

A Virtual Meeting of Horley Town Council will be held on Tuesday, 27 October 2020, at 7.30 pm.

The meeting will begin with a Minute's Silence in remembrance of Borough Councillor, Derek Allcard, who sadly passed away recently.

Following Government advice, essential meetings of Horley Town Council will be held virtually during the Covid-19 crisis period and not in the Council Chamber. All papers will be published on our website and social media channels as normal. Members of the public may join the meeting remotely by requesting a Zoom link (by email to: town.clerk@horleytown.com) by no later than one hour before the start of the meeting. This meeting may be recorded for monitoring purposes.

1 Virtual Meeting (Chairman)

To resolve that, in view of the Covid-19 crisis, this meeting of Full Council, taking place on 27 October 2020 be held virtually.

2 Apologies and Reasons for Absence

To receive apologies and reasons for absence.

3 Disclosable Pecuniary Interests and Non-Pecuniary Interests

To receive any declarations of interest in relation to any items included on this agenda.

4 Public Forum

Members of the public are invited to put questions or draw relevant matters to the Council's attention. Each member of the public is allowed to speak once only and for a maximum of five Minutes in respect of a business item on the agenda and shall not speak for more than five Minutes at the discretion of the Chairman. If it appears that the number of speakers is likely to unreasonably delay the disposal of business items on the agenda, the Chairman may direct that a member of the public submits a question or comment in writing which shall be answered in due course. At the end of the Public Forum, members of the public will have their video feed turned off and microphone muted by the meeting facilitator. They may however remain to see and hear the meeting but may no longer take part unless invited to do so at the discretion of the Chair.

5 Minutes

To approve the Minutes of the Ordinary Meeting of the Council held on 25 August 2020.

6 Horley Town Council (Horley South Ward) – Two vacancies caused by recent resignations to be filled by Co-option

- i) To consider the candidates for co-option (Mr Tom Turner, Mr Mike Humphrey, Mr Terry Johnson, Ms Hannah Avery, Mr Jordan Beech and Ms Eunice Wong) and to receive any oral presentations, if given. (Current members to be given the opportunity to question candidates.)
- ii) Voting Process – to receive an explanation from the Clerk, prior to voting taking place.
- iii) Two Vacancies (Horley South Ward) - to receive the results of the votes. (Two Members duly elected.)
- iv) Process to receive the new Members' Declaration of Acceptance of Office and Declaration of Disclosable Pecuniary and Non-Pecuniary Interests – to receive an explanation from the Clerk.
- v) Committee membership – to agree the way forward for the two newly elected members.

7 Full Council Updates

8 Committee Reports

To receive the Minutes of the meetings of the following Committees:

- i) Unapproved Minutes of the Leisure & Amenities Committee held on 22 September 2020
- ii) Unapproved Minutes of the Finance & General Purposes Committee held on 6 October 2020
- iii) Approved Minutes of the Planning & Development Committee held on 18 August 2020
- iv) Approved Minutes of the Planning & Development Committee held on 15 September 2020

9 Chairman's Report

- i) To receive an update from the Chairman on the recent meeting of the RBBC Standards Committee.
- ii) To receive a report of any recent events attended by the Chairman or his representative.

- 10 Borough, County Councillor and Other Related Updates**
i) To receive any updates on recent meetings with Borough and County Councillors
ii) RBBC/HTC Liaison Meeting – to receive any updates on the next Liaison Meeting.
iii) Virtual Residents’ Forum Meeting – to consider the way forward.
iii) To receive any other updates.
- 11 Horley Town Council Schedule of Meetings**
To approve the Schedule of meetings to the end of this Municipal Year.
- 12 Council Policies**
To approve the Investment Strategy and Policy, as recommended at the recent meeting of the Finance & General Purposes Committee.
- 13 Café Construction and Associated External Works – Horley Recreation Ground**
i) To receive an update on the recent meeting with the Council Leaders and Café Working Group on progress of the project and outstanding issues.
ii) To ratify the emergency expenditure on the supply and installation of an internal Fire Curtain, identified by Building Control as a necessary requirement, at a cost of up to £12,000 + VAT.
iii) To receive an update on Practical Completion and planned final contractual handover by the contractors to the Town Council.
iv) To receive an update on progress by the Café Operator and anticipated opening date.
- 14 Community Foundation for Surrey (Horley Edmonds Fund)**
To receive the Fund Holder Quarterly Statement for the period until 30 September 2020 and to note that no new applications for funding have been received.
- 15 Horley Community Partnership**
i) To receive any updates on recent meetings.
ii) Level Up Horley – to note the recent update received from Cllr Martin Saunders.
- 16 Environment Matters**
To receive any updates from the Group.
- 17 Surrey County Council Tree Planting Initiative**
To agree a list of suggestions, for submission to Surrey County Council.
- 18 Remembrance Programme 2020**
To receive an update on arrangements agreed for November 2020.
- 19 Letters Received and Diary Dates**
- 20 Exclusion of Public and Press**
“In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw.”
- 21 Confidential Minutes** **CONFIDENTIAL**
To approve the confidential minutes of the Full Council meeting held on 25 August 2020.



Town Clerk, 22 October 2020

Date of Next Meeting – 15 December 2020