

HORLEY TOWN COUNCIL

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An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms, Albert Road, Horley on Tuesday 11 February 2020 at 7.30 pm.

- 1 Apologies and Reasons for Absence**
To receive apologies and reasons for absence.
- 2 Disclosable Pecuniary Interests and Non-Pecuniary Interests**
To receive any declarations of interest in relation to any items included on this agenda.
- 3 Public Forum**
- 4 Minutes**
 - i) To approve the minutes of the Ordinary Meeting of the Council held on 10 December 2019.
 - ii) To approve the minutes of the Extraordinary Meeting of the Council held on 7 February 2020.
- 5 Full Council Updates**
- 6 Committee Reports**
To receive the minutes of the meetings of the following Committees:
 - i) Unapproved minutes of the Leisure & Amenities Committee held on 7 January 2020
 - ii) Unapproved minutes of the Finance & General Purposes Committee held on 28 January 2020
 - iii) Approved minutes of the Planning & Development Committee held on 19 November 2019
 - iv) Approved minutes of the Planning & Development Committee held on 17 December 2019
- 7 Chairman's Report**
To receive a report of events recently attended by the Chairman or his representative.
- 8 Borough, County Councillor and Other Related Updates**
 - i) To receive an update on the SCC/RBBC/HTC Joint Meeting held on 31 January 2020.
 - ii) To receive an update on the Residents' Forum Meeting held on 5 February 2020.
 - iii) To receive an update on any other matters.
- 9 Café in the Park, Horley Recreation Ground**
 - i) To note that the final Progress Meeting with the appointed surveyors and contractors will be held on 13 February; and to receive a brief update on the construction and programme timetable.
 - ii) To receive an update on the VAT reclaim position on the external works in common areas.
 - iii) To consider the recommendations of the Finance Committee on unexpected extra expenditure to the contract, outside of the set budget, and to agree the way forward.
 - iv) To receive an update on any other matters.
- 10 Internal Control Review 2019/2020**
To approve the annual review of the effectiveness of the Town Council's system of internal control and management of risk.
- 11 Risk Assessment and Management Paper 2019 -2020**
To approve the Risk Assessment and Management paper, as recommended by the Finance & General Purposes Committee at the meeting on 28 January 2020.
- 12 Members Allowances**
To receive an update for the Municipal Year 2019/2020.

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- 13 Horley Town Council's Grounds Maintenance Contract with *id verde* (previously Burleys)**
To consider proposals for the possible extension of the Contract (currently ends December 2020) and to agree the way forward.
- 14 Town Plan 2020-25**
i) To receive an update on the production of the Town Plan by MAD Ideas.
ii) To receive an update from the Horley Town Plan Delivery Working Group following its first meeting held on 27 January 2020.
- 15 Proposed Horley Place and Prosperity Partnership 2020**
To consider the proposals made by the RBBC Executive Member for Place and Economic Prosperity, Cllr Eddy Humphreys, and to approve the Town Council's response (required by 14 February 2020).
- 16 Innes Pavilion Lease**
To consider amendments to the short-term Lease and to agree the way forward.
- 17 Visit by Extreme Funfair, Summer 2020**
To consider a request by Extreme Funfair to visit Court Lodge Fields for the duration of the School Summer Holidays, 2020.
- 18 Horley Open-Air Cinema Screening, Horley Recreation Ground**
To consider a request from Silent Summer Screenings to move the date of their planned screening from 18 September to 3 or 10 July 2020.
- 19 Summer Planting in Horley**
To agree requirements for Summer 2020.
- 20 Horley Local History Society (HLHS)**
To consider a request from the HLHS to support the Society's request to St Bartholomew's Church for the Historical Parish Magazines to be retained in Horley under the custody of the Society.
- 21 Letters Received**
- 22 Diary Dates**
- 23 Items for Future Consideration**
To note items for inclusion on future agenda.
- 24 Press Release**
To agree items for inclusion.
- 25 Exclusion of Public and Press**
"In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."
- 26 Confidential Minutes** **CONFIDENTIAL**
i) To approve the confidential minutes of the Ordinary Meeting of the Council held on 10 December 2019.
ii) To approve the confidential minutes of the Extraordinary Meeting of the Council held on 7 January 2020.
- 27 Refurbishment of Tennis Courts, Horley Recreation Ground** **CONFIDENTIAL**
Following further site meetings with the two preferred contractors and subsequent discussion with Council Leaders, to ratify the appointment of the chosen Contractor to refurbish the tennis courts.

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| 28 | CCTV Upgrade - Court Lodge
To consider quotations received for the CCTV upgrade at Court Lodge Fields and Innes Pavilion building. | CONFIDENTIAL |
| 29 | Horley Edmonds Fund
To consider an application for funding. | CONFIDENTIAL |
| 30 | Horley Town Council Grants Scheme
To consider an application for funding. | CONFIDENTIAL |
| 31 | Staffing Matters
To receive any updates. | CONFIDENTIAL |



Town Clerk, 6 February 2020

Date of Next Meeting – 31 March 2020