

**HORLEY TOWN COUNCIL**  
**Leisure & Amenities Committee**

Minutes of a meeting of the above-named Committee held at the Albert Rooms, Albert Road, Horley on Tuesday 9 September 2014 at 7.30 pm.

**Present**                      Councillors    Simon Marshall – Committee Chairman  
  J Baird  
  R Bethell  
  J Chapman  
  M George  
  Samantha Marshall  
  V Marshall  
  R Olliver  
  R Sherwin  
  J Spratt  
  F Stimpson

**In Attendance**   A Jones (Town Clerk)  
  C Fenton (Deputy Town Clerk)

**L 3499         Apologies and Reasons for Absence**

***RESOLVED: that the apologies of Cllrs M Goldsmith, D Powell and M Robinson be accepted, for reasons as specified in the attendance register.***

**L 3500         Declarations of Interest & Dispensations**

There were no Declarations of Interest, specific to the meeting, neither were there any requests for Dispensations for Disclosable Pecuniary Interests.

***RESOLVED: noted.***

**L 3501         Public Forum**

No members of the public were present.

***RESOLVED: noted.***

**L 3502         Approval of Minutes  
                          Leisure and Amenities Committee, 15 July 2014**

The minutes of the above meeting of the Leisure and Amenities Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

***RESOLVED: that the minutes of the above meeting of the Leisure & Amenities Committee, including all confidential items, be approved.***

**L 3503 Gatwick Greenspace Partnership (GGP)**

Cllr George updated members on the recent meeting of the Steering Group, which had taken place at the Innes Pavilion and had followed a tour of Riverside Garden Park in the morning. There had been discussion at the meeting about on-going financial and in-kind support and it was noted that a Memorandum of Understanding was to be set up with Gatwick Airport Ltd. Cllr George added that the next meeting was due to take place in February.

**RESOLVED: noted.**

**L 3504** The Committee Chairman advised that several members had attended the 20<sup>th</sup> anniversary party of GGP, which had been held at Tilgate Park.

**RESOLVED: noted.**

**Horley Churchyards**

**L 3505** Members were updated on the meeting of the Churchyards Committee, which had taken place at the end of August. (Minutes of the previous meeting held in May are appended.) It was noted that the Parochial Church Council had resolved to close the Old Churchyard and hand over its maintenance to Reigate & Banstead Borough Council, although this was likely to take up to eighteen months to achieve. The members' tour of the Churchyards had been arranged to take place on 19 September. It was expected that the grant application from the Church would be re-submitted to the October Full Council meeting, together with the requested Business Plan. Cllr George advised that all grounds maintenance bills were being paid by the Church. Members agreed that the maximum likely to be paid to the Church, as a grant for Churchyards maintenance in the current financial year, would be £6,000

**RESOLVED: noted.**

**L 3506** Members recorded their appreciation of Cllr Powell's efforts to bring the condition of the War Graves to an exceptional standard. It was noted that Cllr Ross-Tomlin had expressed her concern that the Church was not maintaining the War Graves to such a standard, however it was pointed out that this would be beyond the specifications of the Churchyards Grounds Maintenance Contract. The Clerk added that it had been suggested that the Church apply to the Gatwick Airport Community Trust for funding for a War Graves Project.

**RESOLVED: noted.**

**L 3507 Grounds Maintenance Report**

Members were updated on recent monthly meetings, which had been held with the Borough Council's Grounds Maintenance Operations Manager.

**RESOLVED: noted. (Notes of recent meetings are appended.)**

**L 3508 Grounds Maintenance Contract Jan – Dec 2015**

The Clerk advised members that both the Borough Council and Countrywide Grounds Maintenance were agreeable to their Grounds Maintenance Contracts being extended for a further twelve months.

**RESOLVED:** *noted.*

**L 3509 Playground Inspections**

**RESOLVED:** *that receipt be noted of the Contractor's detailed weekly and daily visual playground inspection reports.*

**L 3510 Repairs to Playground Equipment**

The Deputy Clerk updated members on recent repairs carried out, in particular the painting of equipment at the Horley Recreation Ground playground at a cost of £519.99 plus VAT and repairs to fencing at various playgrounds at a total cost of £747.50.

**RESOLVED:** *that the costs be approved.*

**L 3511 Application to London Marathon Charitable Trust**

The Deputy Clerk advised that an application had been made to the London Marathon Charitable Trust for funding for new outdoor fitness equipment. The outcome would be known in December.

**RESOLVED:** *noted.*

**L 3512 Replacement Play Equipment, Court Lodge Playground**

Members considered possible replacement items for the see saw, which had been removed from Court Lodge Playground, having been beyond repair. After further discussion the following was resolved:

**RESOLVED:** *that replacement of the equipment be considered at a future meeting.*

**L 3513 Horley North East Sector Phase 2 Play Provision**

Members reviewed information received from the Horley Regeneration Project Manager regarding a Local Area of Play (LAP) adjacent to Tanyard Barn.

**RESOLVED:** *that the Town Council continue discussion with the Borough Council about the proposed play provision.*

**L 3514 Footpath Refurbishment, Horley Recreation Ground**

The Clerk advised that Mitchells of Horley would be carrying out the footpath refurbishment in mid-October. A quotation was still awaited for the refurbishment of the footpath adjacent to the tennis courts.

**RESOLVED:** *noted.*

**L 3515 Circus Wonderland, Horley Recreation Ground**

The Deputy Clerk advised that Circus Wonderland had been well received and was keen to return in 2015.

**RESOLVED:**

- i) that Circus Wonderland be invited to return in 2015 (subsequently agreed: w/c 13 September).**
- ii) that arrangements be put in place for the removal of rubbish from the site.**

**L 3516 Funfair, Horley Recreation Ground**

The Deputy Clerk advised that Doug Beach would be bringing his funfair to the park during the week commencing 6 October. (A copy of the letter sent, detailing the Town Council's terms and conditions, is appended.)

**RESOLVED: noted.**

**L 3517 Planting adjacent to Hevers Avenue Boundary (by garage wall), Horley Recreation Ground**

**RESOLVED: that the quotation from Reigate & Banstead Borough Council to supply and plant ornamental vine (including post and wire to train plants) for the total sum of £130 plus VAT be approved.**

**L 3518 Toilet Facilities, Horley Recreation Ground**

The Clerk advised that he and the Deputy Clerk had met with representatives of a company that provided public toilets, possibly on a leasing basis. He added that suggestions had been made that the facility be combined with a commercial outlet such as a refreshments kiosk, plus possible advertising.

**RESOLVED: that the matter be considered at a future meeting, when more detailed information is available.**

**L 3519 Horse Riding at Court Lodge Fields and Riverside Walk**

Cllr George advised that he and Cllr Powell had visited the stables, believed to be the source of the riders, and the Borough Council had agreed to carry out repairs at the far end of Riverside Walk.

**RESOLVED: noted.**

**L 3520 Request to Bring Circus to Horley**

The Deputy Clerk advised that another circus (John Lawson's Circus) was keen to come to Horley next year. She added that the circus had visited three years previously.

**RESOLVED: that the circus proprietor be offered the use of Court Lodge Fields for the visit.**

**L 3521 Funfair at Court Lodge Fields**

Members reviewed the recent event. Cllr George advised that there had been no adverse comments from residents and the Deputy Clerk added that the funfair proprietor was keen to return in 2015.

**RESOLVED: that M&L Pleasure Fairs be invited to return in 2015.**

**L 3522 Charges for Church Road Allotments**

**RESOLVED: that charges for 2015 be approved as follows:**

**Full Plot (125 sq m): £50 per annum**

**Half Plot (67.5 sq m): £30 per annum**

**L 3523 Langshott Allotments**

The Clerk advised that the works by Southern Gas Networks to lay a replacement gas main along the edge of the site closest to the railway line were due to be completed within the next three weeks. He added that he had met with a representative of Network Rail, regarding the fencing along the railway boundary and it had been agreed that this would be replaced by Network Rail. It was also noted that the Rail Sector of UK Power Networks Services were willing to supply a horticulturist to give a talk to new and existing allotment holders. The Clerk added that there was an issue regarding the ownership of a small area of land adjacent to the allotments, which also required resolution prior to handover. (Subsequently confirmed as not being a “ransom strip” matter.)

**RESOLVED: noted.**

**L 3524 Parking Restrictions at Riverside Garden Park**

The Deputy Clerk reported that, following the introduction of parking restrictions at the Riverside car park, complaints had been received that Gatwick workers were now parking along the adjacent Riverside road, which was privately owned and outside the jurisdiction of Borough Council Enforcement Officers.

**RESOLVED: that the situation be monitored.**

**L 3525 Fly Tipping at Emlyn Meadows**

The Clerk advised that he had met with a local resident to discuss her concerns about fly-tipping of garden rubbish.

**RESOLVED: noted.**

**L 3526 Himalayan Balsam (HB) Action Plan**

Cllr Bethell updated members on the recent meeting with Joan Walley MP, Chairman of the Environment Audit Select Committee, attended by himself and Cllr Powell. They had stressed the need for DEFRA to set up a central co-ordinator to liaise with local groups to plot HB locations and formulate an eradication strategy, a role which Cllr Powell had offered to take on. A

- L 3526)** further request was made for DEFRA to provide £100,000 to the Environment Agency for allocation to Environmental Action Groups to fund training courses in the use of spraying herbicide and the provision of knapsack spray units. He added that they had also met Zac Goldsmith (a member of the Select Committee) who had pledged to help.

**RESOLVED: noted.**

**L 3527 Horley Conservation Group**

It was noted that the next task would take place on 21 September (cutting back and coppicing at Tanyard Pond) and that a meeting of the Group was to take place at the Farmhouse Pub on 7 October.

**RESOLVED: noted.**

**L 3528 Horley Open Spaces Advisory Committee (HOSAC)**

Members were updated on the meeting which had taken place in August. (Notes of the meeting are appended.)

**RESOLVED: noted**

**L 3529 Horley Saturday Market**

It was noted that the existing two stall holders were still visiting the market every two weeks. Cllr Sherwin questioned whether it might be possible to offer the car park as a free facility to residents, given that the Town Council had the use of the car park on Saturdays.

**RESOLVED: noted.**

**L 3530 Horley Carnival, 20 June 2015**

Members were updated on the recent meeting of the Committee. It was noted that funding would not be sought from Borough and County Councillors for the 2015 event. Fresh arena acts were being sought and Gatwick Airport Ltd was to be approached for support. There were to be twice as many banners next year (ten in total) and ideas for their location would be welcomed.

**RESOLVED: noted.**

**L 3531 Horley in Bloom (HIB)**

The Deputy Clerk advised that arrangements were in hand for the Awards Evening on 26 September. The Borough Mayor would be in attendance and the Leader of Surrey County Council had been invited (afternote: subsequently confirmed that he would be unable to attend).

**RESOLVED: that notes of the recent HIB Committee meeting be received. (A copy is appended.)**

**L 3532 Horley in Bloom Photographic Competition**

It was noted that there had been 61 entries in this year's competition, which had been judged by members of the Horley Photographic Club in August. A reception for the entrants was to be held at the Barratt Show House later this month.

**RESOLVED:** *noted.*

**South & South East in Bloom**

**L 3533** Members congratulated Horley Infant School and Charlwood Village Infant School, who had both been awarded Silver Gilt awards in the "Blooming Schools" section of the competition

**RESOLVED:** *noted.*

**L 3534** It was noted that the main Awards Ceremony was due to take place on 17 September at the AMEX Stadium, Brighton.

**L 3535 Diary Dates**

**RESOLVED:** *that forthcoming events be noted, in particular the Donkey Derby and Dog Show on 14 September, Tour of Churchyards on 19 September and HIB Awards Ceremony on 26 September, where help from members would be much appreciated.*

**L 3536 Confidential Business**

**RESOLVED:** *that, "in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."*

**L 3537 Horley Recreation Ground – Tree Works                      CONFIDENTIAL**

Members considered quotations received for the work and recommended the appointment of Broadleaf Tree Services to carry out the work.

**L 3538 Estimates and Precept 2015/2016                                      CONFIDENTIAL**

Members made an initial assessment of this Committee's requirements.

**The meeting closed at 9.16 pm**

**Date of next meeting: 4 November 2014**