

**HORLEY TOWN COUNCIL**  
**Finance & General Purposes Committee**

A meeting of the above-named Committee will be held at the Albert Rooms,  
Albert Road, Horley, on **Tuesday 10 March 2020 at 7.30 pm**

**A G E N D A**

- 1 Apologies and Reasons for Absence**
- 2 Disclosable Pecuniary Interests and Non-Pecuniary Interests**  
To receive from members any declarations of interest in relation to any items included on this agenda.
- 3 Public Forum**
- 4 Approval of Minutes**  
Committee Meeting, Tuesday 28 January 2020.
- 5 Finance Updates**  
Committee Meeting, Tuesday 28 January 2020.
- 6 Audit Matters**
  - i) To receive the Councillors' Audit Certificates for January and February 2020 and Clerk's responses, as necessary.
- 7 Financial Matters**
  - i) To approve the financial reports, including bank reconciliations and summaries of receipts and payments, up to 31 January 2019.
  - ii) To approve the financial reports, including bank reconciliations and summaries of receipts and payments, up to 29 February 2019.
- 8 Communications**
  - i) To receive an update on the meeting of the Communications Sub-Committee held earlier in the evening (10 March 2020).
  - ii) To receive an update on any other matters.
- 10 Surrey Association of Local Councils (Surrey ALC) & National Association of Local Councils (NALC)**  
To receive an update on any matters and to consider any information received.
- 11 Café Project, Horley Recreation Ground**
  - i) To receive an update on the Café Pavilion construction and associated external works.
  - ii) To ratify additional expenditure required for completion of the Café project, including
    - the provision enhanced drainage at an estimated cost of £23k + VAT,
    - rear security gates at a cost of £6,131.00 + VAT and
    - CCTV conduit costing approximately £3,400 + VAT
  - iii) To agree the use of underspent/vired cost centres (Fin Reg 4.2) to partially meet the additional expenditure.
- 12 Security Patrols**  
To note that Smartguard Security has implemented a 6% increase on charges made for Security Patrols. (No change to charges for keyholding services and alarm response services).
- 13 Cycle of Meetings 2020 – 2021**  
To consider the Cycle of Meetings, for recommendation to the Annual Meeting on 12 May 2020.

...Continued

**14 Charging Arrangements 2020-2021**

To consider proposals for charges for the following services: -

- Football Pitch Hire – to increase by RPI 2.7%
- Banner Display – to increase by RPI 2.7%
- Community Hall Hire – no fee increase

**15 Defibrillator Donation at The Bull Public House, Horley Row**

To receive an update.

**16 Scout Hut at Michael Crescent Centenary Park**

- i) To consider proposals from the RBBC Air Quality Monitoring Officer to
  - install a new electrical box to increase power for future Gatwick growth (and not reliant on the Scout Hut Building) and
  - to extend the tarmac area at the side of the building.
- ii) To receive an update on any other matters.

**17 Operational matters for noting**

- i) Maintaining the Mayors Charity Account by topping up monthly from the Chairman's Allowance Budget.
- ii) Change of Governance of the Public Works Loan Board.

**18. Borough Council support for upcoming community events in Horley**

To receive an update.

**19 Letters Received**

**20 Diary Dates**

To note forthcoming events.

**21 Items for future consideration**

To note any items for inclusion an any future agenda.

**22 Press Release**

To agree items for inclusion.



**Signed: Joan Walsh, Town Clerk**

**Dated: 5 March 2020**

**Date of next meeting – Tuesday 28 April 2020**