

HORLEY TOWN COUNCIL

Joan Walsh
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AGENDA

LEISURE & AMENITIES COMMITTEE

Date / Time: Tuesday, 17 October 2023 at 7.30 pm

Venue: Horley Town Council offices, Albert Rooms, 92 Albert Road, Horley RH6 7HZ

SENT BY EMAIL TO ALL MEMBERS OF THE COUNCIL

Dear Councillors

You are hereby respectfully summoned to attend the **MEETING of HORLEY TOWN COUNCIL** to be held on Tuesday, 17 October 2023, 7:30 pm, at the Albert Rooms, 92 Albert Road, Horley RH6 7HZ. The Agenda for the meeting is attached to this Summons.

Yours sincerely

Joan Walsh
Town Clerk

Members' Apologies:

If required, a Member must submit their apologies for this meeting by sending an email to: town.clerk@horleytown.com or by telephoning the office on 01293 784765, by no later than noon on the day of the meeting.

Public Forum:

Members of the Public and Press are welcome to attend this meeting in person or may join it remotely by requesting a Zoom link by email to: town.clerk@horleytown.com or by telephoning the office on 01293 784765, by no later than noon on the day before the meeting is due to be held.

Public and Press attendees are invited to put questions or draw relevant matters to the Council's attention and are permitted to speak once only and for five minutes maximum in respect of a business item on the agenda, at the discretion of the Chairman. If it appears that the number of speakers is likely to unreasonably delay the disposal of business items on the agenda, the Chairman may direct that a question or comment is submitted in writing which shall be answered in due course.



To: Members of the Leisure & Amenities Committee:
Cllrs Hannah Avery, Jante Baird, James Baker, Jordan Beech, Lynne Burnham, Emma Fagan, Cec Hughes, Robert Marr, Samantha Marshall, Martin Saunders, Tom Turner, Steve Wotton



HORLEY TOWN COUNCIL

Leisure & Amenities Committee

A meeting of the above-named Committee will be held at the Albert Rooms, Albert Road, Horley
on Tuesday, 17 October 2023, 7.30 pm

**All correspondence and papers referred to in the public part of the agenda are available to view
in the Town Council Offices during normal office hours or on the website**

A G E N D A

- 1 Apologies and Reasons for Absence**
To receive apologies and reasons for absence with officer recommendation for acceptance.
- 2 Disclosable Pecuniary Interests and Non-Pecuniary Interests**
To receive any declarations of interest in relation to any items included on this agenda.
- 3 Public Forum**
Members of the public and press are invited to put questions or draw relevant matters to the Council's attention. Each speaker may address the committee once only, for five minutes maximum, on a business item on the agenda, at the discretion of the Chairman. If the number of speakers is likely to unreasonably delay the disposal of business to be transacted, the Chairman may direct that the individual submits a question or comment in writing which shall be answered in due course.
- 4 Approval of Minutes**
Leisure & Amenities Committee, meeting held on 4 July 2023.
- 5 Leisure Updates**
Leisure & Amenities Committee, meeting held on 4 July 2023.
- 6 Precept 2024/25**
To review this Committee's budgets and requirements, for consideration by Full Council.
- 7 Horley Churchyards**
To receive an update on recent meetings and other matters.
- 8 HTC Grounds Maintenance and Security**
 - i)** To receive updates on recent meetings held with the Town Council's Ground Maintenance Contractor and to note any issues arising.
 - ii)** Drainage measures, Horley Recreation Ground - To receive a further update on proposals to resolve flooding on the access pathway by the playground and to agree the way forward.
 - iii)** Proposed community art project at Horley Recreation Ground skatepark, to eliminate offensive graffiti – To receive an update from Cllr Saunders.
 - iv)** Members' inspections of Recreation Grounds - To receive an update.
 - v)** To receive an update on any other matters.
- 9 Community Events in Horley**
 - i) Horley in Bloom (HIB) and Photographic Competitions 2023:** To receive an update from the HIB Working Group following the awards ceremony and to agree a way forward for next year's competition (2024).
 - ii)** To receive an update on any other matters.

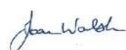
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To: Members of the Leisure & Amenities Committee:

Cllrs Hannah Avery, Jante Baird, James Baker, Jordan Beech, Lynne Burnham, Emma Fagan, Cec Hughes, Robert Marr, Samantha Marshall, Martin Saunders, Tom Turner, Steve Wotton

- 10 Use of HTC Community Buildings, Parks and Outdoor Spaces**
- i) Installation of defibrillator inside the Innes Sports Pavilion and to agree a way forward - To receive an update.
 - ii) To receive any updates on any other upcoming events.
- 11 Compliance & Regulatory**
- i) **HTC Playgrounds & Grounds Inspections and Repairs:** To receive the latest inspection reports and updates on repairs from the parks' contractors.
 - ii) To receive an update on any other matters.
- 12 Allotments in Horley**
- i) **Beekeeping Application** – To consider a request from tenants at Langshott Allotments to keep two bee hives on the site, following further enquiries carried out by HTC and a poll undertaken with plot tenants and occupiers of surrounding properties.
 - ii) To receive an update on any other matters.
- 13 RBBC Consultation: [Public Space Protection Orders \(PSPOs\) \(Dog Controls\)](#) (Closing Date: 3 October 2023) -** To ratify the Town Council's response to Dog Control Orders in Horley and if they should be continued, changed or stopped, together with proposed new orders.
- 14 Outside Bodies**
To receive any updates from Town Council representatives on the following Outside Bodies:
- i) Gatwick Greenspace Partnership (GGP)
 - ii) Horley Conservation Group (HCG)
- 15 Town Centre Carol Service and Christmas Tree**
To receive an update on arrangements made.
- 16 Communications Received**
- 17 Diary Dates**
- 18 Items for Future Consideration:** To note any urgent business for inclusion on future agenda.
- 19 Press Release:** To agree items for inclusion.
- 20 Exclusion of Public and Press**
"In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."
- 21 Grounds Maintenance Contract Renewal** **CONFIDENTIAL**
To consider the appointment of Grounds Maintenance Contractor from the tender submissions received and to make recommendations for Full Council approval at the meeting due to be held on 31 October 2023.

Date of next meeting: 23 January 2024



Signed: Town Clerk

Dated: 12 October 2023

Minutes of the Churchyard Committee Meeting 13/09/23

Present: Thiru Jesudason (acting chairperson), Michael Gardner, Roy Page, Roger Kidd,

Michael George (Cllr), Sue Middleton (PA to the Clergy),

Apologies - James Baker (Cllr), Victoria Chester, Rev Les

Michael Hill (RBBC) - On Zoom

Prayer – The meeting opened with a prayer by Thiru

Matters of maintenance of the Churchyards

New Churchyard

Idverde – There were no reps from Idverde.

They have fallen behind the agreed schedule.

Michael Gardner reported the first cut over the graves & verges was done in Mid April. But no fortnightly cuts of the verges & lawn, were done. Following a public complaint the grass over the graves & verges was done on 6th June. A third cut of the grass over the graves & verges has since been done. But no fortnightly cuts of the verges to date.

Idverde are contracted to do 5 cuts of grass over the graves,
Early April, Mid May, Late June, Early August, & Early October.

Also cuts of the lawn around the roundabout & the 4 footpaths, & a strip along the roadway approximately 1-2 yards up to the graves.

Sue Middleton- reported she has not received any invoices so far for the work they have done to date.

Action- Michael Gardner & Sue to contact Idverde

General discussion – followed as to the best way forward

Trevor Bird - was not present but Mike George reported that Trevor as promised at the last meeting had passed on the info to the face book group. But there had been no response to date.

Future contracts – This matter was raised. **Thiru** reported on the last round 4 firms were approached, TMGS, & Kings reported they had no spare capacity to take on more work.

Rev Les had reported after the last meeting that the churchyard at Emmanuel Sidlow, was maintained by – Willow Cottage Garden services.

St Nicholas church – maintained by Keith Barry (Trading name -Hardy Gardeners)

Mike George reported these were small churchyards & those contractors were unlikely to be able to manage the New Churchyard.

He suggested we contact **Helen Maan** at the council & contact the vendors who have shown interest in the council contract.

Action- Thiru on contacting Helen Maan, was advised due to data protection she could not forward details of the interested parties, but that she would pass on our details. Thiru has forwarded details of the contract & the grass cutting schedule since the meeting.

Old Churchyard –

RBBC – Michael Hill said that they will continue as per contract to cut grass over graves four times a year & front lawn & the verges every fortnight. (same, as what RBBC offer other churchyards under their care)The grass over the graves was overgrown, the next cut due on 2nd October.

Previous cuts were done on 3rd April, 19th June, & 7th August.

Re Monument safety – Alan Bixby (RBBC) had failed to attend the meeting on 19th July

Action- Rev Les to reschedule the meeting.

Michael Gardner reported that it was mainly the wobbly crosses that posed a risk.

Minutes of the previous meeting was passed as correct.

3) Matters arising

a) **James Baker** - reported, that it was he who painted the gates, that he would complete the job before winter.

b) Tree in New churchyard blocking light from a street lamp.

Thiru had requested Jordan Beech for a grant of £474 for pruning, but received no reply even to further reminders.

Action – Samantha Marshall has promised to remind Jordan Beech again.

4) Trees-

a) A branch of an oak overhanging one of the houses in Church View Close was causing concern

Action – Michael Gardner has got a quote from Dave Ford Tree Care of £900 incl VAT. The homeowner has confirmed by email that he would bear half the cost.

5) Any other Business

a) **Sue** had raised the question of “Grave Clutter” at the ashes plot a complaint she had received in the Parish Office. **Michael Gardner** – has since sprayed weed killer, dug out the dead grass & put shingle down. The ashes plot now looked very good. This was noted by the Councillors on the churchyard walk.

c) **Roy** – had, received an email from the War Memorials Trust that some pointing was needed & a wooden cross was missing from a window underneath the roof.

Action- Roy reported he has so far received one quote for the pointing & awaiting one from **Clarks** (who repaired the Spire)

Thiru – has asked for a quote from **Mike Harding** (who repaired the Lychgate gates)

Further suggestions

D & R Carpentry for repair of the wooden cross.

Other firms doing Joinery.

Possible grant providers

Community foundation Trust

Edmund's Fund

Gatwick Community Trust

6) Date of next meeting –

Wednesday 24th January 2024.

Joan Walsh

From: Joan Walsh
Sent: 26 September 2023 13:23
To: Hannah.Street@reigate-banstead.gov.uk
Cc: Helen Maan
Subject: R&B PSPOs - Proposed Dog Controls



Dear Hannah

I hope you are well.

I have since completed the online survey on behalf of HTC concerning the Public Space Protection Orders (PSPOs) for dog controls by responding to the detailed questionnaire. You will see that HTC is generally supportive of the recommendations concerning **dog fouling; dog on lead requirements; and limiting the maximum number of dogs a person can walk at one time, to four.**

There are, however a few additional comments I would like to share from the feedback I have received from our Members, where I have not been able to convey these details entirely through the survey. Naturally, our responses have a strong focus on parks and open spaces in Horley, including those under the control of HTC and we would like to add the following key points:

1. We feel that all play areas listed should be categorised as a dog exclusion area through a blanket PSPO borough-wide.
2. We note that Court Lodge play area is featured in the survey, but not the open space and playing fields around it which are actively used for sports, recreation and by dog walkers. We therefore feel that **Court Lodge Fields** should be listed separately from the play area with the following PSPO renewal recommendations:
 - This is a dogs-on-lead-by-direction area, where a dog would need to be put on a lead if asked by an authorised officer of the council.
 - The area is also covered by the order that sets the maximum number of dogs to be walked, which means no one person is allowed to walk more than six dogs at a time - **we are proposing to reduce the maximum number of dogs one person can walk at any one time from six to four.**
 - The fouling of land by dogs order requires the person in charge of the dog to clear any fouling.

Similarly, we feel the above PSPO recommendations should also apply to the borough's site at **Yattendon Recreation Ground** since it is also used for recreation and by dog walkers and we note that on the survey, only the play area is mentioned.

In the same vein, we note that the whole of Michael Crescent Centenary Park is classified as a dog exclusion area, and not just the play area. We therefore, feel that the same PSPO renewal recommendations (highlighted in blue above) should be applied to encompass the whole of the park. This, we feel, would collectively achieve common standards in open spaces across the Reigate & Banstead borough.

3. HTC would also like to propose that the renewal of dog control recommendations be extended on the survey list, to include **Church Meadows** and **Emlyn Meadows** in Horley as these are equally popular open spaces, actively used for recreation and by dog walkers.

4. Our final point relates to how approved dog controls resulting in possible penalties would be enforced and would more resourcing be put in place to achieve these important objectives?

I hope that you will find this additional information and feedback to be helpful and we look forward to hearing the outcomes of the public survey in due course.

Kind regards
Joan

Joan Walsh, Town Clerk, Horley Town Council

Council Offices, 92 Albert Road, Horley, Surrey RH6 7HZ

Office: 01293 784765 Mobile: 07946 055897

Usual work pattern – Mon|Tues|Thurs|Fri

www.horleysurrey-tc.gov.uk; joan.walsh@horleysurrey-tc.gov.uk; <http://twitter.com/horleyTC>

For regular updates and information, please sign up to the HTC Newsletter from the Home Page on the *HTC website shown on the*

link [here](#). 

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