

HORLEY TOWN COUNCIL



Leisure & Amenities Committee

Minutes of a meeting of the above-named Committee held at the Albert Rooms,
Albert Road, Horley on Tuesday 23 January 2024 at 7.30pm

Present	Cllrs	Hannah Avery	Lynne Burnham*	Samantha Marshall
		Jante Baird	Emma Fagan**	Martin Saunders
		James Baker	Cec Hughes	Tom Turner
		Jordan Beech*	Robert Marr*	Steve Wotton

* Absent

**In Attendance Remotely

In Attendance Cllr Mike George
Joan Walsh (Town Clerk)
Helen Maan (Leisure & Facilities Officer)

L 5432 Apologies and Reasons for Absence

RESOLVED that the apologies of Cllrs Beech, Burnham and Marr be accepted.

L 5433 Disclosable Pecuniary Interests and Non-Pecuniary Interests

No Declarations of Interest were made.

RESOLVED: noted.

L 5434 Approval of Minutes - Leisure and Amenities Committee, held on 23 October 2023

RESOLVED: that the minutes of the above meeting of the Leisure & Amenities Committee, be approved.

L 5435 Leisure Updates

L 5418 Skatepark Community Action Artwork Event:

It was noted that the matter was still under review and there was no further update from Cllr Saunders at the present time.

L 5429 Request from Hevers Avenue residents to reduce canopy spread of some trees at Horley Recreation Ground:

The Leisure Officer reported that she was following up on the matter with the Town Council's tree contractor and would keep the residents updated.

RESOLVED: noted.

L 5436 Horley Churchyards

Cllr George advised that the next meeting would be held on 24 January and further updates would be provided in due course.

RESOLVED: noted.

L 5437 HTC Grounds Maintenance and Security

The Chairman and Leisure Officer gave an update on recent meetings held with the Grounds Maintenance Contractors, noting they had been very productive and there were no issues of concern to report. The contractor did point out that erection of the Town Centre Christmas Tree had been difficult and an alternative solution would need required this year.

RESOLVED: noted.

L 5438 The Leisure Officer gave an informative update on possible drainage measures to alleviate flooding on the access pathway by the playground at Horley Recreation Ground. She reported that a procurement advert been placed on Contract Finder for possible drainage solutions to consider along with some quotations. There had been a positive response to this from interested contractors, offering differing solutions at varying costs which were under review and a further update would be provided in due course.

RESOLVED: noted.

L 5439 **Members' Inspection of the Recreation Areas**

Cllr Hughes said she recently observed dog walkers using the Micheal Crescent Centenary Park and asked if this was permitted in a small open space. It was noted that from the review of the **Dogs Public Space Protection Orders (PSPOs)** in the autumn, RBBC had indicated that only play areas would be classified as 'dog exclusion zones' and this could therefore be interpreted as dogs off-lead in the park itself as being permitted, if supervised. The Town Clerk advised that this point had been taken up with the Dog Warden during the review and would be checked. Cllr Avery advised that she would enquire about the status of the orders to see if they have been implemented along with new dog controls. There were no other updates received.

RESOLVED: that the status of the RBBC Dogs Public Space Protection Orders (PSPOs) be reported at the meeting to advise if dogs off-lead is permissible if supervised at Michael Crescent Centenary Park along with new dog controls at smaller parks.

L 5440 **Horley in Bloom (HIB) and Photographic Competitions 2024**

Cllr George reported that a recent meeting had been held to discuss a variety of options to expand and rejuvenate the competitions and these were under review. The Town Clerk enquired if arrangements involving the Town Council would be confirmed with the Leisure Committee at their next meeting and this was agreed.

RESOLVED: that arrangements for Horley in Bloom (HIB) and Photographic Competitions 2024, setting out requirements from the Town Council, be agreed at the next Committee meeting.

Use of HTC Community Buildings, Parks and Outdoor Spaces

L 5441 The Leisure Officer reported that the Funfair operator had requested a longer stay for 3 weeks over Easter but this could not be granted in order to limit any negative impact of events to neighbouring residential properties. The operator was considering the 2-week timeslot originally offered.

RESOLVED: noted.

L5442 **Horley Carnival 2024**

Cllr George, in his capacity as Horley Carnival Chairman, advised that the event would have a medieval theme this year. He enquired if the Carnival Committee could be given exclusive use of the tennis courts from the evening of Friday, 14 June and all of the day on Saturday, 15 June (until closure of the Carnival). This would be to allow for an archery display and taster session to take place in a safe environment and for the organisation to carry out appropriate risk assessments beforehand. Members gave their consent to the arrangements and it was decided that public notices would be placed at the courts in advance along with social media posts made available for public information. The Town Clerk advised that the request made for use of the tennis courts would need to be formally ratified at the next Committee meeting.

RESOLVED: noted.

L 5443 Annual Inspections of Playgrounds

The Leisure Officer reported that the annual inspections of playgrounds and parks equipment at all sites was due to be carried out in February 2024. She would provide a further update once the assessments had been completed and reports from the play inspection company were received.

RESOLVED: noted.

L 5444 Allotments in Horley

The Leisure Officer gave an update on the progress of the resurfacing projects at both sites which was nearing completion. She further advised that invoices for the annual rent at Church Road would be sent out at the end of January.

RESOLVED: noted

L 5445 Seasonal Planting – Horley West

The Leisure Officer reported that SCC Cllr Andy Lynch had kindly provided the sum of £2,379 from the YFS Small Community Projects fund towards summer planters at Court Lodge, Horley Row and Lee Street. A note of thanks to Cllr Lynch for supporting the project for another year was recorded.

RESOLVED: noted.

L 5446 Seasonal Planting – Town Centre

The Leisure Officer updated Members on expenditure required for the summer planters and hanging baskets in Horley Town Centre, from the quotes received (and within budget) and advised that appropriate licences would be acquired from the County Council.

RESOLVED: that that quotations from Amethyst Horticulture to provide hanging baskets and summer planters in Horley Town Centre (including those funded by Cllr Lynch), up to an amount not exceeding £8,000 plus VAT to cover supply costs and watering charges, be approved.

L 5447 Other Seasonal Planting

Members considered other options for seasonal planting and agreed that the wildflower scheme, introduced by the council in 2023, should be repeated. It was decided that, based on the outcomes of last year, that successfully seeded areas at Church Meadows and the Memorial Gardens be redone and increased along Horley Recreation Ground (along A23) and other possible locations considered, but not at Emlyn Meadow bunds as wildflowers had not grown there previously. The matter would be followed up by the Leisure Officer.

RESOLVED: that the wildflower scheme at Town Council sites be repeated in 2024 and expanded at Horley Recreation Ground (A23) along with other possible sites followed up and progress reported at the next Committee meeting.

Outside Bodies

L 5448 A report from Cllr George concerning Gatwick Greenspace Partnership (GGP) was received, noting that a recent meeting had taken place with Salfords & Sidlow Parish Council to explore the possibility of a funding partnership with GGP, alongside the Town and Borough Councils. He added that Charlwood Parish Council had also indicated the possibility of considering the matter with their councillors.

RESOLVED: noted.

L 5449 The Chairman gave a report on the last Horley Conservation Group meeting held in the autumn (minutes subsequently circulated). The group had undertaken hedge planting in The Fieldings, details of which had already been shared on social media. The next meeting would take place on 13 May.

RESOLVED: noted

L 5450 Communications Received

From	Subject	Action/Comments
Horley Town Football Academy	Request to use Court Lodge Fields for training	Invite Representative to next Leisure Committee Meeting
Horley Tennis Club	Request to purchase part of Recreation Ground to build a Padel Court	Ask Tennis Club to submit more detailed proposals to the Town Plan Working Group.

RESOLVED: noted

L 5451 Diary Dates

Full Council Meeting: 30 January 2024

Horley Town Management Group: 6 February 2024

Remote SCC/RBBC/HTC Joint Council Meeting: 8 February 2024

RESOLVED: noted.

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L 5452 CIL SIP (2) 19: Infrastructure Improvements: Playground Upgrade, Michael Crescent Centenary

Following completion of the tender for the playground upgrade project, an update on the preliminary evaluation of the bids received, in consultation with the Committee Chair and Vice-Chair, was received.

RESOLVED: noted.

SCC Your Fund Surrey – Small Community Projects Scheme

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L 5453 Replacement of Playground Railings, Court Lodge (Ref: YF199)

Following the successful bid made by the Town Council through the scheme, the Officer Recommendation Reports for award of contractor to complete the project, was considered by the Committee.

RESOLVED: noted.

L 5454 Replacement of Playground Railings, Horley Recreation Ground (Ref: YF200)

Following the successful bid made by the Town Council through the scheme, the Officer Recommendation Reports for award of contractor to complete the project, was considered by the Committee.

RESOLVED: noted.

Meeting closed at 20.59 hrs

Date of next Meeting: 23 April 2024