

HORLEY TOWN COUNCIL

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**An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms,
Albert Road, Horley on Tuesday 11 December 2018 at 7.30 pm.**

- 1 Apologies and Reasons for Absence**
To receive apologies and reasons for absence.
- 2 Disclosable Pecuniary Interests and Non-Pecuniary Interests**
To receive any declarations of interest in relation to any items included on this agenda.
- 3 Public Forum**
- 4 Minutes**
 - i) To approve the minutes of the Ordinary Meeting of the Council held on 16 October 2018.
 - ii) To approve the minutes of the Extraordinary Meeting of the Council held on 20 November 2018.
- 5 Full Council Updates**
- 6 Committee Reports**
To receive the minutes of the meetings of the following Committees:
 - i) Unapproved minutes of the Leisure & Amenities Committee held on 30 October 2018
 - ii) Unapproved minutes of the Finance & General Purposes Committee held on 20 November 2018
 - iii) Approved minutes of the Planning & Development Committee held on 9 October 2018
 - iv) Approved minutes of the Planning & Development Committee held on 6 November 2018
- 7 Chairman's Report**
To receive a report of events recently attended by the Chairman or his representative.
- 8 Borough, County Councillor and Other Related Updates**
 - i) To receive an update on the Residents' Forum Meeting held on 26 November 2018
 - ii) To receive an update on the recent meeting with County Councillors Kay Hammond and Graham Knight.
 - iii) To receive an update on the HTC/RBBC Liaison Committee Meeting held on 7 November 2018.
 - iv) To receive any other related updates.
- 9 Annual Audit for the Year Ended 31 March 2018**
 - i) To note that the audit has been completed and is unqualified.
 - ii) To note that there are no Issues Arising requiring action by this Council.
 - iii) To receive the Final External Auditor Report and Certificate for 2017/2018
 - iv) To approve the Annual Governance and Accountability Return (AGAR) for year ended 31 March 2018
- 10 Internal Auditor Appointment**
To approve the re-appointment of Paul Hartley as Internal Auditor for Horley Town Council for the Financial Year 2019/2020.
- 11 Electoral Review of Reigate and Banstead – Final Recommendations**
To receive any updates.

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- 12 **Proposals for Café at Horley Recreation Ground**
To receive an update on the recent tender process and to consider the way forward.
- 13 **Innes Pavilion Lease**
To receive an update on recent meetings.
- 14 **Michael Crescent Scout Hut**
To receive any updates, following the proposal put forward by Susy Radio to use the former Scout Hut for its radio station.
- 15 **Charity Sleep-Out at Court Lodge Fields**
To consider a request from Borough Cllr Frank Kelly
- 16 **Town Centre Carol Service and Councillors' Hospitality, 15 December 2018**
To finalise arrangements.
- 17 **Town Council Estimates and Precept - Financial Year 2019/2020**
To finalise requirements and set the Town Council Precept for 2019/20.
- 18 **Letters Received**
- 19 **Diary Dates**
- 20 **Items for Future Consideration**
To note items for inclusion on future agenda.
- 21 **Press Release**
To agree items for inclusion.
- 22 **Exclusion of Public and Press**
"In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."
- 23 **Confidential Minutes** **CONFIDENTIAL**
i) To approve the confidential minutes of the Ordinary Meeting of the Council held on 16 October 2018.
ii) To approve the confidential minutes of the Extraordinary Meeting of the Council held on 20 November 2018.
- 24 **Committee Reports – Confidential Minutes** **CONFIDENTIAL**
To receive the confidential minutes of Committee meetings.
- 25 **Community Foundation for Surrey – Horley Edmonds Fund** **CONFIDENTIAL**
To consider an application for funding, if received.
- 26 **Staffing Matters** **CONFIDENTIAL**
Grievance Allegations - to receive an update on recent correspondence and other matters.
- 27 **Councillor Updates** **CONFIDENTIAL**
To consider recent correspondence received and to agree this Council's response.

