsletters & Updates (including decision of James Colman to stand down as GAL's Director of Corporate Affairs & Sustainability) | Various | Noted. |
| | GATCOM | Nominations for Vice-Chairman, GATCOM. | 24.6.14 | Noted. |

P 4561 **Open Public Meeting: "Do you want a Second Runway at Gatwick"**

The Chairman announced that the Town Council would be holding an **Open Public Meeting** in Horley, on **18 July 2014, at 7.30 pm**, to which all residents would be invited, as well as representatives from organisations both in favour of and against a possible second runway at Gatwick Airport. The meeting would be attended by Sam Gyimah, MP, and the media was also expected.

Following the sessions to be given by the guest speakers, focus sessions would be held in separate groups, to discuss the following list of topics:

- Transport
- Housing
- Employment
- Noise/Environment
- Community Facilities inc schools and healthcare

The meeting would conclude after a general Question & Answer session.

Cllr George added that a consultation exercise was already underway with residents, in the form of a short questionnaire, seeking views on a possible second runway. It was intended to make these questionnaires widely available locally at various retail outlets, as well as online and handed out at the meeting. It was noted that hearing the views in favour of and against the proposal were of equal importance. The minutes would be taken at the meeting, and a full update would be provided at the next Planning & Development Committee meeting.

*(Due to the high level of interest, the meeting venue was subsequently changed to **Oakwood Secondary School, Balcombe Road, Horley RH6 9AE** to accommodate a large attendance.)*

RESOLVED: noted.

| P 4562 | Letters Received From | Subject | Received | Action |
|---------------|------------------------------|--|-----------------|--|
| | GACC | Newsletter – June 2014 | 23.6.14 | Noted. |
| | West Sussex County Council | Joint West Sussex Minerals Local Plan: Engagement on Evidence Base | 30.6.14 | Noted - HTC Response not required. |
| | Strutt & Parker | Proposed Residential Development at Landens Farm, Meath Green Lane, Horley | 10.6.14 | Noted – await receipt of Planning Application from RBBC. |

RESOLVED: noted.

P 4563 **Diary Dates**

‘Meet your Councillor’

Pedestrian Precinct, 12 July, 10.00 am

MP Surgery

Horley Town Council Offices, 92 Albert Road, 18 July, 4.00 pm

Gatwick Second Runway Meeting

Oakwood School, 18 July, 7.30 pm

First World War Commemoration Parade and Service

Sunday 3 August from 1.50 pm.

RESOLVED: noted.

P 4564 **Urgent Business**

No matters were raised.

RESOLVED: noted.

P 4565 **Press Release**

RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.

Meeting closed at 8:55 pm

Date of next meeting: 29 July 2014

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