

**HORLEY TOWN COUNCIL**  
**Leisure & Amenities Committee**

Minutes of a meeting of the above-named Committee held at the Albert Rooms, Albert Road, Horley on Tuesday 30 May 2017 at 7.30 pm.

**Present**            Councillors    J Baker – Chairman  
                              J Baird  
                              K Etheridge  
                              M George  
                              J Hudson  
                              A Kitajewski  
                              Samantha Marshall  
                              Simon Marshall  
                              V Marshall  
                              F Stimpson

**In Attendance**            A Jones (Town Clerk)  
                                      C Fenton (Deputy Clerk)

**L 4163     Election of Committee Chairman (Cllr George in the Chair)**

Cllr Baird proposed and Cllr Etheridge seconded that Cllr James Baker be nominated as Committee Chairman. There were no further nominations for the post.

***RESOLVED: that Cllr James Baker be elected Chairman of the Leisure & Amenities Committee for the Municipal Year 2017/2018.***

**L 4164     Election of Committee Vice-Chairman**

Cllr Baker proposed and Cllr Stimpson seconded that Cllr Simon Marshall be nominated as Committee Vice-Chairman. There were no further nominations for the post.

***RESOLVED: that Cllr Simon Marshall be elected Vice-Chairman of the Leisure & Amenities Committee for the Municipal Year 2017/2018.***

**L 4165     Apologies and Reasons for Absence**

***RESOLVED: that the apologies of Cllrs Banwait, Powell and Randall be accepted, for reasons as specified in the attendance register.***

**L 4166     Disclosable Pecuniary Interests and Non-Pecuniary Interests**

There were no Declarations of Interest in relation to any items included on

L 4166) the agenda.

**RESOLVED: noted.**

L 4167 Public Forum

No members of the public were present.

**RESOLVED: noted.**

L 4168 Approval of Minutes  
Leisure and Amenities Committee, 11 April 2017

The minutes of the above meeting of the Leisure and Amenities Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

**RESOLVED: that the minutes of the above meeting of the Leisure & Amenities Committee, including all confidential items, be approved.**

L 4169 Toddler Fun Run, Horley Recreation Ground

The Deputy Clerk advised that the organiser of the Toddler Fun Run had confirmed acceptance of the Town Council's terms and conditions for the event.

**RESOLVED: noted.**

L 4170 Appointments to Sub-Committees and Outside Bodies

**RESOLVED: that the appointments be approved (Details are appended to the minutes of the Annual Meeting held on 16 May 2017.)**

L 4171 Horley Churchyards

It was noted that the next meeting of the Churchyards Committee was due to take place on 26 July. The Clerk advised that a letter had been received from the Ministry of Justice regarding the proposed closure of the Old Churchyard, enclosing a draft notice, asking that any representations from the public about the proposed closure be made to the Department within 21 days of the notice being published.

**RESOLVED: noted.**

L 4172 Grounds Maintenance Update

Members were updated on recent meetings with the Burleys Area Manager, notes of which are appended. Members were informed that

**L 4172)** Zsolt Takacs had resigned from Burleys and had been replaced by Tom Hughes. Dan Dibdin had also been appointed by Burleys as the new Area Manager.

**RESOLVED: noted.**

**Inspections and repairs**

**L 4173** **RESOLVED: that receipt be noted of the Contractor's detailed weekly and daily visual playground inspection reports.**

**L 4174** **RESOLVED: that receipt be noted of the Contractor's monthly Grounds Inspections.**

**L 4175** The Deputy Clerk updated members on repairs recently carried out. It was noted that the delivery of the replacement gate at the Court Lodge Playground had been delayed and the Deputy Clerk was requested to seek an update from Bennetts

**RESOLVED: noted.**

**L 4176** **Members' Inspections of Recreation Grounds**

**RESOLVED: that these continue to be carried out as follows:**

**Cllr James Baker – Horley Recreation Ground**

**Cllr Mike George – Court Lodge Fields and Riverside Walk**

**Cllr Fiona Stimpson – Riverside Garden Park**

**Cllrs Samantha and Valerie Marshall – Emlyn Meadows and Bay Close**

**Cllr Simon Marshall – Michael Crescent Centenary Park**

**Cllr Kevin Etheridge – Yattendon Rec Ground and Langshott Allotments**

**Cllr Henry Randall – Church Meadows and Church Road Allotments**

**L 4177** **Sports Activities for Children in Recreation Grounds**

**RESOLVED:**

- i) that the proposal from Visionary Sports Academy (VSA) to provide sports activities for children (Horley Rec: w/c 31/7/17, Court Lodge: w/c 7/8/17) be approved.**
- ii) that a letter, detailing the Town Council's terms and conditions be sent to VSA (subsequently agreed by VSA and appended).**
- iii) that a portable toilet be hired by the Town Council from Hire-a-Loo (for use by VSA at Horley Rec) at a charge of £80 plus VAT per week.**

**L 4178      New Skate Park, Horley Recreation Ground**

The Clerk advised that the skate park was proving to be very popular. He added that it was hoped to have a formal opening ceremony during the Summer.

***RESOLVED: noted.***

**L 4179      Horley Bowling Club**

Dates for parking beyond the park barrier were agreed, subject to the Town Council's normal terms and conditions. It was however noted that the parking would only be permitted after 1.00 pm on Saturday 1 August, due to the Toddler Fun Run taking place earlier in the day.

***RESOLVED: noted.***

**L 4180      Tennis & Fitness Coaching, Horley Recreation Ground**

Members were updated on a recent meeting held with a Tennis Coach who was keen to set up a Tennis and Fitness Development Programme on the tennis courts at Horley Recreation Ground. The Coach had explained that he was keen to enhance the facilities and would contact the Lawn Tennis Association for potential funding. Members agreed that consideration might be given to making a charge for the use of the tennis courts, if significant improvements were made.

***RESOLVED: that permission be granted for the Tennis and Fitness Programme to operate for an initial trial period, subject to review thereafter, the Town Council's usual terms and conditions to apply.***

**L 4181      Replacement Playground at Court Lodge Fields**

***RESOLVED: that quotations be sought for replacement equipment.***

**L 4182      Outdoor Boot Camps, Court Lodge Fields**

The Deputy Clerk advised that the Horley Leisure Centre was hoping to start the classes in June.

***RESOLVED: noted.***

**Church Road and Langshott Allotments**

**L 4183**      It was noted that the Committee Chairman would be arranging the judging of the allotment sites.

**L 4183)     RESOLVED: noted**

**L 4184     RESOLVED: that the keeping of bees shall not be permitted at the allotment sites at the present time, allotment holders to be informed accordingly.**

**L 4185     Horley Conservation Group (HCG)**

Members were updated on recent activities carried out by the Group

**RESOLVED: noted.**

**L 4186     Horley Open Spaces Advisory Committee (HOSAC)**

It was noted that the next meeting of the Committee was to be held on 20 June.

**RESOLVED: noted.**

**L 4187     Horley in Bloom (HIB) Competitions**

The Deputy Clerk advised that judges were still being sought for the judging of the main competition on 4 July.

**RESOLVED: noted.**

**L 4188     Sponsorship of Town Centre Flowers**

The Deputy Clerk advised that sponsorship of £900 had been pledged to date by local businesses and Town Councillors.

**RESOLVED: noted.**

**L 4189     South & South East in Bloom (SSEIB)**

Members were reminded that the judging of the town centre and Horley Recreation Ground was to take place on the morning of Monday 10 July.

**RESOLVED: noted.**

**L 4190     High Street Car Park (Uber Taxis)**

The Clerk advised that litter collection may be an issue during the coming week as the Town Centre Caretaker would be on holiday. Cllr Baker agreed to check the site and report any issues.

**RESOLVED: noted.**

**L 4191 Horley Saturday Market**

It was noted that the height barrier had been replaced (now at the exit to the car park) and a fixed barrier installed at the entrance.

***RESOLVED: noted.***

**L 4192 Horley Carnival, 17 June 2017**

Members were updated on recent meetings and were reminded that as much help as possible would be needed on the day of the event to assist with marking out the ground, manning the car park entrance etc.

***RESOLVED: noted.***

**L 4193 Gatwick Greenspace Partnership (GGP)**

***RESOLVED: that payment of £1,950, being the Town Council's contribution to GGP for 2017/2018 be approved.***

**L 4194 Urgent Business for Inclusion on Future Agenda**

***RESOLVED: that the deteriorating condition of roads in Horley (possible sinkholes etc) be placed on the agenda of the next meeting of the Planning Committee.***

**L 4195 Diary Dates**

***RESOLVED: that forthcoming events be noted, in particular the Carnival on 17 June and Skittles Competition (week commencing 10 July).***

**Meeting closed at 9.00 pm**

**Date of next meeting – 11 July 2017**

**Notes of the Monthly Grounds Maintenance Meeting with Burleys representatives, held on Thursday 27 April 2017 at 3.00 pm in the Town Council Offices, 92 Albert Road, Horley**

Present:	Carol Fenton	HTC
	Cllr James Baker	HTC
	Zsolt Takacs	Burleys
Apologies:	Cllr Simon Marshall	HTC
	Alan Jones	HTC

**Horley Rec:** It was noted that the Memorial Gardens were looking stunning and had been featured in several local newspaper articles. The new skate park was complete and an opening event was planned to take place within the next few weeks. Discussion was still ongoing about a possible Café in the park, possibly in a prefabricated design. There had been no issues following the recent funfair visit. Upcoming events were noted as the Horley Carnival on Saturday 17 June and the Toddler Fun Run on the morning of Saturday 8 July.

**Court Lodge Playing Fields:** It was noted that one of the kickabout goal posts adjacent to the playground had been removed following recent damage. The paved area to the rear of the Pavilion still needed to be weedkilled. Carol advised that it was hoped to replace the Court Lodge Playground later this year.

**Emlyn Meadows:** Nothing to report.

**Michael Crescent Centenary Park:** Nothing to report.

**Church Meadows:** Zsolt confirmed that the Brownies' wild flower meadow had now been rotovated.

**Other Matters**

The spraying of the car park at the Langshott Allotments was still outstanding. Improvements to the amenity areas of the Langshott site (using the Commuted Sum provided by the Borough Council) were to be considered for this Autumn.

Carol advised that the judging of the Town Centre and Horley Recreation Ground for South East in Bloom was due to take place on the morning of **Monday 10 July**.

Zsolt announced he was leaving (we told him he couldn't!) and advised that his replacement would be in place from 22 May.

**Date of next meeting: Thursday 25 May at 3.00 pm**

# HORLEY TOWN COUNCIL

**Alan Jones** FCSI ACIB  
**Town Clerk**  
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**Daniel Pedley**  
**Visionary Sports Academy**

9 June 2017

Dear Daniel

## **Fitness Classes in Recreation Grounds in Horley**

I am writing to confirm this Council's approval for you to use Horley Recreation Ground and Court Lodge Fields for sports activities for children this Summer. We understand that you will be using Horley Recreation Ground, week commencing Monday 31 July and Court Lodge Fields, week commencing Monday 7 August.

There will be no charge for the use of our grounds this Summer, however we would request that Visionary Sports Academy meet the cost of any reinstatement / repairs which may occur as a direct result of your classes.

As previously advised, whilst we do not have any toilet facilities at Horley Recreation Ground, the Town Council will provide a Portaloo for use by your pupils during the week in question. We do have toilet facilities at Court Lodge Fields, in the Innes Pavilion, and we will make a key available to you for access to the facilities.

Please could you provide evidence of your Public Liability Insurance. We would also advise that, whilst the Town Council accepts responsibility for its property, it seeks indemnity against claims or actions for loss, damage, injury or death caused as a direct result of your classes or any associated activities.

Please could you confirm your acceptance of these terms and conditions in writing (by email will be fine).

We wish you every success with this venture.

Yours sincerely,

A handwritten signature in blue ink that reads 'Carol Fenton'.

**Carol Fenton, Deputy Clerk**