HORLEY TOWN COUNCIL Finance & General Purposes Committee

Minutes of a meeting of the above-named Committee held at the Albert Rooms, Albert Road, Horley on Tuesday 26 November 2013 at 7.40 p.m.

Present: Cllr R Sherwin – Chairman

J Baird, R Bethell, M George, M Goldsmith,

Simon Marshall and R Olliver

In Attendance: A Jones - Town Clerk

C Fenton – Deputy Town Clerk R Cavanagh – Finance Officer

F 3300 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllrs Austin and Powell be accepted, for reasons as specified in the Attendance Register. (Cllrs Miller and Robinson were absent.)

Declarations of Interest & Dispensations

F 3301 Cllr Goldsmith declared a non-pecuniary interest in the Innes Pavilion (future tenancies) item.

RESOLVED: noted.

F 3302 There were no requests for Dispensations for Disclosable Pecuniary Interests.

RESOLVED: noted.

F 3303 Public Forum

No members of the public were present.

RESOLVED: noted.

F 3304 Approval of Minutes

Finance & General Purposes Committee, 1 October 2013

The minutes of the above meeting of the Finance & General Purposes Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

RESOLVED: that the minutes of the above meeting of the Finance & General Purposes Committee, including all confidential items, be approved.

F 3305 Former Horley Anderson Centre Site (including Car Park) – Deed of Surrender and Deed of Variation

The Clerk reported that there had been no update.

RESOLVED: noted.

Audit Matters

- F 3306 RESOLVED: that the Interim Internal Audit Report No 1 for 2013-2014 be received. (A copy is appended.)
- F 3307 RESOLVED: that the appointment of the Town Council's Internal Auditor for 2014-2015 be considered at the next meeting of this Committee.
- F 3308 RESOLVED: that the Councillors' Audit Certificate for September and October 2013 and Clerk's responses (where applicable), be received. (A copy is appended.)
- F 3309 Members noted that there had recently been occasions when certain members had failed to attend both the "Meet Your Councillor" sessions and the Councillors' Audit. Members were reminded that it was their responsibility to find a replacement if they were unable to attend. The Deputy Clerk added that there had been several times when the designated members had failed to respond to emails regarding their attendance, making it difficult to ascertain whether the member would be there on the day or not.

RESOLVED: that the Chairman of the Council write to all members, reminding them of their responsibilities regarding such events.

F 3310 Financial Reports for September 2013

RESOLVED: that the following reports, as appended to these minutes, be approved:

- i) Bank Reconciliations
- ii) Summary of Receipts and Payments Compared with Estimates
- iii) Payments List totalling £18,409.20 plus VAT (£19,575.19)
- iv) Receipts List totalling £161,263.90 plus VAT (£161,279.90) (includes second instalment of Precept of £152,365.50)

Financial Reports for October 2013

- F 3311 RESOLVED: that the following reports, as appended to these minutes, be approved:
 - i) Bank Reconciliations
 - ii) Summary of Receipts and Payments Compared with Estimates
 - iii) Payments List totalling £29,549.85 plus VAT (£32,932.37)
 - iv) Receipts List totalling £9,498.22 plus VAT (£15,987.78) (includes VAT refund of £6,473.56)
- F 3312 The Chairman reported that the accounts showed increased income and

F 3312) decreased expenditure, compared with the same time last year. He also gave his thanks for the prompt availability of the financial reports.

RESOLVED: noted.

F 3313 Loan from Public Works Loan Board

The Clerk advised that £70,000 had been drawn down the previous day, repayable over a five year period. The rate of interest was fixed at 1.84% and the first instalment of £7,359.06 was due to be paid on 27 May 2014.

RESOLVED: noted.

F 3314 "Meet Your Councillor"

It was noted that Cllr Schofield had attended the recent event at Waitrose alone. A number of issues had been raised, including the unused taxi ranks in the town centre. The Clerk told members that he had been advised by the Borough Council's Head of Neighbourhood and Parking Services that it was likely that the ranks may be re-classified soon.

RESOLVED: noted.

F 3315 Redevelopment of Town Council Web Site

It was noted that members of the Communications Sub-Committee had met on several occasions to review the new web site. The Clerk added that Jarrett & Lamb Consulting, the company responsible for the new site, was always quick to respond to any issues raised. Cllr Baird added that he would be giving a presentation about the web site, prior to the Full Council meeting on 10 December, and it was hoped that as many members as possible would attend.

RESOLVED: noted.

F 3316 Borough Standards Committee

It was noted that the meeting scheduled to take place on 4 December had been cancelled.

RESOLVED: noted.

F 3317 Centenary of World War One – Production of Memorial Book

The Clerk reported that minutes of the Horley War Memorial Committee (1919-1922) and Parish Council Minute Books (1919-1925) had been retrieved from the Surrey History Centre for further examination. The Clerk added that he had met with the Manager of the Horley Library, who had agreed to display the bound book there next year.

RESOLVED: noted.

Centenary of World War One - Memorial Bench

F 3318 Members considered information received from a company, which was producing First World War memorial benches. The Clerk added that the existing Royal British Legion bench in the Memorial Gardens was in a poor state of repair. Some members felt that such a bench would be appropriate, whilst others felt that it would be better to remember the end of the War. After further discussion the following was resolved:

RESOLVED:

- i) that the Clerk seek the views of the Royal British Legion (RBL Horley Branch).
- ii) that the matter be re-considered at the next meeting of this Committee.
- **F 3319** The Clerk added that he was looking to make an application to the Heritage Lottery Fund for funding to re-paint the lettering on the War Memorial.

RESOLVED: noted.

Remembrance Services

The Clerk reported receipt of letters of thanks from the Royal British Legion (Horley Branch) for the Town Council's support for this year's services. He added that he was to meet with local RBL representatives to discuss the arrangements for next year.

RESOLVED: noted.

F 3321 Cllr George told members that he believed that local primary schools were keen to become involved with the Remembrance Services.

RESOLVED: that contact be made with local primary schools, following discussion with Horley RBL representatives.

F 3322 Town Guide

The Clerk advised that the Town Guide was now with the printers. Once ready, the copies would be stored in the garage of the Innes Pavilion, prior to distribution. It was noted that the Communications Sub-Committee had reviewed the new look design of the guide.

RESOLVED: noted.

Christmas 2013

F 3323 The Deputy Clerk advised that the Horley Association of Traders (HATs) had purchased new icicle lights to be hung across the Precinct and new lights for the Christmas tree, which had been dressed by the HATs lights supplier. Consequently, the costs for woks to carried out by Mitchells of Horley (collection, erection and removal of the tree) had reduced quite considerably. In view of this, the Horley Association of Traders had asked whether the

F 3323) Town Council would consider making a donation to the HATs Christmas Lights Fund. After discussion the following was resolved:

RESOLVED: that the Town Council make a donation of £250 to the HATs Christmas Lights Fund.

F 3324 RESOLVED: that HATs be made aware that any lights stored at the Michael Crescent former Scout Hut will be at their own risk

F 3325 Town Award Badges

RESOLVED: that ten Town Award badges, of the same quality as those previously purchased, be ordered from the Rocket Badge Company at a cost of £710 plus VAT.

F 3326 Smith's Charity, Horley

RESOLVED: that the appointment of Mr Doug Kilborn as a Trustee of Smith's Charity, Horley, be noted.

F 3327 Charges for the Hire of the Albert Rooms

RESOLVED:

- i) that the charges, as discussed, be agreed for Precept purposes.
- ii) that the charges be finalised at the next meeting of this Committee

Surrey Association of Local Councils (Surrey ALC) & National Association of Local Councils (NALC)

F 3328 Cllr Olliver updated members on recent meetings and other matters. He explained that the Sussex and Surrey County Associations were moving to new larger premises next year, at no extra cost. He added that he had recently attended the NALC Annual Meeting, where members from various parts of the country had stressed the need for NALC to consider capping its charges for larger Councils, as Surrey ALC had done for next year. Cllr Olliver added that there would be a minimal NALC increase next year and it was hoped that a cap would then be introduced. He also advised that a new Chief Executive of NALC would be in place next year.

RESOLVED: noted.

F 3329 It was noted that four Town Councillors would be attending the Surrey Local Councils' Update on 3 December.

RESOLVED: noted.

F 3330 The Clerk advised receipt of correspondence from Surrey ALC, confirming that the Surrey ALC Ltd subscription for 2014 / 2015 would be capped at £1,600 and the NALC subscription would be £972.96.

RESOLVED: noted.

F 3331 Work Experience Proposal

RESOLVED: that the proposal to engage a work experience student to carry out work in connection with the new web site and start-up of the Langshott Allotments, at a cost of £6 per hour, be approved.

F 3332 Diary Dates

RESOLVED: that forthcoming events be noted, in particular the HATs Christmas Fayre and Carol Service & Hospitality, all on 14 December.

F 3333 Confidential Business

RESOLVED: that, "in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."

F 3334 – Innes Pavilion / Horley Sports (Social) Club CONFIDENTIAL F 3338

Members were updated on planned works and proposals for future tenancies at the Innes Pavilion.

F 3339 Precept 2014 – 2015

CONFIDENTIAL

Members agreed a Precept, for recommendation to Full Council

Meeting closed at 9.28 pm. Date of next meeting: 21 January 2014

HORLEY TOWN COUNCIL

INTERIM INTERNAL AUDIT REPORT No. 1, 2013-2014

I visited the Town Council Office on 12th November 2013 to commence the Internal Audit process for the year 2013-2014. A further visit will be made in early 2014 and a final visit will be made in May 2014 to complete the process and agree the Annual Return.

The comments below are in the order of the headings in Section 4 of the Annual Return, followed by any additional items specified in the Council's Audit Plan, unless these relate to a topic already covered by one of the statutory Section 4 headings.

Recommendations are shown <u>in bold and underlined</u>, and any comments received from Council in response to recommendations in the Interim Reports will be added in *italics*.

A. BOOKS OF ACCOUNT

Accounts are maintained on the Scribe system which operates in accordance with statutory requirements.

Entries are made weekly, and are up-to-date and balanced monthly against bank statements.

VAT is identified by the software, and on-line returns are made quarterly to reclaim amounts due.

Council is continuing with repayments on a PWLB loan taken out for Hall improvements, and is currently applying for a new loan of £85k to fund an urgently needed replacement roof at Innes pavilion.

B. FINANCIAL REGULATIONS

Standing Orders and Financial Regulations were reviewed and adopted in April 2013. A further review of Financial Regulations will need to be carried out after the repeal of current payments legislation, meanwhile Council has satisfactory procedures in place for control of on-line banking procedures.

A Code of Conduct based on the Borough model has been adopted, and is incorporated into the revised Standing Orders.

Council is now authorised to use the general Power of Competence, and as such, use of S.137 will no longer be required.

The agreed procedure is for invoices to be authorised by the RFO, or Deputy Clerk, before processing by Accounts Officer, who codes items, checks budget provision, and inputs to both HSBC banking on-line and to Scribe. Payments on-line are released by two Member code-holders.

Matters relating to Procurement and Contracts are in order with correct quotation or tender process being used when required. Multiple contracts with the same supplier are monitored.

C. RISK MANAGEMENT

Insurance cover with Aviva has been renewed for a three year term after comparison with other suppliers.

(Other risk related issues will be considered at next visit)

D. BUDGET & PRECEPT

Monthly reviews of actuals against Budget take place.

The major re-roofing project mentioned above means that reserves will need to be used, and other projects put on hold. The budget for 2014-2015 is being drawn up to accommodate new loan repayments, but care needs to be taken to ensure that levels of reserves are maintained at recommended minimum.

E. INCOME

All tariffs are reviewed annually, the next review being due to take effect in April 2014.

A sound system of invoicing and control of sales and receipts is in place. Income is monitored against budget monthly.

Little cash income is received other than Allotment rents, and this is properly controlled. Banking is carried out at least weekly.

There are no bad debts.

Council is registered for VAT, and this is charged on one-off pitch hires.

F. PETTY CASH

Expenditure is properly controlled, with receipts and claims being authorised by RFO, Deputy Clerk or Chairman as appropriate; and coded and identified for VAT where appropriate. A float of £150 is kept, and this is reimbursed monthly.

G. PAYROLL

Payroll is carried out in-house using Sage. Confirmation of end-of-year returns has been received.

RTI systems were in place for April 2013and the system works well.

Staff are paid in accordance with SCP bands on the NALC/SLCC scale following an external evaluation review of grades. The April 2013 increase in scales has been correctly applied.

Expenses claims are properly authorised by Clerk or Chairman as appropriate.

Training records are being kept, and a staff appraisal scheme is in place.

Members Allowance scheme has not been adopted.

H. ASSETS & INVESTMENTS

A comprehensive Register is maintained, and is due to be reviewed by end of financial year. Valuations are generally at cost, Community value or professional valuation, and insurance cover was reviewed when re-quoting for insurance cover.

I. BANK RECONCILIATIONS

Reconciliations of all accounts are carried out monthly, and are checked by Members inn accordance with a checklist.

Four deposit accounts are held, the longest term being 6 months.

J. YEAR END ACCOUNTS

K. TRUSTEESHIP

Council's stewardship of the Edmonds Fund, through Community Foundation for Surrey, is properly managed. (These are not Trust monies as such).

OTHER ITEMS

A comprehensive procedures manual is in place, and a diary of key events is in course of preparation.

All Council policies are up to date, as is Data protection renewal.

Council has a Corporate Plan for 2013-2016, but has not embarked on a neighbourhood Plan.

A Staff appraisal scheme is in place, and appraisals for 2013 are now due.

The review of Internal Controls is due in January 2014, and will be checked on next visit.

Paul Hartley Internal Auditor 14th November 2013

HORLEY TOWN COUNCIL

Councillors' Audit Certificate

This is to certify that we have today conducted the necessary checks for the month(s):

September & October 2013

We consider that the accounts have/have not been properly maintained during the period in question.

Observations (Councillors)	Clerk's action
WO PROBLEMS FOUND	
Name: RICHARII OLCIVER	Signature:
Signature:	
Name:	
Signature:	
Date: 26 - 11-13	Date



Horley Town Council

	Bank Reconciliation at 30/09/	2013		
	Cash in Hand 01/04/2013			
				188,884.05
	ADD			100,004.00
	Receipts 01/04/2013 - 30/09/2013			354,958.65
	1.000,p.0 0 1/0 1/20 10 00/00/20 10		-	543,842.70
	SUBTRACT			
	Payments 01/04/2013 - 30/09/2013			159,922.96
A	Cash in Hand 30/09/2013 (per Cash Book)			383,919.74
	Cash in hand per Bank Statements			
	HSBC Current 30 HSBC Deposit 30 HSBC Payroll 30 Barclays 10 Day 30 Nationwide Bond (previously 30	0/09/2013 0/09/2013 0/09/2013 0/09/2013 0/09/2013 0/09/2013	150.00 25,369.67 1,433.62 1,162.23 310,182.62 21,040.53 25,076.14	
	Less unpresented cheques As attached			384,414.81 495.07
	Plus unpresented receipts			383,919.74
В	As attached Adjusted Bank Balance		-	0.00 383,919.74
_	, wjadion ballin balance			

Cost Co	entre PRECEPT		eipts	Paym	onte	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
1	Precept	304,731.00	304,731.00	0.00	0.00	0.00
	SUB TOTAL	304,731.00	304,731.00	0.00	0.00	0.00
Cost Ce	entreINCOME					
		Rece	eipts	Paym	ents	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
2	Bank Interest	2,300.00	1,578.30	0.00	0.00	-721.70
4	Edmonds Community Fund	25.00	187.98	0.00	0.00	162.98
5	Devolved Powers	20,074.00	10,264.50	0.00	0.00	-9,809.50
	SUB TOTAL	22,399.00	12,030.78	0.00	0.00	-10,368.22
Cost Co	entre LETTINGS AND RENT			D		Net Position
Code	Tiale	Estimated	eipts Actual	Paym Estimated	Actual	Underspend (+)/Overspend (-)
7	Title Edmonds Hall	15,500.00	8,952.00	0.00	0.00	-6,548.00
8	Football Pitches	9,635.00	4,336.00	0.00	706.50	-6,005.50
9	Allotments	2,500.00	20.00	0.00	0.00	-2,480.00
10	Meeting Room	200.00	200.00	0.00	0.00	0.00
11	Bowls Club	226.00	251.00	0.00	0.00	25.00
12	Innes Pavilion	10,000.00	5,200.00	0.00	0.00	-4,800.00
13	Saturday Market	0.00	660.00	0.00	0.00	660.00
14	Event Income	2,000.00	1,722.00	0.00	0,00	-278.00
15	Edmonds Hall Deposits	0.00	150.00	0.00	100.00	50.00
16	Football Pitch Deposits	0.00	100.00	0.00	100.00	0.00
	SUB TOTAL	40,061.00	21,591.00	0.00	906.50	-19,376.50
Cost Co	entre OFFICE EXPENDITURE					
		Rec	eipts	Paym	ents	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
	Stationery	0.00	0.00	2,550.00	855.70	1,694.30
20	Courier & Postage	0.00	0.00	800.00	141.50	658.50
21	Office Supplies & Equipment	0.00	0,00	1,000.00	267.66	732.34
22	Photocopying	80.00	191.67	6,500.00	1,862.31	4,749.36
23	ІТ	0.00	0.00	4,000.00	1,796.00	2,204.00

			Oost Genu es a	ina ooaes		
24	Website	0.00	0.00	1,000.00	1,073.75	-73.75
25	Communications	0.00	0.00	1,500.00	746.65	753.35
26	Environment Campaign	0.00	0.00	0.00	0.00	0.00
	SUB TOTAL	80.00	191.67	17,350.00	6,743.57	10,718.10
Cost Co		55.55		,	-,	13,713.113
		— Receir	ate.	Pavn	nents	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
30	Net Salaries	0.00	0.00	67,056.00	32,795.98	34,260.02
31	PAYE	0.00	0.00	23,070.00	10,729.00	12,341.00
32	NI Employee	0.00	0.00	6,880.00	3,235.23	3,644.77
33	NI Employer	0.00	0.00	7,100.00	3,460.67	3,639.33
34	SCC Pension Employee	0.00	0.00	8,344.00	4,003.77	4,340.23
35	SCC Pension Employer	0.00	0.00	21,500.00	11,792.04	9,707.96
	SUB TOTAL	0.00	0.00	133,950.00	66,016.69	67,933.31
Cost Ce	entre OFFICE MAINTENANCE & RI	EPAIR				
			ots	Pavn	nents	Net Position
Code	Title _	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
38	Maintenance & Repairs	0.00	0.00	3,000.00	1,346.50	1,653.50
39	Cleaning of hall and office	0.00	0.00	9,200.00	3,551.05	5,648.95
40	Utilities	0.00	0.00	5,800.00	1,525.39	4,274.61
41	Rates	0.00	0.00	1,850.00	1,084.91	765.09
42	Maintenance Contracts	0.00	0.00	1,500.00	332.44	1,167.56
43	Window Cleaning	0,00	0.00	475.00	220.00	255.00
44	Security Alarm system	0.00	0.00	0.00	0.00	0.00
45	Fire Equipment & H & S	0.00	0.00	430.00	192.94	237.06
46	Market rates and utilities	0.00	0.00	0.00	0.00	0.00
	SUB TOTAL	0.00	0.00	22,255.00	8,253.23	14,001.77
Cost Ce	entre GENERAL	<u> </u>				
		Receip	ots	Payn	nents	Net Position
Code	Title -	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
50	Public Works Loan Board	0.00	0.00	19,544.92	9,772.46	9,772.46
51	Bank charges	0.00	0,00	1,300.00	500.00	800.00

52	Insurance	0.00	0.00	11,000.00	6,206.39	4,793.61
53	Legal and professional fees	0.00	0.00	1,950.00	0.00	1,950.00
54	Audit fees	0.00	0.00	1,800.00	1,500.00	300.00
55	Subscriptions & Licences	0.00	0.00	6,500.00	6,017.59	482.41
56	Advertising	0.00	0.00	100.00	0.00	100.00
57	Newsletter	0.00	0.00	1,000.00	270.00	730.00
58	Town Guide	0.00	0.00	1,000,00	200.00	800.00
59	Presentation Badges	0.00	0.00	0.00	0.00	0.00
60	Election Expenses	0.00	0.00	0.00	0.00	0.00
61	QPS	0.00	0.00	0.00	0.00	0.00
62	Chairman's Allowance	0.00	0.00	400.00	35.00	365.00
63	Clir Expenses	0.00	0.00	375.00	0.00	375.00
64	Cllr Training	0.00	0.00	375.00	100,00	275.00
65	Staff Expenses	0.00	0.00	700.00	0.00	700.00
66	Staff Training	0.00	0.00	800.00	0.00	800.00
	SUB TOTAL	0.00	0.00	46,844.92	24,601.44	22,243.48

Cost Centre **GROUNDS MAINTENANCE**

		Rec	eipts	P	ayments	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
70	Contractors' Maint (HTC)	0.00	0.00	38,170.00	10,894.21	27,275.79
71	Contractors' Maint (Agency)	0.00	0.00	15,550.00	6,108.91	9,441,09
72	Playground Inspections	0.00	0.00	7,900.00	3,536.00	4,364.00
73	Playground Repairs	0.00	0.00	11,000.00	1,089.73	9,910.27
74	Litter Bins	0.00	0,00	800.00	0.00	800.00
75	Signage	0.00	0.00	2,300.00	340.00	1,960.00
76	Pest Control	0.00	0.00	600.00	0.00	600.00
77	Tree Surgery	0.00	0.00	5,000.00	3,432.78	1,567.22
125	Project Expenditure	0.00	0.00	19,500.00	0.00	19,500.00
126	Himalayan Balsam	0.00	0.00	0.00	683.34	-683.34

	SUB TOTAL	0.00	0.00	100,820.00	26,084.97	74,735.03
Cost C	entre HORLEY RECREATION (GROUND				
		Recei	pts	Payn	nents	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
79	Memorial Gardens	0.00	0.00	4,000.00	2,033.50	1,966.50
80	Ornamental Gardens	0.00	165.00	2,000.00	485.00	1,680.00
81	Skatepark & MUGA	0.00	0.00	2,500.00	530.00	1,970.00
82	Footpaths & Car park	0.00	0.00	0.00	0.00	0.00
123	Grounds	0.00	0.00	2,500.00	75.00	2,425.00
	SUB TOTAL	0.00	165.00	11,000.00	3,123.50	8,041.50
Cost C	entre COURT LODGE/INNES P.	AVILION				
		Recei	pts	Payn	nents	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
86	Football pitches/Grounds	0.00	0,00	1,000.00	0.00	1,000.00
87	Buildings	0.00	0.00	1,000.00	0.00	1,000.00
88	Utilities	700.00	312.00	1,700.00	172.13	1,139.87
89	Lease of land	0.00	0.00	1.00	1.00	0.00
124	Football Pavillion Cleaning	0.00	0.00	750.00	0.00	750.00
	SUB TOTAL	700.00	312.00	4,451.00	173.13	3,889.87
Cost Ce	entre MICHAEL CRESCENT	 -				
Cada	T ***	Receip			nents Actual	Net Position
Code	Title Rates & Utilites	Estimated 0.00	Actual 0.00	Estimated 700.00	371.88	Underspend (+)/Overspend (-) 328.12
01	Nates & Stilles	0.00	0.00	700.00	0, 1.00	020.12
121	Buildings and Grounds	0.00	0.00	1,000.00	1,207.00	-207.00
	SUB TOTAL	0.00	0.00	1,700.00	1,578.88	121.12
Cost Ce	entre EMLYN MEADOWS					
		Receip	ots	Payn	nents	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
95	Grounds	0.00	0.00	500.00	0.00	500.00
	SUB TOTAL	0.00	0.00	500.00	0.00	500.00
Cost Ce	entre ALLOTMENTS					
		Receip			nents	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
97	Maintenance	0.00	0.00	1,500.00	0.00	1,500.00
98	Utilities	0.00	0.00	600.00	19.69	580.31
	SUB TOTAL	0.00	0.00	2,100.00	19.69	2,080.31

		Rece	ints	Paun	nents	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
100	Baskets and planting	0.00	0.00	4,500.00	4,244.50	255.50
101	Horley/South & SE in Bloom	0.00	1,325.00	1,600.00	1,220.57	1,704.43
102	Christmas	0.00	0.00	2,400.00	0.00	2,400.00
	SUB TOTAL	0.00	1,325.00	8,500.00	5,465.07	4,359.93
Cost Ce	entre SECURITY					
		Rece	eipts	Payn	nents	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
105	Security Patrols	0.00	0.00	3,200.00	1,200.00	2,000.00
106	CCTV Installation	0.00	0.00	0.00	1,596.00	-1,596.00
107	CCTV Maintenance	0.00	0.00	3,000.00	231.43	2,768.57
	SUB TOTAL	0.00	0.00	6,200.00	3,027.43	3,172.57
Cost Ce	ntre GRANTS AND DONATION	<u>s</u>				
		Rece	eipts	Рауп	nents	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
110	Grant Award Scheme	0.00	0.00	1,000.00	0.00	1,000.00
111	Churchyards	0.00	0.00	6,000.00	3,000.00	3,000.00
112	Cllr Initiative grants	0.00	0.00	0.00	0.00	0.00
113	Other Grants	0.00	700.00	0.00	400.00	300.00
	SUB TOTAL	0.00	700.00	7,000.00	3,400.00	4,300.00
Cost Ce	ntre VAT RECLAIM	Rece	inte	Payn	nents	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
120	Vat repayments	0.00	0.00	0,00	0.00	0.00
	SUB TOTAL	0.00	0.00	0.00	0.00	0.00
ost Ce	ntre CONTINGENCY	_				
		Rece		Payn		Net Position
122	Title Contingency	Estimated 0.00	Actual 0.00	Estimated 6,000.00	Actual 0.00	Underspend (+)/Overspend (-) 6,000.00
	SUB TOTAL	0.00	0.00	6,000.00	0.00	6,000.00
	TAL	367,971.00	341,046.45	368,670.92	149,394.10	192,352.27

Horley Town Council PAYMENTS LIST

Vouch	Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier VAT	VAT Type	Net	VAT	Total
2	235 Rates	02/09/2013	F&GP	HSBC Current	direct debit	Rates	Reigate & Banstead	ш	181.00	0.00	181.00
2.	236 Rates & Utilites	02/09/2013	F&GP	HSBC Current	direct debit	Rates	Reigate & Banstead	Ш	55.00	0.00	55.00
2.	237 Utilities	02/09/2013	L&A	HSBC Current	direct debit	Water Rates	Sutton & ES Water	7	2.06	0.00	2.06
2.	238 CCTV Maintenance	09/09/2013	F&GP	HSBC Current	direct debit	CCTV Broadband	Zen Internet	S	21.27	4.25	25.52
2.	239 Playground Inspections	10/09/2013	L&A	HSBC Current	06133V101T12	Playground Inspection	A Bennett & Sons	S	405.00	81.00	486.00
2.	240 Contractors' Maint	10/09/2013	L&A	HSBC Current	06133V101T12	Playground Inspection	A Bennett & Sons	S	90.00	18.00	108.00
5	241 Playground Inspections	10/09/2013	L&A	HSBC Current	06133V101T12	Playground Inspection	A Bennett & Sons	S	275.00	55.00	330.00
5	242 Contractors' Maint	10/09/2013	L&A	HSBC Current	06133V101T12	Playground Inspection	A Bennett & Sons	S	55.00	11.00	99.00
5	243 Audit fees	10/09/2013	F&GP	HSBC Current	84013V100EJM	Audit Fees	BDO LLP	S	800.00	160.00	960.00
5.	244 Tree Surgery	10/09/2013	L&A	HSBC Current	54963V1009P7	Tree surgery	Broadleaf Tree Services	S	1,225.90	245.18	1,471.08
5	245 Newsletter	10/09/2013	F&GP	HSBC Current	53043V1014FF	Newsletter	Cherry Larcombe	7	220.00	0.00	220.00
5	246 PAYE	10/09/2013	F&GP	HSBC Current	66393V1000UA	PAYE	HMRC	П	1,754.20	0.00	1,754.20
2.	247 NI Employee	10/09/2013	F&GP	HSBC Current	66393V1000UA	NIC Employee	HMRC	ш	530.59	0.00	530.59
2.	248 NI Employer	10/09/2013	F&GP	HSBC Current	66393V1000UA	NIC Employer	HMRC	ш	565.90	0.00	565.90
5	249 Security Patrols	10/09/2013	F&GP	HSBC Current	85483V1001AP	Security Guard Patrol	Lion Security	S	200.00	40.00	240.00
2	250 IT	10/09/2013	F&GP	HSBC Current	43363V101EW	IT Maintenance	Micro Maintenance Ltd.	S	150.00	30.00	180.00
2,	251 Buildings and Grounds	10/09/2013	L&A	HSBC Current	02933V100BG5	Repairs/Maintenance	Mitchells of Horley Ltd	S	140.00	28.00	168,00
2.	252 SCC Pension Employee	10/09/2013	F&GP	HSBC Current	32823V101VFX	Pension payments	Prudential LGAVC	Z	121.28	0.00	121.28
2.	253 Window Cleaning	10/09/2013	F&GP	HSBC Current	31853V101V83	Window cleaning	Michael Stone	7	55.00	0.00	55.00
2,	254 SCC Pension Employee	10/09/2013	F&GP	HSBC Current	43763V1012MQ	Pension payments	Surrey Pension Fund	Е	550.01	0.00	550.01
2	255 SCC Pension Employer	10/09/2013	F&GP	HSBC Current	43763V1012MQ	Pension payments	Surrey Pension Fund	ш	1,989.47	0.00	1,989.47
2	256 Bank charges	12/09/2013	F&GP	HSBC Current	direct debit	Bank charge	HSBC	7	25.76	0.00	25.76
2	257 Maintenance Contracts	16/09/2013	F&GP	HSBC Current	direct debit	Maintenance Agreement	British Gas	S	38.74	7.75	46.49
7	258 Communications	17/09/2013	F&GP	HSBC Current	direct debit	Broadband	Zen Internet	S	42.54	8.51	51.05
2:	259 Bank charges	17/09/2013	F&GP	HSBC Current	direct debit	Bank charge	HSBC	×	45.00	4.00	49.00
77	260 Playground Inspections	18/09/2013	L&A	HSBC Current	87633V800AM4	Playground Inspection	A Bennett & Sons	s	324.00	64.80	388.80
7	261 Contractors' Maint	18/09/2013	L&A	HSBC Current	87633V800AM4	Playground Inspection	A Bennett & Sons	S	72.00	14.40	86.40
77	262 Playground Inspections	18/09/2013	L&A	HSBC Current	87633V800AM4	Playground Inspection	A Bennett & Sons	S	220.00	44.00	264.00
7	263 Contractors' Maint	18/09/2013	L&A	HSBC Current	87633V800AM4	Playground Inspection	A Bennett & Sons	S	44.00	8.80	52.80
7	264 Cleaning of hall and	18/09/2013	F&GP	HSBC Current	18713V801TMR	Cleaning	Asbit	S	424.30	84.86	509.16
7	265 Contractors' Maint (HTC)	18/09/2013	L&A	HSBC Current	76123V801XE2	Grounds Maintenance	Countrywide Grounds	s	483,33	29.96	280.00
2,	266 Contractors' Maint	18/09/2013	L&A	HSBC Current	76123V801XE2	Grounds Maintenance	Countrywide Grounds	S	49.57	9.92	59.49
7	267 Security Patrols	18/09/2013	F&GP	HSBC Current	89963V8020BA	Security Guard Patrol	Lion Security	S	200.00	40.00	240.00
21	268 Courier & Postage	18/09/2013	F&GP	HSBC Current	89963V8020BA	Courier	Lion Security	S	90.00	18.00	108.00
24	269 Utilities	24/09/2013	F&GP	HSBC Current	direct debit	Gas supply	British Gas	×	157.71	1.29	159.00
2.	270 Utilities	30/09/2013	F&GP	HSBC Current	direct debit	Electricity supply	British Gas	S	448.37	29.68	538.04

					LATIMENTS CIST					7
Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier V	VAT Type	Net	VAT	Total
271 Office Supplies &	24/09/2013	F&GP	Cash	Imprest 104291	Office supplies	Various	s	4,46	0.89	5.35
272 Office Supplies &	24/09/2013	F&GP	Cash	Imprest 104291	Office supplies	Various	7	28.05	0.00	28.05
273 Chairman's Allowance	24/09/2013	F&GP	Cash	Imprest 104291	Donation	Horley Town Council	ш	10.00	0.00	10.00
274 Horley/South & SE in	24/09/2013	L&A	HSBC Current	104292	Horley in Bloom Awards	Horley Town Council	Z	200.00	0.00	200.00
275 Horley/South & SE in	26/09/2013	L&A	HSBC Current	104294	HIB Hospitality	Ferrito's	2	255.00	0.00	255.00
276 Horley/South & SE in	26/09/2013	L&A	HSBC Current	104295	HIB Presentation evening	Dapper Shoes	7	240.07	0.00	240.07
277 Net Salaries	27/09/2013	F&GP	HSBC Payroll		Salaries	Horley Town Council	7	5,619.62	0.00	5,619.62

19,575.19

18,409.20 1,165.99

Total

Horley Town Council RECEIPTS LIST

					10:10:				
Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer VAT Type	Net	VAT	Total
185 Event Income	03/09/2013	L&A	HSBC Current		Banner Display	SALsa Bug Classes Z	48.00	0.00	48.00
186 Innes Pavilion	04/09/2013	L&A	HSBC Current		Innes Pavilion rent	Horley Sports Social Club Z	200.00	0.00	200.00
187 Utilities	04/09/2013	L&A	HSBC Current		Easements/Utilities	Horley Sports Social Club Z	12.00	0.00	12.00
188 Saturday Market	04/09/2013	L&A	HSBC Current	106	Market Income	Saturday Market Z	40.00	0.00	40.00
189 Edmonds Hall	04/09/2013	L&A	HSBC Current	106	Edmonds Hall hire fee	Kickboxing - S Reynolds Z	135.00	0.00	135.00
190 Edmonds Hall	04/09/2013	L&A	HSBC Current	106	Edmonds Hall hire fee	Western Pairs Dancing Z	111.00	0.00	111.00
191 Precept	05/09/2013	F&GP	HSBC Current		Precept	Reigate & Banstead Z	152,365.50	0.00	152,365.50
192 Football Pitches	05/09/2013	L&A	HSBC Current		Football pitch hire	Reigate Old Boys FC Z	177.00	0.00	177.00
193 Event Income	05/09/2013	L&A	HSBC Current		Banner Display	David Jones Personal Z	48.00	0.00	48.00
194 Edmonds Hall	05/09/2013	L&A	HSBC Current		Edmonds Hall hire fee	Church Youth Group Z	132.00	0.00	132.00
195 Other Grants	10/09/2013	L&S	HSBC Current		Donation	Surrey County Council Z	300.00	0.00	300.00
196 Edmonds Hall	10/09/2013	L&A	HSBC Current		Edmonds Hall hire fee	Surrey Community Z	220.00	0.00	220.00
197 Saturday Market	11/09/2013	L&A	HSBC Current	107	Market Income	Saturday Market Z	20.00	0.00	20.00
198 Edmonds Hall	11/09/2013	L&A	HSBC Current	107	Edmonds Hall hire fee	Art Class Z	190.00	0.00	190.00
199 Edmonds Hall	11/09/2013	L&A	HSBC Current	107	Edmonds Hall hire fee	Pilates - Ann-Hooper Z	44.00	0.00	44.00
200 Innes Pavilion	11/09/2013	L&A	HSBC Current		Innes Pavilion rent	Horley Sports Social Club Z	200.00	0.00	200.00
201 Utilities	11/09/2013	L&A	HSBC Current		Easements/Utilities	Horley Sports Social Club Z	12.00	0.00	12.00
202 Ornamental Gardens	11/09/2013	L&A	HSBC Current		Donation	Fiona Stimpson Z	165.00	0.00	165.00
203 Edmonds Hall	12/09/2013	L&A	HSBC Current		Edmonds Hall hire fee	Pilates - Kathy Gerrard Z	88.00	0.00	88.00
204 Event Income	17/09/2013	L&A	HSBC Current		Banner Display	High Sports Group Z	24.00	0.00	24.00
205 Innes Pavilion	18/09/2013	L&A	HSBC Current		Innes Pavilion rent	Horley Sports Social Club Z	200.00	0.00	200.00
206 Utilities	18/09/2013	L&A	HSBC Current		Easements/Utilities	Horley Sports Social Club Z	12.00	0.00	12.00
207 Football Pitches	18/09/2013	L&A	HSBC Current		Football pitch hire	AFC Earlswood S	80.00	16.00	96.00
208 Edmonds Hall	20/09/2013	L&A	HSBC Current		Edmonds Hall hire fee	Surrey School of Ballet Z	242.00	0.00	242.00
209 Football Pitches	23/09/2013	L&A	HSBC Current		Football pitch hire	RH123 FC Z	295.00	0.00	295.00
210 Saturday Market	25/09/2013	L&A	HSBC Current	108	Market Income	Saturday Market Z	00.09	0.00	60.00
211 Edmonds Hall	25/09/2013	L&A	HSBC Current	108	Edmonds Hall hire fee	Kickboxing - S Reynolds Z	158.00	0.00	158.00
212 Football Pitches	25/09/2013	L8A	HSBC Current	108	Football pitch hire	Perrywood FC Z	29.00	0.00	29.00
213 Innes Pavilion	25/09/2013	L&A	HSBC Current		Innes Pavilion rent	Horley Sports Social Club Z	200.00	0.00	200.00
214 Utilities	25/09/2013	L&A	HSBC Current		Easements/Utilities	Horley Sports Social Club Z	12.00	0.00	12,00
215 Event Income	26/09/2013	L&A	HSBC Current		Banner Display	Dance Mania -Debbie Z	36.00	0.00	36.00
216 Devolved Powers	30/09/2013	L&A	HSBC Current		Grounds Maintenance	Reigate & Banstead Z	5,132.25	0.00	5,132.25
217 Bank Interest	06/09/2013	F&GP	HSBC Deposit		Interest	HSBC Z	0.25	0.00	0.25
218 Bank Interest	02/09/2013	F&GP	Barclays Direct		Interest	Barclays	3.51	0.00	3.51
219 Bank Interest	02/09/2013	F&GP	Barclays 10 Day		Interest	Barclays 'Z	242.39	0.00	242.39

Horley Town Council RECEIPTS LIST

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Voucher Code	Date	Date Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total	
							Total	161,263.90	16.00	16.00 161,279.90	



	Bank Reconciliation at 31/	10/2013		
	Cash in Hand 01/04/2013			
				188,884.05
	ADD			
	Receipts 01/04/2013 - 31/10/2013	3		370,946.43
	SUBTRACT			559,830.48
	Payments 01/04/2013 - 31/10/20	13		192,855.33
A	Cash in Hand 31/10/2013 (per Cash Book)			366,975.15
	Cash in hand per Bank Statemen	ts		
	Cash HSBC Current HSBC Deposit HSBC Payroll Barclays 10 Day Nationwide Bond (previously Barclays Direct Access	31/10/2013 31/10/2013 31/10/2013 31/10/2013 31/10/2013 31/10/2013	150.00 33,562.45 1,433.62 773.57 285,511.54 21,040.53 25,085.44	
	Less unpresented cheques			367,557.15
	As attached			582.00 366,975.15
	Plus unpresented receipts As attached			0.00
В	Adjusted Bank Balance			366,975.15
	A = B Checks out OK	,e1		

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		All	Cost Centres a	na Coaes		
24	Website	0.00	0.00	1,000.00	1,073.75	-73.75
25	Communications	0.00	0.00	1,500.00	767.92	732.08
26	Environment Campaign	0.00	0.00	0.00	0.00	0.00
	SUB TOTAL	80.00	191.67	17,350.00	8,066.54	9,395.13
Cost Co		00.00	70.107	,555.55	3,200.01	5,555.135
		— Receir	ate.	Payn	nente	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
30	Net Salaries	0.00	0.00	67,056.00	38,484.64	28,571.36
31	PAYE	0.00	0.00	23,070.00	12,613.00	10,457.00
32	NI Employee	0.00	0.00	6,880.00	3,796.78	3,083.22
33	NI Employer	0.00	0.00	7,100.00	4,084.67	3,015.33
34	SCC Pension Employee	0.00	0.00	8,344.00	4,715.29	3,628.71
35	SCC Pension Employer	0.00	0.00	21,500.00	13,874.08	7,625.92
	SUB TOTAL	0.00	0.00	133,950.00	77,568.46	56,381.54
Cost Ce	entre OFFICE MAINTENANCE & R	EPAIR				
		Receig	ots	Payn	nents	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
38	Maintenance & Repairs	0.00	0.00	3,000.00	1,656.50	1,343.50
39	Cleaning of hall and office	0.00	0.00	9,200.00	4,177.21	5,022.79
40	Utilities	0.00	0.00	5,800.00	1,744.39	4,055.61
41	Rates	0.00	0.00	1,850.00	1,265.91	584.09
42	Maintenance Contracts	0.00	0.00	1,500.00	371.18	1,128.82
43	Window Cleaning	0.00	0.00	475.00	275.00	200.00
44	Security Alarm system	0.00	0.00	0.00	0.00	0.00
45	Fire Equipment & H & S	0.00	0.00	430.00	192.94	237.06
46	Market rates and utilities	0.00	0.00	0.00	0.00	0.00
	SUB TOTAL	0.00	0.00	22,255.00	9,683.13	12,571.87
Cost Ce	entre GENERAL					
	-	Receip			nents	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
50	Public Works Loan Board	0.00	000	19,544.92	9,772.46	9,772.46
51	Bank charges	0.00	0.00	1,300-00	590.40	709.60

52 Insurance 0.00 0.00 11,000.00 6,262.27 4,737.73 53 Legal and professional fees 0.00 0.00 1,950.00 0.00 1,950.00 54 Audit fees 0.00 0.00 1,800.00 1,500.00 300.00 55 Subscriptions & Licences 0.00 0.00 6,500.00 6,017.59 482.41 56 Advertising 0.00 0.00 100.00 0.00 100.00 57 Newsletter 0.00 0.00 1,000.00 270.00 730.00 58 Town Guide 0.00 0.00 1,000.00 200.00 800.00 59 Presentation Badges 0.00 0.00 0.00 0.00 0.00 0.00 60 Election Expenses 0.00 0.00 0.00 0.00 0.00 0.00 61 QPS 0.00 0.00 0.00 0.00 375.00 0.00 375.00 62 Chairman's Allowance 0.00 0.00 375.00 0.00 375.00 0.00 375.00 64 Citr Training 0.00 0.00 700.00 101.90 598.10							
54 Audit fees 0.00 0.00 1,800.00 1,500.00 300.00 55 Subscriptions & Licences 0.00 0.00 6,500.00 6,017.59 482.41 56 Advertising 0.00 0.00 100.00 0.00 100.00 730.00 57 Newsletter 0.00 0.00 1,000.00 270.00 730.00 58 Town Guide 0.00 0.00 1,000.00 200.00 800.00 59 Presentation Badges 0.00 0.00 0.00 0.00 0.00 0.00 60 Election Expenses 0.00 0.00 0.00 0.00 0.00 0.00 61 QPS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 62 Chairman's Allowance 0.00 0.00 375.00 0.00 375.00 0.00 375.00 63 Clir Expenses 0.00 0.00 375.00 112.00 263.00 65 Staff Expenses 0.00 0.00 800.00 50.00 750.00	52	Insurance	0.00	0.00	11,000.00	6,262.27	4,737.73
55 Subscriptions & Licences 0.00 0.00 6,500.00 6,017.59 482.41 56 Advertising 0.00 0.00 100.00 0.00 100.00 57 Newsletter 0.00 0.00 1,000.00 270.00 730.00 58 Town Guide 0.00 0.00 1,000.00 200.00 800.00 59 Presentation Badges 0.00 0.00 0.00 0.00 0.00 0.00 60 Election Expenses 0.00 0.00 0.00 0.00 0.00 0.00 61 QPS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 62 Chairman's Allowance 0.00 0.00 375.00 0.00 375.00 315.00 63 Cilr Expenses 0.00 0.00 375.00 112.00 263.00 65 Staff Expenses 0.00 0.00 700.00 101.90 598.10 66 Staff Training 0.	53	Legal and professional fees	0.00	0.00	1,950.00	0.00	1,950.00
56 Advertising 0.00 0.00 100.00 0.00 100.00 57 Newsletter 0.00 0.00 1,000.00 270.00 730.00 58 Town Guide 0.00 0.00 1,000.00 200.00 800.00 59 Presentation Badges 0.00 0.00 0.00 0.00 0.00 0.00 60 Election Expenses 0.00 0.00 0.00 0.00 0.00 0.00 0.00 61 QPS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 62 Chairman's Allowance 0.00 0.00 400.00 85.00 315.00 63 Clir Expenses 0.00 0.00 375.00 0.00 375.00 64 Clir Training 0.00 0.00 700.00 101.90 598.10 66 Staff Training 0.00 0.00 800.00 50.00 750.00	54	Audit fees	0,00	0.00	1,800.00	1,500.00	300.00
57 Newsletter 0.00 0.00 1,000.00 270.00 730.00 58 Town Guide 0.00 0.00 1,000.00 200.00 800.00 59 Presentation Badges 0.00 0.00 0.00 0.00 0.00 60 Election Expenses 0.00 0.00 0.00 0.00 0.00 61 QPS 0.00 0.00 0.00 0.00 0.00 0.00 62 Chairman's Allowance 0.00 0.00 400.00 85.00 315.00 63 Clir Expenses 0.00 0.00 375.00 0.00 375.00 64 Clir Training 0.00 0.00 700.00 101.90 598.10 65 Staff Expenses 0.00 0.00 800.00 50.00 750.00	55	Subscriptions & Licences	0.00	0.00	6,500.00	6,017.59	482.41
58 Town Guide 0.00 0.00 1,000.00 200.00 800.00 59 Presentation Badges 0.00 0.00 0.00 0.00 0.00 60 Election Expenses 0.00 0.00 0.00 0.00 0.00 61 QPS 0.00 0.00 0.00 0.00 0.00 0.00 62 Chairman's Allowance 0.00 0.00 400.00 85.00 315.00 63 Clir Expenses 0.00 0.00 375.00 0.00 375.00 64 Clir Training 0.00 0.00 375.00 112.00 263.00 65 Staff Expenses 0.00 0.00 700.00 101.90 598.10 66 Staff Training 0.00 0.00 800.00 50.00 750.00	56	Advertising	0.00	0.00	100.00	0.00	100.00
59 Presentation Badges 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 315.00 315.00 315.00 375.00 0.00 375.00 0.00 375.00 0.00 375.00 112.00 263.00 65 Staff Expenses 0.00 0.00 700.00 101.90 598.10 66 Staff Training 0.00 0.00 800.00 50.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00 750.00	57	Newsletter	0.00	0.00	1,000.00	270.00	730.00
60 Election Expenses 0.00 0.00 0.00 0.00 0.00 0.00 61 QPS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 62 Chairman's Allowance 0.00 0.00 400.00 85.00 315.00 63 Clir Expenses 0.00 0.00 375.00 0.00 375.00 64 Clir Training 0.00 0.00 375.00 112.00 263.00 65 Staff Expenses 0.00 0.00 700.00 101.90 598.10 66 Staff Training 0.00 0.00 800.00 50.00 750.00	58	Town Guide	0.00	0.00	1,000.00	200.00	800.00
61 QPS 0.00 0.00 0.00 0.00 0.00 0.00 62 Chairman's Allowance 0.00 0.00 400.00 85.00 315.00 63 Cllr Expenses 0.00 0.00 375.00 0.00 375.00 64 Cllr Training 0.00 0.00 375.00 112.00 263.00 65 Staff Expenses 0.00 0.00 700.00 101.90 598.10 66 Staff Training 0.00 0.00 800.00 50.00 750.00	59	Presentation Badges	0.00	0.00	0.00	0.00	0.00
62 Chairman's Allowance 0.00 0.00 400.00 85.00 315.00 63 Clir Expenses 0.00 0.00 375.00 0.00 375.00 64 Clir Training 0.00 0.00 375.00 112.00 263.00 65 Staff Expenses 0.00 0.00 700.00 101.90 598.10 66 Staff Training 0.00 0.00 800.00 50.00 750.00	60	Election Expenses	0.00	0.00	0.00	0.00	0.00
63 Clir Expenses 0.00 0.00 375.00 0.00 375.00 64 Clir Training 0.00 0.00 375.00 112.00 263.00 65 Staff Expenses 0.00 0.00 700.00 101.90 598.10 66 Staff Training 0.00 0.00 800.00 50.00 750.00	61	QPS	0.00	0.00	0.00	0.00	0.00
64 Cllr Training 0.00 0.00 375.00 112.00 263.00 65 Staff Expenses 0.00 0.00 700.00 101.90 598.10 66 Staff Training 0.00 0.00 800.00 50.00 750.00	62	Chairman's Allowance	0.00	0.00	400.00	85.00	315.00
65 Staff Expenses 0.00 0.00 700.00 101.90 598.10 66 Staff Training 0.00 0.00 800.00 50.00 750.00	63	Cllr Expenses	0.00	0.00	375.00	0.00	375.00
66 Staff Training 0.00 0.00 800.00 50.00 750.00	64	Cllr Training	0.00	0.00	375.00	112.00	263.00
	65	Staff Expenses	0.00	0.00	700.00	101.90	598.10
SUB TOTAL 0.00 0.00 46,844.92 24,961.62 21,883.30	66	Staff Training	0.00	0.00	800.00	50.00	750.00
		SUB TOTAL	0.00	0.00	46,844.92	24,961.62	21,883.30

Cost Centre GROUNDS MAINTENANCE

		Re	ceipts	Р	ayments	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
70	Contractors' Maint (HTC)	0.00	0.00	38,170.00	19,284.54	18,885.46
71	Contractors' Maint (Agency)	0.00	0.00	15,550.00	8,865.73	6,684.27
72	Playground Inspections	0.00	0.00	7,900.00	4,135.00	3,765.00
73	Playground Repairs	0.00	0.00	11,000.00	1,089.73	9,910.27
74	Litter Bins	0.00	0.00	800.00	0.00	800.00
75	Signage	0.00	0.00	2,300.00	340.00	1,960.00
76	Pest Control	0.00	0.00	600.00	0.00	600.00
77	Tree Surgery	0.00	0.00	5,000.00	3,432.78	1,567.22
125	Project Expenditure	0.00	0.00	19,500.00	0.00	19,500.00
126	Himalayan Balsam	0.00	200.00	0.00	683.34	-483.34

	SUB TOTAL	0.00	200.00	100,820.00	37,831.12	63,188.88
Cost C	entre HORLEY RECREATION O	ROUND				
		Recei	pts	Рауп	nents	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
79	Memorial Gardens	0.00	0.00	4,000.00	2,033.50	1,966.50
80	Ornamental Gardens	0.00	165_00	2,000.00	485.00	1,680.00
81	Skatepark & MUGA	0.00	0.00	2,500.00	530.00	1,970.00
82	Footpaths & Car park	0.00	0.00	0.00	0.00	0.00
123	Grounds	0,00	0.00	2,500.00	75.00	2,425.00
	SUB TOTAL	0.00	165.00	11,000.00	3,123.50	8,041.50
Cost Co	entre COURT LODGE/INNES PA	AVILION				
		Recei	pts	Рауп	nents	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
86	Football pitches/Grounds	0.00	0.00	1,000.00	0.00	1,000.00
87	Buildings	0.00	0.00	1,000.00	29,17	970.83
88	Utilities	700.00	312.00	1,700.00	175,47	1,136.53
89	Lease of land	0.00	0.00	1.00	1.00	0.00
124	Football Pavillion Cleaning	0.00	0.00	750.00	0.00	750.00
	SUB TOTAL	700.00	312.00	4,451.00	205.64	3,857.36
Cost Ce	entre MICHAEL CRESCENT			_		
C-4-	Title	Receip Estimated	Actual	Payn Estimated	nents Actual	Net Position Underspend (+)/Overspend (-)
Code 91	Title Rates & Utilites	0.00	0.00	700.00	426.88	273.12
121	Buildings and Grounds	0.00	0.00	1,000.00	1,207.00	-207,00
	SUB TOTAL	0.00	0.00	1,700.00	1,633.88	66.12
Cost Ce	entre EMLYN MEADOWS					
		Recei	pts	Рауп	nents	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
95	Grounds	0.00	0.00	500.00	0.00	500.00
	SUB TOTAL	0.00	0.00	500.00	0.00	500.00
Cost Ce	entre ALLOTMENTS					
		Recei			nents	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
97	Maintenance	0.00	0.00	1,500.00	200.00	1,300.00
98	Utilities	0,00	0.00	600,00	19.69	580,31
	SUB TOTAL	0.00	0.00	2,100.00	219.69	1,880.31

Cost C	entre TOWN CENTRE					
		Rece	eipts	Payr	nents	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
100	Baskets and planting	0.00	1,325.00	4,500.00	4,244.50	1,580.50
101	Horley/South & SE in Bloom	0.00	0.00	1,600.00	1,690,77	-90.77
102	Christmas	0.00	0.00	2,400.00	0.00	2,400.00
	SUB TOTAL	0.00	1,325.00	8,500.00	5,935.27	3,889.73
Cost C	entre SECURITY					
		Rece	eipts	Payr	nents	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
105	Security Patrols	0.00	0.00	3,200.00	1,400.00	1,800.00
106	CCTV Installation	0.00	3,500.00	0.00	3,457.67	42.33
107	CCTV Maintenance	0.00	0.00	3,000.00	300.93	2,699.07
	SUB TOTAL	0.00	3,500.00	6,200.00	5,158.60	4,541.40
Cost Co	entre GRANTS AND DONATIONS	<u>S</u>				
		Rece	eipts	Payr	nents	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
110	Grant Award Scheme	0.00	0.00	1,000.00	250.00	750.00
111	Churchyards	0.00	0.00	6,000.00	3,000,00	3,000.00
112	Cllr Initiative grants	0.00	0.00	0.00	0.00	0.00
113	Other Grants	0.00	700.00	0.00	400,00	300.00
	SUB TOTAL	0.00	700.00	7,000.00	3,650.00	4,050.00
Cost Ce	entre VAT RECLAIM					
		Rece			nents	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
120	Vat repayments	0.00	0,00	0.00	0.00	0.00
	SUB TOTAL	0.00	0.00	0.00	0.00	0.00
Cost Ce	entre CONTINGENCY					
		Rece	ipts	Payr	nents	Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
122	Contingency	0.00	0.00	6,000.00	0.00	6,000.00
	SUB TOTAL	0.00	0.00	6,000.00	0.00	6,000.00
NET TO	TAL	367,971.00	350,544.67	368,670.92	178,943.95	172,300.64
V.A.T.	7074		20,401.76		13,911.38	
GROSS	TOTAL		370,946.43		192,855.33	

Horley Town Council PAYMENTS LIST

Youndries Code Date Minute Bank Choque No. Description Supplies VAT 19pe 278 Rates Light Sale HSGC Current dreat clebst Rates Gegane & Benstoad 2 279 Rates & Unities 0.1/10/2013 HSA HSBC Current dreat clebst Rates Gegane & Benstoad 2 280 Unities 0.1/10/2013 HSA HSBC Current 0.06039/00/1113 HART HART<											
Rates O1/10/2013 R&O HSBC Current direct debt Rates Registe & Bansbad Aster Same Strates 01/10/2013 R&O HSBC Current Ges204/00/2023 Staff Training Staf	Voucher Code	Date	Minute	Bank	Cheque No	Description		Туре	Net	VAT	Total
Rate & Utilities Of July/2013 R&G HSBC Current direct debit Rater Rates Edgane & Bengie & Beng		01/10/2013	F&GP	HSBC Current	direct debit	Rates	Reigate & Banstead	2	181.00	0.00	181.00
Standing Stand in Unithines 01/10/2013 ISA HSBC Current Offices Supply Start President Offices Supply Start Deliber Acht Deliber		01/10/2013	F&GP	HSBC Current	direct debit	Rates	Reigate & Banstead	Z	55.00	0.00	55.00
Staff Training G3/10/2013 Fixed HSBC Current 36693W011H1 Repair/Maintenance Asht Cleaning of fail and Maintenance & Repairs 03/10/2013 Fixed HSBC Current 18653W011H1 Repairs/Maintenance Asht Cleaning of fail and Maintenance & Repairs 03/10/2013 Fixed HSBC Current 18953W01888 Ceaning Asht Maintenance & Repairs 03/10/2013 Fixed HSBC Current 19953W01888 Ceaning Asht Photocopying 08/10/2013 Fixed HSBC Current 19953W0199 LSBC CTV bridge CCTV Installation 08/10/2013 Fixed HSBC Current 19953W0199 Asht Asht CCTV Installation 15/10/2013 Fixed HSBC Current 17223W00510 Ground Maintenance Asht CCTV Maintenance & Repairs 15/10/2013 Fixed HSBC Current 17223W00510 Asht HSBC Current MI Employee 15/10/2013 Fixed HSBC Current 17223W00510 Arch Hande Asht Scc Persion Employee <		01/10/2013	L&A	HSBC Current	direct debit	Water Rates	Sutton & ES Water	Z	3.34	0.00	3.34
Maintenance & Repairs 301/0/2013 RSGP HSBC Current 19653/W01HHI Repair/Maintenance Anternan Activation Cleaning of hall and haltenance & Repairs 03/10/2013 RSGP HSBC Current 1933/R020XU CCTV Lion Security Photocoopying 03/10/2013 RSGP HSBC Current 19133/R020XU CCTV Lion Security Photocoopying 07/10/2013 RSGP HSBC Current 19133/R020XU CCTV Loss of CTV CCTV Maintenance & Repairs 10/10/2013 RSGP HSBC Current 13/23/R020XU CCTV Loss of CTV Bank chages 10/10/2013 RSGP HSBC Current 13/23/Y000EM CCTV CCTV CCTV LSG CRA LSG CURRENT 13/23/Y000EM CCTV LSG CCTV LSG CRA HSBC Current 13/23/Y000EM CCTV LSG HSBC Current 13/23/Y000EM CCTV HSBC HSBC Current 13/23/Y000EM CCTV HAMC HAMC HAMC HAMC HAMC HAMC HAMC HAMC <td< td=""><td></td><td>03/10/2013</td><td>F&GP</td><td>HSBC Current</td><td>08693VM013X3</td><td>Staff Training</td><td>SALC</td><td>S</td><td>20.00</td><td>10.00</td><td>60.00</td></td<>		03/10/2013	F&GP	HSBC Current	08693VM013X3	Staff Training	SALC	S	20.00	10.00	60.00
Cleaning of hall and 1910/2013 RSGP HSBC Current 19863VH01888 Repairs/Maintenance Asht Asht Asht Asht Asht Asht Asht Asht			F&GP	HSBC Current	36093VM01FH1	Repairs/Maintenance	Airtemp AC Ltd.	S	265.00	53.00	318.00
Maintenance & Repairs Of/10/2013 F&GP HSBC Current 1896SWN01888 Repairs/Maintenance Abbt CCTV Maintenance 07/10/2013 F&GP HSBC Current direct debit Cnv V Broadband Lon Security Photocopying 07/10/2013 F&GP HSBC Current direct debit Cart V Broadband Zan Internet CCTV Maintenance 08/10/2013 F&GP HSBC Current direct debit Bank charge HSBC Current Bank charges 10/10/2013 F&GP HSBC Current direct debit Bank charge HSBC Current Countactors Maint (HTC) 15/10/2013 F&GP HSBC Current 17/22/3V00G1U Grounds Maintenance Abbt Contractors Maint (HTC) 15/10/2013 F&GP HSBC Current 17/22/3V00G1U Grounds Maintenance Abbt Contractors Maint (HTC) 15/10/2013 F&GP HSBC Current 17/22/3V00G1U MIC Employee HMRC II Tringola F&GP HSBC Current 17/22/3V00GMD INC Employee HMRC II Tringola F&GP	-	03/10/2013	F&GP	HSBC Current	18963VM01888	Cleaning	Asbit	S	313.08	62.62	375.70
CCTV Installation 03/10/2013 R&GP HSBC Current 19133V00XUJI CCTV Lon Security Photocoopying 04/10/2013 R&GP HSBC Current direct debit Photocoopying CTV Vendor Finance (UK) CCTV Valintenance 04/10/2013 R&GP HSBC Current direct debit Bank charge CTV Vendor Finance (UK) CCTV Valintenance 18 Repairs 15/10/2013 R&GP HSBC Current 37953V00EPR Repairs/Phaintenance Asbit Contractors Maint 15/10/2013 R&GP HSBC Current 37953V00EPR Repairs/Phaintenance Asbit Maintenance & Repairs 15/10/2013 R&GP HSBC Current 37953V00EPR PAYE HWRC Ontractors Maint 15/10/2013 R&GP HSBC Current 37032V00CBMD NVC Employee HWRC NI Employee 15/10/2013 R&GP HSBC Current 37137V00F6H TM Inholyee HWRC NI Employee 15/10/2013 R&GP HSBC Current 37137V00FH NVC Employee HWRC SCC Pension Employee <td></td> <td></td> <td>F&GP</td> <td>HSBC Current</td> <td>18963VM01888</td> <td>Repairs/Maintenance</td> <td>Asbit</td> <td>S</td> <td>22.50</td> <td>4.50</td> <td>27.00</td>			F&GP	HSBC Current	18963VM01888	Repairs/Maintenance	Asbit	S	22.50	4.50	27.00
Photocopying O7/10/2013 RGGP HSBC Current direct debit Photocopying - Losse CTV Broadband Zer Internet Bank charges 19/10/2013 R&GP HSBC Current direct debit Bank charge Zer Internet Cleaning of hall and Maintenance & Repairs 15/10/2013 R&GP HSBC Current 37953VV0DER Repairs/Maintenance Asbtr Maintenance Contractors Maint (HTG) 15/10/2013 R&GP HSBC Current 17223VV0DER Repairs/Maintenance Asbtr Maintenance Maintenance & Repairs 15/10/2013 R&GP HSBC Current 17223VV0DCH Gounds Maintenance Asbtr Maintenance Mil Employee 15/10/2013 R&GP HSBC Current 17223VV0DCH Gounds Maintenance Countrywide Grounds Security Patrols 15/10/2013 R&GP HSBC Current 17223VV0DCH MCE mployee HMRC MI Employee 15/10/2013 R&GP HSBC Current 31737VDGH MCE mployee HMRC SCC Pension Employee 15/10/2013 R&GP HSBC Current 32453VTDRM MCE mployee		03/10/2013	F&GP	HSBC Current	19133VR00XUJ	CCTV	Lion Security	S	1,861.67	372.33	2,234.00
CCTV Maintenance 08/10/2013 R&GP HSBC Current direct debt CCTV Broadband Zan Internet Bank charges 10/10/2013 R&GP HSBC Current 37953/V00ER Repairs (HTQ) Repair (HTQ) Repair (HTQ) Repair (HTQ) Repair (HTQ) HSBC Current 37953/V00ER Repairs (HTQ) Repair (H	_	07/10/2013	F&GP	HSBC Current	direct debit	Photocopying - Lease	CIT Vendor Finance (UK)	S	567.00	113.40	680.40
Bank charges 10/10/2013 FisG Current diect debit Bank charge HSBC Current Abbit Countring of hall and an application of a 15/10/2013 FisG Current 37953/W00EVR (Demining of hall and a 15/10/2013 FisG Current (Demining of hall and a 15/10/2013 <td>_</td> <td>08/10/2013</td> <td>F&GP</td> <td>HSBC Current</td> <td>direct debit</td> <td>CCTV Broadband</td> <td>Zen Internet</td> <td>S</td> <td>21.27</td> <td>4.25</td> <td>25.52</td>	_	08/10/2013	F&GP	HSBC Current	direct debit	CCTV Broadband	Zen Internet	S	21.27	4.25	25.52
Cleaning of hall and 15/10/2013 F&GP HSBC Current 37953VY00EVR Repairs/Maintenance Asbit Maintenance & Repairs 15/10/2013 F&GP HSBC Current 37953VY00EVR Repairs/Maintenance Asbit Maintenance & Repairs 15/10/2013 L&A HSBC Current 17223VY00G1U Grounts Maintenance Countrywide Grounds PAYE 15/10/2013 F&GP HSBC Current 17223VY00G1U Grounts Maintenance Countrywide Grounds NI Employee 15/10/2013 F&GP HSBC Current 09203VY00GMD NIC Employee HMRC NI Employee 15/10/2013 F&GP HSBC Current 09203VY00GMD NIC Employee HMRC NI Employee 15/10/2013 F&GP HSBC Current 31754701RL AVCs - Alan Jones Prudental LGAVC ScC Pension Employee 15/10/2013 F&GP HSBC Current 30453VT01RLS Pension payments Surrey Pension Fund SCC Pension Employee 15/10/2013 F&GP HSBC Current 30453VT01RLS Pension payments Surrey Pension Fund		10/10/2013	F&GP	HSBC Current	direct debit	Bank charge	HSBC	2	45.40	0.00	45.40
Maintenance & Repairs 15/10/2013 F&GP HSBC Current 17233/Y00E/U Grounds Maintenance Abbt Contractors' Maint (HTC) 15/10/2013 L&A HSBC Current 17323/Y00E/U Grounds Maintenance Countrywide Grounds PAYE List HSBC Current 17323/Y00E/U Grounds Maintenance Countrywide Grounds PAYE List HSBC Current 17323/Y00E/U MCE mployee Countrywide Grounds NI Employee 15/10/2013 F&GP HSBC Current 9203/Y00G/M NIC Employee HMRC Security Patrols 15/10/2013 F&GP HSBC Current 31253/Y024H1 Security Gaard Patrol LION Security SCC Pension Employee 15/10/2013 F&GP HSBC Current 3173/Y01RLS Pension payments Surrey Pension Fundos SCC Pension Employee 15/10/2013 F&GP HSBC Current 3213/Y01RLS Pension payments Surrey Pension Fundos SCC Pension Employee 15/10/2013 F&GP HSBC Current 30453/Y01RLS Pension payments Surrey Pension Fundos SCC Pe	-	15/10/2013	F&GP	HSBC Current	37953VY00EYR	Cleaning	Asbit	S	313.08	62.62	375.70
Contractors' Maintt (HTC) 15/10/2013 L&A HSBC Current 17323YY00G1U Grounds Maintenance Countrywide Grounds Contractors' Maintt 15/10/2013 R&A HSBC Current 17323YY00G1U Grounds Maintenance Countrywide Grounds NI Employer 15/10/2013 R&G HSBC Current 09203YY00GMD NIC Employer HMRC Security Patrols 15/10/2013 R&G HSBC Current 09203YY00GMD NIC Employer HMRC Scc Pension Employer 15/10/2013 R&G HSBC Current 31734Y01RL1 Security Gard Patrol HINRC SCC Pension Employer 15/10/2013 R&G HSBC Current 30453YT01RL1 Security Gard Patrol Innernance Ltd SCC Pension Employer 15/10/2013 R&G HSBC Current 30453YT01RL1 Security Gard Patrol Innernance Ltd SCC Pension Employer 15/10/2013 R&G HSBC Current 30453YT01RL1 Security Gard Patrol Innernance Ltd SCC Pension Employer 15/10/2013 R&G HSBC Current 30453YT01RL1 Security Gard Patrol <			F&GP	HSBC Current	37953VY00EYR	Repairs/Maintenance	Asbit	S	22.50	4.50	27.00
Contractors' Maint 15/10/2013 L&A HSBC Current 17233V00GUU Grounds Maintenance Countrywide Grounds PAYE 15/10/2013 F&GP HSBC Current 09203V00GMD NIC Employee HMRC NI Employee 15/10/2013 F&GP HSBC Current 09203V00GMD NIC Employee HMRC Scurity Patrols 15/10/2013 F&GP HSBC Current 09203V00GMD NIC Employee HMRC Scurity Patrols 15/10/2013 F&GP HSBC Current 09203V00GMD NIC Employee HMRC SCC Pension Employee 15/10/2013 F&GP HSBC Current 33133V10RL1 AVC - Alan Jones Prodential LGAVC SCC Pension Employee 15/10/2013 F&GP HSBC Current 30433V10RL1 AVC - Alan Jones Prudential LGAVC SCC Pension Employee 15/10/2013 F&GP HSBC Current 30433V10RL1 AVC - Alan Jones Prudential LGAVC SCC Pension Employee 15/10/2013 F&GP HSBC Current 30433V10RL1 AVC - Alan Jones Prudential LGAVC SCC Pension E	_		L&A	HSBC Current	17323VY00G1U	Grounds Maintenance	Countrywide Grounds	S	483.33	29.96	580.00
PAYE HSBC Current 092034V00GMD PAYE HMRC NI Employee 15/10/2013 R6GP HSBC Current 092034V00GMD NIC Employee HMRC NI Employee 15/10/2013 R6GP HSBC Current 92034V00GMD NIC Employee HMRC Security Patrols 15/10/2013 R6GP HSBC Current 317234V024H1 Security Guard Patrol HMRC SCC Pension Employee 15/10/2013 R6GP HSBC Current 312334V024H1 NIC Employee HMRC SCC Pension Employee 15/10/2013 R6GP HSBC Current 312334V024H1 NIC Employee HIRC SCC Pension Employee 15/10/2013 R6GP HSBC Current 304334T01RUS Pension payments Surrey Pension Fund SCC Pension Employee 15/10/2013 R6GP HSBC Current 304334T01RUS Pension payments Surrey Pension Fund SCC Pension Employee 15/10/2013 R6GP HSBC Current 17/13/2014 NIC Employee HRBC Current Insurance 15/10/2013 R6GP HSBC Current		15/10/2013	L&A	HSBC Current	17323VY00G1U	Grounds Maintenance	Countrywide Grounds	S	49.57	9.92	59.49
NI Employee 15/10/2013 F&GP HSBC Current 09203VV00GMD INC Employee HMRC Security Patrolis 15/10/2013 F&GP HSBC Current 92033VV00GMD INC Employer HMRC Security Patrolis 15/10/2013 F&GP HSBC Current 31233VV02H1 Security Guard Patrol Incomplying the current Incomplying the current 31233VV02H1 Security Guard Patrol Surrey Pension Fund SCC Pension Employee 15/10/2013 F&GP HSBC Current 31233VV01H2 Security Guard Patrol Surrey Pension Fund CCTV Maintenance 15/10/2013 F&GP HSBC Curre		15/10/2013	F&GP	HSBC Current	09203VY00GMD	PAYE	HMRC	ш	1,884.00	0.00	1,884.00
NI Employer 15/10/2013 F&GP HSBC Current 31253VY0054M1 Security Gaard Patrol LIMRC Security Patrols 15/10/2013 F&GP HSBC Current 31253VY024M1 Security Gaard Patrol Lion Security IT 15/10/2013 F&GP HSBC Current 3313YT00F6H IT Maintenance Micro Maintenance Ltd. SCC Pension Employee 15/10/2013 F&GP HSBC Current 30453YT01RLS Pension payments Purdential CAVC SCC Pension Employee 15/10/2013 F&GP HSBC Current 30453YT01RLS Pension payments Surrey Pension Fund SCC Pension Employee 15/10/2013 F&GP HSBC Current 30453YT01RLS Pension payments Surrey Pension Fund SCC Pension Employee 15/10/2013 F&GP HSBC Current 17/53YV00HUV Pension payments Surrey Pension Fund SCC Pension Employee 15/10/2013 F&GP HSBC Current 17/53YV00HUV Pension payments Surrey Pension Fund Maintenance Contract 15/10/2013 F&GP HSBC Current direct debit Gas supply		15/10/2013	F&GP	HSBC Current	09203VY00GMD	NIC Employee	HMRC	ш	561.55	0.00	561.55
Security Patrols 15/10/2013 F&GP HSBC Current 31253Y0024H1 Security Guard Patrol Lion Security Patrols IT 15/10/2013 F&GP HSBC Current 3313Y1001R11 AVGs - Alan Jones Prudential LGAVC SCC Pension Employee 15/10/2013 F&GP HSBC Current 30453Y101RUS Pension payments Prudential LGAVC SCC Pension Employee 15/10/2013 F&GP HSBC Current 30453Y101RUS Pension payments Prudential LGAVC SCC Pension Employee 15/10/2013 F&GP HSBC Current 30453Y101RUS Pension payments Surrey Pension Fund SCC Pension Employee 15/10/2013 F&GP HSBC Current 17753Y00HUW Insurance Surrey Pension Fund Insurance 15/10/2013 F&GP HSBC Current 17753Y00HUW Insurance HSBC Dank Larges 16/10/2013 F&GP HSBC Current 17523W00HLGT Playground Inspection A Bennett & Sons Cortractors Maint 25/10/2013 L&A HSBC Current 17523W001HGT Playground Inspection A Bennet		15/10/2013	F&GP	HSBC Current	09203VY00GMD	NIC Employer	HMRC	ш	624.00	0.00	624.00
IT 15/10/2013 F&GP HSBC Current 33173VT00F6H IT Maintenance Micro Maintenance Ltd. SCC Pension Employee 15/10/2013 F&GP HSBC Current 82313VT01RL1 AVCs - Alan Jones Prudential LGAVC SCC Pension Employee 15/10/2013 F&GP HSBC Current 30453VT01RL3 Pension payments Surrey Pension Fund SCC Pension Employee 15/10/2013 F&GP HSBC Current 30453VT01RL3 Pension payments Surrey Pension Fund SCC Pension Employee 15/10/2013 F&GP HSBC Current 40493VV00930 CCTV Broadband Zen Internet Insurance 15/10/2013 F&GP HSBC Current 17753VV00HUV Insurance MPS Insurance Ltd Maintenance Contracts 15/10/2013 F&GP HSBC Current direct debit Bank charge MPS Insurance Ltd Maintenance Contractors Maint 15/10/2013 F&GP HSBC Current direct debit Bank charge AB Internet Contractors Maint 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection		15/10/2013	F&GP	HSBC Current	31253VY024H1	Security Guard Patrol	Lion Security	S	200.00	40.00	240.00
SCC Pension Employee 15/10/2013 F&GP HSBC Current 32137/101RL1 AVGs - Alan Jones Prudential LGAVC SCC Pension Employee 15/10/2013 F&GP HSBC Current 30453/T01RUS Pension payments Surrey Pension Fund SCC Pension Employee 15/10/2013 F&GP HSBC Current 30453/T01RUS Pension payments Surrey Pension Fund CCTV Maintenance 15/10/2013 F&GP HSBC Current 04493/Y00930 CCTV Broadband Surrey Pension Fund Insurance 15/10/2013 F&GP HSBC Current 17753/Y00HUV Insurance APS Insurance Ltd Maintenance Contracts 15/10/2013 F&GP HSBC Current direct debit Bank charge HSBC Insurance Utilities 17/10/2013 F&GP HSBC Current direct debit Broadband AB Insurance Ltd Utilities 25/10/2013 F&GP HSBC Current 31523WD01HGT Playground Inspection AB Bennett & Sons Playground Inspections 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection <		15/10/2013	F&GP	HSBC Current	33173VT00F6H	IT Maintenance	Micro Maintenance Ltd.	S	150.00	30.00	180.00
SCC Pension Employer 15/10/2013 F&GP HSBC Current 30453VT01RUS Pension payments Surrey Pension Fund SCC Pension Employee 15/10/2013 F&GP HSBC Current 30453VT01RUS Pension payments Surrey Pension Fund CCTV Maintenance 15/10/2013 F&GP HSBC Current 17753VY00HUV Insurance WPS Insurance Ltd Maintenance Contracts 15/10/2013 F&GP HSBC Current direct debit Maintenance Agreement British Gas Bank charges 15/10/2013 F&GP HSBC Current direct debit British Gas Communications 17/10/2013 F&GP HSBC Current direct debit British Gas Utilities 24/10/2013 F&GP HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Playground Inspections 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Contractors' Maint 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons S			F&GP	HSBC Current	82313VT01RL1	AVCs - Alan Jones	Prudential LGAVC	ш	128.55	0.00	128.55
SCC Pension Employee 15/10/2013 F&GP HSBC Current 30453VT01RUS Pension payments Surrey Pension Fund CCTV Maintenance 15/10/2013 F&GP HSBC Current 17753VY00HUV Insurance WPS Insurance Ltd Insurance 15/10/2013 F&GP HSBC Current 17753VY00HUV Insurance WPS Insurance Ltd Maintenance Contracts 15/10/2013 F&GP HSBC Current direct debit Bank charge MPS Insurance Ltd Bank charges 15/10/2013 F&GP HSBC Current direct debit Bank charge AB Internet Communications 17/10/2013 F&GP HSBC Current direct debit AB Scapply AB British Gas Playground Inspections 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Playground Inspections 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Stationery 25/10/2013 F&GP HSBC Current 31523WD01HGT Playground Inspection A Bennett & S			F&GP	HSBC Current	30453VT01RUS	Pension payments	Surrey Pension Fund	ш	2,082.04	0.00	2,082.04
CCTV Maintenance 15/10/2013 F&GP HSBC Current 04493VY00930 CCTV Broadband Zen Internet Insurance 15/10/2013 F&GP HSBC Current 17753VY00HUV Insurance WPS Insurance Ltd Maintenance Contracts 15/10/2013 F&GP HSBC Current direct debit Bank charge HSBC Communications 17/10/2013 F&GP HSBC Current direct debit Bank charge HSBC Utilities 17/10/2013 F&GP HSBC Current direct debit Bank charge HSBC Utilities 24/10/2013 F&GP HSBC Current direct debit ABennett & Sons Playground Inspections 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Contractors' Maint 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Stationery 25/10/2013 F&GP HSBC Current 52403W6000Z6 Stationery Don Ruffles Ltd. Stationery 25/10/2013			F&GP	HSBC Current	30453VT01RUS	Pension payments	Surrey Pension Fund	ш	582.97	0.00	582.97
Insurance 15/10/2013 F&GP HSBC Current 17753VY00HUV Insurance WPS Insurance Ltd Maintenance Contracts 15/10/2013 F&GP HSBC Current direct debit Maintenance Agreement British Gas Bank charges 16/10/2013 F&GP HSBC Current direct debit Bank charge HSBC Communications 17/10/2013 F&GP HSBC Current direct debit Broadband Zen Internet Utilities 24/10/2013 F&GP HSBC Current direct debit Bank charge AB Internet Contractors' Maint 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Playground Inspections 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Stationery 25/10/2013 F&GP HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Stationery 25/10/2013 F&GP HSBC Current 52403W6000Z6 Office supplies Don Ruffles Ltd.	_	15/10/2013	F&GP	HSBC Current	04493VY00930	CCTV Broadband	Zen Internet	S	48.23	9.64	57.87
Maintenance Contracts 15/10/2013 F&GP HSBC Current direct debit Maintenance Agreement British Gas Bank charges 16/10/2013 F&GP HSBC Current direct debit Bank charge HSBC Communications 17/10/2013 F&GP HSBC Current direct debit Broadband Zen Internet Utilities 24/10/2013 F&GP HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Contractors' Maint 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Contractors' Maint 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Contractors' Maint 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Stationery 25/10/2013 F&GP HSBC Current 52403W6000Z6 Stationery Don Ruffles Ltd. Office Supplies & 25/10/2013 L&A HSBC Current 52403W6000Z6 Office supplies Don Ruffles Ltd.		15/10/2013	F&GP	HSBC Current	17753VY00HUV	Insurance	WPS Insurance Ltd	Z	55.88	0.00	55.88
Bank charges 16/10/2013 F&GP HSBC Current direct debit Bank charge HSBC Communications 17/10/2013 F&GP HSBC Current direct debit Gas supply Zen Internet Utilities 24/10/2013 F&GP HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Playground Inspections 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Contractors' Maint 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Contractors' Maint 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Stationery 25/10/2013 F&GP HSBC Current 52403W6000Z6 Stationery Don Ruffles Ltd. Office Supplies & 25/10/2013 L&A HSBC Current 52403W6000Z6 Office supplies Don Ruffles Ltd.			F&GP	HSBC Current	direct debit	Maintenance Agreement	British Gas	S	38.74	7.75	46.49
Communications 17/10/2013 F&GP HSBC Current direct debit Broadband Zen Internet Utilities 24/10/2013 F&GP HSBC Current direct debit Gas supply British Gas Playground Inspections 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Playground Inspections 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Playground Inspections 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Contractors' Maint 25/10/2013 F&GP HSBC Current 52403W6000Z6 Stationery Don Ruffles Ltd. Offfice Supplies & 25/10/2013 F&GP HSBC Current 52403W6000Z6 Office supplies Don Ruffles Ltd.		16/10/2013	F&GP	HSBC Current	direct debit	Bank charge	HSBC	×	45.00	4.00	49.00
Utilities 24/10/2013 F&GP HSBC Current direct debit Gas supply British Gas Playground Inspections 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Playground Inspections Contractors' Maint 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Contractors' Maint 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Stationery 25/10/2013 F&GP HSBC Current 52403W6000Z6 Stationery Don Ruffles Ltd. Office Supplies & 25/10/2013 L&A HSBC Current 52403W6000Z6 Office supplies Don Ruffles Ltd. Horley/South & SE in 25/10/2013 L&A HSBC Current 52403W6000Z6 Office supplies Don Ruffles Ltd.	_	17/10/2013	F&GP	HSBC Current	direct debit	Broadband	Zen Internet	S	21.27	4.25	25.52
Playground Inspections25/10/2013L&AHSBC Current31523WD01HGTPlayground InspectionA Bennett & SonsContractors' Maint25/10/2013L&AHSBC Current31523WD01HGTPlayground InspectionA Bennett & SonsPlayground Inspections25/10/2013L&AHSBC Current31523WD01HGTPlayground InspectionA Bennett & SonsContractors' Maint25/10/2013L&AHSBC Current31523WD01HGTPlayground InspectionA Bennett & SonsStationery25/10/2013F&GPHSBC Current52403W6000Z6StationeryDon Ruffles Ltd.Horley/South & SE in25/10/2013L&AHSBC Current52403W6000Z6Office suppliesDon Ruffles Ltd.	_	24/10/2013	F&GP	HSBC Current	direct debit	Gas supply	British Gas	×	219.00	2.00	221.00
Contractors' Maint 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Playground Inspections 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Contractors' Maint 25/10/2013 F&GP HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Stationery 25/10/2013 F&GP HSBC Current 52403W6000Z6 Stationery Don Ruffles Ltd. Horley/South & SE in 25/10/2013 L&A HSBC Current 52403W6000Z6 Office supplies Don Ruffles Ltd.			L&A	HSBC Current	31523WD01HGT	Playground Inspection	A Bennett & Sons	S	324.00	64.80	388.80
Playground Inspections 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Contractors' Maint 25/10/2013 L&A HSBC Current 31523WD01HGT Playground Inspection A Bennett & Sons Stationery 25/10/2013 F&GP HSBC Current 52403W6000Z6 Stationery Don Ruffles Ltd. Horley/South & SE in 25/10/2013 L&A HSBC Current 52403W6000Z6 Office supplies Don Ruffles Ltd.		25/10/2013	L&A	HSBC Current	31523WD01HGT	Playground Inspection	A Bennett & Sons	S	72.00	14.40	86.40
Contractors' Maint25/10/2013L&AHSBC Current31523WD01HGTPlayground InspectionA Bennett & SonsStationery25/10/2013F&GPHSBC Current52403W6000Z6StationeryDon Ruffles Ltd.Office Supplies &25/10/2013F&GPHSBC Current52403W6000Z6Office suppliesDon Ruffles Ltd.Horley/South & SE in25/10/2013L&AHSBC Current52403W6000Z6Office suppliesDon Ruffles Ltd.			L&A	HSBC Current	31523WD01HGT	Playground Inspection	A Bennett & Sons	S	275.00	55.00	330.00
Stationery 25/10/2013 F&GP HSBC Current 52403W600026 Stationery Don Ruffles Ltd. Office Supplies & 25/10/2013 F&GP HSBC Current 52403W600026 Office supplies Don Ruffles Ltd. HYBC Current 52403W600026 Office supplies Don Ruffles Ltd.	_	25/10/2013	L&A	HSBC Current	31523WD01HGT	Playground Inspection	A Bennett & Sons	S	55.00	11.00	99.00
Office Supplies & 25/10/2013 F&GP HSBC Current 52403W600026 Office supplies Don Ruffles Ltd. Horley/South & SE in 25/10/2013 L&A HSBC Current 52403W600026 Office supplies Don Ruffles Ltd.		25/10/2013	F&GP	HSBC Current	52403W6000Z6	Stationery	Don Ruffles Ltd.	S	102.19	20.44	122.63
Horley/South & SE in 25/10/2013 L&A HSBC Current 52403W600026 Office supplies		•	F&GP	HSBC Current	52403W6000Z6	Office supplies	Don Ruffles Ltd.	S	35.30	7.06	42.36
			L&A	HSBC Current	52403W6000Z6	Office supplies	Don Ruffles Ltd.	×	220.15	44.04	264.19

Horley Town Council

Voucher Code	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
314 (314 Contractors' Maint (HTC) 25/10/2013	25/10/2013	L&A	HSBC Current	67923W601M64	Grounds Maintenance	Reigate & Banstead	s	7,907.00	1,581.40	9,488.40
315	315 Contractors' Maint	25/10/2013	L&A	HSBC Current	67923W601M64	Grounds Maintenance	Reigate & Banstead	s	2,580.25	516.05	3,096.30
316	316 Horley/South & SE in	25/10/2013	L&A	HSBC Current	67923W601M64	HIB Hospitality	Reigate & Banstead	S	208.05	41.61	249,66
317	317 Buildings	25/10/2013	L&A	HSBC Current	23483WD01P7Z	Keys	Seldons Locksmiths	S	29.17	5,83	35,00
318	318 Window Cleaning	25/10/2013	F&GP	HSBC Current	13063W60112R	Window cleaning	Michael Stone	7	55.00	0.00	55.00
319	Staff Expenses	25/10/2013	F&GP	HSBC Current	65033W600PE9	Staff Expenses	Alan Jones	Z	101.90	0.00	101.90
320	320 Photocopying	29/10/2013	F&GP	HSBC Current	direct debit	Photocopying	SOS Systems Ltd	s	447.21	89.44	536,65
321	321 Cllr Training	05/10/2013	F&GP	HSBC Current	104296	Councillor training	GACC	7	12.00	0.00	12.00
322	322 Horley/South & SE in	15/10/2013	L&A	HSBC Current	104297	Flowers	Horley Flower Club	7	42.00	0.00	42.00
323 (323 Grant Award Scheme	21/10/2013	L&A	HSBC Current	104298	Remembrance Day	Royal British Legion	7	250.00	0.00	250.00
324	324 Chairman's Allowance	21/10/2013	L&A	HSBC Current	104299	Remembrance Day	Royal British Legion	7	20.00	0.00	50.00
325	325 Maintenance	28/10/2013	L&A	HSBC Current	104300	Allotment maintenance	Britannia Crest	S	200.00	40.00	240.00
326	326 Net Salaries	28/10/2013	F&GP	HSBC Payroll		Salaries	Horley Town Council	Е	2,688.66	0.00	2,688.66

32,932.37

3,382.52

29,549.85

Total

Horley Town Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
220 Event Income	01/10/2013	L&A	HSBC Current	109	Event Income	Doug Beach	Z	1,200.00	0.00	1,200.00
221 Football Pitches	01/10/2013	L&A	HSBC Current	109	Football pitch hire	Horley AFC	Z	413.00	0.00	413.00
222 CCTV Installation	01/10/2013	F&GP	HSBC Current	109	Police Security Grant	Surrey Police	Z	3,500.00	0.00	3,500.00
223 Edmonds Hall	01/10/2013	L&A	HSBC Current		Edmonds Hall hire fee	Surrey Community	Z	165.00	0.00	165.00
224 Edmonds Hall	06/10/2013	L&A	HSBC Current		Edmonds Hall hire fee	Surrey School of Ballet	t Z	108.00	0.00	108.00
225 Vat repayments	07/10/2013	F&GP	HSBC Current		Vat Refund	HMRC	~	0.00	6,473.56	6,473.56
226 Football Pitches	07/10/2013	L&A	HSBC Current		Football pitch hire	Reigate Old Boys FC	Z	29.00	0.00	29.00
227 Edmonds Hall	10/10/2013	L&A	HSBC Current		Edmonds Hall hire fee	Pilates - Kathy Gerrard	Z F	88.00	0.00	88.00
228 Football Pitches	14/10/2013	L&A	HSBC Current		Football pitch hire	AFC Sporting Horley	Z	389.00	0.00	389.00
229 Saturday Market	15/10/2013	L&A	HSBC Current	110	Market Income	Saturday Market	Z	90.09	0.00	90.09
230 Football Pitches	15/10/2013	L&A	HSBC Current	110	Football pitch hire	Border Wanderers FC	Z	118.00	0,00	118.00
231 Football Pitches	15/10/2013	L&A	HSBC Current	110	Football pitch hire	Gatwick Albion FC	Z	29.00	0.00	29.00
232 Edmonds Hall	15/10/2013	L&A	HSBC Current	110	Edmonds Hall hire fee	Western Pairs Dancing	J Z	111.00	00'0	111.00
233 Edmonds Hall	15/10/2013	L&A	HSBC Current	110	Edmonds Hall hire fee	Wardrobe Wizards	Z	64.00	0.00	64.00
234 Edmonds Hall	15/10/2013	L&A	HSBC Current	110	Edmonds Hall hire fee	Art Class	7	152.00	0.00	152.00
235 Edmonds Hall	15/10/2013	L&A	HSBC Current	110	Edmonds Hall hire fee	Tai-Chi	Z	54.00	0.00	54.00
236 Edmonds Hall	15/10/2013	L&A	HSBC Current	110	Edmonds Hall hire fee	Pilates - Ann-Hooper	Z	110.00	0.00	110.00
237 Edmonds Hall	15/10/2013	L&A	HSBC Current	110	Edmonds Hall hire fee	Church Group	Z	344.00	0.00	344.00
238 Football Pitches	15/10/2013	L&A	HSBC Current	110	Football pitch hire	Border Wanderers FC	Z	118.00	0.00	118.00
239 Football Pitches	15/10/2013	L&A	HSBC Current	110	Football pitch hire	Perrywood FC	Z	177.00	0.00	177.00
240 Edmonds Hall	15/10/2013	L&A	HSBC Current		Edmonds Hall hire fee	Church Youth Group	Z	220.00	0.00	220.00
241 Event Income	17/10/2013	L&A	HSBC Current		Banner Display	Greenwich Leisure	2	48.00	0.00	48.00
242 Himalayan Balsam	21/10/2013	L&A	HSBC Current		Himalayan Balsam	Surrey County Council	Z	200.00	0.00	200.00
243 Edmonds Hall	22/10/2013	L&A	HSBC Current		Edmonds Hall hire fee	Surrey Community	Z	275.00	0.00	275.00
244 Football Pitches	22/10/2013	L&A	HSBC Current		Football pitch hire	RH123 FC	7	236.00	0.00	236.00
245 Saturday Market	23/10/2013	L&A	HSBC Current	111	Market Income	Saturday Market	Z	60.00	0.00	90.09
246 Football Pitches	23/10/2013	L&A	HSBC Current	111	Football pitch hire	Horley AFC	7	590.00	0.00	290.00
247 Football Pitches	23/10/2013	L&A	HSBC Current	111	Football pitch hire	Horley Town FC	×	170.00	16.00	186.00
248 Edmonds Hall	23/10/2013	L&A	HSBC Current		Edmonds Hall hire fee	Yoga - Charlotte Huggins	ins Z	72.00	0.00	72.00
249 Bank Interest	01/10/2013	F&GP	Barclays Direct		Interest	Barclays	7	9.30	0.00	9.30
250 Bank Interest	01/10/2013	F&GP	Barclays 10 Day		Interest	Barclays	Z	328,92	0.00	328.92
						Total		9,498.22	6,489.56	15,987.78